

**City of La Villa
Engineering Services
Parks, Recreational Facilities
Year 22 (2009)
Grading-Ranking Grid**

Criteria	Noe Garza Engineers, Inc.			Quintanilla, Headley and Associates, Inc.			Rodriguez Engineering		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional Qualifications of Team	19	20	20	19	20	20	18	20	18
Experience of Project Team	24	24	22	22	20	22	23	20	20
Experience/ Availability of Project Manager	19	20	15	18	18	20	17	17	15
Understanding of Project	24	25	25	22	24	25	22	24	18
Familiarity with Applicable Rules & Regulations	10	10	10	10	10	10	10	10	10
TOTALS	96	99	92	91	92	97	90	91	81
AVERAGES	287÷3=96			280÷3=93			262÷3=87		
RATING	1			2			3		

Grader #1 Lupita Suarez, City Secretary

Grader #2 Antonio Barco, Compliance Division Manager (UCP)

Grader #3 Oscar Garza, Procurement Specialist

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Park Improvements
 Department: City of La Villa
 Name of Firm: Noe Garza Engineers, Inc.
 Date of Evaluation: 3-30-10
 Evaluator's Name: Lupita Suarez

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>19</u>

Comments/Rationale for Points: Mr. Garza and his firm are a highly qualified and have many years of experience

2. Experience of Project Team	25	<u>24</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Mr. Garza and his firm have completed many projects. They are one of the highly recommended firms by other cities.

3. Experience/Availability of Project Manager	20	<u>19</u>
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Comments/Rationale for Points: Mr. Garza and his firm have many years of experience and is available when needed.

4. Understanding of Project	25	<u>24</u>
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Comments/Rationale for Points: Mr. Garza and his firm would be able to understand this project because of their experience.

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Mr. Garza and his firm will easily understand the rules and regulations.

Total Score	<u>96</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2009 – Park, Recreational Facilities

Department: Urban County Program

Name of Firm: Noe Garza Engineering, Inc.

Date of Evaluation: April 7, 2010

Evaluator's Name: Antonio Barco, CDBG Manager

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
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1. Professional Qualifications of Team	20	<u>20</u>
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Comments/Rationale for Points: Team is highly qualified. The project Engineer (Mr. Noe Garza) has been a registered engineer since 1965.

2. Experience of Project Team	25	<u>24</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Team has designed and overseen the construction of numerous projects similar to the project in the City of La Villa.

3. Experience/Availability of Project Manager	20	<u>20</u>
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Comments/Rationale for Points: Project has committed himself and support staff to prioritizing this project for design and construction completion.

4. Understanding of Project	25	<u>25</u>
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Comments/Rationale for Points: Team with vast experience will easily understand this project.

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Team is familiar with Rules and Regulations.

	Total Score	<u>99</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2009 – Park, Recreational Facilities (City of La Villa)

Department: Hidalgo County Purchasing Department

Name of Firm: Noe Garza Engineers, Inc.

Date of Evaluation: April 8, 2010

Evaluator's Name: Oscar Garza, Procurement Specialist

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: There are no certifications attached for review and evaluation except as defined on (Pg. 7 of SOQ; however firm has completed over 200 plus projects

2. Experience of Project Team	25	<u>22</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Projects have been completed under the supervision of the Engineer Noe Garza; recommendations are positive and firm has fulfilled their obligations as a project team. List of Team outlined on Pg. 7 of SOQ.

3. Experience/Availability of Project Manager	20	<u>15</u>
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Comments/Rationale for Points: Noe Garza has competed many projects within the county areas and has 44 yrs of experience and 200 plus completed projects (Pg. 4 of SOQ); unable to verify certificates that may be for project manager Robert Flores.

4. Understanding of Project	25	<u>25</u>
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Comments/Rationale for Points: Firm has confirmed and completed projects in Hidalgo and Cameron County with the bulk of projects in the Pharr, San Juan, Alamo areas within Pct. #2.

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Firm has over 200 plus projects completed and clearly confirming familiarity of Rules and Regulations

Total Score	<u>92</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Park improvements
 Department: City of La Villa
 Name of Firm: Quintanilla, Headley and Associates, Inc.
 Date of Evaluation: 3-30-10
 Evaluator's Name: Rupita Sruwez

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>19</u>

Comments/Rationale for Points: Quintanilla Headley & Associates are a professional firm with professional qualifications

2. Experience of Project Team	25	<u>22</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Quintanilla Headley & Associates have many years of experience.

3. Experience/Availability of Project Manager	20	<u>18</u>
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Comments/Rationale for Points: Quintanilla, Headley & Associates combined have many years of experience that would enable them to understand the project and would be available when needed

4. Understanding of Project	25	<u>22</u>
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Comments/Rationale for Points: The firm's combined experience would make it easier to understand the projects

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: This firm would not have any problem with the rules and regulations.

Total Score 91

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2009 – Park, Recreational Facilities

Department: Urban County Program

Name of Firm: Quintanilla, Headly & Associates, Inc.

Date of Evaluation: April 7, 2010

Evaluator's Name: Antonio Barco, CDBG Manager

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: Team is qualified to undertake this project. Two registered engineers are part of the team and qualified support staff.

2. Experience of Project Team	25	<u>20</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Team is experienced with over 20 years working at the same firm.

3. Experience/Availability of Project Manager	20	<u>18</u>
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Comments/Rationale for Points: Project Manager (Quintanilla) is experienced having gotten his engineering license in 2005 and will avail himself to this project.

4. Understanding of Project	25	<u>24</u>
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Comments/Rationale for Points: Team will be able to understand this project having worked in similar project throughout the years.

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Team is familiar with applicable rules and regulations for this project.

Total Score	<u>92</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2009 – Park, Recreational Facilities (City of La Villa)

Department: Hidalgo County Purchasing Department

Name of Firm: Quintanilla Headly & Associates, Inc.

Date of Evaluation: April 8, 2010

Evaluator's Name: Oscar Garza, Procurement Specialist

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: Firm's SOQ outlines the organizational chart along with credentials to substantiate qualified personnel in and on the field.

2. Experience of Project Team	25	<u>22</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Firm's references and recommendations are highly commended in proficiency in accomplishing tasks in a timely manner.

3. Experience/Availability of Project Manager	20	<u>20</u>
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Comments/Rationale for Points: Project Manager is Mr. Alfonso Quintanilla also President for the firm and overviews all projects.

4. Understanding of Project	25	<u>25</u>
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Comments/Rationale for Points: Firm has been doing business with Hidalgo County for many years and possess a clear understanding of projects

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Firm is familiar with applicable rules & regulations

Total Score	<u>97</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Park Improvements
 Department: City of La Villa
 Name of Firm: Rodriguez Engineering
 Date of Evaluation: 3-30-10
 Evaluator's Name: Jupita Suarez

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>18</u>

Comments/Rationale for Points: Rodriguez & Associates are a highly professional firm with many years of experience

2. Experience of Project Team	25	<u>23</u>
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Note Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:

Comments/Rationale for Points: Rodriguez & Associates have successfully completed many ~~years~~ projects that include Park Improvements.

3. Experience/Availability of Project Manager	20	<u>17</u>
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Comments/Rationale for Points: Rodriguez & Associates have many years of experience and would be readily available when needed.

4. Understanding of Project	25	<u>22</u>
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Comments/Rationale for Points: Rodriguez & Associates would have no problem understanding this project because of his experience

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Rodriguez & Associates is very familiar with the rules and regulations.

Total Score 90

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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
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ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2009 – Park, Recreational Facilities

Department: Urban County Program

Name of Firm: Rodriguez Engineering

Date of Evaluation: April 7, 2010

Evaluator's Name: Antonio Barco, CDBG Manager

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
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1. Professional Qualifications of Team	20	20
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Comments/Rationale for Points: The team is qualified to undertake this project have done numerous projects in the area.

2. Experience of Project Team	25	20
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Team Leader (Rodriguez) has at least 28 years experience designing and overseeing similar projects and support staff is qualified.

3. Experience/Availability of Project Manager	20	17
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Comments/Rationale for Points: Project Manager Mr. Rodriguez will avail himself to this project with at least 28 years of experience.

4. Understanding of Project	25	24
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Comments/Rationale for Points: Team will understand the designing needs of this project.

5. Familiarity with Applicable Rules and Regulations	10	10
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Comments/Rationale for Points: Team is familiar with Rules and Regulations as they apply to this project.

	Total Score	91
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2009 – Park, Recreational Facilities (City of La Villa)

Department: Hidalgo County Purchasing Department

Name of Firm: Rodriquez Engineering

Date of Evaluation: April 7, 2010

Evaluator's Name: Oscar Garza, Procurement Specialist

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>18</u>

Comments/Rationale for Points: As per attachments to RFP Rodriquez is providing limited staff

2. Experience of Project Team	25	<u>20</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Team has good references and has many years of experience in related field as Civil Engineering & Highway engineering.

3. Experience/Availability of Project Manager	20	<u>15</u>
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Comments/Rationale for Points: Project manager is the engineer himself for all projects; as identified in SOQ; as per organizational chart firm has limited staff

4. Understanding of Project	25	<u>18</u>
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Comments/Rationale for Points: Engineer has been doing business with the county many years with related projects

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Rodriquez engineering has been doing business with the County and aware of related Rules & Regulations

Total Score	<u>81</u>
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