AI-20842 **2.A.**

2010 Line Item Transfer for Mediplex Rental & Electricity

CC CONSENT

Date:	04/20/2010
Submitted By:	Erika Zamora, BUDGET & MANAGEMENT
Submitted For:	Dina Trevino
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - Co. Wide Adm. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-00-115-002-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available pending Salary Sweep transfer, AI #20824.

Attachments

Link: lit

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 05:18 PM	APRV
2	Ivan Cantu	Ivan Cantu	04/16/2010 05:21 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Erika Zamora Started On: 04/16/2010 05:15 PM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

2009
Transfer

DEPARTMENT HEAD: Raul Silguero, Jr.

DEPARTMENT NAME: Department of Budget & Management for Co. Wide Adm.

ACCOUNT NUMBER: 0-1100-415-00-115-002-0-XXX

Contact Person: Erika Zamora **Ph#:** (956) 292-7025 Ext. 5416

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
899	Contingency	441	Land & Bldg Rentals	70,800.00
899	Contingency	622	Electricity	14,000.00
			TOTAL	84,800.00

REASON:
Transfer to fund rent & electricity expenditures for the Mediplex bldg

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-20838 **2.B.**

Intradepartmental Transfer- to fund expenditures in connection with contract between HC and S&B Infrastructure

CC CONSENT

Date:	04/20/2010
Submitted By:	Rosie Cantu, BUDGET & MANAGEMENT
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - C.O.'s 2009 B&C Raymondville (1341)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 0-1341-431-50-115-078-0-XXX

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

object code 711: $1,350,000.00 available balance as of 04/16/10.
object code 890: $3,905,208.63 available balance as of 04/16/10.

Attachments

Link: backup

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu (Originator)	Rosie Cantu	04/16/2010 05:18 PM	APRV
2	Budget & Management	Erika Zamora	04/16/2010 05:19 PM	APRV
3	Erika Zamora	Erika Zamora	04/16/2010 05:22 PM	APRV
4	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Rosie Cantu Started On: 04/16/2010 04:58 PM

Final Approval Date: 04/16/2010

AI-20769 **21.A.5.**

Professional Engineering Services-S&B Infrastructure, Ltd.

CC REGULAR

Date: 04/20/2010
Submitted By: Vangie Garcia, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Sub-category:** Hidalgo County

Information

CAPTION

Acceptance and approval of final contract document with "S&B Infrastructure, Ltd." (authorized for negotiations by CC on 03/30/) for the provision of Professional Engineering Services for the "Raymondville Drain Project-County Wide" based on a one-time project specific with no work authorizations.

BACKGROUND

Draft agreement will be provided prior to printing of agendas on Monday. If received prior to that, it will be attached.

Fiscal Impact

FISCAL YEAR: 2010 **ACCT. #:** 1341-431-50-115-078-0-XXX
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:

FISCAL YEAR: **ACCT. #:**
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Funding will be appropriated from C.O.'s series 2009 BC upon contract award date.

Attachments

Link: backup

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
	(Originator)	Vangie Garcia	04/14/2010 08:56 AM	CREATED
1	Purchasing Department	Marty Salazar	04/16/2010 01:39 PM	APRV
2	Budget & Management	Erika Zamora	04/16/2010 01:57 PM	APRV
3	Rosalinda Cantu			PEND
4	Auditor's Office			

Form Started By: Vangie Garcia Started On: 04/14/2010 08:56 AM

DATE: April 16, 2010

2010
Transfer

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Department of Budget & Management for C.O., Series 2009 B&C

ACCOUNT NUMBER: 0-1341-431-50-115-078-0-

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
711	ROW	733	DRAINAGE DITCHES	1,100,000.00
890	OTHER	733	DRAINAGE DITCHES	3,905,208.63

AI-20835 **2.C.**

transfer - Co. Comm Acct (tapes/supplies)

CC CONSENT

Date: 04/20/2010
Submitted By: Monica Badillo, COMMISSIONERS' COURT EXEC. OFFICE
Department: COMMISSIONERS' COURT EXEC. OFFICE
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - County Commissioners (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-413-30-115-017-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

339-->601 - $2,500.00; Funding available as of 4/16/10.

Attachments

Link: transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 04:29 PM	APRV
2	Norma Silva	Norma Silva	04/16/2010 04:46 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Monica Badillo Started On: 04/16/2010 04:25 PM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

DEPARTMENT HEAD: Commissioners' Court - Valde Guerra

DEPARTMENT NAME: County Commissioners

ACCOUNT NUMBER: 0-1100-413-30-115-017-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
339	Other Professional Services	601	Office & Computer Supplies	2,500.00
			TOTAL	2,500.00

REASON: To purchase supplies for Commissioners' Court (i.e. cassette tapes, calendars)

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /

DATE

ATTEST COUNTY CLERK

AI-20830 **2.D.**

line item transfer

CC CONSENT

Date: 04/20/2010
Submitted By: Nereida Garza, HUMAN RESOURCES/CIVIL SERVICE
Department: HUMAN RESOURCES/CIVIL SERVICE
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Human Resources (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-50-190-002-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

601-->584 $ 2,500.00; funds available as of 04/16/2010

Attachments

Link: Line Item Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 01:12 PM	APRV
2	Ana Galvan	Anna Galvan	04/16/2010 03:43 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Nereida Garza Started On: 04/16/2010 11:46 AM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

DEPARTMENT HEAD: Esther A. Cortez

DEPARATMENT NAME: ***HUMAN RESOURCES***

ACCOUNT NUMBER: 0-1100-415-50-190-002-XXX

SUBJECT: BUDGET LINE-ITEM TRANSFER(S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following Intradepartmental transfers in accordance with Local Government Code: Chapter 111, Subchapter C.:

FROM:		**TO:**		
OBJECT CODE	**OBJECT NAME**	**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
601	Office & Computer Supplies	584	Registration Fees	$ 2,500.00

TOTAL $ 2,500.00

REASON: Transfer needed for registration fees.

Department Head Signature | Date

Approved Commissioners' Court | Date | Attest County Clerk

County Auditor's Form: ARS-CA-017
Revised: 6/2002

AI-20817 **2.E.**

Line Item Transfer

CC CONSENT

Date:	04/20/2010
Submitted By:	Rolando Garcia, BUDGET & MANAGEMENT
Submitted For:	Yolanda Orozco, Fire Marshal's Office
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - Fire Marshal (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010

ACCT. #: 0-1100-422-10-300-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

584-->550 $400.00

available balance as of 04/15/10.

Attachments

Link: Line Item Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 03:31 PM	APRV
2	JC Carreon	JC Carreon	04/15/2010 04:11 PM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 01:40 PM	APRV

Form Started By: Rolando Garcia

Started On: 04/15/2010 03:12 PM

Final Approval Date: 04/16/2010

DATE: April 20, 2010

DEPARTMENT HEAD: Juan Martinez

DEPARTMENT NAME: Fire Marshal's Office

ACCOUNT NUMBER: 0-1100-422-10-300-001-0-XXX

SUBJECT: **Budget Line-Item Transfer(s)**

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM ACCOUNT NUMBER	ACCOUNT NAME		TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
0-1100-422-10-300-001-0-584	Registration Fee		0-1100-422-10-300-001-0-550	Printing & Binding	$400.00
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					$400.00

REASON: To pay for printing of Building Permit/Inspection Request forms.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-20807 **2.F.**

Intradepartmental transfer - Visiting Judges

CC CONSENT

Date:	04/20/2010
Submitted By:	Sylvia Solis, BUDGET & MANAGEMENT
Submitted For:	Dina Trevino
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - Visiting Judges (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-412-00-115-014-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 04/15/10.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 11:04 AM	APRV
2	Ana Galvan	Anna Galvan	04/16/2010 08:41 AM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 01:41 PM	APRV

Form Started By: Sylvia Solis Started On: 04/15/2010 10:37 AM

Final Approval Date: 04/16/2010

DATE: April 15, 2010

2010
Transfer

DEPARTMENT HEAD: Raul Silguero, Jr.

DEPARTMENT NAME: Department of Budget & Management for Visiting Judges

ACCOUNT NUMBER: 0-1100-412-00-115-014-0-XXX

Contact Person: Sylvia Solis **Ph#:** (956) 292-7025 Ext. 5423

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	OTHER	121	TEMP F/T EMPLOYEES	40,000.00
			TOTAL	$40,000.00

REASON:
Transfer from OTHER to TEMP F/T EMPLOYEES and in the amount of $40,000.00 for salaries.

Approved by

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-20811 **2.G.**

Line Item Transfer

CC CONSENT

Date:	04/20/2010
Submitted By:	Edna Kirby, IT DEPARTMENT
Submitted For:	Renan Ramirez
Department:	IT DEPARTMENT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - I.T. Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-00-200-002-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 4/15/2010

Attachments

Link: Intra-Dept

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 11:28 AM	APRV
2	JC Carreon	JC Carreon	04/15/2010 02:13 PM	APRV
3	Auditor's Office	Monica Badillo	04/15/2010 03:33 PM	APRV
4	Budget & Management	Erika Zamora	04/15/2010 04:41 PM	APRV
5	Erika Zamora	Erika Zamora	04/16/2010 10:16 AM	APRV

Form Started By: Edna Kirby Started On: 04/15/2010 11:16 AM

Final Approval Date: 04/16/2010

DATE: April 20, 2010

DEPARTMENT HEAD: Renan Ramirez

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 0-1100-415-00-200-002-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
664	IT COUNTYWIDE - OTHER MINOR EQUIPMENT	560	IT COUNTYWIDE - MICROFILM & FILM DEVELOPMENT	$1,356.00
			TOTAL	**$1,356.00**

REASON: **Tranfer monies to the correct object code to cover expenses**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-20737 **2.H.**

2010 - County Clerk's

CC CONSENT

Date:	04/20/2010
Submitted By:	Rene Perez, COUNTY CLERK
Submitted For:	Annette Muniz
Department:	COUNTY CLERK
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - County Clerk (1237)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1237-415-40-180-003-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

748-->619 $ 497.00; funds available as of 04/15/2010
748-->607 $ 330.60; funds available as of 04/15/2010
748-->661 $ 305.20; funds available as of 04/15/2010

Attachments

Link: TRANSFER

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 08:50 AM	APRV
2	Ana Galvan	Anna Galvan	04/15/2010 10:31 AM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 02:33 PM	APRV

Form Started By: Rene Perez Started On: 04/12/2010 08:06 AM

Final Approval Date: 04/16/2010

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: April 16,2010 **20737**

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Dept. of Budget & Management for County Clerk

ACCOUNT NUMBER: 0-1237-415-40-180-003-0-XXX

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM: OBJECT CODE	OBJECT NAME	TO: OBJECT CODE	OBJECT NAME	AMOUNT
748	Other Equipment	619	Other Misc. Supplies	$ 497.00
748	Other Equipment	607	Household & Janitorial Supplies	$ 330.60
748	Other Equipment	661	Minor Office Furniture & Equipt	$ 305.20
			TOTAL	**$ 1,132.80**

Reason: Transfer needed to fund expenditures.

Department Head Signature

Approved Commissioners' Court | Date | Attest County Clerk

AI-20736 **2.I.**

2010 - County Clerk's

CC CONSENT

Date:	04/20/2010
Submitted By:	Rene Perez, COUNTY CLERK
Submitted For:	Annette Muniz
Department:	COUNTY CLERK
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - County Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-40-180-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

601-->672 - $ 755.15; Funding available as of 4/14/10.

Attachments

Link: transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 08:50 AM	APRV
2	Norma Silva	Norma Silva	04/14/2010 10:47 AM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 02:34 PM	APRV

Form Started By: Rene Perez Started On: 04/12/2010 08:03 AM

Final Approval Date: 04/16/2010

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: April 16,2010 **20736**

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Dept. of Budget & Management for County Clerk

ACCOUNT NUMBER: 0-1100-415-40-180-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM: OBJECT CODE	OBJECT NAME	TO: OBJECT CODE	OBJECT NAME	AMOUNT
601	Office & Computer Supplies	672	Equip & Vehicles R & M supplies	$ 755.15
			TOTAL	**$ 755.15**

Reason: Transfer needed to fund expenditures.

Department Head Signature

Approved Commissioners' Court

Date

Attest County Clerk

AI-20772 **2.J.**

Intra Dept. Transfer

CC CONSENT

Date:	04/20/2010
Submitted By:	Stephanie Palacios, DISTRICT CLERK
Submitted For:	Laura Hinojosa
Department:	DISTRICT CLERK
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - District Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-412-00-090-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 04-15-10

Attachments

Link: L.I.T. 04.14.10

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 09:31 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	04/15/2010 02:34 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Stephanie Palacios Started On: 04/14/2010 09:15 AM

Final Approval Date: 04/16/2010

DATE: April 14, 2010

ELECTED OFFICIAL Laura Hinojosa

DEPARTMENT NAME: District Clerk

ACCOUNT NUMBER: 0-1100-412-00-090-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
584	Registration Fees	583	Travel Out of County	$4,995.00
			TOTAL	**$4,995.00**

REASON: **Transfer monies to the correct object code to cover expenses.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-20782 **2.K.**

Intradepartmental transfer - County Court At Law #5

CC CONSENT

Date:	04/20/2010
Submitted By:	Sylvia Solis, BUDGET & MANAGEMENT
Submitted For:	Joann Guerra
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - County Court At Law #5 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-412-00-025-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 04/14/10.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 02:07 PM	APRV
2	Norma Silva	Norma Silva	04/14/2010 02:44 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Sylvia Solis Started On: 04/14/2010 01:36 PM

Final Approval Date: 04/16/2010

DATE: April 14, 2010

2010
Transfer

DEPARTMENT HEAD: Raul Silguero, Jr., Budget Officer

DEPARTMENT NAME: Department of Budget & Management for County Court At Law #5

ACCOUNT NUMBER: 0-1100-412-00-025-001-0-XXX

Contact Person: Sylvia V. Solis **Ph#:** (956) 292-7025 Ext. 5423

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	OTHER	831	COURT COSTS & INVESTIGATION	500.00
			TOTAL	500.00

REASON:
Intradepartmental Transfer to fund sign language interpreter expenditures.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-20803 **2.L.**

Reg. Fees transfer

CC CONSENT

Date:	04/20/2010
Submitted By:	Angela Garcia, BUDGET & MANAGEMENT
Submitted For:	Damian Carranza
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - 332nd District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-412-00-006-001-0-XX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

890-->584 - $ 2,000.00; Funding is available as of 4/15/10.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 09:31 AM	APRV
2	Norma Silva	Norma Silva	04/15/2010 02:50 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Angela Garcia Started On: 04/15/2010 08:15 AM

Final Approval Date: 04/16/2010

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: 04/15/10

DEPARTMENT HEAD: MARIO RAMIREZ

DEPARTMENT NAME: 332ND DISTRICT COURT

ACCOUNT NUMBER: 0-1100-412-00-006-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		**TO:**		
OBJECT CODE	**OBJECT NAME**	**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
890	OTHER	584	REGISTRATION FEES	$2,000.00
			TOTAL	**2,000.00**

REASON: TO PAY FOR REGISTRATION FEES FOR REMAINDER OF YEAR

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT _____ DATE _____ ATTEST COUNTY CLERK

AI-20778 **2.M.**

line item 640

CC CONSENT

Date:	04/20/2010
Submitted By:	Esther Cantu, 398TH DISTRICT COURT
Department:	398TH DISTRICT COURT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - 398th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 **ACCT. #:** 0-1100-412-00-009-001-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

745-->640 $ 500; funds available as of 04/15/2010

Attachments

Link: Line Item Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 02:06 PM	APRV
2	Ana Galvan	Anna Galvan	04/15/2010 04:14 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Esther Cantu — Started On: 04/14/2010 01:14 PM

Final Approval Date: 04/16/2010

DATE: April 12, 2010

DEPARTMENT HEAD: Aida Salinas Flores

DEPARTMENT NAME: 398th District Court

ACCOUNT NUMBER: 0-1100-412-00-009-001-0-XXX

SUBJECT: **Budget Intradepartmental Transfer**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for consideration the following intradepartmental transfers/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
0-1100-412-00-009-001-0-745	COMPUTER EQUIPMENT	>	0-1100-412-00-009-001-0-640	REFERENCE MATERIAL	$ 500.00
		>			
		>			
		>			
		>			
		>			
		>			
				TOTAL	$ 500.00

REASON: Transfer is needed to fund expenditures.

DEPARTMENT HEAD SIGNATURE

April 14, 2010
Date

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

COUNTY AUDITOR'S FORM: ARS-CA-017
REVISED: 1/25/2007

AI-20748 **2.N.**

transfer 661

CC CONSENT

Date: 04/20/2010
Submitted By: Esther Cantu, 398TH DISTRICT COURT
Department: 398TH DISTRICT COURT
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION
2010 - 398th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-412-00-009-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
Availavle account balance as of 04-15-10

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 08:53 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	04/15/2010 02:32 PM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 02:35 PM	APRV

Form Started By: Esther Cantu Started On: 04/12/2010 02:30 PM

Final Approval Date: 04/16/2010

DATE: April 12, 2010

DEPARTMENT HEAD: Aida Salinas Flores

DEPARTMENT NAME: 398th District Court

ACCOUNT NUMBER: 0-1100-412-00-009-001-0

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
0-1100-412-00-009-001-0-743	OFFICE FURN & EQ	❍	0-1100-412-00-009-001-0-661	MINOR OFFICE FURN & EQIP	$ 500.00
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
			T O T A L		$500.00

REASON:
ADDITION MONIES NEEDED

_____
DEPARTMENT HEAD SIGNATURE

April 12, 2010
Date

_____ _____/_____/_____ _____
APPROVED COMMISSIONERS' COURT **DATE** **ATTEST COUNTY CLERK**

COUNTY AUDITOR'S FORM: ARS-CA-017
REVISED: 1/25/2007

AI-20750 **2.O.**

line item transfer for food

CC CONSENT

Date:	04/20/2010
Submitted By:	Anna Galvan, BUDGET & MANAGEMENT
Submitted For:	430th D.C., Judge I. Ramon
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - 430th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-412-00-010-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

890-->630 $ 500.00; funds available as of 04/13/2010

Attachments

Link: TRANSFER

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 08:54 AM	APRV
2	JC Carreon	JC Carreon	04/13/2010 02:34 PM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 02:36 PM	APRV

Form Started By: Anna Galvan Started On: 04/12/2010 03:07 PM

Final Approval Date: 04/16/2010

Intradepartmental Transfer Request

DATE: April 12, 2010

DEPARTMENT HEAD: Raul Silguero, Jr.

DEPARTMENT NAME: Budget & Management for 430th District Court

ACCOUNT NUMBER: 0-1100-412-00-010-001-0-XXX

SUBJECT: **Intradepartmental Transfer(s)**

Contact: Ana Galvan
Ph#: (956) 292-7025

Honorable Commissioners' court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111,Subchapter C Section 111.070, Subsection C.

FROM Object Code	Description	TO Object Code	Description	Amount
890	Other	630	Food	$ 500.00
			TOTAL	**$ 500.00**

REASON: Transfer is needed to fund expenditures in object code 630.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

Form DBM-201

AI-20787 **2.P.**

Line_Item_Transfer 04142010

CC CONSENT

Date: 04/20/2010
Submitted By: Robert Leal, J.P. 4, 2
Submitted For: Robert Leal
Department: J.P. 4, 2
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION
2010 - J.P. 4/2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-412-00-068-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
Available account balance as of 4/15/2010

Attachments

Link: Line_Item_Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 03:50 PM	APRV
2	JC Carreon	JC Carreon	04/15/2010 08:57 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Robert Leal Started On: 04/14/2010 03:16 PM

Final Approval Date: 04/16/2010

DATE: April 19, 2010

DEPARTMENT HEAD: Mary Alice Palacios

DEPARTMENT NAME: Justice of the Peace Mary Alice Palacios

ACCOUNT NUMBER: 0-1100-412-00-068-001-0-

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
605	Clothing and Uniforms	442	Equip & Vehicle Rentals	$200.00
605	Clothing and Uniforms	583	Travel Out of County	200.00
			TOTAL	400.00

REASON: 442- To open a purchase order for a vehicle rental to attend a Trainging Seminar in Lubbock, Texas
583-To open a purchase order for Hotel Lodging in Lubbock Texas for Training Seminar on 05/04/2010

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-20758 **2.Q.**

Intradepartmental Transfer

CC CONSENT

Date:	04/20/2010
Submitted By:	Rosie Luna, SAFETY DIVISION
Submitted For:	Roy Quintanilha
Department:	SAFETY DIVISION
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-419-50-115-059-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

743-->661 - $ 650.00; Funding available as of 4/14/10.

Attachments

Link: 4/20/10

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 01:47 PM	APRV
2	Norma Silva	Norma Silva	04/14/2010 02:17 PM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 02:38 PM	APRV

Form Started By: Rosie Luna Started On: 04/13/2010 09:14 AM

Final Approval Date: 04/16/2010

DATE: April 13, 2010

DEPARTMENT HEAD: Roy Quintanilha

DEPARTMENT NAME: Dept. of Budget and Management Safety Division

ACCOUNT NUMBER: 0-1100-419-50-115-059-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	**TO** OBJECT CODE	OBJECT NAME	AMOUNT
743	Office Furniture & Equipment	661	Minor Office Furniture & Equip	$ 650.00
			TOTAL	**$ 650.00**

REASON: **Line Item Transfer is being requested to purchase 2 chairs.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-20797 **2.R.**

20797 4-14-2010 lit trans from 611 into 605

CC CONSENT

Date: 04/20/2010
Submitted By: Mary Garcia, TAX OFFICE
Submitted For: Armando Barrera Jr.
Department: TAX OFFICE
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-15-140-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

611-->605 $ 350.00; funds available as of 04/15/2010

Attachments

Link: Line Item Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 05:04 PM	APRV
2	Ana Galvan	Anna Galvan	04/15/2010 04:28 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Mary Garcia Started On: 04/14/2010 04:23 PM

Final Approval Date: 04/16/2010

DATE: April 14, 2010

DEPARTMENT HEAD: Armando Barrera Jr.

DEPARTMENT NAME: Hidalgo County Tax Office

ACCOUNT NUMBER: 0-1100-415-15-140-001-0xxx

SUBJECT: **Intradepartmental Transfer/s**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
611	Police Supplies	605	Clothing and Uniforms	$350.00
			TOTAL	$350.00

REASON: **To purchase necessary items to operate County office.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-20771 **2.S.**

Health Division - Bioterrorism

CC CONSENT

Date: 04/20/2010
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Health & Human Services Department Bio. (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1293-441-00-340-013-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

531-->626 - $ 33.00; Funding available as of 4/14/10.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 09:31 AM	APRV
2	Norma Silva	Norma Silva	04/14/2010 02:24 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Dan Beltran Started On: 04/14/2010 09:13 AM

Final Approval Date: 04/16/2010

Date: April 14, 2010
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health & Human Services Department
Account Number: 0-1293-441-00-340-013-0 - Bio
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
0-1293-441-00-340-013-0-531	Telephone	0-1293-441-00-340-013-0-626	Gasoline/Diesel	$ 33.00
			Amount	$ 33.00

Revenue Account
Amount Requested: $ 33.00

Reason: Funds needed in the object codes listed above in order to meet anticipated expenditures

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-20805 **2.T.**

Health Division - PHER Line Item Trf

CC CONSENT

Date: 04/20/2010
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Health & Human Services Department PHER (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1293-441-00-340-042-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 04-15-10

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 10:09 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	04/15/2010 02:39 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Dan Beltran Started On: 04/15/2010 10:05 AM

Final Approval Date: 04/16/2010

Date: April 15, 2010
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health & Human Services Department
Account Number: 0-1293-441-00-340-042-0 - PHER
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
0-1293-441-00-340-042-0-604	Medical & Lab Supplies	0-1293-441-00-340-042-0-812	SoftwareLicenseRenewal	$ 350.00
0-1293-441-00-340-042-0-604	Medical & Lab Supplies	0-1293-441-00-340-042-0-601	Office & Computer Supp	$ 20,000.00
			Amount	$ 20,350.00

Revenue Account
Amount Requested: $ 20,350.00

Reason: Funds needed in the object codes listed above in order to meet anticipated expenditures

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-20804 **2.U.**

Health Division - Adm Line Item Trf

CC CONSENT

Date: 04/20/2010
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Health & Human Services Department Adm. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-441-00-340-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 4/15/2010

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 09:31 AM	APRV
2	JC Carreon	JC Carreon	04/15/2010 10:26 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Dan Beltran Started On: 04/15/2010 08:56 AM

Final Approval Date: 04/16/2010

Date: April 15, 2010
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health & Human Services Department
Account Number: 0-1100-441-00-340-001-0 - Adm
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
0-1100-441-00-340-001-0-609	Agri & Landscaping Sup	0-1100-441-00-340-001-0-890	Other	$ 25.00
			Amount	$ 25.00

Revenue Account
Amount Requested: $ 25.00

Reason: Funds needed in the object codes listed above in order to meet anticipated expenditures

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-20781 **2.V.**

WIC

CC CONSENT

Date:	04/20/2010
Submitted By:	Margarita Gonzalez, WIC
Submitted For:	Norma Longoria,Director
Department:	WIC
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - WIC (1292)

BACKGROUND

L/T

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1292-441-00-350-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 04-15-10

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 02:49 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	04/15/2010 02:37 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Margarita Gonzalez Started On: 04/14/2010 01:23 PM

Final Approval Date: 04/16/2010

DATE:	04/14/10
WIC DIRECTOR:	NORMA LONGORIA
DEPARTMENT NAME:	HIDALGO COUNTY WIC PROGRAM
ACCOUNT NUMBER:	0.1292.441.00.350.001.0.-WIC
SUBJECT:	BUDGET LINE ITEM TRANSFER

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with the Local Government Code Chapter 111, Subchapter C.

FROM			TO			
ACCOUNT NUMBER		Account Name	ACCOUNT NO.(S)		ACCOUNT NAME	AMOUNT
0.1292.441.00.350.001.0	220	FICA	0.1292.441.00.350.001.0	531	Telephone	10,000.00
0.1292.441.00.350.001.0	211	Health Insurance	0.1292.441.00.350.001.0	583	Out of County Travel	10,000.00
					Total:	20,000.00

Reason: To encumber cost for Telephone & Out of County Travel.

Department Head Signature

Date

Approved Commissioners' Court

Attest Coutny Clerk

AI-20812 **2.W.**

Budget Line-Item Transfer for Parks department

CC CONSENT

Date:	04/20/2010
Submitted By:	Yolanda Cisneros, COMM. PCT. #2
Submitted For:	Yolanda Cisneros
Department:	COMM. PCT. #2
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - Pct. #2 Parks (1212)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1212-452-00-122-008-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available in the amount of $219,425.88 as of 04/15/2010
From 739 ------> 679 in the amount of $2,000.00

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 11:29 AM	APRV
2	Ana Galvan	Anna Galvan	04/16/2010 08:43 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Yolanda Cisneros Started On: 04/15/2010 11:21 AM

Final Approval Date: 04/16/2010

DATE: April 15, 2010

2010
Transfer

DEPARTMENT HEAD: Hector "Tito" Palacios

CORRECTED LIT FOR AI-19650

DEPARTMENT NAME: Hidalgo County Precinct No. 2
Parks & Recreations Department

ACCOUNT NUMBER: 0-1212-452-00-122-008-0-XXX

Contact Person: Yoli Cisneros, Administrative Assistant II **Ph#:** (956) 787-1891 Ext. 2002

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
739	OTHER STRUCTURES	679	OTHER R&M SUPPLIES	$2,000.00
			TOTAL	$2,000.00

REASON:
Transfer needed to cover expected expenditures on some speed bumps for the parks.

DEPARTMENT HEAD SIGNATURE

4/15/2010
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-20762 **2.X.**

Budget Line-Item Transfer for Road Administration

CC CONSENT

Date: 04/20/2010
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Pct. #2 Adm. (1202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1202-431-00-122-005-0-XXX

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available in the amount of $4,247.50 as of 04/13/2010.
From 671 ------> 432 in the amount of $400.00.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 01:50 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	04/15/2010 02:33 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Yolanda Cisneros Started On: 04/13/2010 10:21 AM

Final Approval Date: 04/16/2010

DATE: April 13, 2010

2010
Transfer

DEPARTMENT HEAD: Hector "Tito" Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 2
Road Administration Department

ACCOUNT NUMBER: 0-1202-431-00-122-005-0-XXX

Contact Person: Yoli Cisneros-Administrative Assistant II **Ph#:** (956) 787-1891 Ext. 2002

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
671	BLDG & OTHER STRUCTURE R&M SUPPLY	532	WIRELESS DEVICES	$400.00
			TOTAL	$400.00

REASON:
Transfer needed to cover expected expenditures with the new year.

DEPARTMENT HEAD SIGNATURE

4/13/2010
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-20808 **2.Y.**

Pct #3 Transfer

CC CONSENT

Date: 04/20/2010
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Pct. #3 Parks (1213)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1213-452-00-123-008-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

890-->532 - $ 1,400.00; Funding available as of 4/15/10.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 11:28 AM	APRV
2	Norma Silva	Norma Silva	04/15/2010 03:14 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Norma Ceballos Started On: 04/15/2010 10:38 AM

Final Approval Date: 04/16/2010

INTRA-DEPARTMENTAL TRANSFER

DATE: April 20, 2010

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3 Parks

ACCOUNT NUMBER: 0-1213-452-00-123-008-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer's) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
890	**Pct #3 Parks- Other**	**532**	**Pct #3 Parks- Wireless Devices**	**$ 1,400.00**
			TOTAL	**$ 1,400.00**

REASON: Expected expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-20766 **2.Z.**

Pct #3 Transfer

CC CONSENT

Date: 04/20/2010
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Pct. #3 Adm. (1203)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1203-431-00-123-004-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 4/13/2010

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 01:51 PM	APRV
2	JC Carreon	JC Carreon	04/13/2010 02:36 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Norma Ceballos Started On: 04/13/2010 12:13 PM

Final Approval Date: 04/16/2010

INTRA-DEPARTMENTAL TRANSFER

DATE: 04/20/10

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 0-1203-431-00-123-004-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
609	Pct #3 Adm. - Agri & Landscaping Supp	339	Pct #3 Adm. - Other Prof. Srv.	$ 3,000.00
671	Pct #3 Adm. - Bldg & Other Struc	339	Pct #3 Adm. - Other Prof. Srv.	$ 1,000.00
			TOTAL	**$ 4,000.00**

REASON: To cover expected expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-20767 **2.AA.**

Pct #4 Administration (1204)

CC CONSENT

Date: 04/20/2010
Submitted By: Jr. Munoz, COMM. PCT. #4
Department: COMM. PCT. #4
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION

2010 - Pct. #4 Adm. (1204)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1204-431-00-124-007-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

664-->711 $ 6,000.00; funds available as of 04/15/2010

Attachments

Link: Line Item Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 09:30 AM	APRV
2	Ana Galvan	Anna Galvan	04/15/2010 02:28 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Jr. Munoz Started On: 04/13/2010 04:09 PM

Final Approval Date: 04/16/2010

DATE: April 19, 2010 **AI#** 20767

DEPARTMENT HEAD: Commissioner Oscar L. Garza Jr.

DEPARTMENT NAME: Hidalgo County Pct. #4 - R&B

ACCOUNT NUMBER: 0-1204-431-00-124-007-0-XXX

SUBJECT: Intradepartmental Transfer/s

CONTACT PERSON: Rumaldo Munoz Jr. **Phone # :** 956-383-3112

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
664	Other Minor Equipment	711	Right of Way	$ 6,000.00
			TOTAL	$ 6,000.00

REASON: Transfer needed to fund expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-20813 **2.BB.**

Pct. #4 Parks (1214)

CC CONSENT

Date: 04/20/2010
Submitted By: Jr. Munoz, COMM. PCT. #4
Department: COMM. PCT. #4
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION
2010 - Pct. #4 Parks (1214)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1214-452-00-124-009-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
622-->739 - $ 11,000.00; Funding available as of 4/15/10.

FISCAL YEAR: 2010 ACCT. #: 0-1214-452-00-124-009-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
622-->672 - $ 134.90; Funding available as of 4/16/10.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 01:54 PM	APRV
2	Norma Silva	Norma Silva	04/15/2010 03:51 PM	APRV
3	Auditor's Office	Angela Garcia	04/16/2010 11:05 AM	APRV
4	Norma Silva	Norma Silva	04/16/2010 01:36 PM	APRV

Form Started By: Jr. Munoz Started On: 04/15/2010 11:50 AM

Final Approval Date: 04/16/2010

DATE: 04/15/10 **AI#**

DEPARTMENT HEAD: Commissioner Oscar L. Garza Jr.

DEPARTMENT NAME: Hidalgo County Pct. #4 - Parks

ACCOUNT NUMBER: 0-1214-452-00-124-009-0-XXX

SUBJECT: Intra-departmental Transfer/s

Contact Person: Rumaldo Munoz Jr. **Ph# :** 956-383-3112

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
622	Electricity	739	Other Structures	11,000.00
622	Electricity	672	R&M Supp-Equip. Vehicles	134.90
			TOTAL	11,134.90

REASON: To cover expecte expense of having 10 electrical poles for additional lighting at the Jr "Milo" Ponce Park.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-20777 **2.CC.**

Pct. #4 R&B (1204)

CC CONSENT

Date: 04/20/2010
Submitted By: Jr. Munoz, COMM. PCT. #4
Department: COMM. PCT. #4
Agenda Category: 2010 Intradepartmental Transfers

Information

CAPTION
2010 - Pct. #4 R&B (1204)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1204-431-00-124-007-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
Available account balance as of 4/15/2010

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 02:06 PM	APRV
2	JC Carreon	JC Carreon	04/15/2010 08:53 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Jr. Munoz
Started On: 04/14/2010 12:44 PM

Final Approval Date: 04/16/2010

Revised Transfer

DATE: 04/19/10 **AI#**

DEPARTMENT HEAD: Commissioner Oscar L. Garza Jr.

DEPARTMENT NAME: Hidalgo County Pct. #4 - R&B

ACCOUNT NUMBER: 0-1204-431-00-124-007-0-XXX

SUBJECT: Intra-departmental Transfer/s

Contact Person: Rumaldo Munoz Jr. **Ph# :** 956-383-3112

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
584	Registration Fees	413	Elec Surveill & Security	250.00
				-
			TOTAL	250.00

REASON: To cover expected expenses.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / DATE ATTEST COUNTY CLERK

AI-20751 **2.DD.**

line item transfer

CC CONSENT

Date:	04/20/2010
Submitted By:	Joel Rivera, CONSTABLE PCT. #4
Submitted For:	Joel Rivera
Department:	CONSTABLE PCT. #4
Agenda Category:	2010 Intradepartmental Transfers

Information

CAPTION

2010 - Constable Pct. #4 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-421-00-294-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

672-->664 $ 1,283.67; funds available as of 04/15/2010

Attachments

Link: Line Item Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 08:56 AM	APRV
2	Ana Galvan	Anna Galvan	04/15/2010 10:42 AM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 02:37 PM	APRV

Form Started By: Joel Rivera Started On: 04/12/2010 03:29 PM

Final Approval Date: 04/16/2010

INTRADEPARTMENTAL TRANSFER

DATE: April 12, 2010

DEPARTMENT HEAD: J.E. GUERRA

DEPARTMENT NAME: CONSTABLE PRECINCT 4

ACCOUNT NUMBER: 0-1100-421-00-294-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
672	Equip. & Veh R&M Supplies	664	Other Minor Equipment	$ 1,283.67
			TOTAL	$ 1,283.67

REASON: Transfer is needed to fund operational expenditures.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-20809 **3.A.**

Interdepartmental transfer - BCAP Pct. 1 (1200)

CC CONSENT

Date:	04/20/2010
Submitted By:	Sylvia Solis, BUDGET & MANAGEMENT
Submitted For:	Agapito Vargas
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Interdepartmental Transfers

Information

CAPTION

Pct. #1 BCAP (1200):
Approval of 2010 interdepartmental transfer from Colonia Access Program (115-042) to Pct. 1 BCAP (121-014) in the amount of $731.28.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1200-431-00-1XX-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
Funds available as of 04/15/10.

Attachments

Link: Interdept. transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sylvia Solis	Sylvia Solis	04/15/2010 11:34 AM	APRV
2	Budget & Management	Erika Zamora	04/15/2010 11:40 AM	APRV
3	Ivan Cantu	Ivan Cantu	04/16/2010 09:20 AM	APRV
4	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Sylvia Solis Started On: 04/15/2010 10:57 AM

Final Approval Date: 04/16/2010

DATE: April 15, 2010

DEPARTMENT HEAD: Raul Silguero, Jr.

2010
Transfer

DEPARTMENT NAME: Dept. of Budget & Mgmt for Pct. 1 BCAP

ACCOUNT NUMBER: 0-1200-431-00-1XX-0XX-0-XXX

CONTACT PERSON: Sylvia V. Solis **PHONE:** (956) 292-7025 Ext. 5423

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
0-1200-431-00-115-042-0- 113	Colonia Access Program -	Reg F/T Employee	(682.11)
0-1200-431-00-115-042-0- 212	Colonia Access Program -	Life Insurance	(2.00)
0-1200-431-00-115-042-0- 220	Colonia Access Program -	FICA	(6.91)
0-1200-431-00-115-042-0- 230	Colonia Access Program -	Retirement	(37.17)
0-1200-431-00-115-042-0- 250	Colonia Access Program -	Unemployment Comp.	(3.09)
TO			
0-1200-431-00-121-014-0- 113	Pct 1 BCAP -	Reg F/T Employee	682.11
0-1200-431-00-121-014-0- 212	Pct 1 BCAP -	Life Insurance	2.00
0-1200-431-00-121-014-0- 220	Pct 1 BCAP -	FICA	6.91
0-1200-431-00-121-014-0- 230	Pct 1 BCAP -	Retirement	37.17
0-1200-431-00-121-014-0- 250	Pct 1 BCAP -	Unemployment Comp.	3.09
	TOTAL BUDGET INCREASE (DECREASE)		**0.00**

REASON:

Interdepartmental transfer to fund current salary and related fringe benefit expenditures.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

AI-20827 **3.B.**

Interdepartmental Transfer - Pct#4 Drainage Improvement Project (1339)
CC CONSENT

Date: 04/20/2010
Submitted By: Manuel Chapa, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2010 Interdepartmental Transfers

Information

CAPTION

Pct. #4 C.O. 2009 Series (1339):
Approval of 2010 interdepartmental transfer within Certificate of Obligations Series 2009 - Precinct #4 Drainage Improvement Project from: Aguilar Pond (038), Alamo Acres (040), Damian Acres (041), and Dickerson Pond (048) to North Branch Drain (049) & Curry Drain (052) in the total amount of $33,441.83.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1339-431-00-124-0XX-0-733
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
Funding available as of 4/16/10.

0-1339-431-00-124-0XX-0-733 --> 0-1339-431-00-124-049-0-733 $ 7,763.83
0-1339-431-00-124-0XX-0-733 --> 0-1339-431-00-124-052-0-733 $25,678.00

Attachments

Link: Interdept. transfer - 1339

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 01:10 PM	APRV
2	Perla Lopez	Perla Lopez	04/16/2010 01:51 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Manuel Chapa Started On: 04/16/2010 11:14 AM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

2010
Transfer

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Department of Budget & Management for C.O. Pct#4 Drainage Improvement Project (1339)

AI# 20827

ACCOUNT NUMBER: 0-1339-431-00-124-XXX-0-XXX

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Manuel Chapa
Ph#: 292-7025 Ext. 5760

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
0-1339-431-00-124-038-0-733	CO2009 Pct4 Aguilar Pond - Drainage Ditches	(24,307.44)
0-1339-431-00-124-040-0-733	CO2009 Pct4 Alamo Acres - Drainage Ditches	(2,022.39)
0-1339-431-00-124-041-0-733	CO2009 Pct4 Damian Acres - Drainage Ditches	(2,158.58)
0-1339-431-00-124-048-0-733	CO2009 Pct4 Dickerson Pond - Drainage Ditches	(4,953.42)
0-1339-431-00-124-049-0-733	CO2009 Pct4 North Branch Drain - Drainage Ditches	7,763.83
0-1339-431-00-124-052-0-733	CO2009 Pct4 Curry Drain - Drainage Ditches	25,678.00
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:
Interdepartmental transfer to cover WA#5 C-08-477-12-09 AI#20799 4-20-10

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE ___/___/___

ATTEST COUNTY CLERK

AI-20836 **3.C.**

Interdepartmental transfer for Elections Department

CC CONSENT

Date:	04/20/2010
Submitted By:	Erika Zamora, BUDGET & MANAGEMENT
Submitted For:	Dina Trevino
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Interdepartmental Transfers

Information

CAPTION

Elections Department (1100):
Approval of 2010 interdepartmental transfer from Co. Wide Adm. to Elections Dept. in the amount of $116,691.94 to fund salary related expenditures for Poll Workers.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-41X-00-1XX-00X-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available pending salary sweep transfer, AI #20824.

Attachments

Link: Interdept trsf

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 04:53 PM	APRV
2	Ivan Cantu	Ivan Cantu	04/16/2010 04:58 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Erika Zamora Started On: 04/16/2010 04:49 PM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

DEPARTMENT HEAD: Raul Silguero, Jr.

2010
Transfer

DEPARTMENT NAME: Dept. of Budget & Mgmt for Elections Dept

ACCOUNT NUMBER: 0-1100-41X-00-1XX-00X-0-XXX

CONTACT PERSON: Erika Zamora **PHONE:** (956) 292-7025 Ext. 5416

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
0-1100-415-00-115-002-0- 899	CO WIDE ADM	CONTINGENCY	(116,691.94)
TO			
0-1100-414-00-130-001-0- 123	ELECTIONS DEPT	ELECTION POLL WORKERS	116,691.94
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON:

Transfer to fund salary related expenditures.

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-20834 **3.D.**

Interdepartmental transfer for Tax Office

CC CONSENT

Date:	04/20/2010
Submitted By:	Erika Zamora, BUDGET & MANAGEMENT
Submitted For:	Dina Trevino
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Interdepartmental Transfers

Information

CAPTION

Tax Office (1100):
Approval of 2010 interdepartmental transfer from Co. Wide Adm. to Tax Office in the amount of $150,000.00 to fund the Automated Tax Collection System.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-XX-1XX-00X-0-XXX

FUNDS AVAILABLE Y/N?: Y/Pending MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

0-1100-415-00-115-002-0-899 --> 0-1100-415-15-140-001-0-336

Funds pending Salary Sweep AI#20824 CC 4/20/10.

Attachments

Link: Interdept Trsf

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 04:33 PM	APRV
2	Sylvia Solis	Sylvia Solis	04/16/2010 04:50 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Erika Zamora Started On: 04/16/2010 04:22 PM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

DEPARTMENT HEAD: Raul Silguero, Jr.

2010
Transfer

DEPARTMENT NAME: Dept. of Budget & Mgmt for Tax Office

ACCOUNT NUMBER: 0-1100-415-XX-1XX-00X-0-XXX

CONTACT PERSON: Erika Zamora **PHONE:** (956) 292-7025 Ext. 5416

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
0-1100-415-00-115-002-0- 899	CO WIDE ADM	CONTINGENCY	(150,000.00)
TO			
0-1100-415-15-140-001-0- 336	TAX OFF	COMPUTER SERVICES	150,000.00
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON:

Transfer to fund Automated Tax Collection System.

SIGNATURE

COMMISSIONERS COURT

DATE / /

ATTEST, COUNTY CLERK

AI-20837 **3.E.**

Interdepartmental transfer for Insurance

CC CONSENT

Date:	04/20/2010
Submitted By:	Erika Zamora, BUDGET & MANAGEMENT
Submitted For:	Dina Trevino
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Interdepartmental Transfers

Information

CAPTION

Insurance (1100):
Approval of 2010 interdepartmental transfer from Co. Wide Adm. to Insurance in the amount of $377,400.00 for reimbursement of funds borrowed.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-41X-00-115-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available pending Salary Sweep transfer, AI #20824

Attachments

Link: Interdept trsf

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 04:58 PM	APRV
2	Ivan Cantu	Ivan Cantu	04/16/2010 05:03 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Erika Zamora Started On: 04/16/2010 04:55 PM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

DEPARTMENT HEAD: Raul Silguero, Jr.

2010
Transfer

DEPARTMENT NAME: Dept. of Budget & Mgmt for Insurance Dept

ACCOUNT NUMBER: 0-1100-41X-00-115-0XX-0-XXX

CONTACT PERSON: Erika Zamora **PHONE:** (956) 292-7025 Ext. 5416

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
0-1100-415-00-115-002-0- 899	CO WIDE ADM	CONTINGENCY	(377,400.00)
TO			
0-1100-419-00-115-025-0- 524	INSURANCE	GENERAL INSURANCE	377,400.00
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON:

Transfer to reimburse funds borrowed from Insurance.

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-20839 **3.F.**

Interdepartmental transfer for 430th DC

CC CONSENT

Date:	04/20/2010
Submitted By:	Erika Zamora, BUDGET & MANAGEMENT
Submitted For:	Dina Trevino
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Interdepartmental Transfers

Information

CAPTION

430th DC (1100):
Approval of 2010 interdepartmental transfer from Co. Wide Adm. to 430th DC in the amount of $90,000.00 to fund rent & electricity expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-41X-00-XXX-00X-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available pending Salary Sweep transfer, AI #20824.

Attachments

Link: INTERDEPT TRSF

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 05:05 PM	APRV
2	Ivan Cantu	Ivan Cantu	04/16/2010 05:09 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Erika Zamora Started On: 04/16/2010 05:02 PM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

DEPARTMENT HEAD: Raul Silguero, Jr.

2010
Transfer

DEPARTMENT NAME: Dept. of Budget & Mgmt for 430th DC

ACCOUNT NUMBER: 0-1100-41X-00-X0X-00X-0-XXX

CONTACT PERSON: Erika Zamora **PHONE:** (956) 292-7025 Ext. 5416

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
0-1100-415-00-115-002-0- 899	CO WIDE ADM	CONTINGENCY	(90,000.00)
TO			
0-1100-412-00-010-001-0- 441	430TH DC	LAND & BLDG RENTALS	74,520.00
0-1100-412-00-010-001-0- 622	430TH DC	ELECTRICITY	15,480.00
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON:

Transfer to fund rent & electricity expenditures.

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-20841 **3.G.**

Interdepartmental transfer for Tropical Tx Center MHMR

CC CONSENT

Date:	04/20/2010
Submitted By:	Erika Zamora, BUDGET & MANAGEMENT
Submitted For:	Dina Trevino
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Interdepartmental Transfers

Information

CAPTION

Tropical Tx Center MHMR (1100):
Approval of 2010 interdepartmental transfer from Co. Wide Adm. to Tropical Tx Center MHMR in the amount of $36,495.00 to fund increase in yearly local contribution.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-4XX-00-115-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available pending Salary Sweep transfer, AI #20824.

Attachments

Link: Interdept trsf

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 05:10 PM	APRV
2	Ivan Cantu	Ivan Cantu	04/16/2010 05:13 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Erika Zamora Started On: 04/16/2010 05:08 PM

Final Approval Date: 04/16/2010

DATE: April 16, 2010

DEPARTMENT HEAD: Raul Silguero, Jr.

2010
Transfer

DEPARTMENT NAME: Dept. of Budget & Mgmt for Tropical Tx Center MHMR

ACCOUNT NUMBER: 0-1100-4XX-00-115-0XX-0-XXX

CONTACT PERSON: Erika Zamora **PHONE:** (956) 292-7025 Ext. 5416

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
0-1100-415-00-115-002-0- 899	CO WIDE ADM	CONTINGENCY	(36,495.00)
TO			
0-1100-444-00-115-031-0- 841	TROPICAL TX CENTER MHMR	AID TO GOVT AGEN	36,495.00
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON:

Transfer to fund increase in yearly local contribution.

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-20840 **3.H.**

Interdepartmental transfer- to fund expenditures in connection with engineering contract

CC CONSENT

Date:	04/20/2010
Submitted By:	Rosie Cantu, BUDGET & MANAGEMENT
Department:	BUDGET & MANAGEMENT
Agenda Category:	2010 Interdepartmental Transfers

Information

CAPTION

C.O.'s 2009 B&C Raymondville (1341):
Approval of 2010 interdepartmental transfer from C.O.'s 2009 B&C Raymondville program 079 to program 078 in the total amount of $1,000,000.00 to fund expenditures in connection with engineering contract.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1341-431-50-115-079-0-711

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

$1,112,500.00 available balance as of 04/16/10.

Attachments

Link: back up

Link: Inter transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 05:29 PM	APRV
2	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Rosie Cantu Started On: 04/16/2010 05:05 PM

Final Approval Date: 04/16/2010

AI-20769 **21.A.5.**

Professional Engineering Services-S&B Infrastructure, Ltd.

CC REGULAR

Date: 04/20/2010
Submitted By: Vangie Garcia, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Sub-category:** Hidalgo County

Information

CAPTION

Acceptance and approval of final contract document with "S&B Infrastructure, Ltd." (authorized for negotiations by CC on 03/30/) for the provision of Professional Engineering Services for the "Raymondville Drain Project-County Wide" based on a one-time project specific with no work authorizations.

BACKGROUND

Draft agreement will be provided prior to printing of agendas on Monday. If received prior to that, it will be attached.

Fiscal Impact

FISCAL YEAR: 2010 **ACCT. #:** 1341-431-50-115-078-0-XXX
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:

FISCAL YEAR: **ACCT. #:**
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Funding will be appropriated from C.O.'s series 2009 BC upon contract award date.

Attachments

Link: backup

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
	(Originator)	Vangie Garcia	04/14/2010 08:56 AM	CREATED
1	Purchasing Department	Marty Salazar	04/16/2010 01:39 PM	APRV
2	Budget & Management	Erika Zamora	04/16/2010 01:57 PM	APRV
3	Rosalinda Cantu			PEND
4	Auditor's Office			

Form Started By: Vangie Garcia Started On: 04/14/2010 08:56 AM

DATE: April 20, 2010

DEPARTMENT HEAD: RAUL SILGUERO, JR.

DEPARTMENT NAME: DEPT. OF BUDGET AND MANAGEMENT
FOR C.O., SERIES 2009 B&C

SUBJECT: **Inter-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
0-1341-431-50-115-079-0- 711	CO2009B&C-J-09 PROJECT-ROW	(1,000,000.00)
TO		
0-1341-431-50-115-078-0- 733	CO2009B&C-RAYMONDVILLE-DRAINAGE DITCHES	1,000,000.00
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON: **TO FUND ENGINEERING CONTRACT FOR RAYMONDVILLE DRAIN.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-20732 **4.A.**

Interfund Transfer for the New Pct.2 Building and other county buildings
CC CONSENT

Date:	04/20/2010
Submitted By:	Yolanda Cisneros, COMM. PCT. #2
Submitted For:	Yolanda Cisneros
Department:	COMM. PCT. #2
Agenda Category:	Interfund Transfers **Sub-category:** Budget Appropriations

Information

CAPTION

Pct. #2 R&B (1202):
Approval of 2010 interfund transfer from Parks unreserved fund balance (1212) into Pct.2 Pct.2 Road & Bridge (program 005) in the amount of $50,000.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 **ACCT. #:** 0-1202-431-00-122-005-0-890

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Balance available from (1212) Fund Balance as of 04/09/2010 for the interfund transfer.

Attachments

Link: Interfund Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Angela Garcia	04/09/2010 03:53 PM	APRV
2	Roland Garcia	Rolando Garcia	04/16/2010 03:19 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Yolanda Cisneros — Started On: 04/09/2010 03:34 PM

Final Approval Date: 04/16/2010

DATE: April 9, 2010

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Department of Budget & Management for:
(1202) R&B

ACCOUNT NUMBER: 0-12X2-XX1-0X-XXX-XXX-0-XXX

2010

AI-20732

CONTACT PERSON: Rolando Garcia Jr. **PHONE:** 292-7025 ext. 5761

SUBJECT: **Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
0-1212-491-01-000-202-0-891	TRANSFERS OUT-R&B	(50,000.00)
TO		
0-1202-391-01-000-212-0-000	TRANSFERS IN-PARKS	(50,000.00)
0-1202-431-00-122-005-0-890	PCT2 RD ADM-OTHER	50,000.00
	TOTAL BUDGET INCREASE (DECREASE)	**50,000.00**

REASON: Transfer is needed for future expenditures related to the New Administration Precinct #2 Office.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-20810 **4.B.**

Approval of interfund transfer (1100)

CC CONSENT

Date:	04/20/2010
Submitted By:	Mary Garcia, TAX OFFICE
Submitted For:	Armando Barrera Jr.
Department:	TAX OFFICE
Agenda Category:	Interfund Transfers
Sub-category:	Tax Office

Information

CAPTION

Tax Office (1100):
Approval of 2010 interfund transfer from Special Vehicle Inventory (1246) into General Fund (1100) in the amount of $5,700.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010

ACCT. #: 0-1246-415-15-140-003-0-601

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available balance as of 4/16/10 is $25,000.00.

Attachments

Link: Interfund Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 03:32 PM	APRV
2	Perla Lopez	Perla Lopez	04/16/2010 02:17 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Mary Garcia

Started On: 04/15/2010 11:01 AM

Final Approval Date: 04/16/2010

DATE: April 20, 2010

DEPARTMENT HEAD: Raul Silguero, Jr.

DEPARTMENT NAME: Department of Budget & Management for Tax Office (1100)

2010
Transfer

ACCOUNT NUMBER: **0-1246-415-15-140-003-0-601**

CONTACT PERSON: Perla Lopez **PHONE:** 292-7025 ext. 5419

SUBJECT: **Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
0-1246-415-15-140-003-0- 601	**Tax Office - Office & Computer Supply**	**(5,700.00)**
0-1246-491-01-000-100-0- 891	**Transfers Out - General Fund**	**5,700.00**
0-1100-391-01-000-246-0- 000	**Transfers In - T.A.C. Special Vehicle Inventory**	**5,700.00**
0-1100-415-15-140-001-0- 431	**Tax Office - Bldg & Other Struc R&M Srv**	**5,000.00**
0-1100-415-15-140-001-0- 665	**Tax Office - Minor Computer Equipment**	**700.00**
	TOTAL BUDGET INCREASE (DECREASE)	**5,700.00**

REASON: **Transfer to purchase necessary items and avoid work stoppage.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT **DATE** / / **ATTEST COUNTY CLERK**

AI-20728 **6.A.**

District Clerk March 2010 Fee Monthly Report
CC CONSENT

Date:	04/20/2010
Submitted By:	Norma Martinez, DISTRICT CLERK
Submitted For:	Norma Martinez
Department:	DISTRICT CLERK
Agenda Category:	Monthly Fee Reports

Information

CAPTION

District Clerk:
Approval of March 2010 Monthly Fee Report.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
No Budgetary impact.

Attachments

Link: District Clerk March 2010 Fee Report

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/09/2010 01:14 PM	APRV
2	Sylvia Solis	Sylvia Solis	04/09/2010 01:31 PM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 01:32 PM	APRV

Form Started By: Norma Martinez — Started On: 04/09/2010 12:23 PM

Final Approval Date: 04/16/2010

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT

FOR THE MONTH OF MARCH 2010

DISTRICT COURT FEES (LGC 133.151(a)(1)&(a)(2))									
			# OF CASES						
DIVORCE & FAMILY LAW CASES	$ 17,110.00								
LESS: PARTIAL PAYMENT	$ (35.00)	$ 16,875.00	# 381	X $45.00	=	$ 17,145.00	1100-207-20-000-051-0-000	$ 17,145.00
OTHER THAN DIVORCE/FAMILY	$ 19,926.66								
LESS: PARTIAL PAYMENT	$ (173.34)	$ 19,400.00	# 402	X $50.00	=	$ 20,100.00	1100-207-20-000-052-0-000	$ 20,100.00
INDIGENT LEGAL SERVICES (LGC 133.152 (a)(1)-(2))									
DIVORCE & FAMILY LAW CASES	$ 400.00								
LESS: PARTIAL PAYMENT	$ -	$ 400.00	# 80	FAMILY X $5.00	=	$ 400.00		
OTHER THAN DIVORCE/FAMILY	$ 1,310.00								
LESS: PARTIAL PAYMENT	$ -	$ 1,310.00	# 131	CIVIL X $10.00	=	$ 1,310.00	1100-207-20-000-050-0-000	$ 1,710.00
JUDICIAL SUPPORT FEE (LGC 133.154) @37.00AFTER 12/1/05			# 7	CASES	=	$ 259.00		
JUDICIAL SUPPORT FEE (LGC 133.154) @$42.00AFTER 1/1/08			# 762	CASES	=	$ 32,004.00	1100-207-20-000-055-0-000	$ 32,263.00
FAMILY PROTECTION FEE (GC 51.961) AFTER 6/15/07@$15.00							1100-341-10-090-011-0-000	$ 4,500.00
CLERK COST (GC 51.317(b)(1)&(b-1))	$ 38,819.15	$50<=10, $75(11-25), $100(26-100), $125(101-500), $150(501-1000) $200>1000						
OTHER CLERK COST (GC51.317-319)	$ 28,357.15					$ 67,176.30		
TIME PAYMENT (LGC 133.103) @$10.00						$ 2,092.05		
PHOTO & CERTIFIED COPIES (GC 51.318(b)(7)-(8))						$ 9,133.50		
OTHER FEES: REGISTRY ADMINISTRATION FEE (LGC 117.055)						$ 601.12		
REGISTRY ADMINISTRATION INTEREST (LGC 117.054)						$ 5,397.84		
NSF CHECK FEE (LGC 118.141)						$ -		
						TOTAL CLERK'S FEES	1100-341-10-090-001-0-000	$ 84,400.81
INTEREST EARNED FOR THE MONTH OF MARCH 2010							1100-361-11-000-005-0-000	$ -
COURT FEES: DISTRICT ATTORNEY (CCP 102.008)							1100-341-10-090-007-0-000	$ 410.83
DISTRICT ATTORNEY BOND FORFEITURES COMMISSIONS (GC 41.005)							1100-341-10-090-008-0-000	$ -
PROTECTIVE ORDER (D.A. FEES, FC 71.04) @$150.00							1100-341-10-000-003-0-000	$ -
TIME PAYMENT ADMINISTRATION OF JUSTICE (LGC 133.103) @$ 2.50							1100-341-10-090-002-0-000	$ 523.01
TIME PAYMENT (LGC 133.103) @ $12.50							1100-207-20-000-005-0-000	$ 2,615.07
LOCAL (CRIMINAL) TRANSACTION FEE (CCP 102.072)@$2.00							1100-341-10-090-003-0-000	$ 3,258.00
APPELLATE JUD. SYS. FUND (GC 22.2141) @$5.00							1100-207-20-000-001-0-000	$ 3,031.00
MASTER COURT FEES (14.82gFC) @$7.00							1100-341-10-090-004-0-000	$ -
JURY FEES (CCP 102.004) @$30.00							1100-341-10-090-006-0-000	$ 6,468.48
PASSPORT EXECUTION FEE @$25.00							1100-341-10-090-013-0-000	$ 7,975.00
PASSPORT PHOTO FEE @$15.00							1100-341-10-090-014-0-000	$ 1,680.00
RECORDS ARCHIVE AND PRESERVATION FEE (GC 51.305) 8/01/09 @ $5.00							1100-341-10-090-015-0-000	$ 4,005.00
DOMESTIC RELATIONS OFFICE FEE (FC 203.005)							1100-341-10-090-016-0-000	$ 5,148.00
SHERIFF FEES (CCP 102.011)	$ 23,094.99							
SHERIFF FEES (HCSO)	$ 5,915.86						1100-342-10-090-001-0-000	$ 29,010.85
CONSTABLE FEES(CCP 102.011)				PCT. 1			1100-342-10-291-000-0-000	$ -
				PCT. 2			1100-342-10-292-000-0-000	$ -
				PCT. 3			1100-342-10-293-000-0-000	$ -
				PCT. 4			1100-342-10-294-000-0-000	$ -
				PCT. 5			1100-342-10-295-000-0-000	$ -
PUBLIC DEFENSE ATTY'S FEES (CCP 26.05)							1100-351-20-090-001-0-000	$ 28,953.95
FINES (LGC 113.004)							1200-351-10-090-000-0-000	$ 142,710.98
BOND FORFEITURES (CCP 22.16)							1200-352-10-090-001-0-000	$ -
COURTHOUSE SECURITY FUND (291.008 LGC/102.017 CCP)							1241-341-10-090-001-0-000	$ 4,064.13
# _____ CIVIL FILINGS X $5.00 =	$ 3,101.00							
# _____ FELON. CONV.X $5.00 =	$ 963.13							
# _____ MISD.CONV. X $3.00 =	$ -							
COUNTY RECORDS PRESERVATION (GC 51.708)							1238-341-10-090-001-0-000	$ 6,090.00
COUNTY RECORDS MANAGEMENT & PRESERVATION (GC 51.317/ CCP 102.005)							1238-341-20-090-001-0-000	$ 8,417.13
# _____ CIVIL FILINGS X $5.00 =	$ 3,846.00							
# _____ CRIM CONV. X $22.50 =	$ 4,571.13							
DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION (GC 51.317 (b)(4))							1235-341-10-090-000-0-000	$ 4,275.58
# _____ CIVIL FILINGS X $5.00 =	$ 3,822.00							
# - CRIM FILINGS X $2.50 =	$ 453.58							
COURT REPORTER SERVICE FEE (GC 51.601) @$15.00							1239-341-10-090-001-0-000	$ 9,574.63
JUVENILE DELINQUENCY PREVENTION FUND (CCP 102.0171) @$5.00							1240-341-10-090-001-0-000	$ 100.00
LAW LIBRARY FEES (LGC 323.023) @$30.00							1247-341-10-090-001-0-000	$ 18,516.00
OTHER COURT FEES:								
CRIMINAL CLERK FEE (CCP ART. 102.005)						$ 8,091.26		
LAW ENFORCEMENT LAB COSTS(CCP ART 42.12 SEC 11)						$ 1,645.00		
CRIME STOPPERS - ADULT PROBATION DEPT						$ 0.52		
MOTHERS AGAINST DRUNK DRIVING						$ 58.03		
WOMEN TOGETHER EMERGENCY SHELTER						$ -		
ESTRELLA'S HOUSE						$ -		
ATTORNEY AD-LITEM						$ -		
SUBTOTAL								$ 9,794.81
LESS: LAW ENFORCEMENT LAB COSTS								$ (1,645.00)
LESS: CRIME STOPPERS								$ (0.52)
LESS: MOTHERS AGAINST DRUNK DRIVING								$ (58.03)
LESS: WOMEN TOGETHER EMERGENCY SHELTER								$ -
LESS: ESTRELLA'S HOUSE								$ -
LESS: ATTORNEY AD-LITEM								$ -
TOTAL OTHER COURT FEES							1100-341-10-090-005-0-000	$ 8,091.26

Copy

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT

FOR THE MONTH OF MARCH 2010

CONSOLIDATED COURT COST(LGC133.102)	1/1/04 FEL@$133.00 A&B MISD@$83.00 MISD@$40.00 9/1/97-12/31/03 (CCP102.075(a)) FEL@$80.00 A&B MISD@40.00 MISD@$17.00	1100-207-20-000-015-0-000	$ 24,958.83
CRIMINAL JUSTICE FEES (CCP 102.51)	PRIOR 8/31/97 FEL @ $20.00 MISD @ $10.00	1100-207-20-000-003-0-000	$ 21.51
BREATH ALCOHOL TESTING (CCP 102.016)	9/1/91-8/31/97 @$30.00	1100-207-20-000-006-0-000	$ -
COMPREHENSIVE REHABILITATION (CCP 102.81)	9/1/91-8/31/97 @$25.00	1100-207-20-000-008-0-000	$ 16.88
LAW ENFORCE EDUC. FUND(GC 415.082)	PRIOR 8/29/93@ $1.00, 8/30/93-8/31/95 @$1.50 9/1/95-8/31/97@ $3.50	1100-207-20-000-011-0-000	$ 0.27
CRIME STOPPERS (CCP 102.013) @ $2.00	9/1/89-8/31/97 @$2.00	1100-207-20-000-014-0-000	$ 0.15
ABUSED CHILDREN'S COUNSELING (CCP 37.072)		1100-207-20-000-016-0-000	$ -
JUVENILE CRIME & DELINQUENCY(CCP 102.075 (m))	9/1/97-8/31/01 @$0.25, 9/1/01-12/31/03 @$0.50	1100-207-20-000-007-0-000	$ 4.20
FUGITIVE APPREHENSION FUND (CCP 102.19)	9/1/97-12/31/03 @$5.00	1100-207-20-000-009-0-000	$ 36.55
CRIME VIC. COMP. FUND (CCP 56.55)	9/1/85-8/31/93 FEL @$20.00 MISD @$15.00 9/1/93-12/31/03 FEL @$45.00 MISD @$35.00	1100-207-20-000-017-0-000	$ 396.30
JUDICIAL&COURT PERSON. TRAINING (GC 56.001)	9/1/85-8/30/99 @$1.00, 8/31/99-12/31/03 @$2.00	1100-207-20-000-027-0-000	$ 16.45
CORRECTIONAL MGMT INST OF TX (CCP 102.075(n))	9/1/01-12/31/03 @ $0.50	1100-207-20-000-029-0-000	$ 3.64
STATE AGENCY ARREST FEES (CCP 102.011, LGC 133.104)			
DPS: @ $35.00		1100-207-20-000-019-0-000	$ 832.73
TABC: @ $35.00		1100-207-20-000-020-0-000	$ 28.75
P& W: @ $35.00		1100-207-20-000-021-0-000	$ -
DNA TESTING FEE (CCD 102.020,GC 411.1471(a)(1) or (a)(2) $250.00, GC 411.1471(a)(3) $50.00)		1100-207-20-000-030-0-000	$ 1,633.79
JUVENILE PROBATION DIVERSION FUND (FC ART 54.0411) @ $20.00		1100-207-20-000-033-0-000	$ -
JURY SERVICE FUND (SB 1704) @$4.00		1100-207-20-000-053-0-000	$ 718.55
JUDICIAL SUPPORT FEE - **STATE** -(LGC 133.105) @$3.40		1100-207-20-000-054-0-000	$ 919.17
JUDICIAL SUPPORT FEE - **COUNTY** -(LGC 133.105) @$0.60		1100-341-10-090-009-0-000	$ 108.39
STATE TRAFFIC FEE (TRC 542.4031)	AFTER 9/1/03 @$30.00	1100-207-20-000-035-0-000	$ -
NONDISCLOSURE FEE (GC 411.081(d)-(h)) # 31 cases	AFTER 9/1/03 @$28.00	1100-207-20-000-037-0-000	$ 868.00
EXPUNGEMENT OF OFFENSES FOR MINORS (CCP 102.006 AND GC103.021)	AFTER 1/1/06@$30.00	1100-341-10-090-010-0-000	$ -
DRUG COURT FEE-COUNTY (CCP 102.0178)	AFTER 6/15/07	1100-341-10-090-012-0-000	$ 2,228.14
DRUG COURT FEE-STATE (CCP 102.0178)	AFTER 6/15/07	1100-207-20-000-058-0-000	$ 2,228.13
EMS TRAUMA FUND (CCP 102.0185 PC CHAP.49)	AFTER 1/1/04 @$100.00	1100-207-20-000-038-0-000	$ 2,956.97
INDIGENT DEFENSE REPRESENTATION FUND (LGC 133.107)	AFTER 1/1/08 @$ 2.00	1100-207-20-000-059-0-000	$ 302.15
DNA COMMUNITY SUPERVISION - DNA TESTING (CCP102.020)	AFTER 1/1/10 @ $34.00	1100-207-20-000-063-0-000	$ 19.00
DNA COMMUNITY SUPERVISION - JUVENILE - DNA TESTING (CCP 102.020)	AFTER 1/1/10 @$50.00	1100-207-20-000-064-0-000	$ -
COUNTY & DISTRICT COURT TECHNOLOGY FUND (CCP 102.0169)	AFTER 1/1/10@ $4.00	1255-341-10-090-000-0-000	$ 3.49
COUNTY CHILD ABUSE PREVENTION FUND (CCP 102.0186)	AFTER 1/1/06@$100.00	1234-341-10-090-000-0-000	$ 377.01
MENTAL HEALTH EXPERTS COMPENSATION		1100-360-00-000-000-0-000	$ -
RESTITUTION FEE / **STATE** (CCP 42.037)	AFTER 1/1/06 @$6.00		$ -
RESTITUTION FEE / **COUNTY** (CCP 42.037)	AFTER 1/1/06 @$6.00		$ -
DUE TO GENERAL (95' COMPTROLLER AUDIT)		1100-360-00-000-000-0-000	$ -
TOTAL FEES COLLECTED FOR PAYMENT TO COUNTY TREASURER		1100-227-30-000-019-0-000	$ 493,716.76

TOTAL CASH RECEIVED			$ 502,216.05
LESS:	AMOUNT PAID TO COUNTY TREASURER	$ 493,716.76	
	AMOUNT DUE TO COUNTY TREASURER	$ -	
	AMOUNT OVERPAID TO COUNTY TREASURER	$ -	
	OTHER DISBURSEMENTS	$ 2,770.11	
	TOTAL DISBURSEMENTS		$ 496,486.87
	NET AMOUNT AVILABLE FOR DEPOSIT TO CLERK'S FEE ACCOUNT		$ 5,729.18

PROOF:

AMOUNT RECEIVED:		$ 6,800.08
AMOUNT LIQ.:		$ (2,546.11)
PARTIAL PAYMENT:	DISTRICT & FAMILY LAW CASES	$ (35.00)
PARTIAL PAYMENT:	OTHER THAN DIVORCE/FAMILY LAW CASES	$ (173.34)
PARTIAL PAYMENT:	INDIGENT LEGAL SERVICE FEE	$ -
CRIME STOPPERS (ADULT PROBATION):		$ 0.52
LAW ENFORCEMENT LAB COSTS (DPS):		$ 1,645.00
MOTHERS AGAINST DRUNK DRIVING		$ 58.03
WOMEN TOGETHER EMERGENCY SHELTER		$ -
ESTRELLA'S HOUSE		$ -
ATTORNEY AD-LITEM		$ -
ADULT PROBATION:		$ -
SHORTAGE/OVERAGE		$ (20.00)
NET AMOUNT		$ 5,729.18

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT
PAGE 3 OF 3
FOR THE MONTH OF MARCH 2010

REMITTANCES TO COUNTY TREASURER:

	DATE	CHECK NUMBER			AMOUNT	TREASURER REC #
CIVIL1)	04/06/10	37696			$ 58,288.60	0
CIVIL2)	04/06/10	37691			$ 58,819.86	0
CIVIL3)	04/06/10	37695			$ 53,881.73	0
CIVIL4)	04/06/10	37698			$ 54,291.88	0
CIVIL5)		0			$ 28,999.00	0
CIVIL6)	04/06/10	37699			$ 1,635.00	0
CIVIL6)		0			$ -	0
CIVIL6)		0			$ -	0
CIVIL6)		0			$ 485.00	0
CRM1)	03/29/10	37682			$ 40,453.00	136569
CRM2)	03/29/10	37683			$ 16,481.97	136569
CRM3)	03/30/10	37689			$ 35,355.75	136569
CRM4)	03/30/10	37685			$ 15,156.00	136569
CRM5)	03/30/10	37690			$ 54,619.47	136569
CRM6)	03/29/10	37681			$ 13,920.00	136569
CRM7)	03/30/10	37684	37701	04/07/10	$ 17,292.50	136569
CRM8)	03/30/10	37688			$ 14,594.00	136569
CRM9)	04/07/10	37700			$ 29,443.00	0
CRM10)					$ -	
TOTAL AMOUNT OF REMITTANCES					$ 493,716.76	

PREPARED BY: V. Gonzalez 4-9-10
BOOKKEEPER DATE

REVIEWED BY: Norma D. Martinez 4/9/10
ACCOUNTANT DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

4/9/10
INTERNAL AUDIT

Ned VanHook 4/9/10
DISTRICT CLERK SIGNATURE DATE

THIS REPORT IS DUE IN THE COUNTY AUDITOR BEFORE THE FIFTH (5) WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM ARS-DC-002, 01/2006

AI-20794 **6.B.**

County Clerk's Monthly Reports March 2010

CC CONSENT

Date:	04/20/2010
Submitted By:	Delia Rodriguez, COUNTY CLERK
Submitted For:	Delia Rodriguez
Department:	COUNTY CLERK
Agenda Category:	Monthly Fee Reports

Information

CAPTION

County Clerk:
Approval of March 2010 Monthly Fee Reports.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
No Budgetary Impact

Attachments

Link: Coverpage
Link: Fee Account
Link: Criminal Report
Link: Civil and Probate

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 05:03 PM	APRV
2	Sylvia Solis	Sylvia Solis	04/15/2010 09:44 AM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 01:32 PM	APRV

Form Started By: Delia Rodriguez Started On: 04/14/2010 04:03 PM

Final Approval Date: 04/16/2010

ARTURO GUAJARDO, JR.
HIDALGO COUNTY CLERK

TO: Monica Badillo, Agenda Coordinator

FROM: Arturo Guajardo, Jr., County Clerk

DATE April 14, 2010

SUBJECT: Commissioners' Court Consent Agenda

I am hereby requesting that you please place the following item on the Commissioners' Court Consent Agenda set for April 20, 2010.

FEE AND COURT COST MONTHLY REPORTS FOR MARCH , 2010 AS FOLLOWS:

FEE ACCOUNT	$ 314,429.06
CRIMINAL COURT COST	$ 150,730.60
CIVIL & PROBATE COURT	$ 115,719.21
TOTALS MARCH, 2010 COLLECTIONS	$ 580,878.87

If you have any questions please do not hesitate to contact me.

AG/bs

P.O. Box 58 • Edinburg, Texas 78540 • 956-318-2100 • Fax 956-318-2105
www.hidalgocountyclerk.us

COUNTY CLERK MONTHLY FEE REPORT

MARCH
2010
******COUNTY CLERK FEE ACCOUNT******

RECORDING FEES/LGC118.013,118.011,212.004,BCC36.10				$139,563.30	
MARRIAGE LICENSES/LGC118.018 (TOTAL)				$14,900.00	
STATE COMPTROLLER					
MARRIAGE LICENSE	# Filed	490		$14,700.00	
BIRTH CERTIFICATES	# Filed	680		$1,224.00	
BIRTH DSHS	# Filed	28		$51.24	
DECLARATION OF INFORMAL MARRIAGE	# Filed	16		$200.00	
UCC-FINANCING STATEMENTS/BCC9.403				$783.00	
LAMINATION				$77.00	
VITAL STATISTICS/LGC 118.015					
CERTIFIED COPIES/LGC 118.014				$28,558.76	
RETURNED CHECK CHARGE/LGC 118.0215				$10.00	
REFUNDS				$901.75	
BEER & WINE PERMITS/ABC 61.31				$0.00	
PRINTER FEES/ABC 61.38				$1,875.20	
RECEIVED ON ACCOUNT				$64,891.00	
RCRDS MGMT & PRESERVATION PRGM/LGC 118.0216				$51,710.00	
DIGITAL IMAGE FEES				$1,500.00	
CC RECORDS ARCHIVES FEE LGC 118.025				$55,775.50	
COURTHOUSE SECURITY FUND/LGC 291.008				$10,764.00	
VITAL ARCHIVE FEE HSC 191.0045(h)				$1,611.00	
OVER/(SHORT)				$10.50	
INTEREST EARNED				$0.00	
ADJUSTMENTS				$0.00	
TOTAL CHARGES AND COLLECTIONS					$389,106.25
LESS:					
CHARGES ON ACCOUNT					$71,838.50
TOTAL DEPOSITED IN BANK					$317,267.75
LESS:					
PRINTERS FEES/ABC 61.38				$1,875.20	
BIRTH DSHS				$51.24	
REFUNDS				$901.75	
OVER/(SHORT)				$10.50	
SUBTOTAL					$2,838.69
DUE TO TREASURER					$314,429.06
DISTRIBUTION:					
COUNTY CLERK FEES			1100-341-10-180-002-0-000	$176,944.56	
INTEREST EARNED			1100-361-11-000-006-0-000	$0.00	
RCRDS MGMT & PRESERVATION PRGRM/LGC 118.0216			1237-341-10-180-000-0-000	$51,710.00	
DIGITAL IMAGE FEES			1100-341-10-180-013-0-000	$1,500.00	
CC RECORDS ARCHIVE FEE LGC 118.025			1100-341-10-180-005-0-000	$55,775.50	
COURTHOUSE SECURITY FUND/LGC 291.008			1241-341-10-180-001-0-000	$10,764.00	
COMPTR OF PUBLIC ACCTS-MARR FEES (MONTHLY)/LGC 118.022(a)			1100-207-20-000-040-0-000	$14,700.00	
COMPTR OF PUBLIC ACCTS-BIRTH/DEATH CERT (QUARTERLY)/LGC 118.015(b)			1100-207-20-000-039-0-000	$1,224.00	
COMPTR OF PUBLIC ACCTS-DECLARATION OF INFORMAL MARRIAGE/LGC 118.022(a)			1100-207-20-000-041-0-000	$200.00	
PRESERVATION OF VITAL STATISTICS HSC 191.0045(h)			1100-341-10-180-010-0-000	$1,611.00	
DISTRIBUTION TOTAL:				$0.00	$314,429.06

COUNTY AUDITOR'S FORM: ARS-CC-002, PART I
REVISED 2004

PREPARED BY: MARY CUELLAR — DEPUTY CLERK — 04/14/10 DATE

APPROVAL: COUNTY CLERK — ARTURO GUAJARDO, JR. — 04/14/10 DATE

HIDALGO COUNTY CLERK
CRIMINAL COURT COST
FOR THE MONTH OF MARCH 2010

County Clerk/CCP102.005,LGC118.052,LGC118.015			1100-341-10-180-002-0-000	$8,842.21	
Sheriff/CCP 102.011			1100-342-10-180-001-0-000	$3,064.41	
District Attorney/CCP 102.008			1100-341-10-180-009-0-000	$5,511.27	
Fines/LGC 113.004			1200-351-10-180-000-0-000	$68,684.85	
Trial Fees/CCP 102.003			1100-341-10-180-006-0-000	$10.00	
Stenographer/GC 25.1102f			1100-341-10-180-006-0-000	$4,389.05	
Crim.Just.Plan.Fd./CCP 102.051 MISD @ $ 5.00, @ $10.00			1100-207-20-000-003-0-000	$10.00	
L.E.O.C.E/GC415.082 .. MISD @ $1.00,@$1.50,@$3.50			1100-207-20-000-011-0-000	$1.50	
Comp. To Victims Of Crime Fd./CCP 56.55 MISD @$3.00, @$5.00 @$10.00, @$12.50, @$15.00, @$35.00 (CVC)			1100-207-20-000-017-0-000	$101.72	
Arrest Fees - State Agency/CCP 102.011					
D.P.S. MISD @ $3.00, @$5.00, @$12.00, @$35.00			1100-207-20-000-019-0-000	$224.27	
T.A.B.C. MISD @ $3.00, @$5.00, @$12.00, @$35.00			1100-207-20-000-020-0-000	$0.00	
Jury Service Fee/CCP102.0045			1100-207-20-000-053-0-000	$858.74	
Jury - County Clerk/CCP102.004			1100-341-10-180-008-0-000	$8.62	
Jud. & Crt. Personnel Tr. Fd./GC56.001 MISD @ $1.00			1100-207-20-000-027-0-000	$4.82	
Probate Judge Education Fd/LGC 118.064			1100-341-10-180-007-0-000	$0.00	
Crime Stoppers Assistance Fund/CCP102.013			1100-207-20-000-014-0-000	$2.00	
State General Revenue/CCP102.015 MISD @ $2.50			1100-207-20-000-010-0-000	$2.50	
Comp. Rehab Fund/CCP 102.081 MISD @ $5.00, @ $25.00			1100-207-20-000-008-0-000	$25.00	
Breath Alcohol Testing/CCP102.016			1100-207-20-000-006-0-000	$30.00	
County Records Mgmt Preservation/CCP102.005/LGC203			1238-341-20-180-001-0-000	$4,935.57	
Records Management Preservation - CC/CCP102.005/LGC203			1237-341-10-180-000-0-000	$537.06	
Courthouse Security Fund/LGC 291.007 MISD @ $1.00, @ $3.00, @ $5.00			1241-341-10-180-001-0-000	$660.96	
Judicial Fund/Criminal CC Stat./GC51.702	#Cases	210	1100-207-20-000-046-0-000	$3,300.69	
Consolidatred Court Cost(CCC) CCP 102.075 MISD A,B @ $40.00/C @ $17.00			1100-207-20-000-015-0-000	$18,127.72	
Fugitive Apprehension Fund (FA)/CCP 102.019 @ $5.00			1100-207-20-000-009-0-000	$9.53	
Correctional Management Institute (CMI)			1100-207-20-000-029-0-000	$0.95	
Appellate Judicial System Fund GC 22.2141			1100-207-20-000-001-0-000	$0.00	
County Technology Fund/CCP102.0169			1255-341-10-180-000-0-000	$45.64	
DDCF-Drug Court Fund/CCP Art.102.0178 GC Art.102.0215@$50			1100-207-20-000-058-0-000	$6,400.81	
DNA TESTING FEE /CCP 102.020			1100-207-20-000-030-0-000	$0.00	
Juvenile Crime & Delinquency(JCD)/CCP 102.75(m) @ $0.25			1100-207-20-000-007-0-000	$0.95	
Time Payment/GC 51.921 @ $12.50			1100-207-20-000-005-0-000	$2,575.96	
Time Payment/GC 51.921 @ $10.00 Appropriation			1100-341-10-180-002-0-000	$2,060.78	
Time Payment/GC 51.921 @ $2.50 Admin. Of Justice			1100-341-10-180-003-0-000	$515.23	
Juvenile Delinquency Prevention Fund/CCP 102.0171 (Graffiti Eradication)			1240-341-10-180-001-0-000	$0.00	
Delinquent Fee			1100-202-00-000-004-0-000	$205.80	
Local Transaction Fee/CCP.Art.102.072			1100-341-10-180-004-0-000	$1,524.71	
EMS Truama Fund/CCP102.0185			1100-207-20-000-038-0-000	$9,384.33	
Public Defense Attorney/CCP26 (Court Ordered Restitution)			1100-351-20-180-001-0-000	$7,016.66	
SJFC/LGC133.105, GC102.022			1100-341-10-180-012-0-000	$134.08	
SJFS/LCG133.105, GC102.022			1100-207-20-000-054-0-000	$1,123.70	
IDR/LGC Sec.133.107			1100-207-20-000-059-0-000	$398.51	
Child Safety/CCP 102.01 @ 20.00			1100-341-10-080-005-0-000		
Constable/CCP 102.011			1100-342-10-291-000-0-000		
SUBTOTAL COURT COSTS....					$150,730.60
Refunds on Probate, etc.				$82.50	
Attorney Ad Litem Fees/CP RULE 308a				$0.00	
OVER (SHORT)				$0.00	
SUBTOTAL					$82.50
TOTAL COUNTY CLERK COLLECTIONS					$150,813.10

PREPARED BY: IRISELA MCNAMER — 04/14/10 DATE

APPROVAL: COUNTY CLERK — 04/14/10 DATE

HIDALGO COUNTY CLERK
CIVIL AND PROBATE COURT COST
MONTHLY REPORT
MARCH 2010

County Clerk/CCP102.005,LGC118.052,LGC118.015				1100-341-10-180-002-0-000	$23,760.00
Sheriff/CCP 102.011				1100-342-10-180-001-0-000	$4,854.00
County Judge/LGC 118.101				1100-341-10-180-001-0-000	$284.00
Library/LGC 323.023				1247-341-10-180-001-0-000	$8,820.00
Stenographer/GC 25.1102f				1100-341-10-180-006-0-000	$6,700.00
Jury Fees/CCP102.004-5,CP RULE 216,GC51.60A				1100-341-10-180-008-0-000	$1,980.00
Probate Judge Education Fd/LGC 118.064				1100-341-10-180-007-0-000	$144.00
General Fund Miscellaneous Revenues				1100-360-00-000-000-0-000	$0.00
Indigent Civil Legal Services/G.C. 51.901 @ $5.00 & $10.00		#Cases	293	1100-207-20-000-048-0-000	$2,915.00
Probate Indigent Civil Legal Services/G.C. 51.901 @ $5.00 & $10		#Cases	48	1100-207-20-000-047-0-000	$475.00
Court Reporter Service Fee/GC51.601				1239-341-10-180-001-0-000	$4,410.00
Court Record Preservation Fee/GC51.708				1238-341-10-180-001-0-000	$3,390.00
Bond Forfeitures/CCP22.16				1200-352-10-180-001-0-000	$13,982.78
County Records Mgmt Preservation/LGC118.0546, 118.052, CCP102.005 MISD @ $5.00, @ $10.00				1238-341-20-180-001-0-000	$1,705.00
Courthouse Security Fund/LGC 291.007 MISD @ $1.00, @ $3.00, @ $5.00				1241-341-10-180-001-0-000	$1,705.00
Judicial Fund/Civil CC Stat./GC51.702		# Cases	293	1100-207-20-000-043-0-000	$11,720.00
Judicial Fund - Civil Support/GC102.083/LGC133.154		# Cases	294	1100-207-20-000-055-0-000	$12,349.00
Judicial Fund/Civil CC Stat. Probate/GC51.702		# Cases	48	1100-207-20-000-042-0-000	$1,920.00
SCIG-Probate Filing Fee		# Cases	45	1250-341-10-180-001-0-000	$900.00
Appellate Judicial System Fund GC 22.2141				1100-207-20-000-001-0-000	$1,714.00
District Attorney Bond Forfeitures Commission/GC41.005				1100-341-10-080-011-0-000	$1,582.90
Registry Administration Fee/LGC 117.055				1100-341-10-180-002-0-000	$9,550.05
Non-Disclosure Fee / GC 411.081(d)		# Cases	5	1100-207-20-000-037-0-000	$140.00
Interest Earnings				1100-361-11-000-006-0-000	$56.48
E-File Fee/GC2054.111				1100-341-10-180-002-0-000	$662.00

TOTAL DUE TO TREASURER		$115,719.21
Refunds Due	$481.00	
OVER (SHORT)	$0.00	
SUBTOTAL		$481.00
TOTAL COUNTY CLERK COLLECTIONS		$116,200.21

PREPARED BY: IRISELA MCNAMER — 04/14/10 DATE

APPROVAL: COUNTY CLERK — 04/14/10 DATE

AI-20784 **7.A.**

Pipeline Permit

CC CONSENT

Date:	04/20/2010
Submitted By:	Sandra Garcia, RIGHT OF WAY DEPT.
Submitted For:	Joe Pena
Department:	RIGHT OF WAY DEPT.
Agenda Category:	Right of Way

Information

CAPTION

Pipeline permit:
Verizon will be replacing a 400' section of a conductor copper cable starting from 800' North of intersection of 3 1/2W and 5 1/2N Rd., this cable on west side of road.

BACKGROUND

Fiscal Impact

Attachments

Link: Verizon

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 09:29 AM	APRV
2	Manuel Chapa	Manuel Chapa	04/15/2010 02:38 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Sandra Garcia — Started On: 04/14/2010 02:27 PM

Final Approval Date: 04/16/2010

REVISED JANUARY 2010

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 20th day of April, 2010 does by these presents GRANT, GIVE AND RELINQUISH TO:

Verizon hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain an inch /water/ gas/ sewer/ irrigation line; said line to be constructed of PVC material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, described as follows:

- 1. Verizon will be replacing a 400' section of a conductor copper cable starting from 800' North of intersection of 31/2W and 51/2N Rd.,this cable on west side of road.

The granting, giving and authorizing of permission for the said aforenamed Permittee to so construct, reconstruct, lay and maintain a line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.

2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.

3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.

4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.

5. Not withstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

AI-20823 **8.A.**

EECBG Award Acceptance

CC CONSENT

Date: 04/20/2010

Submitted By: Sergio Cruz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Authorization and approval to accept the Energy Efficiency and Conservation Block Grant Program Award from the Department of Energy (DOE), in the amount of $3,539,500.00.

BACKGROUND

Fiscal Impact

Attachments

Link: backup

Link: backup 2

Link: backup 3

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sergio Cruz (Originator)	Sergio Cruz	04/16/2010 09:48 AM	APRV
2	Erika Reyna	Erika Reyna	04/16/2010 10:24 AM	APRV
3	Budget & Management	Erika Zamora	04/16/2010 10:29 AM	APRV
4	Auditor's Office		04/16/2010 05:30 PM	NEW
Form Started By: Sergio Cruz			Started On: 04/16/2010 09:17 AM	
Final Approval Date: 04/16/2010				

ASSISTANCE AGREEMENT

1. Award No.	2. Modification No.	3. Effective Date	4. CFDA No.
DE-EE0000912		03/31/2010	81.128

5. Awarded To
HIDALGO, COUNTY OF
Attn: VALDE GUERRA
100 E CANO ST 2ND FL
EDINBURG TX 785394582

6. Sponsoring Office
Golden Field Office
U.S. Department of Energy
Golden Field Office
1617 Cole Blvd.
Golden CO 80401

7. Period of Performance
03/31/2010
through
03/30/2013

8. Type of Agreement
[X] Grant
[ ] Cooperative Agreement
[ ] Other

9. Authority
PL 110-140, EISA 2007
PL 111-5, Recovery Act 2009

10. Purchase Request or Funding Document No.
10EE001113

11. Remittance Address
HIDALGO, COUNTY OF
Attn: VALDE GUERRA
100 E CANO ST 2ND FL
EDINBURG TX 785394582

12. Total Amount
Govt. Share: $3,539,500.00
Cost Share : $0.00
Total : $3,539,500.00

13. Funds Obligated
This action: $3,539,500.00
Total : $3,539,500.00

14. Principal Investigator
Erika Reyna
Phone: 956-318-2600

15. Program Manager
Todd G. Allen
Phone: 720-356-1634

16. Administrator
Golden Field Office
U.S. Department of Energy
Golden Field Office
1617 Cole Blvd.
Golden CO 80401-3393

17. Submit Payment Requests To

18. Paying Office
OR for Golden
U.S. Department of Energy
Oak Ridge Financial Service Center
P.O. Box 4517
Oak Ridge TN 37831

19. Submit Reports To
See Attachment 2

20. Accounting and Appropriation Data
EECBG

21. Research Title and/or Description of Project
RECOVERY ACT: COUNTY OF HIDALGO, TX ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT

For the Recipient		For the United States of America	
22. Signature of Person Authorized to Sign		25. Signature of Grants/Agreements Officer Signature on File	
23. Name and Title	24. Date Signed	26. Name of Officer Sara J. Wilson	27. Date Signed 03/31/2010

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	DUNS Number: 103110834 In addition to this Assistance Agreement, this award consists of the items listed in the Special Terms and Conditions, Provision 2, Award Agreement Terms and Conditions. In Block 7 of the Assistance Agreement, the Period of Performance reflects the beginning of the project through the end of the current Budget Period, shown as 03/31/2010 through 03/30/2013. Please note that Blocks 12 and 13 of this Assistance Agreement indicate the Total Obligated Amount of this project, which is the Recipient's total allocation. The full allocation has been made available in ASAP; however, the restrictions outlined in Provision Number 15, National Environmental Policy Act (NEPA) Requirements; Provision Number 19, Subgrants and Loans; and Provision Number 20, Justification of Budget Costs in the Special Terms and Conditions, limit the amount that can be drawn down in ASAP. Funding drawdowns shall be made strictly in accordance with the Payment Procedures provision. Funds may NOT be drawn down to support activities or cost items that are conditioned without previously satisfying the requirements outlined in these provisions. DOE Award Administrator: Michelle Maher E-mail: michelle.maher@go.doe.gov Phone: 303-275-4826 DOE Project Officer: Todd Allen E-mail: todd.allen@go.doe.gov Phone: 720-356-1634 Recipient Business Officer: Erika Reyna E-mail: erika.reyna@hidalgocountyjudge.com Phone: 956-318-2600 Recipient Principal Investigator: Erika Reyna E-mail: erika.reyna@hidalgocountyjudge.com Phone: 956-318-2600 Electronic signature or signatures as used in this document means a method of signing an electronic message that-- Continued ... (A) Identifies and authenticates a particular				

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	DE-EE0000912	3	3

NAME OF OFFEROR OR CONTRACTOR

HIDALGO, COUNTY OF

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	person as the source of the electronic message; (B) Indicates such person's approval of the information contained in the electronic message; and, (C) Submission via FedConnect constitutes electronically signed documents. ASAP: Yes Extent Competed: NOT AVAIL FOR COMP Davis-Bacon Act: YES Fund: 05796 Appr Year: 2009 Allottee: 31 Report Entity: 200835 Object Class: 41020 Program: 1005115 Project: 2004350 WFO: 0000000 Local Use: 0000000 TAS Agency: 89 TAS Account: 0331				

STATEMENT OF PROJECT OBJECTIVES

County of Hidalgo, TX
County of Hidalgo, TX Energy Efficiency and Conservation Block Grant

A. PROJECT OBJECTIVES

The purpose of this award is to implement the Recipient's Energy Efficiency & Conservation Strategy (EECS) in order to reduce fossil fuel emissions; reduce total energy use of the eligible entities; and improve energy efficiency in the building sector, the transportation sector, and other appropriate sectors, along with creating jobs.

B. PROJECT SCOPE

The scope for this award is the implementation of the EECS and all supporting documentation necessary for the proposed activities (Attached).

C. PROJECT MANAGEMENT AND REPORTING

Reports and deliverables will be provided in accordance with the Federal Assistance Reporting Checklist.

EECBG Activity Worksheet

Grantee: Hidalgo County Precinct #1 Date: 06/11/2009

DUNS #: 103110834 Program Contact Email: erika.reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 1 - Sunset Park Efficient Light Project

Activity: 12. Lighting If Other:

Sector: Public If Other:

Proposed Number of Jobs Created: 8.00 Proposed Number of Jobs Retained: 4.00

Proposed Energy Saved and/or Renewable Energy Generated: 28,417,826 kWh

Proposed GHG Emissions Reduced (CO2 Equivalents):

Proposed Funds Leveraged:

Proposed EECBG Budget: 171,375.00

Projected Costs Within Budget: Administration: $0.00 Revolving Loans: $0.00 Subgrants: $0.00

Project Contact First Name: Marcos Last Name: Lopez Email: marcoslopez21@gmail.com

Metric Activity: Other If Other: LED Lighting

Project Summary: *(limit summary to space provided)*

Hidalgo County is in the process of creating an energy policy that it can implement county-wide at each of the four precincts. Our goal is to not only create short/long term job creation, but also create an awareness of environmental control and pro-actively do our part to use renewable resources to enhance our government buildings and general communities.

Sunset Park is currently undergoing a $450,000 renovation. We are creating a walking trail, basketball court, 2 playground sets, 2 baseball fields, and concession stand. The funds for the project come directly from Urban County funds that are allocated each year. The 24 LED lights that we want to install will be placed strategically around the entire walking trail, and around the basketball court. Because we are limited on funds for the park, the cost saving strategy that the LED lights provided will only enhance the use of the park and create a better quality of life. Standard lighting was planned, but with the use of EECBG, the County is able to install energy efficient lighting.

Estimated Costs for Sunset Park - $171,375

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: Hidalgo County Precinct #2 Date: 03/19/2010

DUNS #: 103110834 Program Contact Email: erika.reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 2 - Hidalgo County, Pct 2 Multipurpose Building Renewable Energy Component

Activity: 13. Onsite Renewable Technology If Other:

Sector: Public If Other:

Proposed Number of Jobs Created: 9.00 Proposed Number of Jobs Retained: 0.00

Proposed Energy Saved and/or Renewable Energy Generated:

Proposed GHG Emissions Reduced (CO2 Equivalents): 850.000

Proposed Funds Leveraged: $0.00

Proposed EECBG Budget: 822,375.00

Projected Costs Within Budget: Administration: Revolving Loans: $0.00 Subgrants: $0.00

Project Contact First Name: Humberto Last Name: Garza Email: humberto.garza@co.hidalgol.tx.us

Metric Activity: Building Retrofits If Other:

Project Summary: *(limit summary to space provided)*

Background
Hidalgo County is in the process of creating a county wide energy efficiency policy to address and administer environmental control initiatives in order to enhance the livelihood of our general population. The objective is to carry out a collaborative effort within our four precincts and ensure efficiency in the operation, administration and implementation of renewable energy.

Goal
The goal for our project is to improve the manner in which buildings are designed, built and operated and to enable an environmentally responsible, healthy and prosperous livelihood that will improve the quality of life in Hidalgo County.

Project
Hidalgo County Precinct 2 is presently in the design stage of the construction of a new government facility, the Hidalgo County Precinct 2 Multi-Purpose Complex. The Complex will house local government services and other partnering agents that will allow enhanced access to the surrounding community. The public will have general access to the following government partners:

- Hidalgo County WIC Program
- Hidalgo County Health & Human Services
- Hidalgo County Pct. 2 Justices of the Peace
- Hidalgo County Pct. 2 Constables
- Hidalgo County Tax Office
- Hidalgo County State Licensing Division
- Hidalgo County Pct. 2 Administration Services

We are targeting three areas of energy efficiency initiatives to support our Goal. Our target building for implementing such will be the Hidalgo County Pct. 2 Administration Services. Presently, the Administration Services is the hub of managing operations for county government within the precinct's jurisdiction.

Solar Energy System - Estimated Costs $682,331
Purchase and Install a Photo-voltaic System (120 solar panels of 195w and 4 SMA 7000 watt inverters)& a LED Solar Lighting System (61 LED Lights) that will generate renewable energy for the complex. This improvement will tremendously reduce the amount of electric energy needed as well as a provide direct impact as Green House Gases emitted. The PV system will be designed into the building structure and thus create not only an aesthetically pleasing element but an awareness to the general public. Please review attached cost break down.

Wind Energy System - Estimated Cost $69,344
The second component, wind energy, will work alongside the functions of the solar panels in what the industry calls a "Hybrid" system. The installation of two (2) wind turbines will assist in the effort to generate and harvest energy for the Complex. Wind turbines will also add to the cosmetic awareness of the use of these energy efficient means. Please review attached cost break down.

Interior Lighting Retrofit - Estimated costs $70,700
The third component is the purchase and installation of high performance energy efficiency lighting fixtures. There are 404 units of 2x4 lighting. It has been determined that the difference in cost between a regular light and a high efficiency one is $175. Please review attached cost break down and analysis.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: Hidalgo County Date: 06/09/2009

DUNS #: 103110834 Program Contact Email: Erika.Reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 3 - Solar Power Retrofit of Multi-Purpose Facilities

Activity: 13. Onsite Renewable Technology If Other:

Sector: Public If Other:

Proposed Number of Jobs Created: 10.00 Proposed Number of Jobs Retained: 0.00

Proposed Energy Saved and/or Renewable Energy Generated: 99% energy saved

Proposed GHG Emissions Reduced (CO2 Equivalents):

Proposed Funds Leveraged: $0.00

Proposed EECBG Budget: 737,514.00

Projected Costs Within Budget: Administration: $0.00 Revolving Loans: $0.00 Subgrants:

Project Contact First Name: Dr. Mona Last Name: Parras Email: mona.parras@co.hidalgo.tx.us

Metric Activity: Other If Other:

Project Summary: *(limit summary to space provided)*

Project proposal for Hidalgo County Pct. 3 is to retrofit existing multi-purpose facilities with solar cells(Building B)for Phase I. Solar Energy will be converted into electricity by the sun's rays using solar panels to supply power. How do the solar panels work? The sun's rays hit the solar panel's and are absorbed by semi-conducting materials such as silicone. Electrons are knocked loose from their atoms which allows the electrons to flow through the material to produce electricity. The solar panels will convert the solar energy into direct current electricity. The average sunlight from South Texas during the year is such that solar power is a viable means to conserve, therefore, reducing energy costs.

The benefits are endless when we utilize solar energy. The greatest benefit that you would enjoy from the use of solar power is that it is both a clean and renewable source of energy. With our country's concern over global climate change, the use of solar energy will contribute to the reduction of emission of greenhouse gases. Solar lighting does not contribute to global warming in any way. Solar panels have no moving parts and require little maintenance. They are built to last for decades. Last, but not least, of the benefits of solar panels and solar power is that, once a system has paid for its initial installation costs, the electricity it produces for the remainder of the systems's lifespan,which could be as much as 15-20 years is absolutely free.

The county has submitted a proposal for an Energy Efficiency and Conservation Strategy, but is presently focusing on utilizing solar power and promoting projects that utilize solar energy. This project (retrofitting existing facilities with solar panels)will collect clean renewable energy in the form of sunlight and convert hat light into electricity promoting the county vision of utilization of solar power and conservation of energy.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: Hidalgo County Date: 06/09/2009

DUNS #: 103110834 Program Contact Email: Erika.Reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 4 - Energy Efficiency and Conservation Through the Installation of LED Lights

Activity: 5. Energy Efficiency Retrofits If Other:

Sector: Public If Other:

Proposed Number of Jobs Created: 1.00 Proposed Number of Jobs Retained: 0.00

Proposed Energy Saved and/or Renewable Energy Generated: 169,444

Proposed GHG Emissions Reduced (CO2 Equivalents): 88.000

Proposed Funds Leveraged: $0.00

Proposed EECBG Budget: 84,861.00

Projected Costs Within Budget: Administration: $0.00 Revolving Loans: $0.00 Subgrants:

Project Contact First Name: Dr. Mona Last Name: Parras Email: mona.parras@co.hidalgo.tx.us

Metric Activity: Other If Other:

Project Summary: *(limit summary to space provided)*

Unlike the conventional lights which use filaments, the LED lights are solid state bulbs. The light is emitted when a semiconductor diode is charged. LED lights have become very popular because of the various advantages it offers. They emit light immediately upon switching on unlike the halogen or krypton gas bulbs. LED lights consume less power and the savings in power can be up to 20% compared to conventional lights. This feature is beneficial for lighting up commercial spaces where large numbers of lights are required. Usage of LED lights will result in huge power savings for Precinct #3. The heat emission from LED lights is almost nonexistent. This makes it the right choice for lightning up areas where heat emission is not desirable.

Compared to a conventional lights, the LED light lasts about four times longer. When the longer life is combined with the savings in power, the usage of LED lights proves to be very beneficial to the user (Precinct #3). Also, there is no hassle of frequent replacements since the life of LeD lights are not affected with heat emitted by the bulb itself.

LED lights are also environment friendly lights. Global warming is a serious concern today and with the low heat emission technology, LED lights contributes towards keeping the atmosphere cool. Since thy use lesser power, extensive usage of LED lights can go a long way in conserving the depleting natural energy resource.

Precinct # 3 will replace all lights in all buildings in Precinct 3. The buildings to be retrofitted with LED lights are the Office buildings located at 724 Breyfogle Street, Office Building located on 107 and Iowa Street and the building located on 1 and 1/4 North Moorefield Road.

The county has submitted a proposal for an Energy Efficiency and Conservation Strategy, but is presently focusing on promoting projects that utilize conserve energy and promote energy efficiency. The installation of LED lights will provide lighting in areas where conventional lights have been utilized.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: Hidalgo County Date: 06/15/2009

DUNS #: 103110834 Program Contact Email: erika.reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 5 - Passenger Rail Study

Activity: 7. Transportation If Other: Feasibility Study

Sector: Transportation If Other:

Proposed Number of Jobs Created: 25.00 Proposed Number of Jobs Retained: 500,000.00

Proposed Energy Saved and/or Renewable Energy Generated: N/A (Will calculate as part of the study)

Proposed GHG Emissions Reduced (CO2 Equivalents):

Proposed Funds Leveraged: $0.00

Proposed EECBG Budget: 500,000.00

Projected Costs Within Budget: Administration: Revolving Loans: Subgrants:

Project Contact First Name: Erika Last Name: Reyna Email: erika.reyna@hidalgocountyjudge.com

Metric Activity: Clean Energy Policy If Other:

Project Summary: *(limit summary to space provided)*

According to the U.S Census, Hidalgo County is one of the fastest growing metropolitan areas in the United States. With population close to 800,000, Hidalgo County has experienced an 89% growth since 1990 and is projected to surpass one million before 2025. This tremendous growth has led Hidalgo County officials and state legislators to constantly seek ways by which to provide for the safe and efficient travel of residents and visitors. As an effort to improve transportation in the region and reduce Greenhouse Gas emissions, State legislators and county officials recently created a Commuter Rail District that will strive to provide residents with an alternative mode of transportation that is both affordable and energy efficient.

In an area where the only mode of travel is by car, transportation is an area of major concern for Hidalgo County not only because of the limited roadways, but also because a rapidly growing population means additional vehicles on the road which will lead to greater Greenhouse Gas (GHG) emissions. Hidalgo County and the Hidalgo County Commuter Rail District recognize the need to reduce Greenhouse Gas emissions and propose to conduct a Commuter Rail Feasibility Study that would allow for the development of commuter rail which would significantly reduce GHG emissions by providing residents with an alternative mode of travel while also creating jobs in the region.

Hidalgo County proposes to partner with the Hidalgo County Commuter Rail District to develop a study that will identify the County's major employment centers, identify traffic patters, identify locations for stations for park-and-ride facilities, provide ridership forecasts, recommend routes for commuter rail lines, and provide gross estimates for the development of commuter rail lines. The study must provide gross estimates for capital costs and operating costs (including the number of jobs to be created), as well as identify possible funding sources.

At recent community meetings, residents from throughout the county have highlighted public transportation alternatives as top priority for them. Funding for this project will allow the County and the Commuter Rail District to create jobs and promote the use of clean transportation alternatives.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: Hidalgo County Date: 06/15/2009

DUNS #: 103110834 Program Contact Email: erika.reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 6 - Hidalgo County Recycles

Activity: 10. Material Conservation Program If Other:

Sector: Public If Other:

Proposed Number of Jobs Created: 2.00 Proposed Number of Jobs Retained: 157,375.00

Proposed Energy Saved and/or Renewable Energy Generated:

Proposed GHG Emissions Reduced (CO2 Equivalents):

Proposed Funds Leveraged: $0.00

Proposed EECBG Budget: 157,375.00

Projected Costs Within Budget: Administration: Revolving Loans: Subgrants:

Project Contact First Name: Cari Last Name: Lambrecht Email: cari.lambrecht@hidalgocountyjduge.com

Metric Activity: Renewable Energy Market Development If Other:

Project Summary: *(limit summary to space provided)*

In an effort to promote and increase energy efficiency, Hidalgo County will use EECBG funding for the implementation of an in-house recycling program. The program will consist of placing recycling bins in county facilities for the recycling of paper,plastics, and aluminum. Over sixty sites have been identified as possible locations for the placement of the recycle bins/clear containers. These containers have multiple compartments for the separation of recyclables. As part of the program, Hidalgo County will create a partnership with the City of McAllen's Recycling Center for the processing of recyclables collected at county sites. Furthermore, the County would hire one staff member for the collecting and transporting of recyclables. Two additional staff members from the County's Buildings and Grounds Department would also assist with the collecting and transporting of recyclables.

The in-house recycling program would serve as the first phase of an effort to increase recycling in the community. Research shows that for every ton of recycled material you save 4,100 KWHrs of electricity, 17 trees, 7,000 gallons of water, 3.3 cubic yards of landfill, and 60 pounds of air pollution. Hidalgo County's long-term vision is to implement a county-wide recycling program.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: Hidalgo County Date: 06/12/2009

DUNS #: 103110834 Program Contact Email: erika.reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 7 - Solar Powered Generators

Activity: 9. Energy Distribution If Other:

Sector: Public If Other:

Proposed Number of Jobs Created: 1.50 Proposed Number of Jobs Retained: 165,000.00

Proposed Energy Saved and/or Renewable Energy Generated: 188,571

Proposed GHG Emissions Reduced (CO2 Equivalents): 98.000

Proposed Funds Leveraged: $0.00

Proposed EECBG Budget: 165,000.00

Projected Costs Within Budget: Administration: Revolving Loans: Subgrants:

Project Contact First Name: Tony Last Name: Pena Email: tony.pena@hidalgocountyjudge.com

Metric Activity: Renewable Energy Market Development If Other:

Project Summary: *(limit summary to space provided)*

Nationwide, large industrial spark-ignition engines such as electric generators account for a significant source of air pollution. According to the U.S. Environmental Protection, in 2000 these engines and vehicles accounted for 9 percent of national hydrocarbon (HC) emissions, 4 percent of carbon monoxide (CO) emissions, 3 percent of oxides of nitrogen (NOx) emissions, and 2 percent of particulate matter emissions from mobile sources.

Solar-powered generators provide backup power at designated, and sometimes, remote, locations. They are reliable, providing electricity to anything from computers to medical response vehicles when the power grid fails, and they do not require gasoline. Gasoline generators usually provide power to appliances that consume only a fraction of the generator's rated power output, consuming unnecessary fuel and wasting valuable resources.

The great thing about these generators is that they take no gasoline and pump out zero emissions into the air. A typical 5,000 watt gas generator will consume an average of 35 gallons of fuel per week (7 gallons per 8 hour work day, 5 days per week). And with 24-hour emergency use, 105 gallons are consumed over a five-day period. These generators will reduce this energy consumption and reduce our reliance on fossil fuel, which also requires additional time and expense to locate and store.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: Hidalgo County Date: 06/09/2009

DUNS #: 103110834 Program Contact Email: Erika.Reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 8 - Solar Power Retrofit of Administration Building

Activity: 13. Onsite Renewable Technology If Other:

Sector: Public If Other:

Proposed Number of Jobs Created: 10.00 Proposed Number of Jobs Retained: 0.00

Proposed Energy Saved and/or Renewable Energy Generated: 75.6 KW

Proposed GHG Emissions Reduced (CO2 Equivalents): 75,600.000

Proposed Funds Leveraged: $0.00

Proposed EECBG Budget: 651,000.00

Projected Costs Within Budget: Administration: $0.00 Revolving Loans: $0.00 Subgrants:

Project Contact First Name: Marcos Last Name: Lopez Email: marcos.lopez@co.hidalgo.tx.us

Metric Activity: Other If Other:

Project Summary: *(limit summary to space provided)*

{Project proposal for Hidalgo County Pct. 1 is to retrofit existing administration building with solar cells. Our administration office is approximately 10,000 square feet and houses the majority of our internal operations.}

EECBG funds will allow Hidalgo County to support programs reflecting factors of success such as county-wide economic development, creation and retention of jobs through self-sustaining community-scale building retrofits.
The principle goal is engage maximum number of buildings in the county's efforts to promote and implement renewable energy, energy savings, emission reductions, and conservation.

Activity 1. Implementing the installation of renewable energy on government owned facilities located throughout Hidalgo County. On site solar renewable energy systems will ultimately reduce our total energy use.

Activity 2. - Design and implement broad technical program infrastructure needed to successfully implement building retrofit programs and achieve aggressive energy and GHG goals.
Task 2a - Establish program design, standards, quality assurance program, and tracking/reporting.
Task 2b - Launch effective public education and outreach programs.

The jobs created would provide responsibilities that include serving as a technical specialist for local government, performance contracts and energy conservation / efficiency techniques. Promote energy conservation and energy efficiency in the public sector of the commonwealth, develop, update, and keep current records of Hidalgo County energy projects, programs, and initiatives.

We have chosen to focus this funding on renewable energy projects at the local level for several reasons. Renewable energy systems have enduring economic, climate, energy security, and potentially educational and leading by example benefits. Renewable energy improvements made at local government and public facilities will continue to produce sustainable benefits beyond EECBG funding period.

Job creation: Approximately 10 permanent positions will be created as cited estimation using the DOE $92K/job guideline. Indirect temporary jobs will also be created upon the construction of on site renewable energy technologies.

Energy savings and carbon reductions listed above are projected by staff using standard engineering calculations. Approximately • Qty 360 - Sanyo 210N 210 Watt Solar Panels would utilized for the design of Hidalgo County's building two/integrated photovoltaic system. At two different facilities located within in county.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

EECBG Activity Worksheet

Grantee: Hidalgo County Date: 06/12/2009

DUNS #: 103110834 Program Contact Email: erika.reyna@hidalgocountyjudge.com

Program Contact First Name: Erika Last Name: Reyna

Project Title: Activity 9 - Hidalgo County Energy Efficiency and Conservation Strategy

Activity: 6. Buildings and Facilities If Other:

Sector: Public If Other:

Proposed Number of Jobs Created: 4.00 Proposed Number of Jobs Retained: 250,000.00

Proposed Energy Saved and/or Renewable Energy Generated: n/a

Proposed GHG Emissions Reduced (CO2 Equivalents):

Proposed Funds Leveraged: $0.00

Proposed EECBG Budget: 250,000.00

Projected Costs Within Budget: Administration: Revolving Loans: Subgrants:

Project Contact First Name: Erika Last Name: Reyna Email: erika.reyna@hidalgocountyjudge.com

Metric Activity: Clean Energy Policy If Other:

Project Summary: *(limit summary to space provided)*

Hidalgo County will use part of the funding allotted by the Department of Energy for the Development of a more robust Energy Efficiency and Conservation Strategy (EECS). The County envisions this strategy serving as the tool that will guide the county in the implementation of new technologies and policies that will result in energy savings. The strategy developed should serve as a guide for at least the next five years and should include recommendations for energy savings in County Facilities, as well as programs that can be adopted in the future for community programs that will enhance energy efficiency and conservation countywide.

More specifically, the EECS will describe the jurisdictional area covered by the plan, highlight options to leverage funds from public or private sources, highlight how the proposed projects result in a reduction of emissions and increase energy efficiency.

The EECS will incorporate all the projects submitted in this application. The projects are eligible according to the Funding Opportunity Announcement.

*If you are proposing more than one activity, save this file as many times as needed with successive page numbers. For example: "OH-CITY-Columbus-Project Activity **page 1**.pdf," "OH-CITY-Columbus-Project Activity **page 2**.pdf," and continue as needed.*

Erika Zamora

From: Erika G Reyna [erika.reyna@hidalgocountyjudge.com]
Sent: Monday, April 19, 2010 10:40 AM
To: Erika Zamora
Subject: FW: make it official

This is the email we got regarding the EECBG Award from the Department of Energy.

Erika

-----Original Message-----
From: Allen, Todd [mailto:todd.allen@go.doe.gov]
Sent: Thursday, April 01, 2010 5:10 PM
To: Erika G Reyna
Subject: make it official

Erika,
Feel free to make an official announcement of your award tomorrow.
That's the guidance I received this afternoon. Again, congratulations.

Todd Allen
Project Officer-Block Grants
Department of Energy
Golden Field Office
720-356-1634
todd.allen@go.doe.gov

AI-20744 **9.A.**

TAX OFFICE

CC CONSENT

Date:	04/20/2010
Submitted By:	Hilda Fuentes, TAX OFFICE
Submitted For:	Hilda Fuentes
Department:	TAX OFFICE
Agenda Category:	Tax Refunds

Information

CAPTION

Acct#	Payer	Amt	
G2050.00.000.0011.00	Rio Prop Ventures LLC	$2500.02	
S0017.03.000.0003.00	First National Bank	$16000.00	
S5950.99.008.0001.07	C&C Powersports Inc	$2991.66	
W0100.00.050.0011.00	First National Bank	$38751.63	
W3800.00.701.0000.17	Keybank Real Estate Capital	$12770.54	

BACKGROUND

Fiscal Impact

Attachments

Link: frt page

Link: accts pg

Link: rio

Link: first

Link: c&c

Link: First National

Link: keybank

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 08:52 AM	APRV
2	Perla Lopez	Perla Lopez	04/13/2010 10:18 AM	APRV
3	Auditor's Office	Linda Fong	04/16/2010 01:36 PM	APRV

Form Started By: Hilda Fuentes Started On: 04/12/2010 01:26 PM

Final Approval Date: 04/16/2010

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr., RTA
Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • Fax (956) 318-2733

April 12, 2010

The Honorable Rene Ramirez
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

As per Section 31.11 of the Property Tax Code, the governing body of each taxing unit must authorize refunds of overpayments or erroneous payments over $ 2500.00 dollars.

I respectfully request that the Commissioner's Court approve the enclosed application for a tax refund based on an adjustment approved by the Hidalgo County Appraisal District Office.

When completed, please return the attached to this office.

Thanking you for your assistance in this matter, I remain.

Very truly yours,

Armando Barrera, Jr. RTA

Abj: mm

Enclosure

Xc: Hidalgo County Auditor
Raymundo Eufracio, CPA

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr., RTA
Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • Fax (956) 318-2733

ACCOUNT NUMBER	PAYER	AMOUNT
1.G2050.00.000.0011.00	RIO PROP VENTURES LLC	$ 2,500.02
2.S0017.03.000.0003.00	FIRST NATIONAL BANK	$ 16,000.00
3.S5950.99.008.0001.07	C&C POWERSPORTS INC	$ 2,991.66
4.W0100.00.050.0011.00	FIRST NATIONAL BANK	$ 38,751.63
5.W3800.00.701.0000.17	KEYBANK REAL ESTATE CAPITAL	$ 12,770.54

ARMANDO BARRERA JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178 EDINBURG, TX 78540-0178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 03/09/2010

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: BMS
DATE: 4/9/10 J.O. 4/9/10

Account Number
G2050-00-000-0011-00
HCAD No. R178360
Legal Description of the Property
GARZA, NICK LOT 11
401 W EXPWY 83

RIO PROP VENTURES LLC
809 E ESPERANZA, SUITE B
TAX LIEN TRANSFER
MCALLEN , TX 78501

2009 OVERAGE AMOUNT $2,500.02

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 27: CITY OF PALMVIEW, 49: LA JOYA ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing.

Step 1: Identify the Payer requesting the refund if different than shown above	Name		Relationship to Property Owner
	Mailing Address		Daytime Telephone Number
	City, State, Zip Code		
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 1994 - 2009 and am the party entitled to the refund.		
Step 3: Mark the reason for the refund and provide a brief explanation	X	Overpaid the account	
		Duplicate payment	
		Paid in error (explain)	
Step 4: Provide payment information **Attach copies of cancelled checks or tax office receipts**	Total amount paid by this taxpayer		14684.61
	Total tax, penalty, and interest amount owed for the year		12184.59
	Amount of refund claimed		2500.02
Step 5: How should the refund be processed?		Mail to Property Owner	
	X	Mail to Payer at address in Step 1	
		Transfer this amount to account	For tax year
		Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct		
	SIGN HERE		Date of application 3/16/2010
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10		
AUDITORS USE ONLY:	☑ Approved	☐ Denied	By: Date: 4/9/10
TAX OFFICE USE ONLY:	☑ Approved	☐ Denied	By: Date: 3/22/10

This application must be completed, signed, and submitted with supporting documentation to be valid.

3/25

10094

ARMANDO BARRERA JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 01/05/2010

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: V.S.
DATE: 4/9/10

Account Number S0017-03-000-0003-00 4 HCAD No. R717626
Legal Description of the Property SADDLE CREEK UT 3 LOT 3 & 3217 QUEENS AVE

FIRST NATIONAL BANK 4
PO BOX 810 &
EDINBURG , TX 78540

2009 OVERAGE AMOUNT $16,000.00

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 51: SHARYLAND ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing.

Step 1: Identify the Payer requesting the refund if different than shown above	Name: FIRST NATIONAL BANK		Relationship to Property Owner: ESCROW ACCOUNT HOLDER/LENDER
	Mailing Address: 7201 N. 10th Street		Daytime Telephone Number: 956-664-4753
	City, State, Zip Code: McAllen, Texas 78504		
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2009 4 and am the party entitled to the refund.		
Step 3: Mark the reason for the refund and provide a brief explanation	xx	Overpaid the account: Error at time of preparation & processing of pmt list	
		Duplicate payment	
		Paid in error (explain)	
Step 4: Provide payment information *Attach copies of cancelled checks or tax office receipts*	Total amount paid by this taxpayer FNB		$17,777.67
	Total tax, penalty, and interest amount owed for the year		
	Amount of refund claimed		$16,000.00 4
Step 5: How should the refund be processed?		Mail to Property Owner	
	xx	Mail to Payer at address in Step 1: Please call for check to be pick up by FNB	
		Transfer this amount to account	For tax year
		Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct.		
	SIGN HERE: FIRST NATIONAL BANK 4 BY: ALBERT RODRIGUEZ/OPS LOAN OFFICER		Date of application: 3/3/2010 4
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10		
AUDITORS USE ONLY:	☑ Approved	☐ Denied	By: [signature] 4 Date: 4/9/10 4
TAX OFFICE USE ONLY:	☑ Approved	☐ Denied	By: [signature] 4 Date: 3/26/10 4

This application must be completed, signed, and submitted with supporting documentation to be valid.

3/25
.1.3

ARMANDO BARRERA JR., RTA
Hidalgo County Tax Assessor - Collector
EDINBURG, TX 78540-0178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 02/08/2010

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: GR 03/31/10

Account Number
S5950-99-008-0001-07
HCAD No. P691630

Legal Description of the Property
INVENTORY FURNITURE FIXTURES & EQUIPMENT AT 3700 N MCCOLL (SEE S5950-93-008-0001-07)/ NEW ACCT 2007

3700 N MCCOLL

C &C POWERSPORTS, INC
ATTN: LECIA CHANEY
1127 W HARRISON
HARLINGEN , TX 78550

2009 OVERAGE AMOUNT $2,991.66

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 47: MCALLEN ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing.

Step 1: Identify the Payer requesting the refund if different than shown above	Name	Relationship to Property Owner
	Mailing Address	Daytime Telephone Number
	City, State, Zip Code	
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2009 and am the party entitled to the refund.	
Step 3: Mark the reason for the refund and provide a brief explanation	(X) Overpaid the account in error	
	( ) Duplicate payment	
	( ) Paid in error (explain)	
Step 4: Provide payment information **Attach copies of cancelled checks or tax office receipts**	Total amount paid by this taxpayer	
	Total tax, penalty, and interest amount owed for the year	
	Amount of refund claimed	2991.66
Step 5: How should the refund be processed?	(X) Mail to Property Owner	
	( ) Mail to Payer at address in Step 1	
	( ) Transfer this amount to account	For tax year
	( ) Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct	
	SIGN HERE L Chaney	Date of application 3/4/10
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10	
AUDITORS USE ONLY:	(X) Approved ( ) Denied By:	Date: 4/1/10
TAX OFFICE USE ONLY:	(X) Approved ( ) Denied By:	Date: 3/12/10

This application must be completed, signed, and submitted with supporting documentation to be valid.

.1.7

ARMANDO BARRERA JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 01/05/2010

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: [signature]
DATE: 4-9-10

Account Number W0100-00-050-0011-00 ¢ HCAD No. R319024
Legal Description of the Property WEST ADDN. TO SHARYLAND-SE1.0AC FOR IMPS S10AC LOT 50-11 1.0AC NET ¢

FIRST NATIONAL BANK
PO BOX 810
EDINBURG , TX 78540

2009 OVERAGE AMOUNT $38,751.63

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 48: MISSION CISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing.

Step 1: Identify the Payer requesting the refund if different than shown above	Name: FIRST NATIONAL BANK ¢		Relationship to Property Owner: ESCROW ACCOUNT HOLDER/LENDER
	Mailing Address: 7201 N. 10th Street		Daytime Telephone Number: 956-664-4753
	City, State, Zip Code: McAllen, Texas 78504		
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2009 ¢ and am the party entitled to the refund.		
Step 3: Mark the reason for the refund and provide a brief explanation	xxx	Overpaid the account: Error at time of preparation & processing of pmt list	
		Duplicate payment	
		Paid in error (explain)	
Step 4: Provide payment information *Attach copies of cancelled checks or tax office receipts*	Total amount paid by this taxpayer FNB		$41,437.17
	Total tax, penalty, and interest amount owed for the year		
	Amount of refund claimed		$38,751.63 ¢
Step 5: How should the refund be processed?		Mail to Property Owner	
	xxx	Mail to Payer at address in Step 1: Please call for check to be picked up by FNB	
		Transfer this amount to account	For tax year
		Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct		
	SIGN HERE FIRST NATIONAL BANK ¢ BY: CYNTHIA A. ALTIZER, SENIOR MTG OFFICER		Date of application: 3/25/2010 ¢
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10		
AUDITORS USE ONLY:	☑ Approved	☐ Denied	By: [signature] Date: 4/9/10
TAX OFFICE USE ONLY:	☐ Approved	☐ Denied	By: [signature] Date: 3/24/10 ¢

This application must be completed, signed, and submitted with supporting documentation to be valid.

3/25
.1.3

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	Phone *(area code and number)* (956) 318-2157
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GRIFFIN & HORRINE INV INC PAID BY: KEYBANK REAL ESTATE CAPITAL

Present mailing address *(number and street)*
721 S AIRPORT DR

City, town or post office, state, ZIP code
WESLACO, TX 78596-6617

Phone *(area code and number)*
816-204-2214 DANA

Legal description (or attach copy of the tax bill or tax receipt): WEST TRACT 7.96-9.96-14.43-20.23-W34.69AC FT 701

Step 2: Describe the property

7.96AC

Address or location of property:

R326725

Account number of property:
W3800.00.701.0000.17

Tax receipt number:
OR 11229732/13612690

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2007	1/31 / 08	$ 5261.16	$ 5261.16
2. ALL ENTITIES	2008	1/30 / 09	$ 7509.38	$ 7509.38
3.		/	$	$
4.		/	$	$
5.		/	$ TOTAL	$ 12,770.54

Taxpayer's reason for refund *(attach supporting documentation)*: PAID IN ERROR.

LN#01-0031988 PROPERTY 61

MM

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here Signature: S Watson

Date of application for tax refund: 2/17/2010

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 2/16/10

sign here — Authorized officer

Date: 4/6/10

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Date: 3/5/10

3/8

02/08/2010 3:51PM (GMT-05:00)

AI-20792 **9.B.**

Tax Office Refunds

CC CONSENT

Date:	04/20/2010
Submitted By:	Hilda Fuentes, TAX OFFICE
Submitted For:	Hilda Fuentes
Department:	TAX OFFICE
Agenda Category:	Tax Refunds

Information

CAPTION

Acct#	Payer	Amt
A2663.00.000.00B4.00	Valley Cardiology LLp	$3198.77
S6857.00.000.0012.00	First American (Gmac Mortgage)	$3165.28
T0108.00.000.0073.00	First American	$3024.33

BACKGROUND

Fiscal Impact

Attachments

Link: frnt pg

Link: accts pg

Link: valley

Link: first american gmac

Link: first american

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 05:02 PM	APRV
2	Perla Lopez	Perla Lopez	04/15/2010 08:32 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Hilda Fuentes — Started On: 04/14/2010 03:56 PM

Final Approval Date: 04/16/2010

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr., RTA
Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • Fax (956) 318-2733

April 14, 2010

The Honorable Rene Ramirez
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

As per Section 31.11 of the Property Tax Code, the governing body of each taxing unit must authorize refunds of overpayments or erroneous payments over $ 2500.00 dollars.

I respectfully request that the Commissioner's Court approve the enclosed application for a tax refund based on an adjustment approved by the Hidalgo County Appraisal District Office.

When completed, please return the attached to this office.

Thanking you for your assistance in this matter, I remain.

Very truly yours,

Armando Barrera, Jr. RTA

Abj: mm

Enclosure

Xc: Hidalgo County Auditor
Raymundo Eufracio, CPA

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr., RTA
Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • Fax (956) 318-2733

ACCOUNT NUMBER	PAYER	AMOUNT
1.A2663.00.000.00B4.00	VALLEY CARDIOLOGY LLP	$ 3,198.77
2.S6857.00.000.0012.00	FIRST AMERICAN	$ 3,165.28
3.T0108.00.000.0073.00	FIRST AMERICAN	$ 3,024.33

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-ICC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
MOHN Y COMPANY LLC PAID BY: VALLEY CARDIOLOGY LLP

Present mailing address *(number and street)*
502 S CLOSNER

City, town or post office, state, ZIP code
EDINBURG, TX 78539

Phone *(area code and number)*

Step 2: Describe the property

Legal description (or attach copy of the tax bill or tax receipt): ALHAMBRA PLAZA CONDOS (AMENDED) UNIT B4

Address or location of property:
R646725

Account number of property:
A2663.00.000.00B4.00

Tax receipt number:
OR 15830808

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2009	1/29 / 10	$ 3198.77	$ 3198.77
2.		/	$	$
3.		/	$	$
4.		/	$	$
5.		/	$ TOTAL	$ 3198.77

Taxpayer's reason for refund *(attach supporting documentation)*. PAID IN ERROR.

APPLY TO ACCOUNT #B2663.00.000.00B3.00 AS PER TAXPAYER.

MM

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here **Signature** M Yousef — **Date of application for tax refund** 2/16/2010

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY:
DATE: 4/9/10

sign here — Authorized officer — Date 4/12/10

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Date 3/3/10

3/25

ARMANDO BARRERA JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178
EDINBURG, TX 78540-0178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 12/23/2009

Account Number
S6857-00-000-0012-00
Legal Description of the Property
SUMMER BREEZE LOT 12
4409 CEDAR AVE R682820
Ln# 579306507

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: A.M. 4-12-10
J.C 4/13/10

FIRST AMERICAN
--
8435 N STEMMONS FREEWAY
DALLAS , TX 75247--390

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 51: SHARYLAND ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

2009 OVERAGE AMOUNT $3,165.28

Dear Taxpayer:
Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of $500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: GMAC Mortgage 1579306507			
	Address: 1 First american Way			
	City, State, Zip: Westlake TX 76262			
	Daytime Phone No.: (319) 236-5497	E-Mail Address:		
Step 2. Provide payment information. Please attach copies of cancelled checks or original receipts for all cash payments you made.	Payment made by:	Check No.	Date Paid	Amount Paid
	GMAC/First American	60503715	11-6-09	3165.28
	TOTAL AMOUNT PAID (sum of the above amounts)			3165.28
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
		I paid this account in error and I am entitled to the refund.		
	X	I overpaid this account. Please refund the excess to the address listed in Step 1.		
		This payment should have been applied to other tax account(s) and/or year(s) (listed below):		
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED) Lyle Schneiderman for Gmac Mtg		DATE 3-24-10	
AUDITORS USE ONLY:	☑ Approved ☐ Denied By:		Date: 4/13/10	
TAX OFFICE USE ONLY:	☑ Approved ☐ Denied By:		Date: 4/1/10	

This application must be completed, signed, and submitted with supporting documentation to be valid.

.1.104

417

ARMANDO BARRERA JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178
EDINBURG, TX 78540-0178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 12/15/2009

Account Number
T0108-00-000-0073-00
Legal Description of the Property
TABASCO LOT 73
611 30TH ST
R658619

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: A.M. 4-12-10

FIRST AMERICAN
--
8435 N STEMMONS FREEWAY
DALLAS , TX 75247--390

2009 OVERAGE AMOUNT $3,024.33

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 32: CITY OF MISSION, 48: MISSION CISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

Dear Taxpayer:
Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of $500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: First American			
	Address: 1 First American Way			
	City, State, Zip: Westlake, TX 76262.			
	Daytime Phone No.: 817-699-2890	E-Mail Address:		
Step 2. Provide payment information. Please attach copies of cancelled checks or original receipts for all cash payments you made.	Payment made by:	Check No.	Date Paid	Amount Paid
	Mart Bank	780037	11/13/09	$3024.33
	TOTAL AMOUNT PAID (sum of the above amounts)			$3024.33
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
		I paid this account in error and I am entitled to the refund.		
	X	I overpaid this account. Please refund the excess to the address listed in Step 1.		
		This payment should have been applied to other tax account(s) and/or year(s) (listed below):		
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED)		DATE 3.3.10.	
AUDITORS USE ONLY:	☑ Approved	☐ Denied	By:	Date: 4/13/10
TAX OFFICE USE ONLY:	☑ Approved	☐ Denied	By:	Date: 4/12/10

This application must be completed, signed, and submitted with supporting documentation to be valid.

.1.104

4/7

AI-20775 **10.A.**

Membership Dues - AAPP

CC CONSENT

Date:	04/20/2010
Submitted By:	Myra Montoya, SHERIFF DEPT.
Submitted For:	Myra Montoya
Department:	SHERIFF DEPT.
Agenda Category:	Membership Dues

Information

CAPTION

Sheriff's Dept.:
Requesting approval of payment for year 2010 membership dues for Captain Andres Guzman to the American Association of Police Polygrahphists, Inc. (AAPP) in the amount of $125.00

BACKGROUND

The AAPP holds that the difference between truth and deception is as fundamental as the difference between right and wrong, and that the well being and needs to communities, agencies, and individuals are best served by an objective and scientific approach to lie detection and credibility assessment.

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-421-00-280-001-0-810

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: Yes

BUDGETARY IMPACT:

Available balance as of 4-16-10 $2,971.00

Attachments

Link: American Association of Police Polygraphists, Inc.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 11:22 AM	APRV
2	Manuel Chapa	Monica Badillo	04/15/2010 11:33 AM	APRV
3	Anacleto Martinez	Anacleto Martinez	04/16/2010 10:54 AM	APRV
4	Manuel Chapa	Manuel Chapa	04/16/2010 11:39 AM	APRV
5	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Myra Montoya Started On: 04/14/2010 10:36 AM

Final Approval Date: 04/16/2010

TO THE COUNTY AUDITOR
AFFIDAVIT FOR MEMBERSHIP DUES

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, *ANDRES GUZMAN JR.*, do hereby state that my membership in the *AMERICAN ASSOCIATION OF POLICE POLYGRAPHISTS, INC* on behalf of Hidalgo County is necessary in the performance of my duties as an official/employee of Hidalgo County. I further state the following:

1.) My participation in the association or organization is for the betterment of County Government and the benefit of me as a County Official or employee;

2.) The association of organization is not affiliated with a labor organization;

3.) Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature, except for the providing of information for a member of the legislative committee at the request of the committee or member of the legislature; and

4.) Neither the association or organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: Andres Guzman Jr

TITLE: CAPTAIN

Before me Myra M. Montoya, a Notary Public, appeared ANDRES GUZMAN JR. and on his/hers oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

MYRA MICHELLE MONTOYA
Notary Public
STATE OF TEXAS
My Comm. Exp. July 27, 2013

Myra M. Montoya
NOTARY PUBLIC IN AND FOR THE
STATE OF TEXAS

AUTHORITY: LGC Sec. 113.064b

COUNTY AUDITOR'S FORM: SFA-CA-041

Invoice

American Association of Police Polygraphists, Inc. AAPP
P. O. Box 657
Waynesville, OH 45068-0657
(888) 743-5479 Fax: (937) 488-1046
aappnom@hughes.net

Date	Invoice #
9/1/2009	10-1947

Bill To

Andres Guzman
Hildago Cty. Sheriff's Office
P.O. Box 1228
Edinburg, TX 78542

P.O. No.	AAPP #
	1947

Description	Qty	Rate	Amount
Membership Dues for 2010		125.00	125.00
YOUR 2010 MEMBERSHIP DUES ARE PAST DUE. TO KEEP YOUR MEMBERSHIP ACTIVE, IT IS VITAL TO BRING YOUR ACCOUNT UP TO DATE IMMEDIATELY. IF YOUR OVERDUE BALANCE INCLUDES BOTH 2009 & 2010 DUES, YOUR MEMBERSHIP WILL AUTOMATICALLY BE MADE INACTIVE APRIL 30, 2010 UNLESS THE BALANCE IS PAID IN FULL. PLEASE CONTACT US IF QUESTIONS. THANK YOU FOR YOUR PROMPT ATTENTION TO THIS IMPORTANT MATTER.		0.00	0.00

AAPP accepts VISA and MASTERCARD. Please include Credit Card Type, Card Number, Expiration Date, and the seven-digit number on reverse side of card (v-code). Thank you. Receipt will be sent upon request. You can also pay through PayPal by visiting our website at www.policepolygraph.org.

Total	$125.00
Payments/Credits	$0.00
Balance Due	**$125.00**

Federal Tax ID #840892388

AI-20723 **10.B.**

(TDCA) 2010 Membership Dues

CC CONSENT

Date:	04/20/2010
Submitted By:	Stephanie Palacios, DISTRICT CLERK
Submitted For:	Laura Hinojosa
Department:	DISTRICT CLERK
Agenda Category:	Membership Dues

Information

CAPTION

District Clerk:
Requesting approval to pay the 2010 Texas District Court Alliance (TDCA) membership dues in the total amount of $50.00 for Laura Hinojosa, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by the County Auditor.

BACKGROUND

TDCA's primary focus is providing quality education to members and obtaining a minimum of 12 to 15 hours continuing education credit, opportunities to exchange ideas and information on a national level concerning their offices, keep abreast on latest technologies, and provide a stronger voice on Federal legislation affecting our office.

Fiscal Impact

FISCAL YEAR: 2010 **ACCT. #:** 0-1100-412-00-090-0011-0-810

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 04/13/10. Refer to Req. no 00173516.

Attachments

Link: 2010 TDCA Req_App_Affidavit

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/09/2010 03:30 PM	APRV
2	Sylvia Solis	Sylvia Solis	04/13/2010 11:14 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Stephanie Palacios — Started On: 04/09/2010 09:12 AM

Final Approval Date: 04/16/2010

Requisition

Req # 00173516

PO #

Date: 04/08/10

Bill To: x
x

Vendor : 342637
TEXAS DISTRICT COURT ALLIANCE
C/O CECELIA ADAIR
HAYS COUNTY DISTRICT CLERK
110 EAST M.L.K.
SAN MARCOS TX 78666

Ship To: DISTRICT CLERK
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact: **STEPHANIE**
956-318-2200

Contract No:

Special Instructions:
REQ. NO: 040810-1

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
1.00	YEAR	MEMBERSHIP DUES FOR LAURA HINOJOSA (TADRO)	50.00	50.00
		Account No	Encumbrance	
		0-1100-412-00-090-001-0-810	50.00	
			Freight	.00
			Total	50.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

TEXAS DISTRICT COURT ALLIANCE (TDCA)

TDCA PURPOSE: to establish a coalition of district court representatives to provide a means for the education of its members and to participate in the legislative, judicial, and executive processes of state and federal government beneficial in the performance of the members' duties.

MEMBERSHIP APPLICATION
(2010)

Name: Laura Hinojosa

Title District Clerk County: Hidalgo

Mailing Address: P.O. Box 87

Office phone: (956) 318-2200 FAX: (956) 318-2251

email: laura.hinojosa@co.hidalgo.tx.us

Membership Dues: **$50** per year

Make check payable to: **Texas District Court Alliance**

Mail this **application** and your **check** to:

Texas District Court Alliance
c/o Cecelia Adair
Hays County District Clerk
110 East M.L.K.
San Marcos, Texas 78666
(512) 393-7660

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, **Laura Hinojosa**, do hereby state that my membership in the **Texas District Court Alliance (TDCA)** on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: Laura Hinojosa DATE: **03/29/2010**

TITLE: **Hidalgo County District Clerk**

Before me Ginna Alvarez, a Notary Public, appeared **Laura Hinojosa**, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(SEAL) NOTARY PUBLIC STATE OF TEXAS — GINNA ALVAREZ My Commission Expires May 27, 2012

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

AI-20729 **10.C.**

(GCAT) 2010 Membership Dues

CC CONSENT

Date:	04/20/2010
Submitted By:	Stephanie Palacios, DISTRICT CLERK
Submitted For:	Laura Hinojosa
Department:	DISTRICT CLERK
Agenda Category:	Membership Dues

Information

CAPTION

District Clerk:
Requesting approval to pay the 2010 Governmental Collectors Association of Texas (GCAT) membership dues in the total amount of $250.00 for Laura Hinojosa, District Clerk, Ana L. De Luna, Collections Specialist and Gina Hernandez, Collections Specialist with authority for County Treasurer to issue check after review, audit, and processing procedures are complete by the County Auditor.

BACKGROUND

Members of the Governmental Collectors Association consist of professionals from across the State of Texas and are responsible for the collection of funds for our government entities in which they are employed by.

Fiscal Impact

FISCAL YEAR: 2010 **ACCT. #:** 0-1100-412-00-090-001-0-810

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 04/13/10. Refer to Req. no 00168786.

Attachments

Link: 2010 GCAT Req_App_Affidavit

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/09/2010 03:30 PM	APRV
2	Sylvia Solis	Sylvia Solis	04/13/2010 11:17 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Stephanie Palacios — Started On: 04/09/2010 01:37 PM

Final Approval Date: 04/16/2010

Requisition

Req # 00168786

PO #

Date: 01/14/10

Bill To: x
x

Vendor : 273309
GCAT
ATTN: LORENA GOMEZ
MONTGOMERY COUNTY COLLECTIONS
P.O. BOX 2178
CONROE TX 77305

Ship To: DISTRICT CLERK
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact: **STEPHANIE**
956-318-2200

Contract No:

Special Instructions:
REQ. NO: 011410-4

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		THE GOVERNMENTALS COLLECTORS ASSOCIATION OF TEXAS		
		DO NOT DUPLICATE ORDER		
1.00	EACH	GROUP MEMBERSHIP DUES FOR (3) LAURA HINOJOSA, DISTRICT CLERK ANA DELUNA, COLLECTIONS SPECIALIST GINA HERNANDEZ, COLLECTIONS SPECIALIST	250.00	250.00
		Account No	Encumbrance	
			Freight	.00
			Total	250.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

GCAT Membership Application

The Governmental Collectors Association of Texas is a non-profit organization dedicated to improving the quality of collection administration in city, county, and state government. In carrying out its purpose, GCAT strives to provide its members with professional collection and management education, encourages networking, and provides for an exchange of useful information on modern collection techniques and supports research and development in the areas of collections.

Eligibility: Any person(s) employed by and / or responsible for the collection of revenue due a governmental entity. Membership dues are:

Individual Membership	$150.00
Standard Group Membership (3 persons) (please attach additional pages with contact information for each member)	$250.00
Charter Gold Membership	Closed
Corporation Membership	$1000.00
Annual Membership Renewal	$50.00

To join GCAT, please complete the membership application below. For further information or should you have any questions, please contact the current GovCAT President or Treasurer (contact information on www.govcat.net). **Please Print Clearly.**

Group Membership

Laura | | Hinojosa
FIRST NAME **MIDD** **LE INITIAL** **LAS** **T NAME**

District Clerk
JOB TITLE

Hidalgo County District Clerk
NAME OF EMPLOYER DEPARTMENT

100 North Closner, 1st Floor
BUSINESS ADDRESS 1

BUSINESS ADDRESS 2

Edinburg | Texas | 78539
CITY **STATE** **ZIP**

(956) 318-2200 | (956) 318-2251 | laura.hinojosa@co.hidalgo.tx.us
BUSINESS PHONE **FAX** **E-MAIL ADDRESS**

I, the undersigned, do hereby make application for membership in the Governmental Collectors Association of Texas.

Laura Hinojosa | 04/09/10
APPLICANT'S SIGNATURE **DATE**

Amount Enclosed: $_____
(Please include the appropriate membership fee for your governmental entity made payable to GCAT.)

Visit us on-line @ www.govcat.net

Mail completed application and payment to:

GCAT
P.O. Box 764767
Dallas, Texas 75376

GCAT Membership Application

The Governmental Collectors Association of Texas is a non-profit organization dedicated to improving the quality of collection administration in city, county, and state government. In carrying out its purpose, GCAT strives to provide its members with professional collection and management education, encourages networking, and provides for an exchange of useful information on modern collection techniques and supports research and development in the areas of collections.

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Standard Group Membership (3 persons) (please attach additional pages with contact information for each member)	$250.00
Charter Gold Membership	Closed
Corporation Membership	$1000.00
Annual Membership Renewal	$50.00

To join GCAT, please complete the membership application below. For further information or should you have any questions, please contact the current GovCAT President or Treasurer (contact information on www.govcat.net). **Please Print Clearly.**

Group Membership

Ana | L. | De Luna
FIRST NAME | **MIDDLE INITIAL** | **LAST NAME**

Collections Specialist
JOB TITLE

Hidalgo County District Clerk
NAME OF EMPLOYER DEPARTMENT

100 North Closner, 1st Floor
BUSINESS ADDRESS 1

BUSINESS ADDRESS 2

Edinburg | Texas | 78539
CITY | **STATE** | **ZIP**

(956) 318-2200 | (956) 318-2251 | ana.deluna@co.hidalgo.tx.us
BUSINESS PHONE | **FAX** | **E-MAIL ADDRESS**

I, the undersigned, do hereby make application for membership in the Governmental Collectors Association of Texas.

Ana L. De Luna | 04/09/10
APPLICANT'S SIGNATURE | **DATE**

Amount Enclosed: $_____
(Please include the appropriate membership fee for your governmental entity made payable to GCAT.)

Visit us on-line @ www.govcat.net

Mail completed application and payment to:

GCAT
P.O. Box 764767
Dallas, Texas 75376

GCAT Membership Application

The Governmental Collectors Association of Texas is a non-profit organization dedicated to improving the quality of collection administration in city, county, and state government. In carrying out its purpose, GCAT strives to provide its members with professional collection and management education, encourages networking, and provides for an exchange of useful information on modern collection techniques and supports research and development in the areas of collections.

Eligibility: Any person(s) employed by and / or responsible for the collection of revenue due a governmental entity. Membership dues are:

Individual Membership	$150.00
Standard Group Membership (3 persons) (please attach additional pages with contact information for each member)	$250.00
Charter Gold Membership	Closed
Corporation Membership	$1000.00
Annual Membership Renewal	$50.00

To join GCAT, please complete the membership application below. For further information or should you have any questions, please contact the current GovCAT President or Treasurer (contact information on www.govcat.net). **Please Print Clearly.**

Group Membership

Gina | | Hernandez

FIRST NAME **MIDDLE INITIAL** **LAST NAME**

Collections Specialist

JOB TITLE

Hidalgo County District Clerk

NAME OF EMPLOYER DEPARTMENT

100 North Closner, 1st Floor

BUSINESS ADDRESS 1

BUSINESS ADDRESS 2

Edinburg | Texas | 78539

CITY **STATE** **ZIP**

(956) 318-2200 | (956) 318-2251 | gina.hernandez@co.hidalgo.tx.us

BUSINESS PHONE **FAX** **E-MAIL ADDRESS**

I, the undersigned, do hereby make application for membership in the Governmental Collectors Association of Texas.

APPLICANT'S SIGNATURE **DATE** 04/09/10

Amount Enclosed: $_____

(Please include the appropriate membership fee for your governmental entity made payable to GCAT.)

Visit us on-line @ www.govcat.net

Mail completed application and payment to:

GCAT
P.O. Box 764767
Dallas, Texas 75376

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, **Laura Hinojosa**, do hereby state that my membership in the **Governmental Collectors Association of Texas (GCAT)** on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: Laura Hinojosa DATE: **03/29/2010**

TITLE: **Hidalgo County District Clerk**

Before me Ginna Alvarez, a Notary Public, appeared **Laura Hinojosa**, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

NOTARY PUBLIC
STATE OF TEXAS
GINNA ALVAREZ
My Commission Expires
May 27, 2012

(SEAL)

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, **Ana L. De Luna**, do hereby state that my membership in the **Governmental Collectors Association of Texas (GCAT)** on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: Ana L. De Luna DATE: **03/29/2010**

TITLE: **Hidalgo County District Clerk**

Before me Ginna Alvarez a Notary Public, appeared **Ana L. De Luna**, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

NOTARY PUBLIC STATE OF TEXAS
GINNA ALVAREZ
My Commission Expires
May 27, 2012

(S E A L)

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, **Gina Hernandez**, do hereby state that my membership in the **Governmental Collectors Association of Texas (GCAT)** on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: _____ DATE: **03/29/2010**

TITLE: **Hidalgo County District Clerk**

Before me Ginna Alvarez, a Notary Public, appeared **Gina Hernandez**, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(SEAL) NOTARY PUBLIC STATE OF TEXAS — GINNA ALVAREZ My Commission Expires May 27, 2012

_____
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

AI-20709 **10.D.**

(TADRO) 2010 Membership dues

CC CONSENT

Date:	04/20/2010
Submitted By:	Stephanie Palacios, DISTRICT CLERK
Submitted For:	Laura Hinojosa
Department:	DISTRICT CLERK
Agenda Category:	Membership Dues

Information

CAPTION

District Clerk:
Requesting approval to pay the 2010 Texas Association of Domestic Relations Office (TADRO) membership dues in the total amount of $25.00 for Laura Hinojosa, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by the County Auditor.

BACKGROUND

Texas Association of Domestic Relations Offices (TADRO) exchanges information about new and innovative programs, current programs and particular county practices. Also, allowing members to actively monitor legistative activities in regards to Family law issues.

Fiscal Impact

FISCAL YEAR: 2010 **ACCT. #:** 0-1100-412-00-090-001-0-810

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 04/13/10. Refer to Req. no 00168788.

Attachments

Link: 2010 TADRO

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/09/2010 03:29 PM	APRV
2	Sylvia Solis	Sylvia Solis	04/13/2010 11:12 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Stephanie Palacios — Started On: 04/08/2010 10:19 AM

Final Approval Date: 04/16/2010

Requisition

Req # 00168788

PO #

Date: 01/14/10

Bill To: x
x

Vendor : 364274
TEXAS ASSOC. OF DOMESTIC RELATIONS OFFICES
P.O. BOX 5063
AUSTIN TX 78763-5063

Ship To: DISTRICT CLERK
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact: **STEPHANIE**
956-318-2200

Contract No:

Special Instructions:
REQ. NO: 011410-5

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		TEXAS ASSOCIATION OF DOMESTIC RELATIONS OFFICES DO NOT DUPLICATE ORDER		
1.00	EACH	MEMBERSHIP DUES FOR LAURA HINOJOSA	25.00	25.00
		Account No	Encumbrance	
		0-1100-412-00-090-001-0-810	25.00	
			Freight	.00
			Total	25.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Join TADRO

Texas Association of Domestic Relations Offices (TADRO)

Benefits of Membership

_ Exchange of information about new and innovative programs, current programs and particular County practices.
_ Members actively monitor legislative activities in regards to Family Law issues.
_ Professional associations for peer assistance, advice, support and encouragement.
_ Support of the cause and mission of Domestic Relations Offices (DRO) so that every child has what is necessary to not only survive, but to thrive.
_ Opportunities to make lasting friends

Cost of Membership

$25 per year per individual. Individuals that register for the annual conference automatically become members.

Annual Conference

The TADRO conference offers peer group information exchange, sharing of ideas, training, networking and legislative and congressional updates. The conference also allows attendees to stay informed about current research and federal initiatives that affect Domestic Relations Offices. We look forward to seeing you at our next conference! TADRO conferences are usually held in October or November of each year. The location and host County changes yearly but is always held in a Texas city.

Membership Form

County Hidalgo
Office District Clerk
Address 100 N. Closner, 1st Floor
City Edinburg State TX Zip 78539
Your Name Laura Hinojosa Job Title District Clerk
Phone 956-318-2200 E-mail laura.hinojosa@co.hidalgo.tx.us
What services does your office provide?

_____

_____

Mail form with $25 check to:

Steve Musil, c/o Travis County Domestic Relations Office, TADRO Treasurer, PO Box 1495, Austin, Texas 78767. For additional information you may e-mail Steve at steve.musil@co.travis.tx.us or call Steve at 512-854-9685.

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, **Laura Hinojosa**, do hereby state that my membership in the **Texas Association of Domestic Relations (TADRO)** on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: Laura Hinojosa DATE: **03/29/2010**

TITLE: **Hidalgo County District Clerk**

Before me Ginna Alvarez, a Notary Public, appeared **Laura Hinojosa**, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

GINNA ALVAREZ
My Commission Expires
May 27, 2012

(SEAL)

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

AI-20761 **10.E.**

Membership Fee Approval American Society for Public Administration
CC CONSENT

Date:	04/20/2010
Submitted By:	Delia Rodriguez, COUNTY CLERK
Department:	COUNTY CLERK
Agenda Category:	Membership Dues

Information

CAPTION

County Clerk:
Approval to pay membership dues to the American Society for Public Administration in the amount of $100.00 per member, for Arturo Guajardo, Jr., County Clerk, and Jennilee Garza, Public Information Officer, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by the County Auditor.

BACKGROUND

Membership renewal amount is for the American Society for Public Administration.

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-40-180-001-0-810

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 04/14/10. Refer to Req #00173448 & 00173786.

Attachments

Link: appl 2
Link: Membership Application
Link: Vendor Application
Link: W-9 Form
Link: Requisition
Link: Affidavit (Arturo Guajardo)
Link: Affidavit (Jennilee Garza)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 01:50 PM	APRV
2	Sylvia Solis	Sylvia Solis	04/15/2010 03:29 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Delia Rodriguez Started On: 04/13/2010 10:10 AM

Final Approval Date: 04/16/2010

AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION

Advancing excellence in public service . . .

Join Online! **www.aspanet.org**

ASPA

Membership Application Form

Jennilee Garza
First name | Middle initial | Last name

Hidalgo County Clerk's Office
Agency

100 N. Closner
Address

Edinburg, TX 78539-3523
City | State | Zip+4 | Country

201 East Quamasia Apt. 14 B
Home Mailing Address ☐ Please send my ASPA Membership benefits to my home address

McAllen TX 78504
City | State | Zip+4 | Country

956-318-2100 956-342-3481
Work Phone | Home Phone | Fax

jennilee.garza@co.hidalgo.tx.us
e-mail address (☐ home e-mail ☐ office e-mail)

Name of additional family member (if using ASPA's family membership)

☒ I have read and agree with ASPA's Code of Ethics. (see www.aspanet.org)

Membership Fee

☒ **ASPA Membership** **$100.00**
Includes 3rd Class mailing of PAR and PA TIMES and access to archives of both online.

☐ **New Professional Membership** **$75.00**
If you graduated less than two years ago, you can receive full ASPA benefits, at this reduced rate, for a maximum of two years. Includes 3rd Class mailing of PAR and PA TIMES and access to archives of both online.

☐ **International Mail** **$100.00**
Those living outside of the U.S., Canada, Mexico and not receiving mail at an APO or FPO address.

☐ **International Electronic** **$30.00**
Those living outside of the U.S., Canada, Mexico and not receiving mail at an APO or FPO address.

☐ **Family Membership** **$35.00**
For persons receiving mail at the same residence. One copy of PAR and PA TIMES will be provided to the family. Fee applies to each additional family member. Please indicate name(s) of additional family member(s) on the front of this form under additional fees.

☐ **Full Student Membership** **$75.00**
Receive 3rd Class mailing of PAR and PA TIMES and access to archives of both online. Members may use the category of Student Membership for a maximum of three years.

☐ **Electronic Student Membership** **$40.00**
Access PAR current issues and archives online only, receive PA TIMES in mail. Members may use the category of Student Membership for a maximum of three years.

If applying as a student, indicate academic institution and who referred you: _____

Select A Chapter

Chapter Number 137

*ASPA members receive **free** membership in one local chapter. Chapters are listed on the back of this form.*

☐ Check here if you prefer to be an at-large member.

☐ Exclude my name from any listing of members sold commercially.

More

Get information on:

- Membership Benefits
- Agency/Organization Membership
- Group Membership

at www.aspanet.org

Optional Fees

Section Fees
Section membership is in addition to ASPA membership fees. Sections and fees are listed on the back of this form.

Section(s) Code(s) _____

Total Section Fees $ _____

Postage Options

☐ Postage for Canada and Mexico ($25)
☐ 1st Class PA TIMES delivery ($15)
☐ International Air delivery ($70)

Additional Chapter Fees
Members receive membership in one Chapter at no charge. Additional Chapters incur a $6 fee and are listed on the back of this form.

Additional Chapter(s) _____

Total Chapter Fees $ _____

Total Optional Fees

_____

Payment Information

Dues must be prepaid. Send completed application form and payment to: ASPA, c/o SunTrust Bank, Department 41, Washington, DC 20042-0041.

Please add the total membership fee and optional fees to arrive at a grand total fee.

Grand Total Fee $ _____

☐ Check made payable to ASPA ☐ MasterCard ☐ VISA ☐ American Express

Card Number Expiration Date

Signature

Join Online Today!

www.aspanet.org • (202) 393-7878 • Fax: (202) 638-4952 • info@aspanet.org
ASPA • 1301 Pennsylvania Ave. NW, Ste. 840, Washington, DC 20004 MemAPP0807

AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION

Advancing excellence in public service . . .

Join Online! **www.aspanet.org**

Membership Application Form

ARTURO GUAJARDO, JR.
First name Middle initial Last name

HIDALGO COUNTY CLERK
Agency

100 N. CLOSNER
Address

EDINBURG TX 78539-3523 USA
City State Zip+4 Country

1213 S. LINCOLN ST.
Home Mailing Address ❒ Please send my ASPA Membership benefits to my home address

SAN JUAN, TX 78589 USA
City State Zip+4 Country

956-318-2149 956-318-2105
Work Phone Home Phone Fax

AGUAJARDO@HIDALGOCOUNTYCLERK.US
e-mail address (❒ home e-mail ❒X office e-mail)

Name of additional family member (if using ASPA's family membership)

☒ I have read and agree with ASPA's Code of Ethics. (see www.aspanet.org)

Membership Fee

☒ **ASPA Membership** **$100.00**
Includes 3rd Class mailing of PAR and PA TIMES and access to archives of both online.

❒ **New Professional Membership** **$75.00**
If you graduated less than two years ago, you can receive full ASPA benefits, at this reduced rate, for a maximum of two years. Includes 3rd Class mailing of PAR and PA TIMES and access to archives of both online.

❒ **International Mail** **$100.00**
Those living outside of the U.S., Canada, Mexico and not receiving mail at an APO or FPO address.

❒ **International Electronic** **$30.00**
Those living outside of the U.S., Canada, Mexico and not receiving mail at an APO or FPO address.

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For persons receiving mail at the same residence. One copy of PAR and PA TIMES will be provided to the family. Fee applies to each additional family member. Please indicate name(s) of additional family member(s) on the front of this form under additional fees.

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❒ **Electronic Student Membership** **$40.00**
Access PAR current issues and archives online only, receive PA TIMES in mail. Members may use the category of Student Membership for a maximum of three years.

If applying as a student, indicate academic institution and who referred you: _____

Select A Chapter

Chapter Number 137

*ASPA members receive **free** membership in one local chapter. Chapters are listed on the back of this form.*

❒ Check here if you prefer to be an at-large member.

❒ Exclude my name from any listing of members sold commercially.

More

Get information on:

- Membership Benefits
- Agency/Organization Membership
- Group Membership

at www.aspanet.org

Optional Fees

Section Fees
Section membership is in addition to ASPA membership fees. Sections and fees are listed on the back of this form.

Section(s) Code(s) _____

Total Section Fees $ _____

Postage Options
❒ Postage for Canada and Mexico ($25)
❒ 1st Class PA TIMES delivery ($15)
❒ International Air delivery ($70)

Additional Chapter Fees
Members receive membership in one Chapter at no charge. Additional Chapters incur a $6 fee and are listed on the back of this form.

Additional Chapter(s) _____

Total Chapter Fees $ _____

Total Optional Fees

_____

Payment Information

Dues must be prepaid. Send completed application form and payment to: ASPA, c/o SunTrust Bank, Department 41, Washington, DC 20042-0041.

Please add the total membership fee and optional fees to arrive at a grand total fee.

Grand Total Fee $ _____

❒ Check made payable to ASPA ❒ MasterCard ❒ VISA ❒ American Express

Card Number Expiration Date

Signature

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department via e-mail: darlene.betancourtg@co.hidalgo.tx.us , facsimile: (956) 318-2629 or (956) 292-7612 in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539

Company Name: ASPA **Telephone No.** (202) 393-7878

dba Name:

Legal Name: American Society for Public Administration

Mailing Address : 1301 Pennsylvania Ave., N.W. **Fax No.** (202) 638-4952

Physical Address: 1301 Pennsylvania Ave., N.W. ~~N/A~~ **Zip** 20004

City, State, Zip Washington, D.C. **Tax I.D. No.** 36-2340300

Remit to Address : **City, State, Zip**

E-Mail Address: dcrawley@aspanet.org

Representative(s) Name(s) & Title(s)

Type of Organization (check one): ____ Individual ____ Partnership ____ Corporation ✓ Non-Profit ____ LLC ____ Sole Proprietor ____ Other, Specify

State Identification No._____ **(Please attached completed W-9 form with this application)**
Federal Identification No. or (if individual) SS No.

State of Incorporation: Illinois **Date:** 1945 **Other:**

Type of Business (check one): ____ Manufacturer ____ Wholesaler ____ Retailer ____ Broker ____ Distributor ✓ Service Organization ____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Duanne Crawley, Director Administrative Services

Small and/or Disadvantaged Business Information (check application criteria)

Small Business:

- Less than 125,000 annual gross receipt
- Less than 250,000 annual gross receipt
- Less than 499,000 annual gross receipt
- More than 500,000 annual gross receipt

Disadvantaged Business (At Least 51% Ownership)

- Black American
- Hispanic American
- Asian Pacific American
- Native American
- Women
- Other

Have you been certified as a HUB or an MBE/WBE source?: • Yes • No

Indicate Certification No.(s):_____ **or are Certificate(s) attached?:** • Yes • No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: • Yes • No

To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):**

Date Forwarded Information to Auditor's Office:_____ **Entry Date:** _____ **Vendor No.:**

Form **W-9** (Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
American Society for Public Administration

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☑ Corporation ☐ Partnership ☐ Other ▶ ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)
1301 Pennsylvania Ave., N.W. Ste. 840

Requester's name and address (optional)

City, state, and ZIP code
Washington, D.C. 20004

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
| | | | | | | | | |

or

Employer identification number
3 6 4 2 3 1 4 0 1 3 1 0 1 0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ▶ Duanne Crawley Date ▶ 1-8-07

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

Requisition

Req # 00173448

PO #

Date: 04/07/10

Bill To: x
x

Vendor : 379034
AMERICAN SOCIETY FOR PUBLIC ADM.
1301 PENNSYLVANIA AVE., N.W., STE 840
WASHINTON DC 20004
FAX (202)638-4952

Ship To: COUNTY CLERK
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact: **RENE PEREZ**
956-318-2100

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
1.00		TO PAY FOR ARTURO GUAJARDO, JR. MEMBERSHIP FEE WITH THE AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION	100.00	100.00
		Account No	Encumbrance	
		0-1100-415-40-180-001-0-810	100.00	
			Freight	.00
			Total	100.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____ 4-12-10

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, Arturo Guajardo, Jr., do hereby state that my membership in the American Society for Public Administration on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: _____ DATE: 4/14/10

TITLE: Hidalgo County Clerk

Before me Delia S. Rodriguez, a Notary Public, appeared Arturo Guajardo, Jr., and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(SEAL)

_____
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, Jennilee Garza do hereby state that my membership in the American Society for Public Administration on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: _____ DATE: 4/14/10

TITLE: Public Information Officer

Before me Delia S. Rodriguez, a Notary Public, appeared Jennilee Garza, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(SEAL)

_____
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

AI-20757 **11.A.**

Homebuyer Assistance Program- Vicente H. Ramirez Jr
CC CONSENT

Date:	04/20/2010
Submitted By:	Hilda Bazan, URBAN COUNTY
Submitted For:	Michelle L. Mendoza
Department:	URBAN COUNTY
Agenda Category:	Urban County

Information

CAPTION

Request approval to enter into one (1) "Homebuyer Assistance Program" Contract under the Home Program.

BACKGROUND

The applicant below has been found eligible to receive closing cost/down payment assistance under the HOME - Homebuyer Assistance Program. Approval is being requested to enter into contract with the following:

APPLICANT	FUNDING YEAR	GRANT AMOUNT	LENDER	LEGAL DESCRIPTION
VICENTE H RAMIREZ JR	FY 2009	$7,500	USDA	LOT 439 VILLARAMA EAST SUBDIVISION PH IV PALMVIEW TX

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Urban County funds will be utilized.

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 02:41 PM	APRV
2	Perla Lopez	Perla Lopez	04/13/2010 02:54 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Hilda Bazan Started On: 04/13/2010 09:09 AM

Final Approval Date: 04/16/2010

AI-20759 **11.B.**

Approval of 2 Applicants -CDBG-Disaster Recovery Prg.
CC CONSENT

Date:	04/20/2010
Submitted By:	Hilda Bazan, URBAN COUNTY
Submitted For:	Lulu Lucio
Department:	URBAN COUNTY
Agenda Category:	Urban County

Information

CAPTION

Request for approval of one (1) applicant in the City of Edcouch and one (1) in the City of Elsa under the CDBG Disaster Recovery Program.

BACKGROUND

The following families are being recommended for approval to receive assistance under the CDBG Disaster Recovery Program:

APPLICANT	CASE NUMBER	CITY	FUNDING YEAR	LOCATION OF PROPERTY
Martha Melgoza Deferred Loan-Reconstruct	ED 20-09-01	Edcouch Pct. # 1	CDBG DRP 2009	Lot Four (4) and Five (5), Block Two (2), Colonia Juarez, an addition to the City of Edcouch, Hidalgo County, Texas
Ronna J. Orozco Deferred Loan- Reconstruct	EL 25-09-01	Elsa Pct. # 1	CDBG DRP 2009	Lot 30, Valle Vista Subdivision, Elsa, Hidalgo County, Texas, as per map or plat recorded in the Map Records, Hidalgo County, Texas

Fiscal Impact

FISCAL YEAR: ACCT. #: Urban County Funds

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Utilizing Urban County CDBG 2009 Disaster Recovery Program funds.

Attachments

Link: City of Edcouch Applicant

Link: City of Elsa Applicant

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 01:48 PM	APRV
2	Perla Lopez	Perla Lopez	04/13/2010 03:37 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Hilda Bazan Started On: 04/13/2010 09:24 AM

Disaster Recovery Program

ENTITY: City of Edcouch

PROJECT: Approval for Assistance under the Disaster Recovery Program.

FUNDING YEAR: CDBG Disaster Recovery Program 2009

SYNOPSIS:

The family is being recommended for applicant approval under the Disaster Recovery Program. The applicant has met all of the program requirements for assistance under the CDBG Disaster Recovery Program. The following is a profile of the project

Martha Melgoza

Family of four (4)
Applicant's age is 41, daughter's age is 19, daughter's age is 9, and son's age is 5

Title Search:	No Abstract & Liens
Flood Zone:	No – Zone X
Insurance:	N/A
Structures:	1
Taxes:	current
Assets & Deposits:	$621.23
Debt to Income Ratio:	N/A
Pay Back:	No - Deferred Loan
Number of Bedrooms:	4
Square Feet:	1338
Total annual household income:	$ 16,455.57
HUD Income Limits (family of 4):	$ 36,500.00

Existing Dwelling: 2 bedrooms frame home, built in 1960.

RECOMMENDATION:

The Disaster Recovery Program Staff recommends approval for assistance under the Disaster Recovery Program by the County Commissioner's Court.

INITIAL INSPECTION

Date: 10-29-09 City: Edcouch If County Wide, Precinct #: _____

Name of Applicant: Marta Melgoza Inspector: Monica Guerra

Address: 214 Sgt. Cervantes Year House was Built: BEFORE '69

EXTERIOR

1. **Foundation Condition:** Good [ ] Repair [ ] Replace [ ]
   Foundation Type: Piers [X] Concrete [ ]
   Is the foundation sound and free from hazards?

   Notes: SOME BLOCKS HAVE TILTED

2. **Exterior Walls:** Good [ ] Repair [ ] Replace [X]
   Are the exterior surfaces sound and free from hazards?

   Notes: ROTTED WOOD THROUGHOUT.

3. **Windows:** Good [ ] Repair [ ] Replace [ ]

   Notes: SOME ARE CRACKED, BUT STILL FUNCTION

4. **Doors:** Good [ ] Repair [ ] Replace [ ]

   Notes: BACK DOOR & FRONT DOOR FRAMING HAS ROTTED.

5. **Overhang / Trim:** Good [ ] Repair [ ] Replace [ ]

   Notes: ROTTED THROUGHOUT. HAS NEVER REPLACED IT

6. **Roof Shingles:** Good [ ] Repair [ ] Replace [ ]

   Notes: REPLACED SHINGLES IN 1999.

Is the roof sound and free from hazards?

Notes: _____

_____

7. **Other Exterior Structural Observations (stairs, rails, ramps, etc..):** _____

_____

8. **Sewer Connected to City Main Line** [X]
Yard Line: Good [ ] Repair [ ] Replace [ ]

Notes: SOMETIMES FLOODS & BACKS UP.

_____

9. **Septic Tank:** N/A Good [ ] Repair [ ] Replace [ ]
Sewer Connected to Septic System [ ]
# of years with current Septic System: _____

Is plumbing free from sewer back up? _____

Yard Line & Drain Fiel: Good [ ] Repair [ ] Replace [ ]

Notes: _____

_____

10. **Water Line:** Good [ ] Repair [ ] Replace [ ]

Notes: LOW WATER PRESSURE.

_____

11. **Gas Line:** Good [ ] Repair [ ] Replace [ ]
LP Gas Line & Tank to Code Relocate [ ] Replace [ ]

Notes: USED TO SMELL GAS & STILL SMELL IT AT TIMES.

_____

12. **Other observations about all Exterior Plumbing / Drains / Sewer:** _____

_____

13. **Electrical Lines:** Good [ ] Repair [ ] Replace [ ]

Electrical Hazards – is the exterior of unit free from electrical hazards?:

Yes [ ] No [ ]

Location(s): _____

Notes: _____

_____

INTERIOR

14. Describe **Flooring Conditions** for Entire Dwelling: FLOOR HAS SLOPED & HAS SUNKEN.

Describe Specific Floor **Problem Areas:** THROUGHOUT HOME

Is Floor Reparable Yes [ ] No [ ]

Notes: _____

15. **Condition of Kitchen Cabinets:** Good [ ] Repair [ ] Replace [ ]

Notes: BROKEN & ROTTED FROM BOTTOM.

16. **Ceiling Coverings:** Good [ ] Repair [ ] Replace [✓]

Notes: _____

17. **Wall Coverings:** Good [ ] Repair [ ] Replace [✓]
Interior Trim Good [ ] Repair [ ] Replace [✓]
Interior Finish (Wall Texture) Good [ ] Repair [ ] Replace [✓]

Notes: AREAS WHERE WALLS HAVE CRACKED & DETACHED.

18. **Water Heater:** UNKNOWN. Good [ ] Repair [ ] Replace [✓]
Is hot water heater located and equipped in a safe manner and free of hazards?

Plumbing: Good [ ] Repair [ ] Replace [ ]
Is plumbing free from major leaks or corrosion that causes serious and persistent levels of rust or contamination of the drinking water?

Notes: _____

19. **Insulation:** Good [ ] Repair [ ] Replace [X]

Are the attic and walls appropriately insulated for regional conditions?

Notes: NOT INSULATED @ ALL.

20. **Lead Base Paint Assessment** Required [ ] Not Required [ ]

21. **Infestation** – Is the unit free from rats or severe infestation by mice or vermin?

Yes [X] No [ ]

Notes: _____

22. **Electrical Hazards** – are the rooms free from electrical hazards?:

Yes [ ] No [ ]

Location(s): _____

Notes: LIGHTS WILL GO OUT EVERY NOW & THEN ; TRIP THE BREAKER BOX

23. **INSPECTORS FINAL RECOMMENDATION (Rehab. or Recon. – list reasoning for recommendation):** will cost more than 1/2 to rehab. Suggested Reconstruction.

- Note - If more room is needed, attach additional sheet.

Disaster Recovery Program

ENTITY: City of Elsa

PROJECT: Approval for Assistance under the Disaster Recovery Program.

FUNDING YEAR: CDBG Disaster Recovery Program 2009

SYNOPSIS:

The family is being recommended for applicant approval under the Disaster Recovery Program. The applicant has met all of the program requirements for assistance under the CDBG Disaster Recovery Program. The following is a profile of the project

Ronna Janelle Orozco

Family of five (5)
Applicant's age is 44, spouse's age is 46, son's age is 15, son's age is 12, and son's age is 7

Flood Zone:	No – Zone X
Insurance:	N/A
Structures:	1
Taxes:	current
Assets & Deposits:	$615.61
Debt to Income Ratio:	N/A
Pay Back:	No - Deferred Loan
Number of Bedrooms:	3
Square Feet:	1187
Total annual household income:	$ 13,983.00
HUD Income Limits (family of 5)	$ 39,400.00

Existing Dwelling: 4 bedrooms frame home, built in 1993

RECOMMENDATION:

The Disaster Recovery Program Staff recommends approval for assistance under the Disaster Recovery Program by the County Commissioner's Court.

Texas Department of Housing and Community Affairs

EQUAL HOUSING OPPORTUNITY

Initial Inspection Checklist	
Sub-Recipient URBAN COUNTY - DRP	Contract #
Household Name RONNA + Alfredo OROZCO	Activity #
Household Address 129 Valle Vista, ELSA, TX	
Inspector Signature	Date of Inspection 2/2/2010

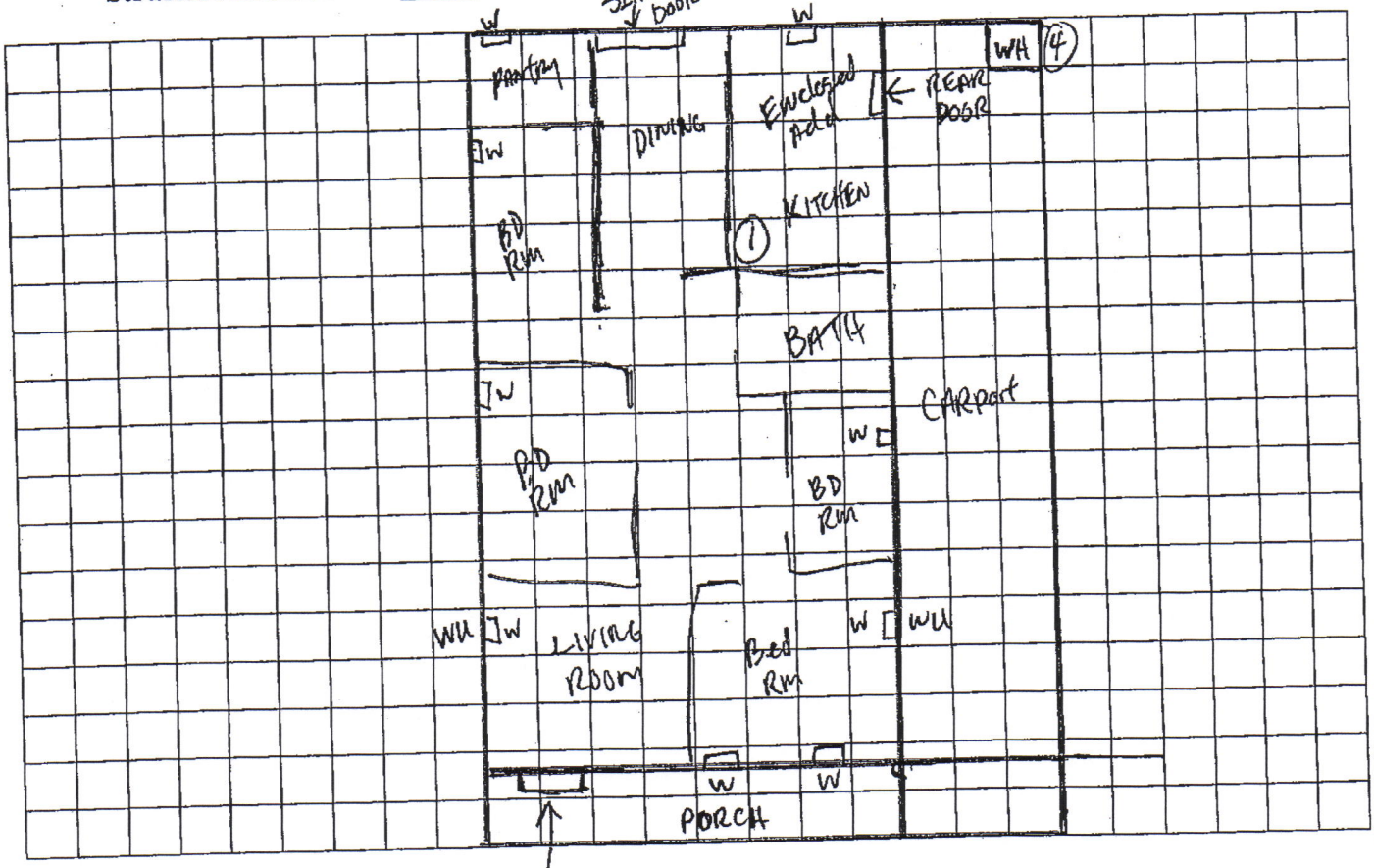
Shingles - 18 yrs
Home - 18 yrs old

SKETCH of PROPERTY BEING REHABILITATED OR RECONSTRUCTED
Include all buildings, site improvements and paved areas.

Identify the following on the sketch:

1) Electrical Service
2) Main Entry
3) Windows and Doors
4) Hot Water Heater
5) Heating and Cooling Devices

Structure Dimensions: _____ **Total Enclosed Square Feet:** _____



Describe Deficiencies Here:

Termite Damage, Water Damage/ Floors Rotting due to water damage/ House Needs leveling. TOO MANY FACTORS TO RISK GOING REHAB. Preferably A Reconstruction Needed.

RG

Inspection Item	Pass	Fail	Scope of Work Required Include measurements and quantities
General Health and Safety			
Can the unit be accessed without having to enter another unit?	☑	☐	
Is there an adequate fire exit from this building that is not blocked?	☑	☐	
Do all rooms that are used for living have fire exits?	☑	☐	WINDOWS
Is the unit free from rats or severe infestations of mice or vermin?	☑	☐	NONE - TERMITES
Is there any kind of insect infestation apparent?	☑	☐	
Is there evidence of termite infestation?	☑	☐	MOSTLY FRONT OF HOUSE
Is the unit free from heavy accumulation of garbage or debris inside and outside? (include all enclosed areas, porches, out buildings, and yards)	☑	☐	
Are there adequate covered facilities for temporary storage of food waste (i.e. garbage cans) and is there a regular method of removal?	☑	☐	
Are all stairs and walkways free from hazards to the occupant because of loose, broken or missing steps on stairways, absent or insecure railing, inadequate lighting or other hazards?	☑	☐	
Is the unit free from abnormally high levels of air pollution from vehicular exhaust, sewer gas, fuel gas, dust, or other pollutants?	☑	☐	
Is the site and the immediate neighborhood free from conditions which would seriously and continuously affect the health and/or safety of the residents?	☑	☐	
If the owner of the unit is required to treat or cover any interior or exterior surfaces for lead-based paint, has the certification of compliance been obtained? If no lead treatment is required, indicate N/A.	☑	☐	
Is the unit free from any exterior hazards not specifically identified in this list?	☑	☐	
Building Exterior			
Are the roof, gutters and down spouts sound and free from hazards?	☐	☑	ROOF LEAKS IN MANY PARTS OF HOME - SHINGLES MISSING from Dolly

Inspection Item	Pass	Fail	Scope of Work Required Include measurements and quantities
Are all vent jacks, leads, turbines, sk...hts and caps in good condition?	☑	☐	
Is there any buckling or sagging evident in the roof surface?	☐	☑	ROOF SAGS IN PARTS OF Home. Floor weak in some spots
Inspect the interior of the attic space and the underside of eaves paying careful attention to valleys and penetrations. Are any leaks evident?	☐	☑	LEAKS [illegible]
Note the type of decking and the number of layers of shingles. No more than two layers are acceptable. If tear off is necessary, estimate the amount of decking, if any, required.	☐	☐	
Roof should be free from incipient deficiencies? Will it last at least five more years given normal conditions?	☐	☑	NO, ROOF HAS 18 yrs when norm is 15 yrs.
Check all soffits, look-outs and fascia for damage. Estimate repair area.	☑	☐	
Inspect attic space for adequate roof support. Note any requirement for additional purlines, jacks, collars, or other support. (Note any additional attic items included in other parts of the checklist, insulation, plumbing, electrical, infestation, etc.)	☐	☐	
Are all gutters free from debris and in working order?	☐	☐	NO gutters
Are additional gutters required? Gutters should only be required where water needs to be pulled away from the house or walkways?	☐	☑	NEEDS GUTTERS
Are exterior surfaces sound and free from hazards?	☑	☐	
Are all surfaces free from holes, gaps, open seams and incursions allowing thermal or water leaks into the interior?	☐	☑	WATER LEAKS
Is any rot or termite damage evident? Check all surfaces including soffit, fascia, eaves, siding, water tables, decks, porch floors, etc.? If rot is present, calculate the square area and types of surface and structure damage.	☐	☑	Termite damage seen IN FRONT OF Home.
Is any condition evident that would encourage rot or termite damage? Do any surfaces collect or trap water? Does any untreated wood have contact with the ground? These issues should be considered incipient deficiencies.	☑	☐	
Check exterior trim including all window sills and door jambs for damage and proper sealing.	☑	☐	
Are any exterior masonry repairs required?	☑	☐	Home is wood frame / N/A
Are windows in working order, free from rot, and sealed? Replace any cracked or missing panes and re-caulk any areas with dry, cracked or missing caulk.	☐	☐	
Estimate the amount of glass, if any, requiring	☐	☐	

replacement.			
If window units require replacement, note location, measured size, and type of unit to be installed.	☑	☐	
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Are screens present on all operable windows, are they in good repair and easily removable? Repair or replace as needed. Note location and measured size of repair.	☐	☐	SOME HAVE, SOME DON'T
Are all exterior surfaces free from cracked, peeling, and chipping paint? Will the existing paint last five years? If not, consider repainting.	☐	☐	
Is the underpinning, if any, adequate? Is it sealed and unbroken? Is it vented and insulated as needed?	☐	☐	
Is the chimney sound and free from hazards?	☐	☐	N/A
Are all exterior surfaces free from cracking, scaling, peeling, chipping, and loose paint or adequately treated or covered to prevent exposure to lead-based paint hazards?	☑	☐	
If the unit is a mobile home (or manufactured home), is it properly tied down and placed?	☐	☐	N/A
If the unit is a mobile home (or manufactured home), does it have at least one smoke detector? One smoke detector should be placed outside each bedroom.	☐	☐	N/A
Electric service should be of three-wire type with weather-head located at least 12' from grade.	☑	☐	
Electric service should be adequate to properly distribute loads. Breakers must be labeled, all major electric appliances should have separate and adequate distribution. If in doubt, unit should be inspected by a licensed electrician.	☐	☒	NONE LABELED
Service panel should have a service rating and a disconnect present for at least 100 amps for existing and 150 amps for any new installation. All installations shall meet the N.E.C.	☐	☐	
Disconnects for HVAC condensing units should be located within reach of unit.	☐	☐	N/A
All exterior entrances must include a light fixture controllable from the interior.	☑	☐	
Is the foundation sound and free from hazards?	☐	☐	CEMENT BLOCKS
What type of foundation is apparent?	☐	☐	CEMENT BLOCKS
If the foundation is a slab, is it free from cracks evident in the interior or on the exposed exterior?	☐	☐	N/A
If the foundation is pier-and-beam, is there adequate clearance to observe all piers, sills, joist and other foundations members and has this been done?	☐	☐	16" from ground

Maximum spans should be 9'6" assuming 2x6 joist and 4'6" beams and sills.	☐	☐	
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
If the foundation is a pier-and-beam, there should be adequate pier placements to support the house and piers should be of proper design (cinder block which is not reinforced with concrete/steel should not be used for new installation). Refer to SBCCI/CABO.	☑	☐	
If leveling is required, draw the exact placement and design of all piers. Will this level the house or simply provide adequate support? Inform home owner and get approval in writing.	☐	☑	Leveling - EAST HOUSE NEEDS
All beams, sills, joist, blocks should be properly supported.	☑	☐	
All beams, sills, joist, blocks should be free from termites or rot.	☑	☐	
Underpinning should be properly installed and vented. Note any needed repairs.	☑	☐	
Grade should be sloped away from foundation. No voids or depressions should be apparent.	☐	☐	
There should be no standing water beneath or adjacent to the foundation.	☑	☐	
All private and public walkways should be free from tripping hazards and other serious defects. Note any flat work repairs. Include measurements.	☑	☐	
Condition of stairs, rails, and porches should be free from hazards and structural defects. Detail any required carpentry repairs.	☐	☐	PORCH ROOF LEAKS
If more than two steps are present, a hand rail is required. If more than two steps are present, is a hand rail installed?	☑	☐	1 STEP
Is the porch floor sound and free from rot or other deterioration?	☑	☐	CONCRETE
Are there any other evident hazards?	☑	☐	NONE
Attic			
Can the attic be accessed?			YES
When possible, attic should include R30 insulation. Estimate R value of attic and note additional insulation requirements.	☐	☐	
Check for exposed wiring including knob-and-tube and replace. All wiring should be properly shielded or conduited. All connections should be in approved j-boxes.	☐	☐	
Living Room			

Inspection Item	Pass	Fail	Scope of Work Required Include measurements and quantities
Is there a living room present?	☑	☐	
Is there at least two working outlets or at least one working outlet and one light fixture present?	☑	☐	
Are the outlets properly grounded and in working order?	☑	☐	
Are any shorts, overloaded circuits, or frayed wires present?	☑	☐	
Check for exposed wiring including knob-and-tube, and replace. All wiring should be shielded or conduited. All connections should be in approved j-boxes.	☐	☑	OLD BREAKER BOX FOUND IN KITCHEN. WIRES EXPOSED. BOX NOT RELOCATED AFTER PORCH BEING ENCLOSED. LEAKS TOO!
Are all outlet covers and switch plate covers properly installed and free from cracks or gaps?	☐	☑	SOME PLATES MISSING
Are all switches and outlets in working order and of a type of proper amperage rating and material for the circuit being inspected? No aluminum wiring or devices should be considered free of hazard.	☑	☐	
Are there any other conditions not mentioned which would constitute an electrical hazard?	☐	☑	BREAKER BOX IN KITCHEN
Are all windows in operable and lockable condition?	☑	☐	
Are all doors in operable and lockable (where required) condition?	☐	☑	BACK DOOR DOES NOT LOCK
Are all exterior doors equipped with workable deadbolts?	☐	☑	NO, BACK DOOR NOT DEAD BOLTED
Are all exterior doors solid core?	☑	☐	
Are all doors and windows properly weather-stripped and sealed?	☑	☐	
Is there at least one window and is it free from severe deterioration or broken panes?	☑	☐	
Is the ceiling sound and free from hazardous defects	☐	☑	WINDS MAY HAVE WEAKENED STUDS & WATER FOR SAGGING ROOF
Is the ceiling paint free from chipping or peeling?	☐	☑	PEELING & CHIPPING EVIDENT
Is the ceiling sagging indicating roof leaks or structural repairs? Indicate necessary structural repairs or refer to roof section.	☐	☑	YES, ROOF SAGS & LEAKS
Is the ceiling free from water stains, popped seams and cracking? Include any drywall repairs.	☐	☑	NO, ~~WATER~~ N/I EVIDENT
Are all walls framed? Check for single wall construction.	☑	☐	
On exterior walls, check for insulation and estimate R-value.	☐	☐	
Are all walls sound and free from hazardous defects?	☑	☐	
Is the paint free from chipping or peeling?	☐	☑	CHIPPING & PEELING EVIDENT
Are the walls leaning?	☑	☐	

Are the walls free from water stains, popped seams and cracking?	☐	☑	evident
Are all baseboards and other trim properly sealed and in good condition?	☐	☑	many parts of Home missing trim
Is there any evidence of sub-floor rot or termite damage?	☑	☑	NO
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Is the floor sound and free from hazardous defects?	☑	☐	
Are any tripping hazards present?	☑	☐	
Is the floor generally level?	☐	☑	Floor is unlevel in several parts of Home.
Note the general condition of flooring materials. If replacement, repair, or cleaning is required, measure area of repair.	☐	☐	
Is there evidence of lead-based paint?	☑	☐	No
Is there a smoke alarm for this room? There should be a smoke alarm adjacent to every sleeping area.	☐	☐	NONE
Is there adequate direct or indirect heat in this room?	☑	☐	WORKS OK
Are there any other unusual features present? (i.e. low ceilings, angled or narrow spaces, cantilevered loads, etc.)	☑	☐	
Kitchen			
Is there a kitchen present?	☑	☐	YES
Do any outlets which are six feet or less measurable to the nearest source of standing (sinks or tubs) or running water have properly installed and functioning GFCI outlets?	☐	☑	
Is there at least one working outlet and at least one working and permanently installed light fixture present.	☑	☐	
Are all outlets properly grounded and in working order?	☑	☐	
Are any shorts, overloaded circuits, or frayed wires present?	☐	☑	
Check for exposed wiring including knob-and-tube, and replace. All wiring should be shielded or conduited. All connections should be in approved j-boxes.	☐	☑	wires exposed here due to meter box
Are all outlet covers and switch plate covers properly installed and free from cracks or gaps?	☐	☑	Outlet cover need for light
Are all switches and outlets in working order and of a type of proper amperage rating and material for the circuit being inspected? No aluminum wiring or devices should be considered free of hazard.	☑	☐	
Are there any other conditions not mentioned which would constitute an electrical hazard?	☑	☐	

Are all windows in operable and lockable condition?	☑	☐	
Are all doors in operable and lockable (where required) condition?	☐	☑	BACK DOOR DOESN'T LOCK
Are all exterior doors equipped with workable deadbolts?	☐	☑	NO, BACK DOOR
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Are all exterior doors solid core?	☐	☐	
Are all doors and windows properly weather-stripped and sealed?	☐	☐	
Is there at least one window and is it free from severe deterioration or broken panes?	☐	☐	
Is the ceiling sound and free from hazardous defects	☐	☐	
Is the ceiling paint free from chipping or peeling?	☐	☐	
Is the ceiling sagging indicating roof leaks or structural repairs? Indicate necessary structural repairs or refer to roof section.	☐	☐	
Is the ceiling free from water stains, popped seams and cracking? Include any drywall repairs.	☐	☐	
Are all walls framed? Check for single wall construction.	☐	☐	
On exterior walls, check for insulation and estimate R-value.	☐	☐	
Are all walls sound and free from hazardous defects?	☐	☐	
Is the paint free from chipping or peeling?	☐	☐	
Are the walls leaning?	☐	☐	
Are the walls free from water stains, popped seams and cracking?	☐	☐	
Are all baseboards and other trim properly sealed and in good condition?	☐	☐	
Is there any evidence of sub-floor rot or termite damage?	☐	☐	
Is the floor sound and free from hazardous defects?	☐	☐	
Are any tripping hazards present?	☐	☐	
Is the floor generally level?	☐	☐	
Note the general condition of flooring materials. If replacement, repair, or cleaning is required, measure area of repair.	☐	☐	
Is there evidence of lead-based paint?	☐	☐	
Is there a working oven and a stove (or range) with working top burners?	☑	☐	
Is there a working refrigerator that maintains a temperature low enough so that food does not spoil over a reasonable period of time?	☑	☑	BOWL OF ICE PUT IN FRIDGE TO Help it stay cooler

Is there a sink that works and provides hot and cold running water?	☑	☐	
Is the sink attached and sealed properly to prevent movement or leaks? Is it free from holes, rust, or cracks?	☑	☐	
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Do the faucets work properly? Check for leaks, free operation, proper water mixing, and complete shut off.	☑	☐	
Are the drain lines properly installed with working, un-deteriorated p-traps (check for leaks and proper rate of draining), and is the system properly vented?	☑	☐	
Are supply lines properly installed and not leaking?	☑	☑	SMALL LEAK ON PIPES
Are hot and cold water shut off valves present and working properly?	☑	☐	
Check hot water heater installation and operation.	☐	☐	
Is there a space to store and prepare food?	☑	☐	
Are all counter surfaces level, properly fastened, free from delamination, washable and free from deterioration?	☑	☐	
Are all cabinet doors in working order, properly hinged, closable, and free from deterioration?	☑	☐	
Are all cabinet shelves and backs level, usable and free from deterioration?	☑	☐	
In general, are the cabinets properly fastened to the walls and in good usable condition?	☑	☐	
Is there smoke alarm coverage for this room?	☐	☑	
Is there adequate direct or indirect heat in this room?	☑	☐	
Are there any other unusual features present? (i.e. low ceilings, angled or narrow spaces, cantilevered loads, etc.)	☑	☐	NONE
Bathroom			
Is there a bathroom present?	☑	☐	
Is there at least one permanently installed and working light fixture present?	☑	☐	
Do any outlets which are six feet or less measurable to the nearest source of standing (sinks or tubs) or running water have properly installed and functioning GFCI outlets?	☐	☑	
Are all outlets properly grounded and in working order?	☑	☐	
Are any shorts, overloaded circuits, or frayed wires present?	☑	☐	

Check for exposed wiring including knob-and-tube, and replace. All wiring should be shielded or conduited. All connections should be in approved j-boxes.	☑	☐	
Are all outlet covers and switch plate covers properly installed and free from cracks or gaps?	☐	☑	Light switch needs cover plate.
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Are all switches and outlets in working order and of a type of proper amperage rating and material for the circuit being inspected? No aluminum wiring or devices should be considered free of hazard.	☑	☐	
Are there any other conditions not mentioned which would constitute an electrical hazard?	☑	☐	
Are all windows in operable and lockable condition?	☑	☐	
Are all doors in operable and lockable (where required) condition?	☑	☐	
Are all exterior doors equipped with workable deadbolts?	☑	☐	
Are all exterior doors solid core?	☑	☐	
Are all doors and windows properly weather-stripped and sealed?	☑	☐	
Is there at least one window and is it free from severe deterioration or broken panes?	☑	☐	
Is the ceiling sound and free from hazardous defects	☐	☑	WATER LEAKS IN BR.
Is the ceiling paint free from chipping or peeling?	☐	☑	
Is the ceiling sagging indicating roof leaks or structural repairs? Indicate necessary structural repairs or refer to roof section.	☐	☑	Leaks
Is the ceiling free from water stains, popped seams and cracking? Include any drywall repairs.	☐	☑	popped seams
Are all walls framed? Check for single wall construction.	☑	☐	
On exterior walls, check for insulation and estimate R-value.	☐	☐	
Are all walls sound and free from hazardous defects?	☑	☐	
Is the paint free from chipping or peeling?	☐	☑	
Are the walls leaning?	☑	☑	
Are the walls free from water stains, popped seams and cracking?	☐	☑	
Are all baseboards and other trim properly sealed and in good condition?	☐	☑	
Is there any evidence of sub-floor rot or termite damage?	☑	☐	

Is the floor sound and free from hazardous defects?	☑	☐	
Are any tripping hazards present?	☑	☐	
Is the floor generally level?	☐	☑	uneven & sags
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quan
Note the general condition of flooring materials. If replacement, repair, or cleaning is required, measure area of repair.	☐	☐	
Is there evidence of lead-based paint?	☑	☐	no
Is there a working toilet in the unit in an enclosed room to be used exclusively by the resident? Check the toilet for operation. Does it flush freely and completely?	☑	☐	
Does the flapper seal properly? Shut off all water sources and check for meter movement.	☑	☐	
Is the supply line working properly and is it free from leaks? Check the float system operation.	☑	☐	
Is there a working shut off valve? (drain toilet and check operation)	☑	☐	
Is the toilet properly secured to the floor?	☑	☐	
Check all other seals for leaks, wax ring/flange, tank/bowl, supply lines, etc.	☑	☐	
Check floor for water damage.	☐	☑	Damaged floors - subfloor
Are the seat and lid in good repair? Are they securely attached?	☑	☐	
Is there a working and permanently installed wash basin with hot and cold running water?	☑	☐	
Is the basin attached and sealed properly to prevent movement or leaks? Is it free from holes, rust, or cracks?	☑	☐	
Do the faucets work properly? Check for leaks, free operation, proper water mixing, and complete shut off.	☑	☐	
Are the drain lines properly installed with working, un-deteriorated p-traps (check for leaks and proper rate of draining), and is the system properly vented?	☑	☐	
Are supply lines properly installed and not leaking?	☑	☐	
Are hot and cold water shut off valves present and working properly?	☑	☐	
Check faucets for proper hot water flow.	☑	☐	
Is there a working tub or shower with hot and cold running water in the unit?	☑	☐	
Is the tub/shower attached and sealed properly to prevent movement or leaks? Is it free from	☑	☐	

holes, rust or cracks?			
Do the bath faucets work properly? Check for leaks, free operation, proper water mixing and complete shut off.	☐	☑	NO SINK
Are the drain lines properly installed with working un-deteriorated p-traps (check for leaks and proper rate of draining), and is the system properly vented?	☐	☑	NONE
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Are supply lines properly installed and not leaking?	☑	☐	
Check for proper hot water flow to bath.	☑	☐	
Are there operable windows or a working ventilation system?	☑	☐	
Is there smoke alarm coverage for this room?	☐	☑	NONE
Are there any other unusual features present? (i.e. low ceilings, angled or narrow spaces, cantilevered loads, etc.)	☐	☑	NONE
Bedroom #1 / SONS BEDROOM			
Is there at least two working outlets or at least one working outlet and one light fixture present?	☑	☐	
Are the outlets properly grounded and in working order?	☑	☐	
Are any shorts, overloaded circuits, or frayed wires present?	☑	☐	
Check for exposed wiring including knob-and-tube, and replace. All wiring should be shielded or conduited. All connections should be in approved j-boxes.	☑	☐	
Are all outlet covers and switch plate covers properly installed and free from cracks or gaps?	☑	☐	
Are all switches and outlets in working order and of a type of proper amperage rating and material for the circuit being inspected? No aluminum wiring or devices should be considered free of hazard.	☑	☐	
Are there any other conditions not mentioned which would constitute an electrical hazard?	☐	☐	NO
Are all windows in operable and lockable condition?	☑	☐	
Are all doors in operable and lockable (where required) condition?	☐	☑	DOORS MOVES AND DOESN'T SHUT CORRECTLY
Are all exterior doors equipped with workable deadbolts?	☐	☑	NOT
Are all exterior doors solid core?	☐	☐	N/A
Are all doors and windows properly weather-stripped and sealed?	☑	☐	

Is there at least one window and is it ... from severe deterioration or broken panes?	☑	☐	
Is the ceiling sound and free from hazardous defects	☐	☑	WATER LEAKS
Is the ceiling paint free from chipping or peeling?	☐	☑	YES
Is the ceiling sagging indicating roof leaks or structural repairs? Indicate necessary structural repairs or refer to roof section.	☐	☑	YES
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Is the ceiling free from water stains, popped seams and cracking? Include any drywall repairs.	☑	☑	
Are all walls framed? Check for single wall construction.	☑	☐	
On exterior walls, check for insulation and estimate R-value.	☐	☐	
Are all walls sound and free from hazardous defects?	☑	☐	
Is the paint free from chipping or peeling?	☐	☑	
Are the walls leaning?	☑	☐	
Are the walls free from water stains, popped seams and cracking?	☐	☑	
Are all baseboards and other trim properly sealed and in good condition?	☑	☑	NO TRIM
Is there any evidence of sub-floor rot or termite damage?	☑	☐	
Is the floor sound and free from hazardous defects?	☐	☑	FLOOR SAGS
Are any tripping hazards present?	☑	☐	
Is the floor generally level?	☐	☑	NOT LEVEL
Note the general condition of flooring materials. If replacement, repair, or cleaning is required, measure area of repair.	☐	☐	
Is there evidence of lead-based paint?	☐	☐	N/A
Is there smoke alarm coverage for this room?	☐	☑	NONE
Is there adequate direct or indirect heat in this room?	☑	☐	YES
Are there any other unusual features present? (i.e. low ceilings, angled or narrow spaces, cantilevered loads, etc.)	☐	☑	NONE
Bedroom #2			DAUGHTERS
Is there at least two working outlets or at least one working outlet and one light fixture present?	☑	☐	
Are the outlets properly grounded and in working order?	☑	☐	

Are any shorts, overloaded circuits, o. ayed wires present?	☑	☐	
Check for exposed wiring including knob-and-tube, and replace. All wiring should be shielded or conduited. All connections should be in approved j-boxes.	☑	☐	
Are all outlet covers and switch plate covers properly installed and free from cracks or gaps?	☑	☐	
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Are all switches and outlets in working order and of a type of proper amperage rating and material for the circuit being inspected? No aluminum wiring or devices should be considered free of hazard.	☑	☐	
Are there any other conditions not mentioned which would constitute an electrical hazard?	☑	☐	
Are all windows in operable and lockable condition?	☑	☐	
Are all doors in operable and lockable (where required) condition?	☐	☑	DOOR DOES NOT SHUT completely
Are all exterior doors equipped with workable deadbolts?	☐	☐	N/A
Are all exterior doors solid core?	☐	☐	
Are all doors and windows properly weather-stripped and sealed?	☑	☐	
Is there at least one window and is it free from severe deterioration or broken panes?	☑	☐	
Is the ceiling sound and free from hazardous defects	☐	☑	water leaks + stains
Is the ceiling paint free from chipping or peeling?	☐	☐	NO
Is the ceiling sagging indicating roof leaks or structural repairs? Indicate necessary structural repairs or refer to roof section.	☐	☐	YES
Is the ceiling free from water stains, popped seams and cracking? Include any drywall repairs.	☐	☐	No
Are all walls framed? Check for single wall construction.	☑	☐	yes
On exterior walls, check for insulation and estimate R-value.	☐	☐	
Are all walls sound and free from hazardous defects?	☑	☐	
Is the paint free from chipping or peeling?	☐	☐	YES
Are the walls leaning?	☐	☐	NO
Are the walls free from water stains, popped seams and cracking?	☐	☐	NO
Are all baseboards and other trim properly sealed and in good condition?	☐	☐	NO trim

Is there any evidence of sub-floor rot .ermite damage?	☑	☑	NO
Is the floor sound and free from hazardous defects?	☐	☐	NO
Are any tripping hazards present?	☑	☐	
Is the floor generally level?	☐	☑	SAGS
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Note the general condition of flooring materials. If replacement, repair, or cleaning is required, measure area of repair.	☐	☐	
Is there evidence of lead-based paint?	☐	☐	NO
Is there smoke alarm coverage for this room?	☐	☒	NO
Is there adequate direct or indirect heat in this room?	☑	☐	YES
Are there any other unusual features present? (i.e. low ceilings, angled or narrow spaces, cantilevered loads, etc.)	☑	☐	NO
Bedroom #3	SON's Bedroom (younger		
Is there at least two working outlets or at least one working outlet and one light fixture present?	☑	☐	
Are the outlets properly grounded and in working order?	☑	☐	
Are any shorts, overloaded circuits, or frayed wires present?	☐	☐	NO
Check for exposed wiring including knob-and-tube, and replace. All wiring should be shielded or conduited. All connections should be in approved j-boxes.	☐	☐	
Are all outlet covers and switch plate covers properly installed and free from cracks or gaps?	☐	☐	YES
Are all switches and outlets in working order and of a type of proper amperage rating and material for the circuit being inspected? No aluminum wiring or devices should be considered free of hazard.	☑	☐	yes
Are there any other conditions not mentioned which would constitute an electrical hazard?	☐	☐	NO
Are all windows in operable and lockable condition?	☑	☐	
Are all doors in operable and lockable (where required) condition?	☐	☑	NO, NOT CLOSE PROPERLY
Are all exterior doors equipped with workable deadbolts?	☐	☑	
Are all exterior doors solid core?	☐	☐	

Are all doors and windows properly w. .ner-stripped and sealed?	☑	☐	
Is there at least one window and is it free from severe deterioration or broken panes?	☑	☐	
Is the ceiling sound and free from hazardous defects	☑	☒	Water SAGS
Is the ceiling paint free from chipping or peeling?	☐	☐	NO
Is the ceiling sagging indicating roof leaks or structural repairs? Indicate necessary structural repairs or refer to roof section.	☑	☐	Yes
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Is the ceiling free from water stains, popped seams and cracking? Include any drywall repairs.	☐	☐	NO
Are all walls framed? Check for single wall construction.	☑	☐	
On exterior walls, check for insulation and estimate R-value.	☐	☐	
Are all walls sound and free from hazardous defects?	☑	☐	
Is the paint free from chipping or peeling?	☐	☐	NO
Are the walls leaning?	☐	☐	NO
Are the walls free from water stains, popped seams and cracking?	☐	☒	NO
Are all baseboards and other trim properly sealed and in good condition?	☐	☑	NONE
Is there any evidence of sub-floor rot or termite damage?	☐	☐	NO
Is the floor sound and free from hazardous defects?	☐	☑	Floor SAGS
Are any tripping hazards present?	☐	☒	NO
Is the floor generally level?	☐	☒	NO
Note the general condition of flooring materials. If replacement, repair, or cleaning is required, measure area of repair.	☐	☐	
Is there evidence of lead-based paint?	☐	☒	NO
Is there smoke alarm coverage for this room?	☐	☐	NONE
Is there adequate direct or indirect heat in this room?	☑	☐	
Are there any other unusual features present? (i.e. low ceilings, angled or narrow spaces, cantilevered loads, etc.)	☐	☐	No
Other Rooms Not Used for Sleeping (including all enclosed areas)			
Is there a safe means of illumination?	☑	☐	

Are the outlets properly grounded and working order?	☑	☐	
Are any shorts, overloaded circuits, or frayed wires present?	☑	☐	
Check for exposed wiring including knob-and-tube, and replace. All wiring should be shielded or conduited. All connections should be in approved j-boxes.	☐	☐	
Are all outlet covers and switch plate covers properly installed and free from cracks or gaps?	☑	☐	
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Are all switches and outlets in working order and of a type of proper amperage rating and material for the circuit being inspected? No aluminum wiring or devices should be considered free of hazard.	☑	☐	
Are there any other conditions not mentioned which would constitute an electrical hazard?	☑	☐	
Are all windows in operable and lockable condition?	☑	☐	
Are all doors in operable and lockable (where required) condition?	☐	☒	
Are all exterior doors equipped with workable deadbolts?	☐	☒	
Are all exterior doors solid core?	☑	☒	
Are all doors and windows properly weather-stripped and sealed?	☑	☐	
Is there at least one window and is it free from severe deterioration or broken panes?	☑	☐	
Is the ceiling sound and free from hazardous defects	☐	☑	
Is the ceiling paint free from chipping or peeling?	☐	☑	
Is the ceiling sagging indicating roof leaks or structural repairs? Indicate necessary structural repairs or refer to roof section.	☐	☑	
Is the ceiling free from water stains, popped seams and cracking? Include any drywall repairs.	☐	☑	
Are all walls framed? Check for single wall construction.	☑	☐	
On exterior walls, check for insulation and estimate R-value.	☑	☐	
Are all walls sound and free from hazardous defects?	☑	☐	
Is the paint free from chipping or peeling?	☐	☑	
Are the walls leaning?	☑	☐	
Are the walls free from water stains, popped seams and cracking?	☐	☑	

Are all baseboards and other trim properly sealed and in good condition?	☐	☑	
Is there any evidence of sub-floor rot or termite damage?	☐	☑	
Is the floor sound and free from hazardous defects?	☑	☑	
Are any tripping hazards present?	☑	☐	
Is the floor generally level?	☑	☐	
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Note the general condition of flooring materials. If replacement, repair, or cleaning is required, measure area of repair.	☐	☐	
Is there evidence of lead-based paint?	☑	☐	
Secondary Rooms Living Rm			
Are all windows and doors that are accessible from the outside lockable in each room?	☑	☐	
Are all rooms free from electrical hazards?	☑	☐	
Are the outlets properly grounded and in working order?	☑	☐	
Are any shorts, overloaded circuits, or frayed wires present?	☑	☐	
Are any shorts, overloaded circuits, or frayed wires present?	☑	☐	
Check for exposed wiring including knob-and-tube, and replace. All wiring should be shielded or conduited. All connections should be in approved j-boxes.	☑	☐	
Are all outlet covers and switch plate covers properly installed and free from cracks or gaps?	☑	☐	
Are all switches and outlets in working order and of a type of proper amperage rating and material for the circuit being inspected? No aluminum wiring or devices should be considered free of hazard.	☑	☐	
Are there any other conditions not mentioned which would constitute an electrical hazard?	☑	☐	
Are all rooms free from any other potentially hazardous feature? Explain any hazard.	☑	☐	
Heating			
Is the heating equipment capable of providing adequate heat (either directly or indirectly) to all rooms used for living?	☑	☐	
Can all living areas be heated to at least 68F in all conditions?	☑	☐	~~Not sure~~ YES

Are fuel supply tanks an adequate dis[illegible]ce from the house and are all supply mains buried or concealed and properly attached under a properly vented crawl space? Is there an exterior shut off?	☐	☐	NOT SURE
Are fuel supply lines in good non-leaking condition?	☑	☐	
Are all unused interior shut offs removed and capped beneath the floor?	☑	☐	
Are all working shut off valves updated to include no "Texas Trees" and does every appliance have an accessible shut off?	☑	☐	
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Are all heaters properly vented?	☑	☐	
Is the vent system sealed to prevent leaks and free from blockage?	☑	☐	
If an un-vented heater is used, it must have and ODS system and a U.I. tag indicating same. Does it?	☐	☐	NOT SURE
Are all heat exchangers, burners, and plenums free from rust or corrosion and in serviceable and safe condition?	☑	☐	
Is the heater too large for the space in which it is used, thus creating a hazard? Is it installed near combustible material thus creating a hazard?	☑	☐	
Does the unit have adequate ventilation and cooling by means of operable windows or a working cooling system.	☑	☐	
No more than two 45-degree bends should be present in the venting system which should be of double walled vent stack.	☐	☐	NOT SURE
Water Heater			
A TPL valve should be properly installed and flowing water to the exterior of the building.	☑	☐	
Is the water heater providing adequate hot water to the unit?	☑	☐	
If the water heater is gas, propane or oil fired, is it at least ten inches from walls and properly vented with double walled vent pipe? Is combustion air supplied from the exterior?	☑	☐	
If the water heater is located in an exterior closet, is it sealed to prevent freezing of lines?	☐	☑	NOT ENCLOSED
Is a working water shut-off valve installed?	☑	☐	
Is a working gas shut-off installed?	☐	☐	NO, Electric
Are leaks evident at the floor? Is the placement solid? Can you shake the water heater?	☑	☐	NONE
Water Supply			

Is the home served by an approvable , ..blic or private water source?	☑	☐	
Plumbing			
Is the plumbing free from major leaks or corrosion that causes serious or persistent levels of rust or contamination of the drinking water?	☑	☐	
Are all water lines in good condition, free from corrosion and rust?	☑	☐	
Are all lines properly secured?	☑	☐	
Inspection Item	**Pass**	**Fail**	**Scope of Work Required** Include measurements and quantities
Are all lines free from free hazard?	☐	☒	LINES Exposed from outside of Home
Is there an owner's shut-off present and in working order?	☑	☐	
Are all vents properly attached and of adequate height?	☑	☐	
Is there evidence of vent blockage?	☐	☐	None
Sewer Connection			
Is the plumbing connected to an approvable public or private waste disposal system and is it free from sewer back-up?	☑	☐	City sewer
Are clean-outs available?	☐	☐	Not sure
Is there any evidence of crushed lines or roots in the line? (Interview the owner)	☑	☐	
Is there any evidence of sewage leakage?	☑	☐	

AI-20820 **11.C.**

Subrecipient Agreement amendment

CC CONSENT

Date:	04/20/2010
Submitted By:	Estella Webber, URBAN COUNTY
Submitted For:	Ninfa Ozuna
Department:	URBAN COUNTY
Agenda Category:	Urban County

Information

CAPTION

Requesting authorization to amend the subrecipient agreement with Consumer Credit Counseling of South Texas to increase funding by $41,232.49 for a new agreement amount of $136,916.17 in ESG Surplus Funds.

BACKGROUND

UCP is requesting authorization to amend the contract with Consumer Credit Counseling of South Texas under ESG Surplus Funds for homeless prevention activities. The Salvation Army has informed UCP that if awarded the additional funds, they will be able to expend the amount by May 31, 2010. The contract amount increases by $41,232.49.

Contract amount awarded:	$ 95,683.68
Amount Obligated:	41,232.49
New Contract Amount:	$ 136,916.17

Fiscal Impact

FISCAL YEAR: ACCT. #: Urban County Funds

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Proposed amendment is utilizing Urban County Funds. Contract amount will increase by $41,232.49 with a new contract amount of $136,916.17.

Attachments

Link: CC Letter

Link: CC Amendment

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 04:24 PM	APRV
2	Perla Lopez	Perla Lopez	04/16/2010 09:33 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Estella Webber Started On: 04/15/2010 04:10 PM

Final Approval Date: 04/16/2010

CONSUMER CREDIT
COUNSELING SERVICE
OF SOUTH TEXAS

1706 South Padre Island Drive, Corpus Christi, Texas 78416
Phone: 361-854-4357 Fax: 361-854-1334 Web: WWW.CCCSSTX.ORG

April 1, 2010

Ms. Diana Serna
Urban County Program
1916 Tesora Blvd
Pharr, Texas

Re: Request for additional ESG funds

Dear Ms. Serna,

Thank your for giving Consumer Credit Counseling Service of South Texas the opportunity to serve our community by providing Homeless Prevention funds for mortgage assistance to the families of Hidalgo County. This program has successfully come to a close. All the program funds were exhausted in March 2010. Fifty-one mortgages were rescued and over two hundred individuals were impacted with these homeless prevention funds.

However, as per our records, the number of applications for mortgage assistance surpassed our projection. We have over twenty eligible families facing foreclosure and at risk of becoming homeless. For this reason, I am requesting additional funds for the continuation of our work in Hidalgo helping to modify home mortgages stopping foreclosures, and assisting clients to get caught up in their mortgage arrears.

If funded, CCCS mortgage assistance will continue to provide services to clients on our current waiting list or until all funds allotted are expended within an agreed specified time.

Thank you again for the attention to this matter. Please let me know if this is an acceptable proposal. Any addition, funds toward the mortgage assistance is deeply appreciated.

Respectfully,

Janie Alegría
Consumer Credit Counseling Service of South Texas

Your Neighborhood Financial Care Center

A Non-Profit Agency Serving the Texas Coastal Bend, Crossroads, and Rio Grande Valley
For More Than 35 Years

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VICE CHAIRPERSON – ADMIN. & SERVICES
Wayne Vann, President
Navy Army Federal Credit Union

TREASURER
Dan Stantz, Area Manager
Enterprise Rent-a-Car Company of Texas

SECRETARY
Gracie Sanchez, President
Sherwin Federal Credit Union

IMMEDIATE PAST CHAIRPERSON
Raul R. Prezas, Ed. D., Professor
Texas A&M University - Corpus Christi

Joe P. Dove, Jr. Shareholder
Dove, Thompson & Co., PC, CPA's

Diane Gatica Real Estate Broker/Owner
Assist-2-Sell Buyers & Sellers Realty

O'ylan Lopez-Garza, Insurance Agent
O'ylan Lopez Insurance

Michael J. Moody, Ed. D., Asst. Professor
Texas A&M University - Corpus Christi

Ana Morales, Resource Development Specialist
Texas State Technical College - Harlingen

Estella A. Rocha, NCCAA Healthy Marriage Coord
Nueces County Community Action Agency

Stephen Ryan, Creative Director
Morehead, Dotts & Associates

Kenneth M. Thorn, Work & Family Life Specialist
Navy Fleet & Family Support Center

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Driscoll Children's Hospital

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Leslie Pettijohn, Consumer Credit Commissioner,
State of Texas

Mark A. Rasmussen, President / CEO
Corpus Christi Postal Employees Credit Union

Felix Recio
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F. John Shepherd, CPA
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David C. Melton

United Way
United Way of the Coastal Bend

AMENDMENT TO EXHIBIT "A"
PERFORMANCE STATEMENT

CONSUMER CREDIT COUNSELING OF SOUTH TEXAS having been certified as a non-profit, has been allocated ESG Surplus Funds. The non-profit shall carry out the following activities identified in its ESG Surplus Funds Application:

ESSENTIAL SERVICES / HOMELESS PREVENTION SERVICES

Consumer Credit Counseling of South Texas shall utilize the ESG Surplus Funds for essential services and homeless prevention activities. The essential services are to be used for salaries of counseling staff that will be assisting clients seeking assistance for homeless prevention. Homeless prevention activities include assistance to families and individuals who have received rental eviction notices and utility disconnect notices. A total of $95,683.68 was awarded for essential services and for homeless prevention activities.

The subrecipient agreement for Consumer Credit Counseling was approved on March 17, 2009 and ended March 31, 2010. The contract with Consumer Credit Counseling will be extended to May 31, 2010.

This request is to amend the subrecipient agreement with Consumer Credit Counseling by increasing funds in the amount of $41,232.49 to their original awarded amount for homeless prevention activities. The new subrecipient agreement amount will be $136,916.17.

AMENDMENT APPROVED BY HIDALGO COUNTY COMMISSIONERS' COURT ON APRIL 20, 2010.

County:	**Non-Profit**
Hidalgo County	**Consumer Credit Counseling of South Texas**
_____	_____
Name	Name
Urban County Program Director	Director
Title	Title
Date: _____	Date: _____

AI-20819 **11.D.**

Amend Subrecipient Agreement - Salvation Army
CC CONSENT

Date:	04/20/2010
Submitted By:	Estella Webber, URBAN COUNTY
Submitted For:	Ninfa Ozuna
Department:	URBAN COUNTY
Agenda Category:	Urban County

Information

CAPTION

Requesting authorization to amend the subrecipient agreement with The Salvation Army to decrease funding by $41,232.49 for a new agreement amount of $ 209,220.92 in ESG Surplus Funds.

BACKGROUND

UCP is requesting authorization to amend the contract with The Salvation Army under ESG Surplus Funds for homeless prevention activities. The Salvation Army has informed UCP that they will not be able to expend the total amount awarded. The contract amount would be reduced by $41,232.49.

Contract amount awarded:	$ 250,453.41
Amount De-obligated:	41,232.49
New Contract Amount:	$ 209,220.92

Fiscal Impact

FISCAL YEAR: ACCT. #: Urban County Funds

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Proposed amendment is to decrease contract by $41,232.49 with a new contract amount of $209,220.92.

Attachments

Link: amendment - Salvation Army

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/15/2010 04:25 PM	APRV
2	Perla Lopez	Perla Lopez	04/16/2010 08:44 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Estella Webber — Started On: 04/15/2010 03:58 PM

Final Approval Date: 04/16/2010

AMENDMENT TO EXHIBIT "A"
PERFORMANCE STATEMENT

THE SALVATION ARMY having been certified as a non-profit, has been allocated ESG Surplus Funds. The non-profit shall carry out the following activities identified in its ESG Surplus Funds Application:

HOMELESS PREVENTION SERVICES

The Salvation Army shall utilize ESG Surplus Funds for essential services and homeless prevention activities. The essential services are to be used for salaries of counseling staff that will be assisting clients seeking assistance for homeless prevention. Homeless prevention activities include assistance to families and individuals who have received rental eviction notices and utility disconnect notices. A total of $250,453.41 was awarded for essential services and for homeless prevention activities.

The subrecipient agreement for The Salvation Army was approved on March 17, 2009 and ended March 31, 2010..

The Salvation Army has informed the Urban County Program that they will not be able to expend all the funds awarded. This request is to amend the subrecipient agreement with The Salvation Army by deleting funds in the amount of $41,232.49 from their original subrecipient agreement amount. The new subrecipient agreement amount will be $209,220.92.

AMENDMENT APPROVED BY HIDALGO COUNTY COMMISSIONERS' COURT ON APRIL 20, 2010.

County:	**Non-Profit**
Hidalgo County	**The Salvation Army**
_____	_____
Name	Name
Urban County Program Director	Executive Director
Title	Title
Date: _____	Date: _____

AI-20743 **12.A.**

MONTHLY COLLECTION REPORTS
CC CONSENT

Date: 04/20/2010
Submitted By: Maria Medina, AUDITOR'S OFFICE
Submitted For: Ray Eufracio
Department: AUDITOR'S OFFICE
Agenda Category: Auditor's Office

Information

CAPTION

Monthly Collection Reports for January, February and March 2010.

OFFICE	FEES & COST	MONTH
Constable Lazaro Gallardo Jr.	$ 4,927.20	February 2010
J.P. Rosa Trevino	$ 71,564.75	January 2010
J.P. Charlie Espinosa	$ 176,442.55	January 2010
Tax Assessor/Collector	$ 17,761,818.67	February 2010
Anzalduas Park	$ 4,056.00	March 2010

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
No funding required. No fiscal impact.

Attachments

Link: Collection Reports
Link: Collection Reports

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 08:52 AM	APRV
2	Erika Zamora	Erika Zamora	04/16/2010 09:49 AM	APRV
3	Erika Zamora	Erika Zamora	04/16/2010 09:59 AM	APRV
4	Auditor's Office	Linda Fong	04/16/2010 01:33 PM	APRV
5	Budget & Management	Erika Zamora	04/16/2010 01:57 PM	APRV
6	Erika Zamora	Erika Zamora	04/16/2010 04:15 PM	APRV
7	Auditor's Office	Angela Garcia	04/16/2010 05:30 PM	APRV

Form Started By: Maria Medina Started On: 04/12/2010 01:20 PM

Final Approval Date: 04/16/2010

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

April 9, 2010

The Honorable Rene Ramirez
Hidalgo County Judge
County Administration Building, 2nd Floor
100 East Cano
Edinburg, Texas 78539

Dear Judge Ramirez:

Please include the attached Monthly Collection Reports on the next Commissioners' Court Agenda:

OFFICE	FEES & COST	MONTH
Tax Assessor/Collector	$ 17,761,818.67	February 2010
Anzalduas Park	$ 4,056.00	March 2010

Thank you for your consideration in this matter.

Sincerely,

Ray Eufracio, CPA
Hidalgo County Auditor

Attachments

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

April 8, 2010

The Honorable Rene Ramirez
Hidalgo County Judge
County Administration Building, 2nd Floor
100 East Cano
Edinburg, Texas 78539

Dear Judge Ramirez:

Please include the attached Monthly Collection Reports on the next Commissioners' Court Agenda:

OFFICE	FEES & COST	MONTH
Constable Lazaro Gallardo Jr.	$ 4,927.20	February 2010
J.P. Rosa Trevino	$ 71,564.75	January 2010
J.P. Charlie Espinosa	$ 176,442.55	January 2010

Thank you for your consideration in this matter.

Sincerely,

Ray Eufracio, CPA
Hidalgo County Auditor

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AI-20821 **13.A.**

DELETE SERVICE

CC CONSENT

Date: 04/20/2010
Submitted By: Griselda Salazar, IT DEPARTMENT
Submitted For: Renan Ramirez
Department: IT DEPARTMENT
Agenda Category: IT Department

Information

CAPTION

Budget & Management:
1. Authorization to delete data card service for 956-207-9759 through the County's membership/participation with CONTRACT: HGAC CW05-02 with awarded vendor SPRINT for the following service:

Quantity:	Description:	Department:	Employee:	Data Card Number:
1	Pandora XE-500	Budget & Management	Monica Badillo	956-207-9759

2. Approval of the attached Wireless Device Request Form W.1.3 under the county's newly adopted cell phone policy.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-14-115-001-0-532
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
No funding required for deletion of service.

Attachments

Link: Request Form

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 09:24 AM	APRV
2	Erika Zamora	Erika Zamora	04/16/2010 10:38 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Griselda Salazar Started On: 04/15/2010 04:46 PM

Final Approval Date: 04/16/2010

WIRELESS DEVICE REQUEST FORM W.1.2

(1) Type of Request:

Wireless device: ☑ Data card ☐ Blackberry ☐ Other: Delete

DATA CARDS, BLACKBERRY or OTHER (one form per individual)

(2) Requesting employee: Monica Badillo Employee ID# 044024 Signature: Monica Badillo

DEPARTMENT: CC Exec. Office DEPT #: 115

Quantity: 1

Service: $_____/mo (x) ____ months = 0.00 Account: _____-532

Service: $_____/mo (x) ____ months = 0.00 Account: _____-619/664

Requisition Total: _____ **Requisition Number:** _____

(3) Elected Official/Department Head Authorization for Request:

Signature	Print Name	Date
	Valde Guerra	4/14/10

(4) Executive Office Authorization (Commissioner's Court Departments Only):

Signature	Print Name	Date
	Valde Guerra	4/14/10

(5) IT DEPARTMENT ONLY:

Service Type Codes:

☐ **SPRINT UNLIMITED DATACARD PLAN** **-or-**

☐ **SPRINT BE1000 + DATAPLAN**

☐ **OTHER:** _____

Commissioner's Court Action: **Commissioner's Court Date:** _____

☐ **Approved Date:** _____ ☐ **Disapproved**

I understand that the value of the use of the wireless device(s) will be included in the wages of the employee that is assigned a county phone and the employee will be liable for the taxes incurred by the cost of this device(s).

Revised: 01/21/2010

AI-20822 **13.B.**

NAME CHANGE

CC CONSENT

Date:	04/20/2010
Submitted By:	Griselda Salazar, IT DEPARTMENT
Submitted For:	Renan Ramirez
Department:	IT DEPARTMENT
Agenda Category:	IT Department

Information

CAPTION

Comm. Pct. #4:

1. Authorization to remove data card number/employee name and replace with new number/employee name through the County's membership/participation with CONTRACT: HGAC CW05-02 (PO# 636740) with awarded vendor SPRINT for the following service:

Description:	Plan Description:	Department:	Employee:	Number:
Removing	Unlimited data plan	Comm. Pct. 4	Jimmy Dale Anthony	956-393-7676
Replacing	Unlimited data plan	Comm. Pct. 4	Office Use	New Number

2. Approval of the attached Wireless Device Request Forms under the county's newly adopted cell phone policy.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1204-431-00-124-007-0-532

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No Budgetary Impact; name change only.
PO#635288 available balance as of 4-16-10 $4,620.00

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 09:33 AM	APRV
2	Manuel Chapa	Manuel Chapa	04/16/2010 11:49 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Griselda Salazar Started On: 04/15/2010 04:56 PM

AI-20755 **14.A.**

Certification of Workers' Comp. Claims paid by Tristar Risk Management
CC CONSENT

Date:	04/20/2010
Submitted By:	Flora Vazquez, WORKERS' COMPENSATION
Department:	WORKERS' COMPENSATION
Agenda Category:	Budget and Management

Information

CAPTION

Self-Insured 2202 Workers' Comp.:
Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management in the amount of $74,406.97 for the period of 03/16-31/2010 and requesting approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

Link: Invoice

Link: By Organization

Link: Certification

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/13/2010 01:23 PM	APRV
2	Dale Kennan	Dale Kennan	04/16/2010 10:09 AM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Flora Vazquez — Started On: 04/13/2010 08:35 AM

Final Approval Date: 04/16/2010

Tristar Risk Management
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 95-2791831

April 1, 2010

Hidalgo County Workers Compensation Fund
2818 S. Bus Hwy. 281
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC
Invoice Number: 63053

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billings for losses paid 3/16-3/31/10 (Check#502241-502353) are in accordance with our contract with Hidalgo County Exhibit A, dated July 1st	74,406.97
TOTAL BALANCE DUE	$ 74,406.97
Previous Balance Due	$ 58,084.40

Payments and Credits

03/19/10	Payment received - thank you	24,829.41CR
03/31/10	Payment received - thank you	33,254.99CR
	Total Payments and Credits	$ 58,084.40CR
	Total Balance Due	$ 74,406.97

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6600 ext 1028 to speak with Amanda McClure or ext 1048 to speak with Annette Rivas

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Custom Payment Total

Hidalgo County WC losses paid 3/16-3/31/10

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
Alternate Organization 1 : Headstart										
				Alternate Organization 1 Total:	62					10,048.78
Alternate Organization 1 : Hidalgo County										
				Alternate Organization 1 Total:	185					64,358.19
				Grand Total:	247					74,406.97

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HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF WORKERS' COMP. CLAIMS PAID BY TRISTAR RISK MANAGEMENT FOR THE PERIOD OF: **March 16-31, 2010**

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of **$ 74,406.97.**

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims on behalf of injured employee **(Check 502241-502353 03/16/2010 to 03/31/2010 .)**

1).	Hidalgo County	$ 64,358.19
2).	Hidalgo County Headstart Program	$ 10,048.78
3).	Community Service Agency	$ 00.00
4).	Hidalgo County Urban County Program	$ 00.00
5).	Drainage District #1	$ 00.00

Total Reimbursement Requested by TRISTAR RISK MANAGEMENT $ 74,406.97
Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of April 20, 2010.

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims:
$ < 200,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Citizens Business Bank (estimate) $ 125,593.03.

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Community Service Agency, or Hidalgo County Urban Program.
- All fees to vendors are appropriate for the type of service provided.
- All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
- The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Citizens Business Bank in California) no later than the 10th day of the following month.

Flora Vazquez — 04/13/2010
Employee Benefits Manager — Date

Dept. of Budget & Management Budget Officer — Date

Commissioner's Court Approval — Date

AI-20824 **14.B.**

2010 1st Qtr. Salary Sweep

CC CONSENT

Date:	04/20/2010
Submitted By:	Damaris San Miguel, BUDGET & MANAGEMENT
Submitted For:	Mr. Raul Silguero, Jr.
Department:	BUDGET & MANAGEMENT
Agenda Category:	Budget and Management

Information

CAPTION

Salary Sweep (1100):
Approval to transfer General Fund lapsed salaries from various departments to the County Wide Administration account.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Please refer to attached Salary Sweep analysis as of 4-15-10.

Attachments

Link: 1st Qtr Salary Sweep

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Damaris San Miguel (Originator)	Damaris San Miguel	04/16/2010 01:51 PM	APRV
2	Ivan Cantu	Ivan Cantu	04/16/2010 02:04 PM	APRV
3	Budget & Management	Erika Zamora	04/16/2010 02:49 PM	APRV
4	Erika Zamora	Erika Zamora	04/16/2010 04:16 PM	APRV
5	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Damaris San Miguel Started On: 04/16/2010 10:17 AM

Final Approval Date: 04/16/2010

HIDALGO COUNTY

Department Of Budget & Management

AI - 20824

1ST QTR - GENERAL FUND SALARY SWEEP

		Amounts based on (BAP) Salary Schedule			SAGE	
Account Number	Department Name	2010 Budgeted Salary	Payroll Amount per Pay Period	Remaining Estimated Salaries per Year	Available Balance 4/15/10	Estimated Lapse Amount OBJ. 113
0-1100-412-00-061-001-0-113	JP PCT 1/PL 1	122,155.00	4,698.27	88,797.29	$93,637.64	($4,840.35)
0-1100-412-00-062-001-0-113	JP PCT 1/PL 2	122,155.00	4,698.27	88,797.29	$96,399.89	($7,602.60)
0-1100-412-00-063-001-0-113	JP PCT 2/PL 1	122,155.00	4,698.27	88,797.29	$93,872.83	($5,075.54)
0-1100-412-00-064-001-0-113	JP PCT 2/PL 2	122,155.00	4,698.27	88,797.29	$94,775.02	($5,977.73)
0-1100-412-00-068-001-0-113	JP PCT 4/PL 2	256,347.00	9,859.50	186,344.55	$189,536.03	($3,191.48)
0-1100-412-00-069-001-0-113	JP PCT 5/PL 1	122,155.00	4,698.27	88,797.29	$92,637.24	($3,839.95)
0-1100-412-00-080-002-0-113	CRIM DA	4,410,420.00	169,631.54	3,206,036.08	$3,242,050.98	($36,014.90)
0-1100-412-00-090-001-0-113	DIST CLERK	2,012,908.00	77,419.54	1,463,229.28	$1,464,549.77	($1,320.49)
0-1100-412-30-085-003-0-113	PUBLIC DEFENDER	503,742.00	19,374.69	366,181.68	$424,115.79	($57,934.11)
0-1100-413-00-110-006-0-113	CO JUDGE	561,206.00	21,584.85	407,953.59	$397,710.43	$10,243.16
0-1100-414-00-130-001-0-113	ELECTIONS DEPT	562,089.00	21,618.81	408,595.47	$442,164.25	($33,568.78)
0-1100-415-00-200-001-0-113	INFORMATION TECHNOLOGY	1,028,073.00	39,541.27	747,329.99	$788,106.19	($40,776.20)
0-1100-415-14-115-001-0-113	BUDGET & MANAGEMENT	1,122,981.00	43,191.58	816,320.80	$850,639.86	($34,319.06)
0-1100-415-15-140-001-0-113	TAX OFF	3,936,636.00	151,409.08	2,861,631.55	$2,880,775.91	($19,144.36)
0-1100-415-16-150-001-0-113	CO TREASURER	477,781.00	18,376.19	347,310.03	$351,416.02	($4,105.99)
0-1100-415-18-160-001-0-113	PURCHASING	1,114,769.00	42,875.73	810,351.31	$850,776.87	($40,425.56)
0-1100-415-40-180-001-0-113	CO CLERK	1,889,259.00	72,663.81	1,373,345.97	$1,400,981.85	($27,635.88)
0-1100-415-50-190-002-0-113	HUMAN RESOURCES	348,295.00	13,395.96	253,183.67	$266,648.68	($13,465.01)
0-1100-419-10-210-001-0-113	PLANNING DEPT	598,526.00	23,020.23	435,082.36	$475,731.36	($40,649.00)
0-1100-419-40-220-001-0-113	FACILITIES MANAGEMENT	2,561,583.00	98,522.42	1,862,073.80	$1,950,570.58	($88,496.78)
0-1100-421-00-115-027-0-113	TX DPS	168,721.00	6,489.27	122,647.19	$133,647.52	($11,000.33)
0-1100-421-00-280-001-0-113	SHERIFF	12,825,660.00	493,294.62	9,323,268.23	$9,423,523.83	($100,255.60)
0-1100-421-00-293-001-0-113	CONSTABLE PCT.3	458,141.00	17,620.81	333,033.27	$334,326.61	($1,293.34)
0-1100-421-00-294-001-0-113	CONSTABLE PCT.4	629,789.00	24,222.65	457,808.16	$453,292.61	$4,515.55
0-1100-421-00-295-001-0-113	CONSTABLE PCT.5	281,033.00	10,808.96	204,289.37	$226,893.87	($22,604.50)
0-1100-423-21-280-002-0-113	JAIL	13,803,282.00	530,895.46	10,033,924.22	$10,216,961.37	($183,037.15)
0-1100-429-00-300-023-0-113	EMERGENCY SRVS - EM	291,364.00	11,206.31	211,799.22	$213,744.25	($1,945.03)
0-1100-432-00-121-001-0-113	SANITATION PCT.1	719,901.00	27,688.50	523,312.65	$543,303.52	($19,990.87)
0-1100-432-00-122-001-0-113	SANITATION PCT.2	635,556.00	24,444.46	462,000.32	$529,197.85	($67,197.53)
0-1100-432-00-123-001-0-113	SANITATION PCT.3	902,148.00	34,698.00	655,792.20	$658,969.45	($3,177.25)
0-1100-441-00-340-001-0-113	HEALTH ADM	1,056,335.00	40,628.27	767,874.29	$809,501.31	($41,627.02)
0-1100-441-00-340-003-0-113	HEALTH CLINICS	2,772,424.00	106,631.69	2,015,338.98	$2,124,940.37	($109,601.39)
0-1100-444-00-240-001-0-113	HUMAN SERVICES	869,202.00	33,430.85	631,842.99	$698,223.46	($66,380.47)

HIDALGO COUNTY

Department Of Budget & Management

AI - 20824

1ST QTR - GENERAL FUND SALARY SWEEP

Account Number	Department Name	Amounts based on (BAP) Salary Schedule: 2010 Budgeted Salary	Payroll Amount per Pay Period	Remaining Estimated Salaries per Year	SAGE: Available Balance 4/15/10	Estimated Lapse Amount OBJ. 113
0-1100-444-00-360-001-0-113	CHILD WELFARE	80,188.00	3,084.15	58,290.51	$60,528.64	($2,238.13)
0-1100-444-00-370-001-0-113	VETERAN'S SRV	167,276.00	6,433.69	121,596.78	$123,561.88	($1,965.10)
0-1100-461-00-380-001-0-113	TX AGRILIFE EXT	117,241.00	4,509.27	85,225.19	$93,232.64	($8,007.45)
0-1100-463-00-121-002-0-113	PCT 1 CDBG	44,491.00	1,711.19	32,341.53	$34,642.71	($2,301.18)
0-1100-466-00-122-082-0-113	PCT 2 CRC - SOUTH TOWER RD	91,435.00	3,516.73	66,466.21	$68,758.67	($2,292.46)
		67,357,673.00	2,590,679.73	48,963,846.91	49,890,294.86	(1,098,539.85)
0-1100-415-00-115-002-0-899	**CO WIDE ADM - CONTINGENCY**					**$ 1,098,539.85**
	TOTAL:					**0.00**

REASON: To sweep lapsed salaries from General Fund to the Countywide Admin. Account.

AI-20831 **14.C.**

BLUE CROSS BLUE SHIELD OF TEXAS

CC CONSENT

Date: 04/20/2010
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

1. Approval to transfer $ 578,927.53 to the Hidalgo County Claims Bank account for Blue Cross Blue Shield Insurance Claims for period 03-27-10 to 04-09-10.

03/27-31/2010	$ 106,744.34
04/01-02/2010	$ 164,796.31
04/03-09/2010	$ 307,386.88
TOTAL:	$ 578,927.53

2. Approval of wire transfer to cover claims paid.

BACKGROUND

Fiscal Impact

Attachments

Link: 03-27-31-2010
Link: 04-01-02-2010
Link: 04-03-09-2010
Link: Certification

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/16/2010 01:57 PM	APRV
2	Manuel Chapa	Angela Garcia	04/16/2010 02:01 PM	APRV
3	Dale Kennan	Dale Kennan	04/16/2010 04:05 PM	APRV
4	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Flora Vazquez — Started On: 04/16/2010 01:32 PM

Final Approval Date: 04/16/2010

BlueCross BlueShield of Texas

Group # 021185 **HIDALGO COUNTY**
Settlement ID: **TX433010006**
Processed Date
Period 03/27/2010 to 03/31/2010

SECTION			
0001-0011	HIDALGO COUNTY	$	81,059.91
0002-0012	HEADSTART	$	16,294.64
0003-0013	APPRAISAL DISTRICT	$	945.85
0004-0014	COMMUNITY SERVICE	$	188.39
0005-0015	DRAINAGE DISTRICT	$	3,063.37
9001-9002	COBRA	$	3,079.39
0006-0016	RETIREE	$	2,112.79
	TOTALS	$	106,744.34

Account	Corporate	Invoice Pr	Invoice Nu	InvcPerFr	InvcPerTo	ClmPerFr	ClmPerTo	BARS Cus
HIDALGO COUNTY								
21185	TX1	618139	164143	3/27/2010	4/2/2010	4/1/2010	4/2/2010	TX433

HEADSTART PROGRAM

21185	TX1	618139	164143	3/27/2010	4/2/2010	4/1/2010	4/2/2010	TX433

Settlement	Association	Group Nbr	Section N	Group Nan	Coverage	Claim Type
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
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1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
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1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Blue Shield	Basic Coverage
1	7	21185	9002	HIDALGO	Drug	Basic Coverage
1	7	21185	9002	HIDALGO	Drug	Basic Coverage
1	7	21185	9002	HIDALGO	Drug	Basic Coverage
1	7	21185	9002	HIDALGO	Drug	Basic Coverage
1	7	21185	9002	HIDALGO	Drug	Basic Coverage

1		7	21185	9002	HIDALGO	Drug	Basic Coverage

Member ID	Document Control	Tier	Service Date	Gross Amt	Net Amt	Fee Percer	Fee Amt
849612748	0000201009050S3(	Single	3/24/2010	$10.70	$10.70	0.00%	$0.00
849612748	0000201009150571	Single	3/24/2010	$13.27	$13.27	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$15.00	$15.00	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$1.93	$1.93	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$11.51	$11.51	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$8.34	$8.34	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$16.31	$16.31	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$33.08	$33.08	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$11.12	$11.12	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$24.01	$24.01	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$21.88	$21.88	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$14.50	$14.50	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$19.11	$19.11	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$6.19	$6.19	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$5.91	$5.91	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$5.56	$5.56	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$7.30	$7.30	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$17.93	$17.93	0.00%	$0.00
840160826	0000201009253013	Family Sub	3/26/2010	$1.85	$1.85	0.00%	$0.00
846700633	0000201009050F5(	Single	3/24/2010	$74.18	$74.18	0.00%	$0.00
846700633	0000201009050F5(	Single	3/24/2010	$4.26	$4.26	0.00%	$0.00
846700633	0000201009050F5(	Single	3/24/2010	$20.00	$20.00	0.00%	$0.00
846700633	0000201009050F5(	Single	3/24/2010	$0.30	$0.30	0.00%	$0.00
846700633	0000201009050F5(	Single	3/24/2010	$29.02	$29.02	0.00%	$0.00
846700633	0000201009050F5(	Single	3/24/2010	$0.27	$0.27	0.00%	$0.00
848262063	000020100895072A	Single	9/25/2009	$42.54	$42.54	0.00%	$0.00
848262063	000020100895072A	Single	9/25/2009	$8.15	$8.15	0.00%	$0.00
848262063	000020100895072A	Single	9/25/2009	$3.00	$3.00	0.00%	$0.00
848262063	000020100895072A	Single	9/25/2009	$20.36	$20.36	0.00%	$0.00
848262063	0000201008950831	Single	7/14/2009	$41.29	$41.29	0.00%	$0.00
848262063	0000201008950831	Single	7/14/2009	$15.66	$15.66	0.00%	$0.00
848262063	0000201008950831	Single	7/14/2009	$0.52	$0.52	0.00%	$0.00
848262063	0000201008950831	Single	7/14/2009	$25.00	$25.00	0.00%	$0.00
848262063	0000201008950861	Single	8/11/2009	$41.29	$41.29	0.00%	$0.00
848262063	0000201008950861	Single	8/11/2009	$8.12	$8.12	0.00%	$0.00
848262063	0000201008950861	Single	8/11/2009	$3.31	$3.31	0.00%	$0.00
837717162	0000201006711055	Family Mer	2/9/2010	$40.15	$40.15	0.00%	$0.00
837717162	0000201006711055	Family Mer	2/9/2010	$0.00	$0.00	0.00%	$0.00
837717162	0000201006711055	Family Mer	2/9/2010	$0.00	$0.00	0.00%	$0.00
837717162	0000201006711055	Family Mer	2/9/2010	$0.00	$0.00	0.00%	$0.00
837717162	100814931151000	Single	3/22/2010	$8.24	$8.24	0.00%	$0.00
837717162	100814969280000	Single	3/22/2010	$18.65	$18.65	0.00%	$0.00
845917475	100833464550000	Single	3/24/2010	$77.13	$77.13	0.00%	$0.00
849612748	100785370884000	Single	3/19/2010	($5.15)	($5.15)	0.00%	$0.00
849612748	100785370884000	Single	3/19/2010	$70.91	$70.91	0.00%	$0.00
	BUY-UP PLAN:			$792.70	$792.70	0.00%	$0.00

840113089	100845749410000	Single		3/25/2010	$75.74	$75.74	0.00%	$0.00
	BUY-UP PLAN:				$75.74	$75.74		
			TOTAL:		$868.44			

BlueCross BlueShield of Texas

Group # 021185 **HIDALGO COUNTY**
Settlement ID: **TX433010006**
Processed Date
Period 04/03/2010 to 04/09/2010

SECTION			
0001-0011	HIDALGO COUNTY	$	214,085.70
0002-0012	HEADSTART	$	53,133.72
0003-0013	APPRAISAL DISTRICT	$	25,195.04
0004-0014	COMMUNITY SERVICE	$	1,279.79
0005-0015	DRAINAGE DISTRICT	$	2,891.88
9001-9002	COBRA	$	3,748.59
0006-0016	RETIREE	$	7,052.16
	TOTALS	$	307,386.88

HIDALGO COUNTY BUDGET OFFICE/EMPLOYEE BENFITS DIVISION
CERTIFICATION OF MEDICAL INSURANCE CLAIMS
PAID BY BLUE CROSS BLUE SHIELD OF TEXAS

FOR THE PERIOD OF **March 27-31, 2010 and April 01-09,2010.**

Hidalgo County's Self-Funded Health Insurance, Third Party Administrator (TPA) Blue Cross Blue Shield of Texas, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of **$ 578,927.53.**

1). Hidalgo County
2). Hidalgo County Headstart Program
3). Hidalgo County Community Service Agency
4). Hidalgo County Urban County Program
5). Hidalgo County Drainage District #1
6). Hidalgo County Appraisal District

Total Reimbursement Requested by Blue Cross Blue Shield of Texas for dates 03/27/2010 to 04/09/2010 is $ 578,927.53 .

Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of April 20, 2010.

I hereby approve this reimbursement and I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Hidalgo County Community Service Agency, Hidalgo County Urban Program and Hidalgo County Appraisal District.
- All fees to vendors are appropriate for the type of service provided.
- All insurance premiums paid to Hidalgo County for Health Insurance Self-Funded Account were received by my department and deposited to the Hidalgo County Treasurer's Office and credited to the corresponding salary account.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Health Insurance Self Funded Account.

Flora Vasquez
Employee Benefits Manager

04/16/2010
Date

Dept. of Budget & Management Budget Officer

Date

Commissioner's Court Approval

Date

AI-20789 **15.A.**

Authority to Utilize Co-ops

CC CONSENT

Date:	04/20/2010
Submitted By:	Tanya Delira, PURCHASING DEPT.
Submitted For:	Marty Salazar
Department:	PURCHASING DEPT.
Agenda Category:	Purchasing Department

Information

CAPTION

1. Requesting Approval to utilize the following cooperative purchasing vendors (as listed in detailed revised Exhibit(s) attached) for purchases on an "AS NEEDED BASIS" through our membership/participation with Texas Procurement and Support Services (TPASS), (DIR) Department of Information Resources, (TCPN) The Cooperative Purchasing Network, (HGAC), US Communities, (GSA) General Service Administration, (TASB-Buy Board) Texas Association of School Board, (TIPS) The Interlocal Purchasing System awarded pricing including, but not limited to, Precincts, Department, Programs, Agencies, etc. with term of authority to purchase from contract detailed herein commencing upon approval and expiring December 31, 2010.

2. Requesting authority to enter into a Twelve (12) month renewal Preventive Maintenance Inspection Agreement for a Moneycounter/ Jetscanner with Cummins-Allison Corp. for the Tax Office through requisition 170800 in the amount of $4,741.50 from 10/01/09 - 09/30/10.

3. Requesting authority to enter into a 12 month self-storage rental agreement with Danaby Rentals, Inc. for Juvenile Probation, in the amount of $6,960.00 and requesting approval of a ratification on the following Purchase Order 633821 for the District Clerks Office in the amount of $1,750.00 and Purchase Order 634088 for the IT Department in the amount of $1,740.00 to include the self-storage rental agreement.

4. Requesting authority to enter into an annual software renewal with ACL Services LTD. for the Auditor's Office through the following requisition #172999 in the total amount of $519.00 Effective: Upon approval

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010	ACCT. #: 0-1100-415-15-140-001-0-432
FUNDS AVAILABLE Y/N?: Y	MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

$4,741.50 available balance in req. # 170800 as of 04/15/10. rc

FISCAL YEAR: 2010 ACCT. #: 0-1100-423-XX-330-00X-0-441
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

0-1100-423-60-330-002-0-441 (JUV PROB)
$3,480.00, available balance in req. #171516 as of 04/15/10. rc.
0-1100-423-32-330-001-0-441 (JUV DET HM)
$3,480.00, available balance in req. #171516 as of 04/15/10. rc.

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-21-170-001-0-336
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

$519.00 available balance in req. #172999 as of 04/15/10. rc.

FISCAL YEAR: 2010 ACCT. #: 0-1100-412-00-090-001-0-441
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

REF: P.O.#633821 Services paid in full.

FISCAL YEAR: 2010 ACCT. #: 0-1100-415-00-200-001-0-441
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

REF: P.O.# 634088
$1,305.00 available balance in P.O.# 634088.

Attachments

Link: EXHIBIT- COOP VENDOR'S LIST
Link: Superior Alarms
Link: Cummins
Link: Danaby

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	04/14/2010 04:58 PM	APRV
2	Rosalinda Cantu	Rosie Cantu	04/15/2010 05:10 PM	APRV
3	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Tanya Delira Started On: 04/14/2010 03:19 PM

Final Approval Date: 04/16/2010

Commissioners Court Approved Cooperative Vendors List

"EXHIBIT A"
Buyboard;

Vendor	Contract Description	Contract
American Tire Distributor Formerly known as Gray's Wholesale Tire	Tires, Tubes & Automotive Parts, Supplies & Equipment	307-08
Amerx Office Solutions	Copiers & Supplies	299-08
Audio Visual Aids	Audio Visual Equipment & Supplies	313-09
BSN Sports	Athletic & PE Supplies & Heavy Duty Exercise Equipment	261-07
Burton Auto Supply	Tires, Tubes & Auto Products	307-08
CC Distributors, Inc.	Custodial Supplies & Equipment	291-08
Carrier Corporation	HVAC Equipment & Supplies & Insulation Trades Services & Labor for Electrical, Plumbing & HVAC	305-08 296-08
Chemsearch, A Div Of NCH	Water Treatment Chemicals & Equipment	288-08
Commercial Security Integration	Radio Communication Products	285-08
Diaz Floors & Interiors	Indoor & Outdoor Flooring Products & Sports Surfaces	310-08
Fleet Safety Equipment, Inc.	Public Safety & Fire House Supplies & Equipment	284-08
GT Distributors	Public Safety & Fire House Supplies & Equipment	284-08
Gaylord Bros. Inc.	Instructional Supplies & Equipment	328-09
Godwin Pumps Of America, Inc.	Water & Waste Water Pumps & Motor	267-07
Graybar	Technology Equipment, Software & Supplies	285-08
Gulf Coast Paper	Custodial Supplies & Equipment	291-08
Health Edco Inc.	Instructional Supplies & Equipment	328-09
Henry Schein, Inc.	First Aid Supplies & Equipment	294-08
Ikon Office Solutions	Copiers & Supplies	299-08
Industrial Communications	Radio Communication Products	285-08
Insco Distributing	HVAC Equipment & Supplies & Insulation of HVAC Equipment	305-08
J & B Industries, Inc.	Motor Fuels, Lubricants & Oil	314-09
Jean's Restaurant Supply	Food Services Equipment & Services	274-07
John Deere Landscapes	Grounds Maintenance Equipment & Irrigation Products & Installation	292-08
Johnson Supply	HVAC Equipment & Supplies & Insulation of HVAC Equipment	305-08
Johnstone Supply-Corpus	Maintenance, Repair & Operation Supplies & Equipment	263-07
Johnstone Supply-Houston	HVAC Equipment & Supplies & Insulation of HVAC Equipment	305-08 239-10
KEY Enterprises	Athletic & PE Supplies & Heavy Duty Exercise Equipment	261-07
Kinloch Equipment & Supply Inc.	Sewer Inspection & Cleaning Equipment	270-07
MSC Industrial Supply	Maintenance, Repair & Operation Supplies & Equipment	263-07
Miller Uniforms & Emblems Inc.	Public Safety & Fire House Supplies & Equipment	284-08
Miracle Recreation Equipment Co.	Parks & Recreation & Field Lighting Products & Installation	269-07
Moore Medical LLC	First Aid Supplies & Equipment	294-08
Myer's Tire Supply	Tires, Tubes & Auto Parts, Supplies & Equipment	307-08
O'Reilly Auto Parts	Tires, Tubes & Auto Products	307-08

Pasco Brokerage, Inc.	Food Services & Equipment & Services	274-07
SGS Industrial DBA Sea Garden	Public Safety & Fire House Supplies & Equipment	284-08
Safeguard Universal	Awards, Trophies & Personal Recognition	266-07
Southern Tire Mart	Tires, Tubes & Auto Products	307-08
Staples	Office Supplies & Equipment	328-09
Superior Alarms	Radio Communication Products Fire & Security & Monitoring Supplemental Technology Products Software & Supplies	285-08 325-09 289-08
Tandus US LLC	Indoor & Outdoor Flooring Products & Sports Surfaces	310-08
The Play Well Group	Parks & Recreation & Field Lightning Products & Installation	269-07
Toshiba Business Solutions	Copiers & Supplies	299-08
Waukesha-Pearce Industries, Inc.	Construction Equipment	268-07
Siddons Fire Apparatus, Inc.	Fire Apparatus	323-09
B&H Photo-Video Pro Audio Inc.	Stage Curtains , Lighting & Stage / Stadium Sound Systems	330-09
Dooley Tackaberry, Inc.	Public Safety & Fire Supplies & Equipment	284-08
Gunn Chevrolet	Vehicles	281-07

TPSS-Term contracts P.O.s;

Vendor	Contract Description	Contract
Ansell Healthcare Products Inc.	Contraceptives	269-A4
Apothecus Pharmaceutical Corp.	Contraceptives	269-A4
Auburn Pharmaceutical Co.	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1
Bob Barker Company, Inc.	Clothing & Apparel	200-A1
Central Texas Medical Equipment & Supplies	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1
Compliance Diagnostic Equipment LLC	Drug & Alcohol Testing Products	193-A2
Graybar Electric	Electrical Equipment & Supplies	285-A1
National Vitamin Co.	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1
Kyocera Mita America Inc. - Minolta	Photocopiers-Rental Renewal Only	985-A5
Midwest Medical Supply	Hospitals Sundries (Disposables) including syringes	475-A1
Neopost National Government Account	Postage Meters-Rental Renewal Only	985-R1
Office Communications Systems, Inc	Photocopiers-Rental Renewals Only	985-A6
Pitney Bowes Inc.	Lease for Mail Equipment, Meters, Scales & Purchase of Supplies Postage Meters-Rental Renewal Only	985-L1 985-R1
PlumbMaster, Inc.	Plumbing Parts, Fixtures & Supplies	670-A2
Prescription Supply Inc.	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1
Presto Printing	Business Cards through TX Smartbuy	966-N1
Products Unlimited, Inc.	Hospitals Sundries (Disposables) including syringes	475-A1
Richmond Pharmaceuticals, Inc.	Drugs, Pharmaceuticals & Multi-Vitamins (Human Use)	269-A1
Rodzina Industries, Inc.	Custom & Stock Rubber Stamps	615-N1
Sanofi Pasteur, Inc.	Vaccines & Biologicals Influenza Vaccine	269-A2 269-A3
Sharp Electronics Corporation	Photocopiers-Rental Renewal Only	985-A6
Tetra Medical Supply Corp.	Hospitals Sundries (Disposables) including syringes	475-A1
Texas Correctional Industries	Laundry Supplies	505-A2

	Name Plates Easels & Signs (engraved) up to 24”x48”	665-A2
Texas Department of Criminal Justice	Furniture TCI & TIBH Chairs, Desks, Tables, Sofas, Bookcase	425-A5
Voss Lightning	Electrical Equipment & Supplies	285-A1
Xerox Corporation	Photocopier Lease & Rental	985-L2

TPSS-DIR;

Vendor	Contract Description	Contract
A T & T	Cisco Networking Equipment Telecommunication Contract for Wireless Voice & Data/Cellular Services Networking Services	233 597 826
CDW Government, Inc.	Computer Equipment, Software, Components, Peripherals & Software	223 592 673
CDW 3 Com	Computer Software for Mini and Main Frames (Pre programmed)	229
Calence	Computer Equipment, Software, Components, Peripherals & Software Networking Products & Services Audio Conferencing Services, Technology-Based, Conferencing & Video Svcs.	236 235 838
Calence Physical Security Solutions, LLC	Surveillance Camera Products & Related Services	580
Cima Solutions Group	Software	292
Copy Graphics	Canon Printers, Multifunction Products, and Related Services	509
DLT Solutions, Inc.	Computer Equipment, Software, Components, Peripherals & Software	513
Daptiv/CIMA	Software Supplies & Services	841
Dell Marketing LP	Computer Equipment, Software, Components & Peripherals Software	251 600 568 890 1014
Hewlett Packard Co.	Computer Equipment, Software, Components, Peripherals & Software	223
Insight	Computer Equipment, Software, Components, Peripherals & Software	223
MTM Technologies	Computer Equipment, Software, Components, Peripherals & Software	264
SHI Government Solutions, Inc.	Computer Equipment, Software, Components, Peripherals & Software	223 810 890
SHI Government Solutions, Inc.	Purchase or Various Software	1009
Tech Depot	Computer Equipment, Software, Components, Peripherals & Software	223
Votec	Software	937

TPSS-TXMAS contracts;

Vendor	Contract Description	Contract
Acuity Specialty Products DBA Zep Manuf.	Janitorial Supplies, Food Service, Hospitality, Cleaning Equipment & Supplies, Chemical & Services	6-73080
AllSteel Inc.	Office Furniture	9-71I030
Arrow Magnolia International, LP	Cleaning Supplies	7-73050
Beta Technology, Inc.	Food Service, Hospitality, Cleaning Equipment & Supplies, Chemicals & Services	5-73050
Bob Barker	Clothing Uniforms, Footwear & Accessories	8-840140
Business Interiors by Staples The Hon Company	Special Use Furniture	6-71111060
Datum Filing Systems Inc.	Office Furniture	5-711010
Diaz Floors & Interiors	Floor Covering	5-721A060
Emergency Vehicle Equipment	Total Solutions for Law Enforcement, Security, Facilities Mgt. Fire, Rescue, Clothing, Marine	5-840180
Ergogenesis, LLC	Office Furniture	3-7110470
Fed Ex Kinko's	The Office, Imaging & Document Solution	5-36020
GCR Tires Centers Of Pharr	Tires	7-261020
Garrett Electronics. Inc.	Total Solutions for Law Enforcement, Security Facilities Mgmt., Fire, Rescue, Clothing, Marine	5-84010
Global Industries, Inc.	Office Furniture	3-7111010
Kimball International	Office Furniture	3-711060
MSC Industrial Supply Co.	Hardware	3-51V020
Mayline Company	Office Furniture	4-7110330
Michelin North America, Inc.	Tires, Pneumatic (new), for passenger, light truck, medium truck, and bus, and retread services	7-261010
Separation Systems Consulting, Inc.	Environmental Services	7-899030
Sherwin Williams	Maintenance & Hardware	5-51V010
Simplexgrinnell, LP	Total Solutions for Law Enforcement, Security Facilities, Mgmt., Fire, Rescue, Clothing, Marine	5-84070
Snap-On Industrial	Hardware Products & Services	3-51V010
Southern Tire Mart LLC-Michelin Bridgestone	Tires	7-261010 7-261020
Stanley Security Solutions, Inc.	Total Solutions for Law Enforcement, Security Facilities, Mgmt., Fire, Rescue, Clothing, Marine Craft & Emergency Disaster Response	7-84080
Tandus US, Inc.	Floor Covering	5-721A060
The Hon Company	Office Furniture	3-711090
Tire Centers, LLC Michelin North America, Inc.	Tires, Pneumatic (new), for passenger, light truck, medium truck, and bus, and retread services	7-261010
Tremco, Inc.	Facilities Maintenance & Management Bldg. &	603FAC010

	Bldg. Materials/Industrial Services & Supplies	6-56050
United Rentals, Inc.	Hardware Superstore, Heavy Vehicle Equipment	7-51V080
VF Imagewear, Inc.	Law Enforcement, Security, Facilities Management, Fire, Rescue, Clothing	6-84070
W.W. Grainger, Inc.	Industrial, Janitorial Supplies	2-539030
World Wide Imaging Supplies	Office Products	8-75030

TPSS-State Travel Management Program;

Vendor	Contract Description	Contract
Enterprise Rent a Car	Car Rental	TX-C1080
Avis Rent a Car Systems	Car Rental	TX-C1080

TIPS;

Vendor	Contract Description	Contract
Chemical Response & Remediation Contractors, Inc.	Trades, Temporary Labor & Materials	8032609
3-C Technology	Audio Visual Equipment & Supplies Computer Equipment, Components & Peripherals	01-032609 1072309

US Communities;

Vendor	Contract Description	Contract
Auto Zone	Auto Parts & Accessories	0601343
Graybar	Electrical Products	MA-43272-6
Hagemeyer	Homeland Security and Public Safety	RQ06-814063-10A
Insight Public Sector	Technology Products Equipment & Technology Services/Solutions	RQ-09-997736-42b
The Home Depot	Maintenance/Hardware Supplies	05091

TCPN;

Vendor	Contract Description	Contract
Best Buy Gov LLC	Audio Visual Equipment and Services	R-4705
CDW	Computer, Components, Peripherals & Software	R-4713
GovConnection	Computer, Components, Peripherals & Software	R-4718
M & A Technology	Computer, Components, Peripherals & Software	R-4721
Office Depot	Office & School Supplies	R-4670
Tandus US LLC	Commercial Floor Covering Systems	R-4882
Tech Depot	Computer, Components, Peripherals & Software	R-4716
Trane	Heating, Ventilating, Air Conditioning & Plumbing	R-4669
Tremco	Roofing Products & Services	R-4812
ThyssenKrupp Elevator Corp.	Elevator Products & Services	R-4679
Xerox Corporation	Document Management (Copiers)	R-4671
Xerox Supplies	Paper fine	R-4929

GSA;

Vendor	Contract Description	Contract
CDW	Computer Equipment, Software, Components, Peripherals & Software	GS-35F-0195J
Dell	Computer Equipment, Software, Components, Peripherals & Software	GS-35F-4076D
Tactical Gear Now, Inc.		GS-07F-5508R

HGAC;

Vendor	Contract Description	Contract
Motorola	Communication Equipment & Services	RA01-08
Sprint	Communication Equipment & Services	CW-05/02
Superior Alarms	Surveillance & Access Control Equipment	SE05-05
EF Johnson Co.	Communications Equipment & Services	RA01-08
A & B Communications	Communications Equipment & Services	RA01-08
****Superior Alarms****	**Video Surveillance Systems**	**SE05-08**

***Denotes: New Vendor added for approval**

Requisition

HIDALGO COUNTY AUDITOR'S OFFICE

Req # 00172999
PO #
Date: 03/29/10

Bill To: x
x

Vendor : 328936
ACL SERVICES LTD.
1550 ALBERNI STREET
CANADA V6G 1A5
FAX (604)669-3557

Ship To: HIDALGO COUNTY AUDITOR'S OFFICE
2808 S BUSINESS HWY 281
EDINBURG TX 78539-6243

Contact: R EUFRACIO
956-318-2511

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		SOFTWARE SUPPORT RENEWAL		
		DO NOT DUPLICATE ORDER		
1.00	YEAR	#ASGZ109011 - PREMIUM 1 YEAR LAPSED SUPPORT REINSTATEMENT TO REINSTATE SERIAL #4175W - 1 USER NETWORK SUPPORT TO EXPIRE MARCH 31, 2011	519.00	519.00
		Account No	Encumbrance	
		0-1100-415-21-170-001-0-336	519.00	
			Freight	.00
			Total	519.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

SURVEILLANCE, ACCESS CONTROL & SECURITY FENCING

Contract No.: SE05-08

Effective Date: May 1, 2008 thru April 30, 2010

Note: The table below shows only basic offered systems and equipment of varying quality and capability. Also, many other alternatives, accessories and upgrades are available. Please contact the appropriate contractor to discuss specific needs and ask for a Contract Pricing Worksheet.

- Video Surveillance Systems
- Controlled Building Access Systems
- Security Fencing Systems

Video Surveillance Systems

SYSTEM A: VIDEO SURVIELLANCE SYSTEMS

PRODUCT CODE	BASE UNIT DESCRIPTIONS	CONTRACTOR	PRICE
AA	4 camera, 80 GB system	A-VOX Solutions ATO Solutions	$4,114
AB	8 camera, 160 GB system	A-VOX Solutions ATO Solutions	$9,706
AC	12 camera, 240 GB system	A-VOX Solutions ATO Solutions	$12,284
AD	16 camera, 320 GB system	A-VOX Solutions ATO Solutions	$12,492
AE	32 camera, 500 GB system	A-VOX Solutions ATO Solutions	$20,121

PRODUCT CODE	BASE UNIT DESCRIPTIONS	CONTRACTOR	PRICE
AA	4 camera, 80 GB system	All-Tex Networking	$988
AB	8 camera, 160 GB system	All-Tex Networking	$2,379
AC	12 camera, 240 GB system	All-Tex Networking	$4,167
AD	16 camera, 320 GB system	All-Tex Networking	$5,957
AE	32 camera, 500 GB system	All-Tex Networking	$11,913

PRODUCT CODE	BASE UNIT DESCRIPTIONS	CONTRACTOR	PRICE
AA	4 camera, 80 GB system	Associated Time and Parking Controls	$9,398
AB	8 camera, 160 GB system	Associated Time and Parking Controls	$13,965
AC	12 camera, 240 GB system	Associated Time and Parking Controls	$18,425
AD	16 camera, 320 GB system	Associated Time and Parking Controls	$22,530
AE	32 camera, 500 GB system	Associated Time and Parking Controls	$41,240

PRODUCT CODE	BASE UNIT DESCRIPTIONS	CONTRACTOR	PRICE
AA	4 camera, 80 GB system	BearCom Operating	$11,616
AB	8 camera, 160 GB system	BearCom Operating	$15,472
AC	12 camera, 240 GB system	BearCom Operating	$19,753
AD	16 camera, 320 GB system	BearCom Operating	$24,034
AE	32 camera, 500 GB system	BearCom Operating	$43,249

PRODUCT CODE	BASE UNIT DESCRIPTIONS	CONTRACTOR	PRICE
AA	4 camera, 80 GB system	Convergint Technologies	$4,769
AB	8 camera, 160 GB system	Convergint Technologies	$7,546
AC	12 camera, 240 GB system	Convergint Technologies	$10,885
AD	16 camera, 320 GB system	Convergint Technologies	$12,880
AE	32 camera, 500 GB system	Convergint Technologies	$27,903

PRODUCT CODE	BASE UNIT DESCRIPTIONS	CONTRACTOR	PRICE
AA	4 camera, 80 GB system	Superior Alarms	$3,997
AB	8 camera, 160 GB system	Superior Alarms	$5,653
AC	12 camera, 240 GB system	Superior Alarms	$8,245
AD	16 camera, 320 GB system	Superior Alarms	$9,109
AE	32 camera, 500 GB system	Superior Alarms	$20,002

PRODUCT CODE	BASE UNIT DESCRIPTIONS	CONTRACTOR	PRICE
AA	4 camera, 80 GB system	Wunderlich-Malec	$6,096

H-GAC CONTACTS

- **Palmer Jackie**
  (P): 713-993-2466
  (F): 713-993-4548
  jackie.palmer@h-gac.com

VENDOR CONTACTS

- **All-Tex Networking Solutions, Inc.**
  Hurley Johnson
  (P): 281-232-9118
  (F): 832-595-1061
  Click here for Email
- **Associated Time & Parking Controls**
  Charlie Blum
  (P): 800-866-1922
  (F): 214-688-0411
  Click here for Email
- **ATO Solutions Corp.**
  Jim Cessnun
  (P): 866-428-6765
  (F): 866-425-6765
  Click here for Email
- **A-VOX Solutions Corp.**
  Steve Arcoleo
  (P): 800-717-1818
  (F): 914-347-4109
  Click here for Email
- **BearCom Operating, LLC**
  Linda Bonner
  (P): 281-476-4302
  (F): 214-355-0783
  Click here for Email
- **Convergint Technologies, LLC**
  Michael Huffman
  (P): 832-327-3700
  (F): 832-327-3700
  Click here for Email
- **Payne Fence Products, LLC**
  John Payne
  (P): 888-650-4766
  (F): 972-878-7000
  Click here for Email
- **Superior Alarms**
  Colin Ashburn
  (P): 800-580-6001
  (F): 956-213-1276
  Click here for Email
- **Wunderlich-Malec Services**
  Roy Marin
  (P): 469-574-2505
  (F): 469-574-2525
  Click here for Email

Requisition

Req # 00170800

PO #

Date: 02/17/10

Bill To: x
x

Vendor : 255742
CUMMINS-ALLISON CORP.
891 FEEHANVILLE DRIVE
MT. PROSPECT IL 60056

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4723-0-8051 LOCATED AT 722 N BREYFOGLE MISSION AUTO LICENSE DEPT: CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-9810-0-4042 LOCATED AT 722 N BREYFOGLE AUTO-DEPT MISSION, TX 78572 CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4722-0-8051LOCATED AT THE MISSION AUTO DEPT 722 N BREYFOGLE CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-3846-0-6199 LOCATED AT THE WESLACO AUTO DEPT AT 1902 JOE STEPHENS: CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4718-0-8051 LOCATED AT THE MCALLEN AUTO LICENSE DEPT: CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4719-0-8051 LOCATED AT THE WESLACO TAX DEPT 1902 JOE STEPHENS: CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4065-1070-0-8284 LOCATED AT 2804 S BUS HWY 281 (VAULT AREA-TAX COLLECTIONS) EFFECTIVE DATE: 10-01-2009 THRU 9-30- 2010	242.40	242.40
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEY COUNTER SERIAL NUMBER: 1-4065-1125-0-8284 LOCATED AT 1429 S TOWER RD ALAMO, TX 78516 EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	438.00	438.00
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4065-1126-0-8284 LOCATED AT 2804 S BUS HWY 281 EDINBURG, TX (BEHIND NORA) EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	242.40	242.40
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-8704-0-3349 LOCATED AT: 509 E EARLING RD SAN JUAN, TEXAS 78589 (AUTO-DEPT) EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	447.00	447.00
		Account No	Encumbrance	
		0-1100-415-15-140-001-0-432	4,741.50	
			Freight	.00
			Total	4,741.50

REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233

Authorized By: _____

Requisition

Req # 00170800

PO #

Date: 02/17/10

Bill To: x
x

Vendor : 255742
CUMMINS-ALLISON CORP.
891 FEEHANVILLE DRIVE
MT. PROSPECT IL 60056

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact: COLLECTIONS
956-289-7472

Contract No:

Special Instructions:
C-78

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
.00	EACH	MONEYCOUNTER RENEWALS AT THE FOLLOWING LOCATIONS:	.00	.00
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4027-0-4313 LOCATED AT THE EDINBURG TAX COLLECTIONS DEPT 2804 S BUS HWY 281 EDINBURG, TX 78539 (IN THE HANDICAPPED AREA) BEGINNING DATE : 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENWAL FOR MONEY COUNTER SERIAL NUMBER: 1-4062-4062-0-6200 AT THE EDINBURG TAX COLLECTIONS DEPT 2804 S BUS HWY 281 EDINBURG, TX 78539 (BEHIND LUCY) CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER 1-4062-4131-0-4314 LOCATED AT 2804 S BUS HWY 281 EDINBURG, TX 78539 (BEHIND RACHEL & PATTY) CONTRACT RENEWAL DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4178-0-6222 LOCATED AT EDINBURG COLLECTIONS DEPT 2804 S BUS HWY 281 EDINBURG, TX (BEHIND SYLVIA PEREZ) CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4721-0-8051 LOCATED AT THE EDINBURG AUTO LICENSE DEPT EDINBURG, TX 78539 (VAULT AREA) CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-6823 LOCATED AT THE EDINBURG TAX COLLECTIONS DEPT EDINBURG, TX 78539 (CASHIER AREA-BEHIND RACHEL) CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENWAL FOR MONEY COUNTER SERIAL NUMBER: 1-4062-6629-0-5112 LOCATED AT THE MCALLEN AUTO LICENSE DEPT AT 300 E HACKBERRY MCALLEN, TX 78501 CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4720-0-8051 LOCATED AT THE SAN JUAN, TX 78589 509 E EARLING RD CONTRACT EFFECTIVE DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78
1.00	YEAR	MAINTENANCE SERVICE AGREEMENT RENEWAL FOR MONEYCOUNTER SERIAL NUMBER: 1-4062-4198-0-4315 LOCATED AT 722 N BREYFOGLE MISSION TAX OFFICE EFFECTIVE CONTRACT DATE: 10-01-2009 THRU 9-30-2010	224.78	224.78

Authorized By: _____

CUMMINS
CUMMINS-ALLISON CORP.
PO Box 339 • 891 Feehanville Dr. Mt. Prospect, Il. 60056 • 847 299.9550

Preventative Maintenance Inspection Agreement

This is not an Invoice Terms: Service not rendered until receipt of Payment.

Customer Number	Date entered at Home Office	Reference #
9417		CB8803100001

Machine Location: 9417 County: Hidalgo
TX Hidalgo Cnty Tax Office Collections
2804 S. Business Hwy 281
City: Edinburg State: TX Zip: 78539
Contact: Mary Garcia
Phone #: 956-289-7472

Bill To: 9417 County Hidalgo
TX Hidalgo Cnty Tax Office Collections
2804 S. Business Hwy 281
City: Edinburg State: TX Zip: 78539
Attention: Mary Garcia NAICS:
Phone: 956-289-7472 ☐ Tax Exempt
PO # (Certificate Attached)

Mail this Signed Contract to:
Cummins-Allison Corp.
9330 Corporate Dr. Suite 302
Selma, TX 78154
For Service Please call: 210-651-8200

Application: ☑ Commercial ☑ Rural
Support Type: A
Billing Frequency: A
A, S, T, Q, 2, 3 (Additional charges for other than annual or multi-year)

Line #	Description of Covered Machine/Accessory/ Option	Coverage Code*	Location / Site ID	Part Number	Serial Number	Volume Code	Service Branch	Sales Rep	# Annual Inspections	Base Amt. (Annual)	Zone	Zone Amount	Total Annual Amount
1	Jet-Scan	8	9417*1	406-9902-00	14062402704313	2	88	136	2	224.78	1	0.00	224.78
2	Jet-Scan	8	9417*1	406-9902-00	14062406206200	2	88	136	2	224.78	1	0.00	224.78
3	Jet-Scan	8	9417*1	406-9902-00	14062413104314	2	88	136	2	224.00	1	0.00	224.78
4	Jet-Scan	8	9417*1	406-9902-00	14062417806222	2	88	136	2	224.78	1	0.00	224.78
5	Jet-Scan	8	9417*1	406-9902-00	14062472108051	2	88	136	2	224.78	1	0.00	224.78
6	Jet-Scan	8	9417*1	406-9902-00	6823	2	88	136	2	224.78	1	0.00	224.78
7	Jet-Scan	8	9417*4	406-9902-00	14062471808051	2	88	136	2	224.78	1	0.00	224.78
8	Jet-Scan	8	9417*4	406-9902-00	14062662905112	2	88	136	2	224.78	1	0.00	224.78

* Each Coverage Code relates to a specific product coverage as described in Section 4 on pages 2 and 3.
If required, additional equipment is listed on page 4.

Additional Page Totals: 1,573.46 — 1,573.46

** See section 7 on Page 3.

Adder for Support**: Total Base Amounts: 3,370.92 X %

1st Year 3,370.92 X %

Machine Installation Date:

Assigned Contract #

CTD1 CTD4
CTD2 CTD5
CTD3 CTD6

Contract Effective Date: 10/1/09 - 9/30/10

Line(s) Effective Date:

Contract Total 3,371.70
Tax Additional

Add to Contract -

Prorate From to

Terms and Conditions (Additional terms and conditions listed on Page 2 and 3)

In consideration of the charges above, payment each year in advance, Cummins Allison, subsequently referred to as C-A, agrees to perform maintenance service and furnish necessary replacement parts, subject to the following terms and conditions, on equipment listed by part number and serial number and location above. If any piece of equipment listed on the contract experiences a regular increase in volume beyond that which was contracted, C-A reserves the right to adjust the annual rate of the contract to the appropriate volume level at the time of renewal.

SECTION 1 – PERIODIC INSPECTION

1. On user's premises to inspect, test, clean, lubricate, adjust and perform all other maintenance operations which such inspections and testing shall indicate are required in order to minimize the possibility of break downs and to maintain in proper working order each machine covered by this agreement.
2. For the purpose of such inspection each machine listed on this contract must be made available to C-A personnel for the time period required to perform all maintenance functions.

Subscriber acknowledges having read and understood all pages of this agreement. The terms and conditions on page 2 and 3 of this document are part of this agreement.

Purchaser's Authorized Signature Date

Printed Name and Title of Authorized Signer.
Christi Babbitt 03/11/10

Cummins Authorized Representative Date

Please mail signed form to office listed at top of this page.

SECTION 2 – EMERGENCY SERVICE

1. This agreement includes emergency service requested by the user and found by the service representative to be necessary to keep the equipment in good operating condition.
2. This agreement includes all travel expense except on emergency calls requested by users located more than 50 miles from the local C-A office ("rural" box will be marked with an "X" at top of form), in which case a charge for mileage only portal-to-portal will be made.

CUMMINS
CUMMINS-ALLISON CORP.

Preventative Maintenance Inspection Agreement
Equipment list continued

Reference No. CB8803100001

Line #	Description of Covered Machine/Accessory/ Option	Coverage Code*	Location / Site ID	Part Number	Serial Number	Volume Code	Service Branch	Sales Rep	# Annual Inspections	Base Amt. (Annual)	Zone	Zone Amount	Total Annual Amount
9	Jet-Scan	8	9417*2	406-9902-00	14062472008051	2	88	136	2	224.78	1	0.00	224.78
10	Jet-Scan	8	9417*5	406-9902-00	14062419804315	2	88	136	2	224.78	1	0.00	224.78
11	Jet-Scan	8	9417*5	406-9902-00	14062472208051	2	88	136	2	224.78	1	0.00	224.78
12	Jet-Scan	8	9417*5	406-9902-00	14062472308051	2	88	136	2	224.78	1	0.00	224.78
13	Jet-Scan	8	9417*5	406-9902-00	14062981004042	2	88	136	2	224.78	1	0.00	224.78
14	Jet-Scan	8	9417*3	406-9902-00	14062384606199	2	88	136	2	224.78	1	0.00	224.78
15	Jet-Scan	8	9417*3	406-9902-00	14062471908051	2	88	136	2	224.78	1	0.00	224.78
16													
17													
18													
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31													
32													
33													
34													
35													

Page 4 Totals: 1,573.46 1,573.46

CUMMINS
CUMMINS-ALLISON CORP.

PO Box 339 • 891 Feehanville Dr. Mt. Prospect, Il. 60056 • 847.299.9550

Preventative Maintenance Inspection Agreement

This is not an Invoice Terms: Service not rendered until receipt of Payment.

Customer Number	Date entered at Home Office	Reference #
9417		CB8803100002

Machine Location: 9417 County: Hidalgo
TX Hidalgo Cnty Tax Office Collections
2804 S. Business Hwy 281
City: Edinburg State: TX Zip: 78539
Contact: Mary Garcia
Phone #: 956-289-7472

Bill To: 9417 County Hidalgo
TX Hidalgo Cnty Tax Office Collections
2804 S. Business Hwy 281
City: Edinburg State: TX Zip: 78539
Attention: Mary Garcia NAICS:
Phone: 956-289-7472 ☐ Tax Exempt
PO # (Certificate Attached)

Mail this Signed Contract to:
Cummins-Allison Corp.
9330 Corporate Dr. Suite 302
Selma, TX 78154
For Service Please call: 210-651-8200

Application: ☑ Commercial ☑ Rural
Support Type: A
Billing Frequency: A
A, S, T, Q, 2, 3 (Additional charges for other than annual or multi-year)

Line #	Description of Covered Machine/Accessory/ Option	Coverage Code*	Location / Site ID	Part Number	Serial Number	Volume Code	Service Branch	Sales Rep	# Annual Inspections	Base Amt. (Annual)	Zone	Zone Amount	Total Annual Amount
1	Jet-Scan	8	9417*1	406-9905-00	14065107008284	2	88	136	2	242.40	1	0.00	242.40
2	Jet-Scan	8	9417*1	406-9905-00	14065112508284	2	88	136	2	438.00	1	0.00	438.00
3	Jet-Scan	8	9417*1	406-9905-00	14065112608284	2	88	136	2	242.40	1	0.00	242.40
4	Jet-Scan	8	9417*1	406-9902-00	14062870403349	2	88	136	2	447.00	1	0.00	447.00
5													
6													
7													
8													

* Each Coverage Code relates to a specific product coverage as described in Section 4 on pages 2 and 3.
If required, additional equipment is listed on page 4.

Additional Page Totals:

** See section 7 on Page 3.

Adder for Support**: Total Base Amounts: 1,369.80 X % 1st Year 1,369.80 X %

Machine Installation Date: Assigned Contract #

CTD1 CTD4 Contract Effective Date: 10-1-09/9-30-10 Line(s) Effective Date: Contract Total 1,369.80
CTD2 CTD5 Tax Additional
CTD3 CTD6 Add to Contract - Prorate From to

Terms and Conditions (Additional terms and conditions listed on Page 2 and 3)

In consideration of the charges above, payment each year in advance, Cummins Allison, subsequently referred to as C-A, agrees to perform maintenance service and furnish necessary replacement parts, subject to the following terms and conditions, on equipment listed by part number and serial number and location above. If any piece of equipment listed on the contract experiences a regular increase in volume beyond that which was contracted, C-A reserves the right to adjust the annual rate of the contract to the appropriate volume level at the time of renewal.

SECTION 1 – PERIODIC INSPECTION

1. On user's premises to inspect, test, clean, lubricate, adjust and perform all other maintenance operations which such inspections and testing shall indicate are required in order to minimize the possibility of break downs and to maintain in proper working order each machine covered by this agreement.
2. For the purpose of such inspection each machine listed on this contract must be made available to C-A personnel for the time period required to perform all maintenance functions.

Subscriber acknowledges having read and understood all pages of this agreement. The terms and conditions on page 2 and 3 of this document are part of this agreement.

Purchaser's Authorized Signature Date

Printed Name and Title of Authorized Signer.
Christi Babbitt 03/11/10

Cummins Authorized Representative Date

Please mail signed form to office listed at top of this page.

SECTION 2 – EMERGENCY SERVICE

1. This agreement includes emergency service requested by the user and found by the service representative to be necessary to keep the equipment in good operating condition.
2. This agreement includes all travel expense except on emergency calls requested by users located more than 50 miles from the local C-A office ("rural" box will be marked with an "X" at top of form), in which case a charge for mileage only portal-to-portal will be made.

SECTION 3 – PARTS COVERAGE

1. This agreement includes all parts indicated under the applicable paragraph(s) identified in the Coverage Code column above and described in Section 4--Specific Product Coverage, which can be installed without the use of shop facilities and on user's premises. It does not include supplies or consumable parts excluded under Section 4 Specific Product Coverage.
2. When, in C-A opinion, a shop reconditioning is necessary and on-site repair and parts replacement cannot keep the machine(s) in satisfactory operating condition, C-A will submit a cost estimate. Such work (both parts and labor), if authorized by the customer, will be in addition to the service contract charges.

SECTION 4 – SPECIFIC PRODUCT COVERAGE

This agreement and associated parts coverage applies to the machine part number and serial number corresponding to the Coverage Code(s) and location/s as recorded on the front of this agreement.

CODE 1 Perforators – All parts excluding die blocks.

CODE 2 Imprinters, Signers and Endorsing Equipment – All parts excluding: signature and endorsing dies; PROMS; ink and ink rollers; and rubber feed rollers.

CODE 3 Bursters and Decollators – All parts excluding roll cleaner or other supplies.

Paper Shredders – Excludes plastic bags and lubricating oil.
• Does not include parts or labor necessitated by excess use. This is defined as exceeding 150 hours of operation per month.
• Does not include parts or labor necessitated by misuse. This includes, but is not limited to, continuous shredding of material other than paper products, credit cards, staples or occasional one inch paper clips.
Note: High Security Cross Cut Shredders are "paper only" shredders. Unacceptable material would include, but not limited to, microfilm, microfiche, jumbo paper clips, brass fasteners, binder clips, or other metals objects.

CODE 4 New Machine Coverage - Shredders
• Signed within 90-day labor warranty period.
• Full parts and labor coverage on customer premises or Cummins-Allison local service facility (supersedes Section 3, Paragraph 2). There may be a charge for labor at 50% of the local Cummins-Allison Service Branch labor rate for extensive repairs (exceeding two (2) hours) on High Security Shredders and large, high volume shredders (208, 220, 460 volt units) that can not be removed from the customer's premises.

CODE 4A Strip Cut Shredders – Cutters become consumable, chargeable parts after the five (5) year warranty.

CODE 4B Particle Cut Shredders – Cutters and deflectors become consumable, chargeable parts after the three (3) year warranty.

CODE 4C High Security Cross Cut Shredders - Cutters and deflectors become consumable, chargeable parts after the one (1) year warranty.

CODE 5 Existing Machine Coverage – All Shredder Models
- Signed after the 90 day labor warranty period.
- Limited parts and labor coverage. Does not include cutters, combers, separators, deflectors, spacers or cutter shafts except where warranties apply. Also refer to Section 3 Paragraph 2.

CODE 6 MICR Encoders – All parts covered excluding Printer Paper, Printer Ribbons and MICR Ribbons.

CODE 7 JetCount Currency Counters – All models. All parts covered excluding roll cleaner, compressed air, carrying case, imprinting dies and ink rollers.

CODE 8 JetScan Currency Scanners – All models. All parts covered excluding roll cleaner, compressed air, carrying case.

CODE 9A JetCash Currency Dispensers – All parts covered excluding picker module assemblies, stacker module assemblies, transport assemblies, currency cassettes and software license fees.

CODE 9B JetCash Currency Dispensers Extended Coverage– All parts covered excluding currency cassettes, and software license fees.

CODE 10A JetSort Coin Sorters – All Model 1000, 2000, 3500, 4000 Series includes Sort Disk coverage for five years from install date, while under PMIA. Excludes Sort Pads, ribbons, and printer paper.

All 5000/6000 Series: Excludes Sort Disk (unless entering into Sort Disk coverage PMIA), Sort Pads, ribbons and printer paper.

CODE 10B JetSort Coin Sorters – All Models-No Parts Coverage.

Code 10C JetSort Coin Sorters - Self-Service Models 6000 Series.(Models 6680-6699) All parts including Sort Disk for five years from install date and Sort Pads. Excludes supply items such as ribbons & printer paper.

I have read and agree to these terms: Buyers Initials: _____ Date: _____

CODE 11 External Device – C-A Personal speech system, C-A Printer Kit, Remote Display, Bar Code Scanner or other C-A supplied external device. Excludes all supply items.
CODE 12A Coin Wrappers – All parts covered excluding Wrap Rollers, Crimps Hooks, Hopper Belts, Coin Feed and Drive Belts.
CODE 12B Coin Wrappers Extended Coverage - All parts covered including Wrap Rollers, Crimps Hooks, Hopper Belts, Coin Feed and Drive Belts.
CODE 12C Coin Wrappers-Very High volume – Over 6000 rolls per day. Parts coverage same as Code 12B.
CODE 12D Coin Wrappers – No parts coverage.
CODE 13 Coin Counters and Coin Dispensers – All parts covered excluding Coin Feed Belts and Hopper Belts.
CODE 14 Casino Coin Scale – Includes Terminal, Remote Keyboard, Center Dump Hopper, Printer. Excludes Load Cell and Ribbons.
CODE 15 Coin Transport System – No parts coverage.

SECTION 5 – DISCLAIMERS AND LIMITATION OF LIABILITY
1. This agreement does not include new attachments, modifications, retrofits, changes in inscription to dies blocks or dies requested by user.
2. **This agreement does not include parts or labor** necessitated by acts of God, war, fire, water sabotage or accidental damage.
3. **This agreement does not include parts or labor** necessitated by adverse environments (temperature, humidity, poor or fluctuating electrical power), volumes in excess of the 'volume rate' identified in this agreement, mis-use, abuse, sabotage, damage due to shipping or other casualty loss or damage.
4. Repairs by unauthorized service personnel will void this agreement. If such repairs necessitate service from C-A authorized service personnel, a charge for parts and labor will be issued to the customer.
5. C-A'S SOLE RESPONSIBILITY UNDER THIS AGREEMENT IS FOR SERVICE AS SPECIFIED. IN NO EVENT WILL C-A BE LIABLE FOR ANY LOST PROFITS, LOST SAVINGS, OR OTHER SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES EVEN IF C-A HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR FOR ANY CLAIM AGAINST THE CUSTOMER BY ANY OTHER PARTY.
6. C-A reserves the right to deny service to equipment that is located in environments which, at the discretion of C-A, would subject C-A service personnel to an unreasonable risk of harm. Equipment to be serviced under this Agreement and located in an unreasonable dangerous environment must be first relocated to a location identified by C-A at the Customer's expense.

SECTION 6 – ACCEPTANCE AND RENEWAL
1. This agreement is subject to acceptance by C-A in Mt. Prospect, which will evidence acceptance of this agreement by billing for such service from its office in Mt. Prospect, Illinois. All payments for service rendered under terms of this agreement are to be forwarded to Cummins-Allison Corp., 891 Feehanville Drive, Mt. Prospect, Illinois 60056.
2. This agreement will renew itself automatically each year at the rates in effect at the time of renewal and will continue unless cancelled in writing by either party 30 days prior to renewal. Any taxes, now or hereafter imposed upon the furnishing of the service and/or material herein described or upon the control thereof or the receipts therefrom shall be paid for by the owner or user of the equipment.
3. Cancellation Policy: If in the event a contract is cancelled by the customer prior to the expiration date. the prorated (unused) portion of the contract will be refunded to the customer with any services performed during the partial contract period being charged back, less the value of any paid portion of the contract that has not been refunded. Prorated refunds will not be reduced for cancellation of contract on equipment that is replaced with new equipment, provided the new equipment is placed immediately under contract.

SECTION 7 – SUPPORT TYPE: Hours, Shifts, Volumes
Support Type Adder Description
1 0% Standard: 8AM-5PM, Mon-Fri, Response within 24 Hrs.
2 10% Extra: 7AM-7PM, Mon-Fri, Response within 24 Hrs.
3 20% 6 Days: 8AM-5PM, Mon-Sat, Response within 24 Hrs.
4 30% 7 Days: 8AM-5PM, Mon-Sun, Response within 24 Hrs.
5 50% 24/7: Around the Clock, 7 Days, Response within 24 Hrs.
6 40% 12/7: 7AM-7PM, 7 Days, Response within 24 Hrs.
7 Ala Carte After Hours-Ala Carte: Service requested beyond Standard Hours-Labor/Travel Invoiced Separately
8 25% 2 Shifts: Machine operated 2-Eight Hour Shifts, Stand. Hours
9 50% 3 Shifts: Machine operated 3-Eight Hours Shifts, Stand. Hours
Types 8 & 9: After Hours service billed separately with approved Quote.

Section 8 – Power Requirements.
• Voltage Operating Range: 105 - 130 VAC.
• Frequency: 50/60 Hz
• Electrical Supply circuit: A 15 Amp electrical supply properly grounded and protected by a circuit breaker must be provided with this equipment. The three-prong grounded plug supplied with this equipment must be plugged into a properly grounded three-prong outlet. To ensure proper operation of this equipment, a separate circuit serving only this device should be provided.
• It is the customer's responsibility to provide a power line that is grounded and protected by a circuit breaker in accordance with the applicable local electrical code.
• Power disruptions that result in input voltage other than the power requirements as specified in the equipment specifications can lead to improper operation or result in the failure/damage to electrical components. Such power disruptions are not covered under the machine warranty or Preventative Maintenance Agreement. Power conditioning/stabilizing devices are available through Cummins-Allison Corporation.

I have read and agree to these terms: Buyers Initials: _____ Date: _____

Vendor : 250562

DANABY RENTALS, INC.
3307 W ALBERTA
EDINBURG TX 78539

Ship To: JUVENILE PROBATION DEPT.
1001 NORTH DOOLITTLE
EDINBURG TX 78540-0267

Contact: **Elena**
956-587-6200

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		STORAGE UNITS RENTAL		
		DO NOT DUPLICATE ORDER		
12.00	MONTH	10x25 Climate Controlled storage units # 82 (January-December 2010)	145.00	1,740.00
12.00	MONTH	10x25 Climate Controlled storage units # 84 (January-December 2010)	145.00	1,740.00
12.00	MONTH	10x25 Climate Controlled storage units # 85 January-December 2010)	145.00	1,740.00
12.00	MONTH	10x25 Climate Controlled storage units # 86 (January-December 2010)	145.00	1,740.00
		Account No	Encumbrance	
		0-1100-423-32-330-001-0-441	3,480.00	
		0-1100-423-60-330-002-0-441	3,480.00	
			Freight	.00
			Total	6,960.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Tenant's name: Juvenile Probation Space number(s): 86.

Date form filled in: 3/9/10

Contract #: _____

SELF-SERVICE STORAGE RENTAL AGREEMENT

(Use for all self-service storage, including outdoor storage)

1. **TENANT INFORMATION.** Tenant is *(check one)*: ☐ the individual signing this Agreement, or ☒ a business. *(Please print all information below.)*

Judge Mario E. Ramirez, Jr., Juvenile Justice Center _____ _____
Tenant's last name (or name of business if Tenant is a business) First name Middle Initial Date of birth

PO Box 267 Edinburg, TX 78540 _____
Tenant's mailing address for notices (P. O. Box or street address with apt. number, city, state, and ZIP code) Employer's name
The above address will be used for all written notices to Tenant unless Tenant gives written notice of address change to Lessor.

_____ (___) _____ (956) 587-6200 (___) _____
Tenant's Soc. Sec.# (or Tax ID# if Tenant is a business) Tenant's home phone Tenant's work phone Tenant's cell phone

List person(s) with same access and lock cutting rights as Tenant. Lessor, at Lessor's option, may tell them Tenant's access code, space number, and account status.

Israel "Buddy" Silva, Jr., Ralph Ocon and Sam Diaz

List name, address, and phone of person(s) who may be contacted in an emergency. (Do not list an individual living with you.) Lessor may contact such person(s) in event of casualty (fire, flood, etc.), break-in or other emergency, or Lessor's inability to reach Tenant. Unless Tenant states otherwise in paragraph 6, Lessor may at Lessor's option allow such person(s) or Tenant's brother, sister, spouse, parent, or child over 18 to have access to Tenant's space if such person signs an affidavit that Tenant is deceased, incarcerated, permanently missing or permanently incapacitated. Lessor may discuss Tenant's account with any of such persons at any time.

2. **TENANT INFORMATION.** Tenant ☐ is or ☒ is not *(check one)* in the military. What branch? _____. If in the military, Tenant is at the time of signing this Agreement *(check one or both if applicable)* ☐ in the reserves or National Guard or ☐ on active duty. Tenant agrees to immediately notify Lessor of changes in Tenant's mailing address, phone number, or other information in paragraph 1. A change of mailing address will not be effective unless the new address is COMPLETE and the notice is in WRITING and SIGNED and DATED by Tenant and actually RECEIVED by Lessor. Return addresses on envelopes, forwarding orders, or addresses on checks are insufficient. Phone numbers may be changed orally or in writing.

3. **TENANT'S SPACE.** Space number(s): 86 Approx. size(s) (exact dimensions may vary): 10X25

Minimum lease term: _____ months Tenant's facility access code (if any): _____ Other codes (if any): _____

4. **DOLLARS AND DATES.** Tenant's security deposit is $_____. Tenant's right to occupy the space begins: 1/1/10, and continues on a month-to-month basis, subject to paragraph 9. If the rental agreement covers multiple spaces, charges under (c), (d), (g), (h), (i), (j), (m) and (o) are "per space."

(a) Rent ..... $145 per month
(b) Monthly rental due date ..... ____ of month
(c) Initial late charge if rent not received by ____ days after due date ..... $_____
(d) Subsequent late charge if rent not received by ____ days after due date ..... $_____
(e) Returned check charge (including bank charges, mail costs, time and overhead) ..... $_____
(f) Charge for returned mail (not providing address change) ... $_____
(g) Charge for locking space when unlocked or improperly locked ... $_____
(h) Charge per day if Tenant fails to lock after 7-day notice ..... $_____
(i) Charge for removing Tenant's lock when authorized by paragraphs 18, 19, 24, and 32 ... $_____
(j) Charge for overlocking Tenant's space or chaining property when authorized by paragraphs 24(2) or 32(f) ..... $_____
(k) Charge for sending statutory notice of claim for unpaid sums (including mail costs) ... $_____
(l) Charge for newspaper ad of sale (to cover time, inconvenience, and ad costs) ..... $_____
(m) Charge for conducting foreclosure sale at public auction for nonpayment ... $_____
(n) Charge for having to judicially evict Tenant (to cover time and inconvenience, but does not include attorneys fees or court costs) ..... $_____
(o) Charge per hour for removing or cleaning when Tenant litters or fails to clean, remove items, or vacate—paragraphs 10, 37, and 38(c) ... $_____

5. **PAYMENTS AND NOTICES.** Payments ☒ may or ☐ may not *(check one)* be made in cash. Payments ☒ may or ☐ may not *(check one)* be made by personal or company check. Payments ☐ may or ☒ may not *(check one)* be made by credit card. Payments may be by money order, travelers check, or certified or cashiers check. However, Lessor may change permitted mode of payment at any time, upon notice to Tenant. If cash is accepted by Lessor, it is Tenant's responsibility to obtain and keep a receipt from management for each cash payment. All payments must be delivered or mailed to Lessor's mailing address in the signature block below. Notices to Lessor must be hand delivered, mailed, or faxed. When giving notice to Lessor, Tenant has the burden of proving delivery to Lessor.

6. **SPECIAL PROVISIONS.** No other agreements exist unless stated below or in an attached addendum or supplemental rules (which prevail over this printed form)

_____

_____

7. **COPIES AND ATTACHMENTS.** Attached to Lessor's copy and Tenant's copy of this Agreement are *(if checked)*:

☐ Vehicle/trailer addendum (form)
☐ Boat addendum (form)
☐ Other addendum, dated _____
☐ Supplemental rules, dated _____
☐ Insurance application (Tenant option)
☐ Move-out notice (form)
☐ Form for change of Tenant address, phone
☐ Spanish copy of lease (informational only)
☐ Other _____

TENANT

X _____
Signature of Tenant or Tenant's authorized agent (and title, if any)

_____
Printed name of individual signing

_____
Drivers license of individual signing State Expiration date

3367

_____ _____
Other ID if no drivers license Vehicle license: state and number

3/9/10 _____
Date of signature E-mail address (if any)

NOTICE TO TENANT AND RELEASE

Rent is due in advance on the due date specified in paragraph 4. Rent paid after the late charge date(s) in paragraph 4 will result in late charges. Payment in cash, money order, or personal or company check may be required or disallowed, at Lessor's option. Tenant will furnish own lock. NO REPRESENTATIONS OF SAFETY OR SECURITY HAVE BEEN MADE TO TENANT BY LESSOR OR LESSOR'S AGENTS. TENANT HEREBY RELEASES LESSOR AND LESSOR'S AGENTS FROM LIABILITY FOR LOSS OR DAMAGE TO PROPERTY STORED IN OR TRANSPORTED TO OR FROM TENANT'S SPACE — REGARDLESS WHO OWNS SUCH PROPERTY AND REGARDLESS WHETHER THE LOSS OR DAMAGE IS CAUSED BY FIRE, SMOKE, DUST, WATER, WEATHER, INSECTS, VERMIN, EXPLOSION, UTILITY INTERRUPTION, EQUIPMENT MALFUNCTION, UNEXPLAINED DISAPPEARANCE, NEGLIGENCE OF LESSOR OR LESSOR'S AGENTS, THEFT BY OTHERS, OR ANY OTHER CAUSE. Tenant will self-insure or obtain insurance for all losses and damages as required by paragraph 20.

X *Tenant Initials:* _____

LESSOR

_____
Signature of Lessor's Agent

Facility name and address are shown below. Facility name is actual or assumed name of Lessor. Mailing address for all payments and notices to Lessor is facility address unless a different mailing address is shown below. Lessor's phone number and fax number (if any) are also shown below:

Danaby Rentals, Inc.
3307 W. Alberta
Edinburg, TX 78539

CALCULATION OF INITIAL PAYMENT

1. Current month's rent ..... $
2. Additional rent (thru) ... $
3. Non-refundable administration fee ..... $
4. Deposit (see para. 38 for refund procedures) ..... $
5. Other ..... $
6. Sales tax ..... $
TOTAL MOVE-IN COST DUE NOW ..... $_____
NEXT RENT PAYMENT AMOUNT IS ..... $
NEXT RENT IS DUE ON

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OFFICE COPY

Tenant's name: Juvenile Probation Space number(s): 84

Date form filled in: 3/9/10

Contract #:

SELF-SERVICE STORAGE RENTAL AGREEMENT

(Use for all self-service storage, including outdoor storage)

1. **TENANT INFORMATION.** Tenant is *[check one]:* ☐ the individual signing this Agreement, or ☒ a business. *[Please print all information below.]*

Judge Mario E. Ramirez, Jr., Juvenile Justice Center
Tenant's last name (or name of business if Tenant is a business) | First name | Middle Initial | Date of birth

PO Box 267 Edinburg, TX 78540
Tenant's mailing address for notices (P. O. Box or street address with apt. number, city, state, and ZIP code) | Employer's name

The above address will be used for all written notices to Tenant unless Tenant gives written notice of address change to Lessor.

Tenant's Soc. Sec.# (or Tax ID# if Tenant is a business) | (___) Tenant's home phone | (956 587-6200 Tenant's work phone | (___) Tenant's cell phone

List person(s) with same access and lock cutting rights as Tenant. Lessor, at Lessor's option, may tell them Tenant's access code, space number, and account status.

Israel "Buddy" Silva, Jr., Ralph Ocon and Sam Diaz

List name, address, and phone of person(s) who may be contacted in an emergency. (Do not list an individual living with you.) Lessor may contact such person(s) in event of casualty (fire, flood, etc.), break-in or other emergency, or Lessor's inability to reach Tenant. Unless Tenant states otherwise in paragraph 6, Lessor may at Lessor's option allow such person(s) or Tenant's brother, sister, spouse, parent, or child over 18 to have access to Tenant's space if such person signs an affidavit that Tenant is deceased, incarcerated, permanently missing or permanently incapacitated. Lessor may discuss Tenant's account with any of such persons at any time.

2. **TENANT INFORMATION.** Tenant ☐ is or ☒ is not *[check one]* in the military. What branch? _____. If in the military, Tenant is at the time of signing this Agreement *[check one or both if applicable]* ☐ in the reserves or National Guard or ☐ on active duty. Tenant agrees to immediately notify Lessor of changes in Tenant's mailing address, phone number, or other information in paragraph 1. A change of mailing address will not be effective unless the new address is COMPLETE and the notice is in WRITING and SIGNED and DATED by Tenant and actually RECEIVED by Lessor. Return addresses on envelopes, forwarding orders, or addresses on checks are insufficient. Phone numbers may be changed orally or in writing.

3. **TENANT'S SPACE.** Space number(s): 84 Approx. size(s) (exact dimensions may vary): 10X25

Minimum lease term: _____ months Tenant's facility access code (if any): _____ Other codes (if any): _____

4. **DOLLARS AND DATES.** Tenant's security deposit is $_____. Tenant's right to occupy the space begins: 1/1/10, _____, and continues on a month-to-month basis, subject to paragraph 9. If the rental agreement covers multiple spaces, charges under (c), (d), (g), (h), (i), (j), (m) and (o) are "per space."

(a) Rent ..... $ 145 per month
(b) Monthly rental due date ..... ___ of month
(c) Initial late charge if rent not received by ___ days after due date ..... $_____
(d) Subsequent late charge if rent not received by ___ days after due date ..... $_____
(e) Returned check charge (including bank charges, mail costs, time and overhead) ..... $_____
(f) Charge for returned mail (not providing address change) ..... $_____
(g) Charge for locking space when unlocked or improperly locked ..... $_____
(h) Charge per day if Tenant fails to lock after 7-day notice ..... $_____
(i) Charge for removing Tenant's lock when authorized by paragraphs 18, 19, 24, and 32 ..... $_____
(j) Charge for overlocking Tenant's space or chaining property when authorized by paragraphs 24(2) or 32(f) ..... $_____
(k) Charge for sending statutory notice of claim for unpaid sums (including mail costs) ..... $_____
(l) Charge for newspaper ad of sale (to cover time, inconvenience, and ad costs) ..... $_____
(m) Charge for conducting foreclosure sale at public auction for nonpayment ..... $_____
(n) Charge for having to judicially evict Tenant (to cover time and inconvenience, but does not include attorneys fees or court costs) ..... $_____
(o) Charge per hour for removing or cleaning when Tenant litters or fails to clean, remove items, or vacate—paragraphs 10, 37, and 38(c) ..... $_____

5. **PAYMENTS AND NOTICES.** Payments ☒ may or ☐ may not *[check one]* be made in cash. Payments ☒ may or ☐ may not *[check one]* be made by personal or company check. Payments ☐ may or ☒ may not *[check one]* be made by credit card. Payments may be by money order, travelers check, or certified or cashiers check. However, Lessor may change permitted mode of payment at any time, upon notice to Tenant. If cash is accepted by Lessor, it is Tenant's responsibility to obtain and keep a receipt from management for each cash payment. All payments must be delivered or mailed to Lessor's mailing address in the signature block below. Notices to Lessor must be hand delivered, mailed, or faxed. When giving notice to Lessor, Tenant has the burden of proving delivery to Lessor.

6. **SPECIAL PROVISIONS.** No other agreements exist unless stated below or in an attached addendum or supplemental rules (which prevail over this printed form)

7. **COPIES AND ATTACHMENTS.** Attached to Lessor's copy and Tenant's copy of this Agreement are *[if checked]:*

☐ Vehicle/trailer addendum (form)
☐ Boat addendum (form)
☐ Other addendum, dated _____
☐ Supplemental rules, dated _____
☐ Insurance application (Tenant option)
☐ Move-out notice (form)
☐ Form for change of Tenant address, phone
☐ Spanish copy of lease (informational only)
☐ Other _____

TENANT

X _____
Signature of Tenant or Tenant's authorized agent (and title, if any)

Printed name of individual signing

Drivers license of individual signing | State | Expiration date

Other ID if no drivers license | Vehicle license: state and number

3/9/10
Date of signature | E-mail address (if any)

3307

NOTICE TO TENANT AND RELEASE

Rent is due in advance on the due date specified in paragraph 4. Rent paid after the late charge date(s) in paragraph 4 will result in late charges. Payment in cash, money order, or personal or company check may be required or disallowed, at Lessor's option. Tenant will furnish own lock. NO REPRESENTATIONS OF SAFETY OR SECURITY HAVE BEEN MADE TO TENANT BY LESSOR OR LESSOR'S AGENTS. TENANT HEREBY RELEASES LESSOR AND LESSOR'S AGENTS FROM LIABILITY FOR LOSS OR DAMAGE TO PROPERTY STORED IN OR TRANSPORTED TO OR FROM TENANT'S SPACE — REGARDLESS WHO OWNS SUCH PROPERTY AND REGARDLESS WHETHER THE LOSS OR DAMAGE IS CAUSED BY FIRE, SMOKE, DUST, WATER, WEATHER, INSECTS, VERMIN, EXPLOSION, UTILITY INTERRUPTION, EQUIPMENT MALFUNCTION, UNEXPLAINED DISAPPEARANCE, NEGLIGENCE OF LESSOR OR LESSOR'S AGENTS, THEFT BY OTHERS, OR ANY OTHER CAUSE. Tenant will self-insure or obtain insurance for all losses and damages as required by paragraph 20.

X _____ *Tenant Initials:* _____

LESSOR

_____
Signature of Lessor's Agent

Facility name and address are shown below. Facility name is actual or assumed name of Lessor. Mailing address for all payments and notices to Lessor is facility address unless a different mailing address is shown below. Lessor's phone number and fax number (if any) are also shown below:

Danaby Rentals, Inc.
3307 W. Alberta
Edinburg, TX 78539

CALCULATION OF INITIAL PAYMENT

1. Current month's rent	$
2. Additional rent (thru)	$
3. Non-refundable administration fee	$
4. Deposit (see para. 38 for refund procedures)	$
5. Other	$
6. Sales tax	$
TOTAL MOVE-IN COST DUE NOW	$
NEXT RENT PAYMENT AMOUNT IS	$
NEXT RENT IS DUE ON	

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Tenant's name: Juvenile Probation Space number(s): 82

Date form filled in: 3/9/10

Contract #:

SELF-SERVICE STORAGE RENTAL AGREEMENT

(Use for all self-service storage, including outdoor storage)

1. **TENANT INFORMATION.** Tenant is *[check one]*: ☐ the individual signing this Agreement, or ☒ a business. *[Please print all information below.]*

Judge Mario E. Ramirez, Jr., Juvenile Justice Center
Tenant's last name (or name of business if Tenant is a business) | First name | Middle Initial | Date of birth

PO Box 267 Edinburg, TX 78540
Tenant's mailing address for notices (P. O. Box or street address with apt. number, city, state, and ZIP code) | Employer's name
The above address will be used for all written notices to Tenant unless Tenant gives written notice of address change to Lessor.

Tenant's Soc. Sec.# (or Tax ID# if Tenant is a business) | Tenant's home phone | (956 587-6200 Tenant's work phone | Tenant's cell phone

List person(s) with same access and lock cutting rights as Tenant. Lessor, at Lessor's option, may tell them Tenant's access code, space number, and account status.

Israel "Buddy" Silva, Jr., Ralph Ocon and Sam Diaz

List name, address, and phone of person(s) who may be contacted in an emergency. (Do not list an individual living with you.) Lessor may contact such person(s) in event of casualty (fire, flood, etc.), break-in or other emergency, or Lessor's inability to reach Tenant. Unless Tenant states otherwise in paragraph 6, Lessor may at Lessor's option allow such person(s) or Tenant's brother, sister, spouse, parent, or child over 18 to have access to Tenant's space if such person signs an affidavit that Tenant is deceased, incarcerated, permanently missing or permanently incapacitated. Lessor may discuss Tenant's account with any of such persons at any time.

2. **TENANT INFORMATION.** Tenant ☐ is or ☒ is not *[check one]* in the military. What branch? _____. If in the military, Tenant is at the time of signing this Agreement *[check one or both if applicable]* ☐ in the reserves or National Guard or ☐ on active duty. Tenant agrees to immediately notify Lessor of changes in Tenant's mailing address, phone number, or other information in paragraph 1. A change of mailing address will not be effective unless the new address is COMPLETE and the notice is in WRITING and SIGNED and DATED by Tenant and actually RECEIVED by Lessor. Return addresses on envelopes, forwarding orders, or addresses on checks are insufficient. Phone numbers may be changed orally or in writing.

3. **TENANT'S SPACE.** Space number(s): 82 Approx size(s) (exact dimensions may vary): 10X25

Minimum lease term: _____ months Tenant's facility access code (if any): _____ Other codes (if any): _____

4. **DOLLARS AND DATES.** Tenant's security deposit is $_____. Tenant's right to occupy the space begins: 1/1/10, and continues on a month-to-month basis, subject to paragraph 9. If the rental agreement covers multiple spaces, charges under (c), (d), (g), (h), (i), (j), (m) and (o) are "per space."

(a) Rent $145 per month
(b) Monthly rental due date _____ of month
(c) Initial late charge if rent not received by _____ days after due date $_____
(d) Subsequent late charge if rent not received by _____ days after due date $_____
(e) Returned check charge (including bank charges, mail costs, time and overhead) $_____
(f) Charge for returned mail (not providing address change) $_____
(g) Charge for locking space when unlocked or improperly locked $_____
(h) Charge per day if Tenant fails to lock after 7-day notice $_____
(i) Charge for removing Tenant's lock when authorized by paragraphs 18, 19, 24, and 32 $_____
(j) Charge for overlocking Tenant's space or claiming property when authorized by paragraphs 24(2) or 32(f) $_____
(k) Charge for sending statutory notice of claim for unpaid sums (including mail costs) $_____
(l) Charge for newspaper ad of sale (to cover time, inconvenience, and ad costs) $_____
(m) Charge for conducting foreclosure sale at public auction for nonpayment $_____
(n) Charge for having to judicially evict Tenant (to cover time and inconvenience, but does not include attorneys fees or court costs) $_____
(o) Charge per hour for removing or cleaning when Tenant litters or fails to clean, remove items, or vacate—paragraphs 10, 37, and 38(c) $_____

5. **PAYMENTS AND NOTICES.** Payments ☒ may or ☐ may not *[check one]* be made in cash. Payments ☒ may or ☐ may not *[check one]* be made by personal or company check. Payments ☐ may or ☒ may not *[check one]* be made by credit card. Payments may be by money order, traveler's check, or certified or cashier's check. However, Lessor may change permitted mode of payment at any time, upon notice to Tenant. If cash is accepted by Lessor, it is Tenant's responsibility to obtain and keep a receipt from management for each cash payment. All payments must be delivered or mailed to Lessor's mailing address in the signature block below. Notices to Lessor must be hand delivered, mailed, or faxed. When giving notice to Lessor, Tenant has the burden of proving delivery to Lessor.

6. **SPECIAL PROVISIONS.** No other agreements exist unless stated below or in an attached addendum or supplemental rules (which prevail over this printed form)

7. **COPIES AND ATTACHMENTS.** Attached to Lessor's copy and Tenant's copy of this Agreement are *[if checked]*:

☐ Vehicle/trailer addendum (form)
☐ Boat addendum (form)
☐ Other addendum, dated _____
☐ Supplemental rules, dated _____
☐ Insurance application (Tenant option)
☐ Move-out notice (form)
☐ Form for change of Tenant address, phone
☐ Spanish copy of lease (informational only)
☐ Other _____

TENANT

X _____
Signature of Tenant or Tenant's authorized agent (and title, if any)

Printed name of individual signing

Drivers license of individual signing | State | Expiration date

Other ID if no drivers license | Vehicle license: state and number

3/9/10
Date of signature | E-mail address (if any)

LESSOR

_____
Signature of Lessor's Agent

Facility name and address are shown below. Facility name is actual or assumed name of Lessor. Mailing address for all payments and notices to Lessor is facility address unless a different mailing address is shown below. Lessor's phone number and fax number (if any) are also shown below:

Danaby Rentals, Inc.
3307 W. Alberta
Edinburg, TX 78539

3307

NOTICE TO TENANT AND RELEASE

Rent is due in advance on the due date specified in paragraph 4. Rent paid after the late charge date(s) in paragraph 4 will result in late charges. Payment in cash, money order, or personal or company check may be required or disallowed, at Lessor's option. Tenant will furnish own lock. NO REPRESENTATIONS OF SAFETY OR SECURITY HAVE BEEN MADE TO TENANT BY LESSOR OR LESSOR'S AGENTS. TENANT HEREBY RELEASES LESSOR AND LESSOR'S AGENTS FROM LIABILITY FOR LOSS OR DAMAGE TO PROPERTY STORED IN OR TRANSPORTED TO OR FROM TENANT'S SPACE — REGARDLESS WHO OWNS SUCH PROPERTY AND REGARDLESS WHETHER THE LOSS OR DAMAGE IS CAUSED BY FIRE, SMOKE, DUST, WATER, WEATHER, INSECTS, VERMIN, EXPLOSION, UTILITY INTERRUPTION, EQUIPMENT MALFUNCTION, UNEXPLAINED DISAPPEARANCE, NEGLIGENCE OF LESSOR OR LESSOR'S AGENTS, THEFT BY OTHERS, OR ANY OTHER CAUSE. Tenant will self-insure or obtain insurance for all losses and damages as required by paragraph 20.

X _____ *Tenant Initials:* _____

CALCULATION OF INITIAL PAYMENT

1. Current month's rent	$
2. Additional rent (thru)	$
3. Non-refundable administration fee	$
4. Deposit (see para. 38 for refund procedures)	$
5. Other	$
6. Sales tax	$
TOTAL MOVE-IN COST DUE NOW	$
NEXT RENT PAYMENT AMOUNT IS	$
NEXT RENT IS DUE ON	

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Tenant's name: Juvenile Probation Space number(s): 85.

Date form filled in: 3/9/10

Contract #: _____

SELF-SERVICE STORAGE RENTAL AGREEMENT

(Use for all self-service storage, including outdoor storage)

1. **TENANT INFORMATION.** Tenant is *[check one]*: ☐ the individual signing this Agreement, or ☒ a business. *[Please print all information below.]*

Judge Mario E. Ramirez, Jr., Juvenile Justice Center _____ _____
Tenant's last name (or name of business if Tenant is a business) First name Middle initial Date of birth

PO Box 267 Edinburg, TX 78540 _____
Tenant's mailing address for notices (P. O. Box or street address with apt number, city, state, and ZIP code) Employer's name
The above address will be used for all written notices to Tenant unless Tenant gives written notice of address change to Lessor.

_____ (___) _____ (956) 587-6200 (___) _____
Tenant's Soc. Sec.# (or Tax ID# if Tenant is a business) Tenant's home phone Tenant's work phone Tenant's cell phone

List person(s) with same access and lock cutting rights as Tenant. Lessor, at Lessor's option, may tell them Tenant's access code, space number, and account status.

Israel "Buddy" Silva, Jr., Ralph Ocon and Sam Diaz

List name, address, and phone of person(s) who may be contacted in an emergency. (Do not list an individual living with you.) Lessor may contact such person(s) in event of casualty (fire, flood, etc.), break-in or other emergency, or Lessor's inability to reach Tenant. Unless Tenant states otherwise in paragraph 6, Lessor may at Lessor's option allow such person(s) or Tenant's brother, sister, spouse, parent, or child over 18 to have access to Tenant's space if such person signs an affidavit that Tenant is deceased, incarcerated, permanently missing or permanently incapacitated. Lessor may discuss Tenant's account with any of such persons at any time.

2. **TENANT INFORMATION.** Tenant ☐ is or ☒ is not *[check one]* in the military. What branch? _____. If in the military, Tenant is at the time of signing this Agreement *[check one or both if applicable]* ☐ in the reserves or National Guard or ☐ on active duty. Tenant agrees to immediately notify Lessor of changes in Tenant's mailing address, phone number, or other information in paragraph 1. A change of mailing address will not be effective unless the new address is COMPLETE and the notice is in WRITING and SIGNED and DATED by Tenant and actually RECEIVED by Lessor. Return addresses on envelopes, forwarding orders, or addresses on checks are insufficient. Phone numbers may be changed orally or in writing.

3. **TENANT'S SPACE.** Space number(s): 85 Approx size(s) (exact dimensions may vary): 10X25

Minimum lease term: _____ months Tenant's facility access code (if any): _____ Other codes (if any): _____

4. **DOLLARS AND DATES.** Tenant's security deposit is $_____. Tenant's right to occupy the space begins: 1/1/10, and continues on a month-to-month basis, subject to paragraph 9. If the rental agreement covers multiple spaces, charges under (c), (d), (g), (h), (i), (j), (m) and (o) are "per space."

(a) Rent $145 per month
(b) Monthly rental due date ____ of month
(c) Initial late charge if rent not received by ____ days after due date $_____
(d) Subsequent late charge if rent not received by ____ days after due date $_____
(e) Returned check charge (including bank charges, mail costs, time and overhead) $_____
(f) Charge for returned mail (not providing address change) $_____
(g) Charge for locking space when unlocked or improperly locked $_____
(h) Charge per day if Tenant fails to lock after 7-day notice $_____
(i) Charge for removing Tenant's lock when authorized by paragraphs 18, 19, 24, and 32 $_____
(j) Charge for overlocking Tenant's space or claiming property when authorized by paragraphs 24(2) or 32(f) $_____
(k) Charge for sending statutory notice of claim for unpaid sums (including mail costs) $_____
(l) Charge for newspaper ad of sale (to cover time, inconvenience, and ad costs) $_____
(m) Charge for conducting foreclosure sale at public auction for nonpayment $_____
(n) Charge for having to judicially evict Tenant (to cover time and inconvenience, but does not include attorneys fees or court costs) $_____
(o) Charge per hour for removing or cleaning when Tenant litters or fails to clean, remove items, or vacate—paragraphs 10, 37, and 38(c) $_____

5. **PAYMENTS AND NOTICES.** Payments ☒ may or ☐ may not *[check one]* be made in cash. Payments ☒ may or ☐ may not *[check one]* be made by personal or company check. Payments ☐ may or ☒ may not *[check one]* be made by credit card. Payments may be by money order, travelers check, or certified or cashiers check. However, Lessor may change permitted mode of payment at any time, upon notice to Tenant. If cash is accepted by Lessor, it is Tenant's responsibility to obtain and keep a receipt from management for each cash payment. All payments must be delivered or mailed to Lessor's mailing address in the signature block below. Notices to Lessor must be hand delivered, mailed, or faxed. When giving notice to Lessor, Tenant has the burden of proving delivery to Lessor.

6. **SPECIAL PROVISIONS.** No other agreements exist unless stated below or in an attached addendum or supplemental rules (which prevail over this printed form).

_____

_____

7. **COPIES AND ATTACHMENTS.** Attached to Lessor's copy and Tenant's copy of this Agreement are *[if checked]*:

☐ Vehicle/trailer addendum (form)
☐ Boat addendum (form)
☐ Other addendum, dated _____
☐ Supplemental rules, dated _____
☐ Insurance application (Tenant option)
☐ Move-out notice (form)
☐ Form for change of Tenant address, phone
☐ Spanish copy of lease (informational only)
☐ Other _____

TENANT

X _____
Signature of Tenant or Tenant's authorized agent (and title, if any)

_____
Printed name of individual signing

_____ _____ _____
Drivers license of individual signing State Expiration date

_____ _____
Other ID if no drivers license Vehicle license: state and number

3/9/10 _____
Date of signature E-mail address (if any)

NOTICE TO TENANT AND RELEASE

Rent is due in advance on the due date specified in paragraph 4. Rent paid after the late charge date(s) in paragraph 4 will result in late charges. Payment in cash, money order, or personal or company check may be required or disallowed, at Lessor's option. Tenant will furnish own lock. NO REPRESENTATIONS OF SAFETY OR SECURITY HAVE BEEN MADE TO TENANT BY LESSOR OR LESSOR'S AGENTS. TENANT HEREBY RELEASES LESSOR AND LESSOR'S AGENTS FROM LIABILITY FOR LOSS OR DAMAGE TO PROPERTY STORED IN OR TRANSPORTED TO OR FROM TENANT'S SPACE — REGARDLESS WHO OWNS SUCH PROPERTY AND REGARDLESS WHETHER THE LOSS OR DAMAGE IS CAUSED BY FIRE, SMOKE, DUST, WATER, WEATHER, INSECTS, VERMIN, EXPLOSION, UTILITY INTERRUPTION, EQUIPMENT MALFUNCTION, UNEXPLAINED DISAPPEARANCE, NEGLIGENCE OF LESSOR OR LESSOR'S AGENTS, THEFT BY OTHERS, OR ANY OTHER CAUSE. Tenant will self-insure or obtain insurance for all losses and damages as required by paragraph 20.

X *Tenant Initials:* _____ _____

LESSOR

_____
Signature of Lessor's Agent

Facility name and address are shown below. Facility name is actual or assumed name of Lessor. Mailing address for all payments and notices to Lessor is facility address unless a different mailing address is shown below. Lessor's phone number and fax number (if any) are also shown below:

Danaby Rentals, Inc.
3307 W. Alberta
Edinburg, TX 78539

CALCULATION OF INITIAL PAYMENT

1. Current month's rent	$
2. Additional rent (thru)	$
3. Non-refundable administration fee	$
4. Deposit (see para. 38 for refund procedures)	$
5. Other	$
6. Sales tax	$
TOTAL MOVE-IN COST DUE NOW	$
NEXT RENT PAYMENT AMOUNT IS	$
NEXT RENT IS DUE ON	

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Tenant's name: Hidalgo County District Clerk Space number(s): 81

Date form filled in: _____

Contract #: _____

SELF-SERVICE STORAGE RENTAL AGREEMENT

(Use for all self-service storage, including outdoor storage)

1. **TENANT INFORMATION.** Tenant is *[check one]:* ☐ the individual signing this Agreement, or ☑ a business. *[Please print all information below.]*

Hidalgo County District Clerk | | | |
Tenant's last name (or name of business if Tenant is a business) | First name | Middle Initial | Date of birth

P.O. Box 87 Edinburg, TX 78540 | |
Tenant's mailing address for notices (P. O. Box or street address with apt number, city, state, and ZIP code) | Employer's name

The above address will be used for all written notices to Tenant unless Tenant gives written notice of address change to Lessor.

Tax Id # 74-6000717 | (956) 318-2200 | (956) 318-2200 | (956) 605-1010
Tenant's Soc. Sec.# (or Tax ID# if Tenant is a business) | Tenant's home phone | Tenant's work phone | Tenant's cell phone

Stephanie Palacios, Laura Hinojosa, Nilda VanHook, Ricardo Contreras, Victor Sanchez, Adriana Garcia
List person(s) with same access and lock cutting rights as Tenant. Lessor, at Lessor's option, may tell them Tenant's access code, space number, and account status.

Laura Hinojosa, 1900 Highland McAllen, TX 78501 (956) 605-1010 Rene Rangel
List name, address, and phone of person(s) who may be contacted in an emergency. (Do not list an individual living with you.) Lessor may contact such person(s) in event of casualty (fire, flood, etc.), break-in or other emergency, or Lessor's inability to reach Tenant. Unless Tenant states otherwise in paragraph 6, Lessor may at Lessor's option allow such person(s) or Tenant's brother, sister, spouse, parent, or child over 18 to have access to Tenant's space if such person signs an affidavit that Tenant is deceased, incarcerated, permanently missing or permanently incapacitated. Lessor may discuss Tenant's account with any of such persons at any time.

2. **TENANT INFORMATION.** Tenant ☐ is or ☐ is not *[check one]* in the military. What branch? _____. If in the military, Tenant is at the time of signing this Agreement *[check one or both if applicable]* ☐ in the reserves or National Guard or ☐ on active duty. Tenant agrees to immediately notify Lessor of changes in Tenant's mailing address, phone number, or other information in paragraph 1. A change of mailing address will not be effective unless the new address is COMPLETE and the notice is in WRITING and SIGNED and DATED by Tenant and actually RECEIVED by Lessor. Return addresses on envelopes, forwarding orders, or addresses on checks are insufficient. Phone numbers may be changed orally or in writing.

3. **TENANT'S SPACE.** Space number(s): #81 Approx size(s) (exact dimensions may vary): 10x25 CC

Minimum lease term: Month to months Tenant's facility access code (if any): or pay for whole year in advance Other codes (if any): _____

4. **DOLLARS AND DATES.** Tenant's security deposit is $ clean-up 10.00. Tenant's right to occupy the space begins: 1-14-08 2008, _____, and continues on a month-to-month basis, subject to paragraph 9. If the rental agreement covers multiple spaces, charges under (c), (d), (g), (h), (i), (j), (m) and (o) are "per space."

(a) Rent ..... $ 145.00 per month
(b) Monthly rental due date ..... 1st of month
(c) Initial late charge if rent not received by 5 days after due date ..... $ 25.00
(d) Subsequent late charge if rent not received by ____ days after due date ..... $ 0
(e) Returned check charge (including (bank charges, mail costs, time and overhead) ..... $ 35.00
(f) Charge for returned mail (not providing address change) ..... $ _____
(g) Charge for locking space when unlocked or improperly locked ..... $ _____
(h) Charge per day if Tenant fails to lock after 7-day notice ..... $ _____
(i) Charge for removing Tenant's lock when authorized by paragraphs 18, 19, 24, and 32 ..... $ _____
(j) Charge for overlocking Tenant's space or chaining property when authorized by paragraphs 24(2) or 32(f) ..... $ _____
(k) Charge for sending statutory notice of claim for unpaid sums (including mail costs) ..... $ _____
(l) Charge for newspaper ad of sale (to cover time, inconvenience, and ad costs) ..... $ _____
(m) Charge for conducting foreclosure sale at public auction for nonpayment ..... $ _____
(n) Charge for having to judicially evict Tenant (to cover time and inconvenience, but does not include attorneys fees or court costs) ..... $ _____
(o) Charge per hour for removing or cleaning when Tenant litters or fails to clean, remove items, or vacate—paragraphs 10, 37, and 38(c) ..... $ _____

5. **PAYMENTS AND NOTICES.** Payments ☐ may or ☐ may not *[check one]* be made in cash. Payments ☐ may or ☐ may not *[check one]* be made by personal or company check. Payments ☐ may or ☐ may not *[check one]* be made by credit card. Payments may be by money order, travelers check, or certified or cashiers check. However, Lessor may change permitted mode of payment at any time, upon notice to Tenant. If cash is accepted by Lessor, it is Tenant's responsibility to obtain and keep a receipt from management for each cash payment. All payments must be delivered or mailed to Lessor's mailing address in the signature block below. Notices to Lessor must be hand delivered, mailed, or faxed. When giving notice to Lessor, Tenant has the burden of proving delivery to Lessor.

6. **SPECIAL PROVISIONS.** No other agreements exist unless stated below or in an attached addendum or supplemental rules (which prevail over this printed form).

N/A

7. **COPIES AND ATTACHMENTS.** Attached to Lessor's copy and Tenant's copy of this Agreement are *[if checked]*:

☐ Vehicle/trailer addendum (form)
☐ Boat addendum (form)
☐ Other addendum, dated _____
☐ Supplemental rules, dated _____
☐ Insurance application (Tenant option)
☐ Move-out notice (form)
☐ Form for change of Tenant address, phone
☐ Spanish copy of lease (informational only)
☐ Other _____

TENANT

X _____ _____
Signature of Tenant or Tenant's authorized agent (and title, if any)

_____
Printed name of individual signing

_____ _____ _____
Drivers license of individual signing | State | Expiration date

_____ _____
Other ID if no drivers license | Vehicle license: state and number

_____ _____
Date | E-mail address (if any)

LESSOR

_____
Signature of Lessor's Agent

Facility name and address are shown below. Facility name is actual or assumed name of Lessor. Mailing address for all payments and notices to Lessor is facility address unless a different mailing address is shown below. Lessor's phone number and fax number (if any) are also shown below:

NOTICE TO TENANT AND RELEASE

Rent is due in advance on the due date specified in paragraph 4. Rent paid after the late charge date(s) in paragraph 4 will result in late charges. Payment in cash, money order, or personal or company check may be required or disallowed, at Lessor's option. Tenant will furnish own lock. NO REPRESENTATIONS OF SAFETY OR SECURITY HAVE BEEN MADE TO TENANT BY LESSOR OR LESSOR'S AGENTS. TENANT HEREBY RELEASES LESSOR AND LESSOR'S AGENTS FROM LIABILITY FOR LOSS OR DAMAGE TO PROPERTY STORED IN OR TRANSPORTED TO OR FROM TENANT'S SPACE — REGARDLESS WHO OWNS SUCH PROPERTY AND REGARDLESS WHETHER THE LOSS OR DAMAGE IS CAUSED BY FIRE, SMOKE, DUST, WATER, WEATHER, INSECTS, VERMIN, EXPLOSION, UTILITY INTERRUPTION, EQUIPMENT MALFUNCTION, UNEXPLAINED DISAPPEARANCE, NEGLIGENCE OF LESSOR OR LESSOR'S AGENTS, THEFT BY OTHERS, OR ANY OTHER CAUSE. Tenant will self-insure or obtain insurance for all losses and damages as required by paragraph 20.

X *Tenant Initials:* _____

CALCULATION OF INITIAL PAYMENT

1. Current month's rent Jan. 2010	$ 145.00
2. Additional rent (thru ,)	$
3. Non-refundable administration fee	$ —
4. Deposit (see para. 38 for refund procedures)	$ 10.00
5. Other	$ 0
6. Sales tax	$ 0
TOTAL MOVE-IN COST DUE NOW	$ 0
NEXT RENT PAYMENT AMOUNT IS	$ 0
NEXT RENT IS DUE ON Jan. 2011	

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634088

Tenant's name: _____ Space number(s): 76

Date form filled in: _____

Contract #: _____

SELF-SERVICE STORAGE RENTAL AGREEMENT

(Use for all self-service storage, including outdoor storage)

1. **TENANT INFORMATION.** Tenant is *[check one]:* ☐ the individual signing this Agreement, or ☐ a business. *[Please print all information below.]*

Hidalgo County Information Technology _____

Tenant's last name (or name of business if Tenant is a business) First name Middle Initial Date of birth

P.O. Box 208, Edinburg TX 78540 _____

Tenant's mailing address for notices (P. O. Box or street address with apt number, city, state, and ZIP code) Employer's name

The above address will be used for all written notices to Tenant unless Tenant gives written notice of address change to Lessor.

_____ (___) _____ 956.292-7010 (___) _____

Tenant's Soc. Sec.# (or Tax ID# if Tenant is a business) Tenant's home phone Tenant's work phone Tenant's cell phone

Renan Ramirez _____

List person(s) with same access and lock cutting rights as Tenant. Lessor, at Lessor's option, may tell them Tenant's access code, space number, and account status.

Renan Ramirez 956-392-7010 _____

List name, address, and phone of person(s) who may be contacted in an emergency. (Do not list an individual living with you.) Lessor may contact such person(s) in event of casualty (fire, flood, etc.), break-in or other emergency, or Lessor's inability to reach Tenant. Unless Tenant states otherwise in paragraph 6, Lessor may at Lessor's option allow such person(s) or Tenant's brother, sister, spouse, parent, or child over 18 to have access to Tenant's space if such person signs an affidavit that Tenant is deceased, incarcerated, permanently missing or permanently incapacitated. Lessor may discuss Tenant's account with any of such persons at any time.

2. **TENANT INFORMATION.** Tenant ☐ is or ☐ is not *[check one]* in the military. What branch? _____. If in the military, Tenant is at the time of signing this Agreement *[check one or both if applicable]* ☐ in the reserves or National Guard or ☐ on active duty. Tenant agrees to immediately notify Lessor of changes in Tenant's mailing address, phone number, or other information in paragraph 1. A change of mailing address will not be effective unless the new address is COMPLETE and the notice is in WRITING and SIGNED and DATED by Tenant and actually RECEIVED by Lessor. Return addresses on envelopes, forwarding orders, or addresses on checks are insufficient. Phone numbers may be changed orally or in writing.

3. **TENANT'S SPACE.** Space number(s): 0110 Approx size(s) (exact dimensions may vary): 10 x 25 cc

Minimum lease term: _____ months Tenant's facility access code (if any): _____ Other codes (if any): _____

4. **DOLLARS AND DATES.** Tenant's security deposit is $_____. Tenant's right to occupy the space begins: _____, and continues on a month-to-month basis, subject to paragraph 9. If the rental agreement covers multiple spaces, charges under (c), (d), (g), (h), (i), (j), (m) and (o) are "per space."

(a) Rent ..... $ 145.00 per month

(b) Monthly rental due date ..... of month

(c) Initial late charge if rent not received by ____ days after due date ..... $_____

(d) Subsequent late charge if rent not received by ____ days after due date ..... $_____

(e) Returned check charge (including bank charges, mail costs, time and overhead) ..... $_____

(f) Charge for returned mail (not providing address change) ..... $_____

(g) Charge for locking space when unlocked or improperly locked ..... $_____

(h) Charge per day if Tenant fails to lock after 7-day notice ..... $_____

(i) Charge for removing Tenant's lock when authorized by paragraphs 18, 19, 24, and 32 ..... $_____

(j) Charge for overlocking Tenant's space or chaining property when authorized by paragraphs 24(2) or 32(f) ..... $_____

(k) Charge for sending statutory notice of claim for unpaid sums (including mail costs) ..... $_____

(l) Charge for newspaper ad of sale (to cover time, inconvenience, and ad costs) ..... $_____

(m) Charge for conducting foreclosure sale at public auction for nonpayment ..... $_____

(n) Charge for having to judicially evict Tenant (to cover time and inconvenience, but does not include attorneys fees or court costs) ..... $_____

(o) Charge per hour for removing or cleaning when Tenant litters or fails to clean, remove items, or vacate—paragraphs 10, 37, and 38(c) ..... $_____

5. **PAYMENTS AND NOTICES.** Payments ☐ may or ☐ may not *[check one]* be made in cash. Payments ☐ may or ☐ may not *[check one]* be made by personal or company check. Payments ☐ may or ☐ may not *[check one]* be made by credit card. Payments may be by money order, travelers check, or certified or cashiers check. However, Lessor may change permitted mode of payment at any time, upon notice to Tenant. If cash is accepted by Lessor, it is Tenant's responsibility to obtain and keep a receipt from management for each cash payment. All payments must be delivered or mailed to Lessor's mailing address in the signature block below. Notices to Lessor must be hand delivered, mailed, or faxed. When giving notice to Lessor, Tenant has the burden of proving delivery to Lessor.

6. **SPECIAL PROVISIONS.** No other agreements exist unless stated below or in an attached addendum or supplemental rules (which prevail over this printed form)

_____

_____

7. **COPIES AND ATTACHMENTS.** Attached to Lessor's copy and Tenant's copy of this Agreement are *[if checked]*:

☐ Vehicle/trailer addendum (form)
☐ Boat addendum (form)
☐ Other addendum, dated _____
☐ Supplemental rules, dated _____
☐ Insurance application (Tenant option)
☐ Move-out notice (form)
☐ Form for change of Tenant address, phone
☐ Spanish copy of lease (informational only)
☐ Other _____

TENANT

X _____

Signature of Tenant or Tenant's authorized agent (and title, if any)

_____

Printed name of individual signing

_____

Drivers license of individual signing State Expiration date

_____ _____

Other ID if no drivers license Vehicle license: state and number

_____ _____

Date of signature E-mail address (if any)

LESSOR

_____

Signature of Lessor's Agent

Facility name and address are shown below. Facility name is actual or assumed name of Lessor. Mailing address for all payments and notices to Lessor is facility address unless a different mailing address is shown below. Lessor's phone number and fax number (if any) are also shown below:

NOTICE TO TENANT AND RELEASE

Rent is due in advance on the due date specified in paragraph 4. Rent paid after the late charge date(s) in paragraph 4 will result in late charges. Payment in cash, money order, or personal or company check may be required or disallowed, at Lessor's option. Tenant will furnish own lock. NO REPRESENTATIONS OF SAFETY OR SECURITY HAVE BEEN MADE TO TENANT BY LESSOR OR LESSOR'S AGENTS. TENANT HEREBY RELEASES LESSOR AND LESSOR'S AGENTS FROM LIABILITY FOR LOSS OR DAMAGE TO PROPERTY STORED IN OR TRANSPORTED TO OR FROM TENANT'S SPACE — REGARDLESS WHO OWNS SUCH PROPERTY AND REGARDLESS WHETHER THE LOSS OR DAMAGE IS CAUSED BY FIRE, SMOKE, DUST, WATER, WEATHER, INSECTS, VERMIN, EXPLOSION, UTILITY INTERRUPTION, EQUIPMENT MALFUNCTION, UNEXPLAINED DISAPPEARANCE, NEGLIGENCE OF LESSOR OR LESSOR'S AGENTS, THEFT BY OTHERS, OR ANY OTHER CAUSE. Tenant will self-insure or obtain insurance for all losses and damages as required by paragraph 20.

X ***Tenant Initials:*** _____

CALCULATION OF INITIAL PAYMENT

1. Current month's rent 1/2010	$
2. Additional rent (thru)	$
3. Non-refundable administration fee	$
4. Deposit (see para. 38 for refund procedures)	$
5. Other	$
6. Sales tax	$
TOTAL MOVE-IN COST DUE NOW	$
NEXT RENT PAYMENT AMOUNT IS 1/2011	$
NEXT RENT IS DUE ON	

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AI-20802 **15.B.**

Hidalgo County-Invoice # 7341-QHA-C-08-380-11-04

CC CONSENT

Date:	04/20/2010
Submitted By:	Letty Saenz, PURCHASING DEPT.
Submitted For:	Marty Salazar
Department:	PURCHASING DEPT.
Agenda Category:	Purchasing Department

Information

CAPTION

Requesting approval of payment for Inv.#7341(Pmt#2) in the amount of $27,200.00 submitted by Quintanilla, Headley & Associates, Inc. in connection with contract #C-08-380-11-04(PO #617432)- for the "Primary Care and Substance Abuse Facility Subdivision" with authority for County Auditor to review and complete processing procedures and for County Treasurer to issue payment.

BACKGROUND

Invoice#7341-QHA-C-08-380-11-04

Fiscal Impact

FISCAL YEAR: 2010	ACCT. #: 0-1100-415-00-115-002-0-841
FUNDS AVAILABLE Y/N?: Y	MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Amount available in PO#617432 in the amount of $32,400.00 as of 4/16/10 for Quintanilla, Headley and Associates, Inc.

Attachments

Link: Inv# 7341-QHA-C-08-380-11-04

Link: email-budget dept

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Letty Saenz	04/15/2010 11:34 AM	APRV
2	Budget & Management	Erika Zamora	04/15/2010 11:39 AM	APRV
3	Erika Zamora	Erika Zamora	04/16/2010 04:46 PM	APRV
4	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Letty Saenz

Started On: 04/14/2010 04:56 PM

Final Approval Date: 04/16/2010

Quintanilla, Headley & Associates, Inc.
124 E. Stubbs St.
Edinburg, TX 78539

DATE	INVOICE #
4/14/2010	7341

BILL TO

Hidalgo County
Attn: Letty Saenz
2812 S. Business Hwy 281
Edinburg, Texas 78539

DESCRIPTION	AMOUNT
PROJECT: HIDALGO COUNTY PRIMARY CARE & SUBSTANCE ABUSE FACILITY SUBDIVISION PAYMENT REQUEST No.2 CONTRACT # C-08-380-11-04 PURCHASE ORDER # 617432 CONTRACT AMOUNT $52,200.00 1. DESIGN OF WATER DISTRIBUTION SYSTEM, SANITARY SEWER COLLECTION SYSTEM , PAVING AND DRAINAGE (100% COMPLETE) $22,000.00 2. TECHNICAL SPECIFICATION (100% COMPLETE) $5,000.00 AMOUNT DUE: $27,200.00	27,200.00

Thank you for your business!

Total $27,200.00

Leticia Saenz

From: Rey Salazar [rey.salazar@co.hidalgo.tx.us]
Sent: Wednesday, April 14, 2010 3:37 PM
To: Leticia Saenz
Cc: sergio.cruz@co.hidalgo.tx.us
Subject: Re: Inv#7341-QHA-C-08-380-11-04-Pct 4

Hello Letty,

Please proceed and place this item on the agenda. We have previously identified the funding source on the PO listed. (617432).

Also, I sent you an email with respect to the States prebid meeting scheduled for April 26/27. Please note.

Thanks
RS

-----Original Message-----
From: "Leticia Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent 4/14/2010 3:16:31 PM
To: "'rey salazar'" <rey.salazar@co.hidalgo.tx.us>, "'Sergio Cruz'" <sergio.cruz@co.hidalgo.tx.us>
Cc: "'Moises Salazar'" <moises.salazar@co.hidalgo.tx.us>, ramon.vela@co.hidalgo.tx.us
Subject: Inv#7341-QHA-C-08-380-11-04-Pct 4

Hi, Rey-

Per our conversation, attached, is Invoice #7341 submitted by QHA this afternoon in connection to Contract #C-08-380-11-04-"Subdividing Land for the Primary Care and Substance Abuse Facility" within Precinct #4. Is this Invoice ok to place on the next CC agenda for approval of payment? Also, you mentioned that the funding source might be a little short. Will you be placing a line item transfer?

Please advise as to when it ok to place thru CC.

Thanks.

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2802 South Business Hwy. 281
Edinburg, Texas 78539
(956) 292-7000 x-4801 fax (956) 318-2629

AI-20796 **15.C.**

Request for approval of payment for invoice no. 11323347 from L&G Engineers

CC CONSENT

Date:	04/20/2010
Submitted By:	Rocio Villarreal, PURCHASING DEPT.
Submitted For:	Rocio Villarreal
Department:	PURCHASING DEPT.
Agenda Category:	Purchasing Department

Information

CAPTION

Approval of Invoice #11323347 in the amount of $78,424.45 from L & G Consulting Engineers Inc., contracted engineer for "La Homa Road Project"-C-08-031-02-12.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010	ACCT. #: 0-1339-431-00-123-045-0-711
FUNDS AVAILABLE Y/N?: Y	MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available funds in P.O. #636001 as of 4/16/10 is $273,820.10.

Attachments

Link: Invoice

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	04/15/2010 11:12 AM	APRV
2	Budget & Management	Erika Zamora	04/15/2010 11:27 AM	APRV
3	Perla Lopez	Perla Lopez	04/16/2010 01:41 PM	APRV
4	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Rocio Villarreal — Started On: 04/14/2010 04:23 PM

Final Approval Date: 04/16/2010

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11323347
INVOICE DATE: 03/31/10

SIGN
REQ# 470550
PO# 636001

BILL TO: 08
Hidalgo County Pct. #3
P.O. Box 607
Mission, TX 78572

JOB: 080302
La Homa Rd - ROW
WA#2

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of March 2010.						
13003-Prel ROW Deter	25,000.00	17,500.00	6,250.00	23,750.00	95.0	1,250.00
13030-ROW Map/Sub	195,000.00	136,500.00	48,750.00	185,250.00	95.0	9,750.00
16307-Utilities	214,244.56	21,424.46	21,424.45	42,848.91	20.0	171,395.65
16400-Contract Mgmt	20,000.00	5,000.00	2,000.00	7,000.00	35.0	13,000.00
TOTALS:	454,244.56	180,424.46	78,424.45	258,848.91	57.0	195,395.65

PROJECT MANAGER'S SIGNATURE

ORIGINAL CONTRACT SUM	$	454,244.56
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	454,244.56
TOTAL COMPLETED TO DATE	$	258,848.91
LESS PREVIOUS INVOICES	$	180,424.46
CURRENT PAYMENT DUE	$	78,424.45

INVOICE RECEIVED BY
MBV ON 4/9/10
GOODS/SERVICES RECEIVED BY
Efrain Flores ON 3/31/10

0-1339-431-00-123-045.0-711

MD

AI-20795 **15.D.**

Request for Payment from Leonel Garza, Invoice No. 1392

CC CONSENT

Date:	04/20/2010
Submitted By:	Rocio Villarreal, PURCHASING DEPT.
Submitted For:	Rocio Villarreal
Department:	PURCHASING DEPT.
Agenda Category:	Purchasing Department

Information

CAPTION

Approval of Request for Payment for invoice no. 1392 in the amount of $24,000.00 for "4 Mile Line Rd" as submitted for consideration by contracted project appraiser, Leonel Garza Jr. & Associates, LLC. C-09-343-10-06.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1336-431-00-123-080-0-711

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available funds in P.O. #636785 as of 4/16/10 is $24,000.00.

Attachments

Link: Invoice

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	04/15/2010 11:12 AM	APRV
2	Budget & Management	Erika Zamora	04/15/2010 11:27 AM	APRV
3	Perla Lopez	Perla Lopez	04/16/2010 11:21 AM	APRV
4	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Rocio Villarreal Started On: 04/14/2010 04:12 PM

Final Approval Date: 04/16/2010

Leonel Garza Jr. & Associates,LLC
1419 Dove Ste. 1
McAllen, TX 78504
Phone # 956-687-7295

TIN# 74-2948770

Invoice

Date	Invoice #
3/19/2010	1392

Hidalgo County Pct #3
c/o Joe Pena
724 N. Breyfogle
Mission, TX 78574

P.O. No.	Terms	Job
636785		4 Mile Line Rd

Item	Office File#	Description	Rate	Amount
Vacant Land	1582	Subject Property: 4 Mile Line Rd Parcel 1 Subject Location: Along the northern frontage of Mile 4 Line Rd, Hidalgo County, Texas Property Owner: Angel Cabrera	2,000.00	2,000.00
Vacant Land	1583	Subject Property: 4 Mile Line Rd Parcel 2 Subject Location: Along the northwestern corner of Circle 6 West Road and Mile 4 Line Rd, Hidalgo County, Texas Property Owner: Juan Angel & Yolanda Garcia	2,000.00	2,000.00
Vacant Land	1584	Subject Property: 4 Mile Line Rd Parcel 3 Subject Location: Along the eastern frontage of Circle 6 West Road, Hidalgo County, Texas Property Owner: Noelia E. Garza	2,000.00	2,000.00
Vacant Land	1585	Subject Property: 4 Mile Line Rd Parcel 3A Subject Location: East of Circle 6 West Road and North of 4 Mile Line, Hidalgo County, Texas Property Owner: Noelia E. Garza	2,000.00	2,000.00
Vacant Land	1586	Subject Property: 4 Mile Line Rd Parcel 4 Subject Location: East of Circle 6 West Road and North of 4 Mile Line, Hidalgo County, Texas Property Owner: Northern Trust Bank of Texas, N.A. as Trustee for Mary Patricia Dougherty 1980 Management Trust	2,000.00	2,000.00
Vacant Land	1587	Subject Property: 4 Mile Line Rd Parcel 5 Subject Location: Along the northern frontage of Mile 4 Line Rd, Hidalgo County, Texas Property Owner: Lorenzo Rodriguez	2,000.00	2,000.00
Vacant Land	1588	Subject Property: 4 Mile Line Rd Parcel 6 Subject Location: Along the northern frontage of Mile 4 Line Rd, Hidalgo County, Texas Property Owner: Lorenzo Rodriguez	2,000.00	2,000.00

Thank you for your business.
We appreciate your prompt payment

Total

Fax # 956-687-9236 leonel3@aol.com

Leonel Garza Jr. & Associates,LLC
1419 Dove Ste. 1
McAllen, TX 78504
Phone # 956-687-7295

TIN# 74-2948770

Invoice

Date	Invoice #
3/19/2010	1392

SIGN:
REQ#
PO#

Hidalgo County Pct #3
c/o Joe Pena
724 N. Breyfogle
Mission, TX 78574

P.O. No.	Terms	Job
636785		4 Mile Line Rd

Item	Office File#	Description	Rate	Amount
Vacant Land	1589	Subject Property: 4 Mile Line Rd Parcel 7 Subject Location: Along the northwest corner 4 Mile Line and Tom Gill Road, Hidalgo County, Texas Property Owner: Jose A. Lopez, Jr. and Mario A. Solis	2,000.00	2,000.00
Vacant Land	1590	Subject Property: 4 Mile Line Rd Parcel 8 Subject Location: Along the southern frontage of Mile 4 Line Rd, Hidalgo County, Texas Property Owner: Manuel Rodriguez	2,000.00	2,000.00
Vacant Land	1591	Subject Property: 4 Mile Line Rd Parcel 9 Subject Location: Along the southern frontage of Mile 4 Line Rd, Hidalgo County, Texas Property Owner: Albert P. Trevino	2,000.00	2,000.00
Vacant Land	1592	Subject Property: 4 Mile Line Rd Parcel 10 Subject Location: Along the Southwest Corner of 4 Mile Line and Tom Gill Road, Hidalgo County, Texas Property Owner: Galen Loftus Trustees of the J. Michael Loftus Trust, J. Michael Loftus and Wilma E. Loftus and Timothy James Loftus	2,000.00	2,000.00
Vacant Land	1593	Subject Property: 4 Mile Line Rd Parcel 11 Subject Location: Along the northeastern corner of Mile 4 Line and Tom Gill Road, Hidalgo County, Texas Property Owner: Leticia Borjas	2,000.00	2,000.00

P.O. # 636785

INVOICE RECEIVED BY
_____ ON _____
GOODS/SERVICES RECEIVED BY
_____ ON _____

Thank you for your business.
We appreciate your prompt payment

Total $24,000.00

Fax # 956-687-9236 leonel3@aol.com

HIDALGO COUNTY RIGHT OF WAY DEPARTMENT

MEMO

Jose N. Peña
Director

To: Comm. Joe M. Flores
Hidalgo County Pct. # 3
Attn. Norma

From: Jaime Salinas R.O.W. Agent
Hidalgo County Right of Way Department

Date: March 22, 2010

Re: Appraisal Reports (4 Mile Line Road Project`)(Invoice # 1392)
(P.O. 636785) Parcels # 1 thru 11

Comm. Joe,

Attached please find Invoice # 1392 Totaling $ 24,000.00 For Professional Services submitted by Leonel Garza III with Leonel Garza & Associates LLC. For services rendered for the above-mentioned project.

Please have your accounting department process this statement out of your P. O. # 636785
A-153-431-02-125-080-0 711 for Professional Services as soon as possible.

Should you have any questions, please feel free to contact our office @ (956) 283-8134 Ext 2406.

Thanks,
Jaime

Approved Joe M. Flores Approved J. Pena

Comm. Joe M. Flores

Jose N. Pena R.O.W. Director

AI-20662 **15.E.**

BCAP Application for Payment No. 1 Chapa North & Chapa South Subdivisions Precinct No. 1

CC CONSENT

Date:	04/20/2010
Submitted By:	Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For:	Agapito Vargas
Department:	COLONIA ACCESS PROGRAM
Agenda Category:	Purchasing Department

Information

CAPTION

Approval of Application for Payment No. 1 in the amount of $80,826.97 from Asago Construction contracted vendor for Chapa North & South Subdivisions as reviewed and submitted by project engineer TEDSI Infrastructure Group, Inc (C-CAP-09-416-11-24).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1312-431-00-121-XXX-0-731/733

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

program #148 & 149 Chapa North & South Subdivisions.

PO #636796-funds available as of 3-14-10. Payment is pre-posted as per Allio accounting system.

Attachments

Link: Application for Payment No. 1 Chapa North & Chapa South Subdivision

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Yvette Islas	Yvette Islas	04/14/2010 01:52 PM	APRV
2	Purchasing Department	Marty Salazar	04/14/2010 02:17 PM	APRV
3	Budget & Management	Erika Zamora	04/14/2010 02:37 PM	APRV
4	Ivan Cantu	Ivan Cantu	04/14/2010 03:07 PM	APRV
5	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Marcie Jackson Started On: 04/01/2010 02:44 PM

Final Approval Date: 04/16/2010

AI-20662 4/13/10

APPLICATION FOR PAYMENT NO. 1

To: HIDALGO COUNTY (OWNER)
From: ASAGO LLC, dba ASAGO CONSTRUCTION (CONTRACTOR)
Contract: C-CAP-09-416-11-24
Project: ROAD AND DRAINAGE CONSTRUCTION FOR CHAPA NORTH AND SOUTH SUBIDIVISIONS
Owner's Contract No. C-CAP-09-416-11-24 Engineer's Project No. _____
For Work accomplished through the date of: March 12, 2010

1. Original Contract Price:	$171,989.05
2. Net change by Change Order and Written Agreements(+or-):	$0.00
3. Current Contract Price (1 plus 2):	$171,989.05
4. Total completed and stored to date:	$89,807.75
5. Retainage (per Agreement):	
10% of completed Work: $8,980.78	
_____ of stored material _____	
Total Retainage:	$8,980.78
6. Total completed and stored to date less retainage (4 minus 5)	$80,826.97
7. Less previous Application for Payments:	$0.00
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)	$80,826.97

04/06/10

Accompanying Documentation:

APPLICATION FOR PAYMENT

REQ# 171685 P.O.#636796
0-1312-431-00-121-148-0-731→$34,410.50
<-3,441.05>=$30,969.45

TRAC

REQ# 171685 P.O.#636796
0-1312-431-00-121-149-0-731→$34,534.25
<-3,453.43>=$31,080.82

REQ# 171685 P.O.#636796
0-1312-431-00-121-148-0-733→$11,088.00
<-1,108.80>=$9,979.20

REQ# 171685 P.O.#636796
0-1312-431-00-121-149-0-733→$9,775.00
<-977.50>=$8,797.50

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive: (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payments is in accordance with the Contract Documents and not defective.

INVOICE RECEIVED BY: _____ ON 3/24/10
GOODS/SERVICES RECEIVED BY: _____ ON 3/24/10

Date: 3/16/2010

ASAGO LLC, dba ASAGO CONSTRUCTION
CONTRACTOR

By: _____
Raul Iglesias

State of Texas
County of Hidalgo
Subscribed and sworn to before me this 16th day
day of March, 2010

_____
Notary Public
My Commission expires: 07-27-2013

DEBBIE RAE VALDEZ
Notary Public
STATE OF TEXAS
My Comm. Exp. 07-27-2013

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Date: 03-16-10

TEDSI Infrastructure Group Inc
ENGINEER

By: _____
Jose A .Sanchez, P.E.

Asago LLC, dba Asago Construction	Contractor Name
February 8, 2010	Starting Date
July 7, 2010	Project Ending Date
10%	Retainage Percent

Application No:	**1**
Application Date:	**March 16, 2010**
Period To:	**March 12, 2010**
Engineer Firm:	**TEDSI infrastructure Group Inc.**

Summary

CSJ#	PROJECT NAME	Original Schedule Value	Revised Schedule Value	Payment Application No 1	Payment Application No 2	Payment Application No 3	Total To Date	Balance To Finish	Retainage	Net	Payment To Date	Payment Due
3C1080148	Chapa North	$ 90,075.90	$ -	$ 45,498.50	$ -	$ -	$ 45,498.50	$ 44,577.40	$ 4,549.85	$ 40,948.65	$ -	$ 40,948.65
3C1080149	Chapa South	$ 81,913.15	$ -	$ 44,309.25			$ 44,309.25	$ 37,603.90	$ 4,430.93	$ 39,878.32	$ -	$ 39,878.32
		$ 171,989.05	$ -	$ 89,807.75	$ -	$ -	$ 89,807.75	$ 82,181.30	$ 8,980.78	$ 80,826.97	$ -	$ 80,826.97

Estimate Quantity Update Worksheet

Date: March 16, 2010

Colonia: Chapa North Subdivision /Chapa South Subdivision
Roadway: North Rd / South Rd
Control: 3C1080148 / 3C1080149
Project No: C-CAP-09-416-11-24
County: Hidalgo
Est. No: 1

Contractor: Asago LLC, dba Asago Construction
Contract Price: $171,989.05
Work Done this Mo.: $89,807.75
% Complete: 52.2%

Work Type: Paving & Drainage
Limits: 1299' / 1304'
From: Mile 12.5N Rd
To: 1299' N of Mile 12.5N Rd / 1304' S of Mile 12.5N Rd

Date Began: February 8, 2010
Contract Time (calendar days): 150
Time Charged: 33
% Time Used: 22.0%

ITEM NO	DESCRIPTION	UNIT	PROJECT QTY	Unit Price	Project Amount	02-08-2010 THRU 03-12-2010		
						MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)
	(901)ADMINISTRATIVE							
	(902) PRELIMINARY ENGINEERING							
	(903) CONSTRUCTION ENGINEERING							
	(904) RIGHT-OF-WAY							
	CHAPA NORTH SUBDIVISION (905) ROADWAY							
0100	PREPARING ROW	STA	12.99	$300.00	$3,897.00	12.99	12.99	$3,897.00
0164	CELL FBR MLCH SEED (PERM)(URBAN)(CLAY)	SY	5692	$0.70	$3,984.40	0	0	$0.00
0168	VEGETATIVE WATERING	MG	285	$4.00	$1,140.00	0	0	$0.00
0247	FL BS (CMP IN PLC)(TY E GR 4)(FNAL POS)	SY	3486	$4.25	$14,815.50	3486	3486	$14,815.50
0251	REWORK BS MTL (TY D)(4")(DENS CONT)	SY	3486	$2.00	$6,972.00	3486	3486	$6,972.00
0310	PRIME COAT (MC-30)	GAL	581	$7.00	$4,067.00	0	0	$0.00
0340	D-GR HMA(METH) TY-D SAC-B PG76-22	SY	2904	$6.50	$18,876.00	0	0	$0.00
0500	MOBILIZATION	LS	1	$1,000.00	$1,000.00	1	1	$1,000.00
0502	BARRICADES, SIGNS AND TRAFFIC HANDLING	MO	2	$1,000.00	$2,000.00	1	1	$1,000.00
0666	REFL PAV MRK TY I (W) 4" (SLD)(100MIL)	LF	2560	$1.00	$2,560.00	0	0	$0.00
0666	REFL PAV MRK TY I (W) 24"(SLD)(100MIL)	LF	15	$5.00	$75.00	0	0	$0.00
0666	REFL PAV MRK TY I (Y) 4" (BRK)(100MIL)	LF	300	$2.00	$600.00	0	0	$0.00
0666	REFL PAV MRK TY I (Y) 4" (SLD)(100MIL)	LF	160	$2.00	$320.00	0	0	$0.00
2500	EN-1 ROADBOND (0.0075 GAL/SY)	GAL	27	$120.00	$3,240.00	27	27	$3,240.00
2500	EN-1 TRT (MIX EXST MATL& NEW BASE)(DC)(8")	SY	3486	$1.00	$3,486.00	3486	3486	$3,486.00
							SUBTOTAL	**$34,410.50**
	CHAPA NORTH SUBDIVISION (906) DRAINAGE							
0464	RC PIPE (CL III)(18 IN)	LF	48	$25.00	$1,200.00	48	48	$1,200.00
0506	TEMPORARY SEDIMENT CONTROL FENCE	LF	60	$6.00	$360.00	60	60	$360.00
0506	TEMPORARY SEDIMENT CONTROL FENCE (REMOVE)	LF	60	$3.00	$180.00	0	0	$0.00
0530	DRIVEWAY (CONC)	SY	120	$25.00	$3,000.00	0	0	$0.00
0530	DRIVEWAY (ACP)	SY	585	$15.00	$8,775.00	0	0	$0.00
0556	15" ADS CORRUGATED PIPE	LF	410	$17.00	$6,970.00	410	410	$6,970.00
0760	CLEANING AND RESHAPING DITCHES	LF	2558	$1.00	$2,558.00	2558	2558	$2,558.00
							SUBTOTAL	**$11,088.00**
	CHAPA SOUTH SUBDIVISION (905) ROADWAY							
0100	PREPARING ROW	STA	13.04	$300.00	$3,912.00	13.04	13.04	$3,912.00
0164	CELL FBR MLCH SEED(PERM)(URBAN)(CLAY)	SY	4332	$0.70	$3,032.40	0	0	$0.00
0168	VEGETATIVE WATERING	MG	217	$4.00	$868.00	0	0	$0.00
0247	FL BS (CMP IN PLC)(TY E GR 4)(FNAL POS)	SY	3501	$4.25	$14,879.25	3501	3501	$14,879.25
0251	REWORK BS MTL (TY D)(4")(DENS CONT)	SY	3501	$2.00	$7,002.00	3501	3501	$7,002.00
0310	PRIME COAT (MC-30)	GAL	584	$7.00	$4,088.00	0	0	$0.00
0340	D-GR HMA(METH) TY-D SAC-B PG76-22	SY	2917	$6.50	$18,960.50	0	0	$0.00
0500	MOBILIZATION	LS	1	$1,000.00	$1,000.00	1	1	$1,000.00
0502	BARRICADES, SIGNS AND TRAFFIC HANDLING	MO	2	$1,000.00	$2,000.00	1	1	$1,000.00
0666	REFL PAV MRK TY I (W) 4" (SLD)(100MIL)	LF	2570	$1.00	$2,570.00	0	0	$0.00
0666	REFL PAV MRK TY I (W) 24"(SLD)(100MIL)	LF	15	$5.00	$75.00	0	0	$0.00
0666	REFL PAV MRK TY I (Y) 4" (BRK)(100MIL)	LF	300	$2.00	$600.00	0	0	$0.00
0666	REFL PAV MRK TY I (Y) 4" (SLD)(100MIL)	LF	160	$2.00	$320.00	0	0	$0.00
2500	EN-1 ROADBOND (0.0075 GAL/SY)	GAL	27	$120.00	$3,240.00	27	27	$3,240.00
2500	EN-1 TRT (MIX EXST MATL& NEW BASE)(DC)(8")	SY	3501	$1.00	$3,501.00	3501	3501	$3,501.00
							SUBTOTAL	**$34,534.25**
	CHAPA SOUTH SUBDIVISION (906) DRAINAGE							
0464	RC PIPE (CL III)(18 IN)	LF	40	$25.00	$1,000.00	40	40	$1,000.00
0506	TEMPORARY SEDIMENT CONTROL FENCE	LF	80	$6.00	$480.00	80	80	$480.00
0506	TEMPORARY SEDIMENT CONTROL FENCE (REMOVE)	LF	80	$3.00	$240.00	0	0	$0.00
0530	DRIVEWAY (ACP)	SY	390	$15.00	$5,850.00	0	0	$0.00
0556	15" ADS CORRUGATED PIPE	LF	335	$17.00	$5,695.00	335	335	$5,695.00
0760	CLEANING AND RESHAPING DITCHES	LF	2600	$1.00	$2,600.00	2600	2600	$2,600.00
							SUBTOTAL	**$9,775.00**

Monthly Totals:	**$89,807.75**
Adminstrative (901)	
Preliminary Engineering (902)	
Construction Engineering (903)	
Right of Way (904)	
Roadway (905)	**$68,944.75**
Drainage (906)	**$20,863.00**

Total to Date

Roadway (905)	**$68,944.75**
Drainage (906)	**$20,863.00**
Total	**$89,807.75**

Prepared and Checked By:

Signature: _____ **Date:** March 16, 2010

Printed Name: Jose A. Sanchez
TEDSI Infrastructure Group

AI-20793 **15.F.**

BCAP Application for Payment No.1 Hilda Subdivision No. 2 Precinct No. 3 CC CONSENT

Date:	04/20/2010
Submitted By:	Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For:	Agapito Vargas
Department:	COLONIA ACCESS PROGRAM
Agenda Category:	Purchasing Department

Information

CAPTION

Approval of Application for Payment No. 1 in the amount of $48,779.19 from Valley Paving Inc. contracted vendor for Hilda Subdivision #2 as reviewed and submitted by project engineer Javier Hinojosa Engineering (C-CAP-09-465-12-15).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1312-431-00-123-324-0-731/733

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available funds in P.O. #634895 as of 4/16/10 is $100,200.10.

Attachments

Link: Application for Payment No. 1 Hilda Subdivision No. 2

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Yvette Islas	Yvette Islas	04/14/2010 04:14 PM	APRV
2	Purchasing Department	Marty Salazar	04/15/2010 11:11 AM	APRV
3	Budget & Management	Erika Zamora	04/15/2010 11:26 AM	APRV
4	Perla Lopez	Perla Lopez	04/16/2010 09:54 AM	APRV
5	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Marcie Jackson Started On: 04/14/2010 04:00 PM

Final Approval Date: 04/16/2010

AI-20793 4/20/10

APPLICATION FOR PAYMENT NO. 1

To: HIDALGO COUNTY (OWNER)
From: TOTAL COMMITMENT, LLC (CONTRACTOR)
Contract: HIDALGO COUNTY PRECINCT NO. 3 COLONIA ACCESS PROGRAM ROUND III ROAD & DRAINAGE CONSTRUCTION FOR HILDA SUBDIVISION NO. 2
Project: HIDALGO COUNTY PRECINCT NO. 3 COLONIA ACCESS PROGRAM ROUND III ROAD & DRAINAGE CONSTRUCTION FOR HILDA SUBDIVISION NO. 2
Owner's Contract No. C-CAP-09-465-12-15 Engineer's Project No. 081103
For Work accomplished through the date of: March 24, 2010

1. Original Contract Price:		$100,200.10
2. Net change by Change Order No. 1 and Written Agreements(+):		$0.00
3. Current Contract Price (1 plus 2):		$100,200.10
4. Total completed and stored to date:		$54,199.10
5. Retainage (per Agreement):		
10% of completed Work:	$5,419.91	
_____ of stored material		
Total Retainage:		$5,419.91
6. Total completed and stored to date less retainage (4 minus 5)		$48,779.19
7. Less previous Application for Payments:		$0.00
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)		$48,779.19

Accompanying Documentation:

1. Application and Certification of Payment
2. Schedule of Values
3. Estimate Quantity Update Worksheet
4. List of Suppliers and Sub-contractors
5. Partial Waiver of Liens (Sub-contractors/suppliers)
6. TxDot Form 252 Contract Time Statement
7. Payroll Report w/signed Wage Form

REQ# 169541 P.O.# 634895
0-1312-431-00-123-324-0-731→$39,499.10
<-3,949.91>=$35,549.19

REQ# 169541 P.O.# 634895
0-1312-431-00-123-324-0-733→$14,700.00
<-1,470.00>=$13,230.00

CONTRACTOR'S Certification:
The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive: (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payments is in accordance with the Contract Documents and not defective.

Date 3/24/2010

VALLEY PAVING, INC.
(CONTRACTOR)

By: _____
OSCAR CORDOVA
PRESIDENT
321 E. 2 MILE LN.
MISSION, TEXAS 78574

State of TEXAS
County of HIDALGO
Subscribed and sworn to before me this 24th day of March 2010

Rosalinda Trevino
Notary Public
My Commission expires: 02-23-11

ROSALINDA TREVINO
MY COMMISSION EXPIRES
February 23, 2011

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Date 4/7/10

JAVIER HINOJOSA ENGINEERING
(ENGINEER)

By: _____
Javier Hinojosa, P.E.

INVOICE RECEIVED BY:
Maru Jacks ON 4/8/10
GOODS/SERVICES RECEIVED BY:
Maru Jacks ON 4/8/10

Exhibit E-C

VALLEY PAVING, INC.	Contractor Name
02/24/10	Starting Date
	Project Ending Date
10%	Retainage Percent

Application No.	1
Application Date:	3/25/2010
Period To:	2/24/10 - 3/2/4/10
Engineer Firm	JAVIER HINOJOSA ENGINEERING

Summary

CSJ#	PROJECT NAME	Original Schedule Value	Revised Schedule Value	Payment Application No 1	Payment Application No 2	Payment Application No 3	Total To Date	Balance To Finish	Retainage	Net	Payment To Date	Payment Due
3C1080324	Hilda Subd. No. 2	$ 100,200.10	$ -	$ 54,199.10	$ -	$ -	$ 54,199.10	$ 46,001.00	$ 5,419.91	$ 48,779.19	$ -	$ 48,779.19
		$ 100,200.10	$ -	$ 54,199.10	$ -	$ -	$ 54,199.10	$ 46,001.00	$ 5,419.91	$ 48,779.19	$ -	$ 48,779.19

VALLEY PAVING, INC. — Contractor Name

2/24/2010 — Starting Date

Project Ending Date

ROAD & DRAINAGE - HILDA SUBD. NO. 2 — Engineer's / County Project Description

Application No.: 1

Application Date: 3/25/2010

Period To: 2/24/10 - 3/24/10

Engineer's / County Project No.: C-CAP-09-465-12-15

No.	Item Code	Description	Unit	Original Rates	Original Schedule Value Quan	Original Schedule Value Dollars	Revised Rates	Revised Schedule Value Quan	Revised Schedule Value Dollars	First Month Monthly Quan	First Month QTY to Date	First Month Item Cost (Monthly)	Second Month Monthly Quan	Second Month QTY to Date	Second Month Item Cost (Monthly)	Third Month Monthly Quan	Third Month QTY to Date	Third Month Item Cost (Monthly)	Total to Date	Balance To Finish Quan	Balance To Finish Dollars
		ROADWAY																			
		HILDA SUBDIVISION NO. 2																			
1	100	Preparig ROW	STA	$ 505.00	12.82	$ 6,474.10	$ -	0.00	$ -	12.82	12.82	$ 6,474.10			$ -			$ -	$ 6,474.10	0	$ -
2	247	8" FLEX BASE (Compl in Place)	SY	$ 5.50	4160.00	$ 22,880.00	$ -	0.00	$ -	4,160.00	4160.00	$ 22,880.00			$ -			$ -	$ 22,880.00	0	$ -
3	251	Reworking BS Mtrl. (DC)	SY	$ 2.00	4160.00	$ 8,320.00	$ -	0.00	$ -	4,160.00	4160.00	$ 8,320.00			$ -			$ -	$ 8,320.00	0	$ -
4	310	ASPH Matrl. (MC-30)	GAL	$ 3.75	831.00	$ 3,116.25	$ -	0.00	$ -	-	0.00	$ -			$ -			$ -	$ -	831	$ 3,116.25
5	340	ASPH Conc. (TY D) (1 1/2")	SY	$ 5.75	3574.00	$ 20,550.50	$ -	0.00	$ -	-	0.00	$ -			$ -			$ -	$ -	3574	$ 20,550.50
6	502	Barricades, Sign & Traffic Handling	MO	$ 150.00	3.00	$ 450.00	$ -	0.00	$ -	1.00	1.00	$ 150.00			$ -			$ -	$ 150.00	2	$ 300.00
7	530	Turnouts (ASPH-CONC-PAV) (PB-1)	SY	$ 12.50	60.00	$ 750.00	$ -	0.00	$ -	-	0.00	$ -			$ -			$ -	$ -	60	$ 750.00
8	5249	Temporary Sediment Control Fence	LF	$ 1.85	500.00	$ 925.00	$ -	0.00	$ -	500.00	500.00	$ 925.00			$ -			$ -	$ 925.00	0	$ -
9	5249	Temporary Sediment Control Fence (Remove)	LF	$ 0.50	500.00	$ 250.00	$ -	0.00	$ -	-	0.00	$ -			$ -			$ -	$ -	500	$ 250.00
10		Relocate Mail Boxes	LS	$ 1,500.00	1.00	$ 1,500.00	$ -	0.00	$ -	0.50	0.50	$ 750.00			$ -			$ -	$ 750.00	0.5	$ 750.00
		Total Roadway HILDA SUBDIVISION NO. 2				$ 65,215.85			$ -			$ 39,499.10			$ -			$ -	$ 39,499.10		$ 25,716.75
		DRAINAGE																			
11	530	Driveway (ASPH-CONC-PAV) (PB-1)	SY	$ 12.75	679.00	$ 8,657.25	$ -	0.00	$ -	-	0.00	$ -			$ -			$ -	$ -	679	$ 8,657.25
12	530	Driveway (Concrete 3000 PSI)	SY	$ 42.00	166.00	$ 6,972.00	$ -	0.00	$ -	-	0.00	$ -			$ -			$ -	$ -	166	$ 6,972.00
13	556	15" ADS Culvert Pipe	LF	$ 14.00	1050.00	$ 14,700.00	$ -	0.00	$ -	1,050.00	1050.00	$ 14,700.00			$ -			$ -	$ 14,700.00	0	$ -
14	556	18" RCP Culvert Pipe	LF	$ 18.25	140.00	$ 2,555.00	$ -	0.00	$ -	-	0.00	$ -			$ -			$ -	$ -	140	$ 2,555.00
15	556	Safety End Treatment	EA	$ 525.00	4.00	$ 2,100.00	$ -	0.00	$ -	-	0.00	$ -			$ -			$ -	$ -	4	$ 2,100.00
		Total Drainage HILDA SUBDIVISION NO. 2				$ 34,984.25			$ -			$ 14,700.00			$ -			$ -	$ 14,700.00		$ 20,284.25

Grand Total for Hilda Sub. No. 2 $ 100,200.10

APPROVED BY:

Javier Hinojosa P.E.
Print Name

March 25, 2010
Date

Signature

Exhibit E-D

AI-20791 **15.G.**

To advertise - Actuarial Consulting Services for Part I-GASB 43 and/or 45 OPEB Valuation Analysis & Part II-Health Benefits Reserve Analysis

CC CONSENT

Date:	04/20/2010
Submitted By:	Sandra Montalvo, PURCHASING DEPT.
Submitted For:	Marty Salazar
Department:	PURCHASING DEPT.
Agenda Category:	Purchasing Department

Information

CAPTION

Hidalgo County:
Requesting authority to advertise Request for Proposals (RFP) with approval of procurement packet (i.e. legal notice, draft contract & specifications/requirements, etc.) as attached hereto for "Hidalgo County-Actuarial Consulting Services for Part I- GASB 43 and/or 45 OPEB Valuation Analysis and Part II-Health Benefits Reserve Analysis" RFP No.: 2010-026-05-12-SMA

BACKGROUND

Proposed Schedule of Events:
1st Advertisement-April 24, 2010
2nd Advertisement-May 01, 2010
Bid Opening Date- May 12, 2010

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-2201-415-00-115-009-0-311

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:
Available balance as of 4-16-10 $4,000.00

Attachments

Link: Memos, Requirements/Specifications, Draft Contract & legal notice

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	04/15/2010 11:10 AM	APRV
2	Budget & Management	Erika Zamora	04/15/2010 04:47 PM	APRV
3	Manuel Chapa	Manuel Chapa	04/16/2010 08:51 AM	APRV
4	Perla Lopez	Perla Lopez	04/16/2010 09:35 AM	APRV
5	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Sandra Montalvo Started On: 04/14/2010 03:49 PM

Final Approval Date: 04/16/2010

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

RECEIVED
MAR 31 2010
By C. 11:13AM

MEMORANDUM

To: Rey Salazar — via email: rey.salazar@co.hidalgo.tx.us
Flora Vasquez — via email: flora.vasquez@co.hidalgo.tx.us
Linda Fong — via email: linda.fong@auditor.co.hidalgo.tx.us

From: Sandra Montalvo, Buyer
Hidalgo County Purchasing Dept.

Date: March 16, 2010

Re Approval of Requirements/Specifications for Hidalgo County- "Actuarial Consulting Services for
PART I-GASB 43 and/or 45 VALUATION ANALYSIS
PART II-HEALTH BENEFITS RESERVE ANALYSIS"

Please review the following **REQUIREMENTS/SPECIFICATIONS and** verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☑	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY:_____YES / _____NO/_____Other

(Specify)_____

BUDGET ACCOUNT #:_____

_____

Linda Fong	Linda Fong	County Auditor	3-31-10
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than, MARCH 22, 2010 @ 12:00 p.m.

Enclosures

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

To: Rey Salazar — via email: rey.salazar@co.hidalgo.tx.us
Flora Vasquez — via email: flora.vasquez@co.hidalgo.tx.us
Linda Fong — via email: linda.fong@auditor.co.hidalgo.tx.us

From: Sandra Montalvo, Buyer
Hidalgo County Purchasing Dept.

Date: March 16, 2010

Re Approval of Requirements/Specifications for Hidalgo County- "Actuarial Consulting Services for
PART I-GASB 43 and/or 45 VALUATION ANALYSIS
PART II-HEALTH BENEFITS RESERVE ANALYSIS"

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If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☑	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify)_____

BUDGET ACCOUNT #: 0-2201-415-00-115-009-0-311

Rey Salazar	Rey Salazar	Budget & Management	4/1/10
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than, MARCH 22, 2010 @ 12:00 p.m.

Enclosures

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

To: Rey Salazar — via email: rey.salazar@co.hidalgo.tx.us
Flora Vasquez — via email: flora.vasquez@co.hidalgo.tx.us
Linda Fong — via email: linda.fong@auditor.co.hidalgo.tx.us

From: Sandra Montalvo, Buyer
Hidalgo County Purchasing Dept.

Date: March 16, 2010

Re Approval of Requirements/Specifications for Hidalgo County- "Actuarial Consulting Services for
PART I-GASB 43 and/or 45 VALUATION ANALYSIS
PART II-HEALTH BENEFITS RESERVE ANALYSIS"

Please review the following **REQUIREMENTS/SPECIFICATIONS and** verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☒	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: X YES / _____ NO/ _____ Other

(Specify)_____

BUDGET ACCOUNT #: 0-2201-415-00-115-009-0-311

Flora Vazquez	Flora Vazquez	Budget + Mngmt. Employee Benefits	04/01/2010
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than, MARCH 22, 2010 @ 12:00 p.m.

Enclosures

EXHIBIT "A"
SPECIFICATIONS/REQUIREMENTS

Hidalgo County
Actuarial Consulting Services
for
Part I- GASB 43 and/or 45 OPEB Valuation Analysis
Part II- Health Benefits Reserve Analysis
RFP: 2010-026-05-12-SMA

OVERVIEW:

Hidalgo County is requesting sealed proposals from interested and qualified firms for **Actuarial Consulting Services-Part I: GASB 43 and/or 45 OPEB Valuation Analysis** for Hidalgo County's Post-Employment Benefits Package (OPEB) for ***Health Benefits*** for "Retired Employees" And **Part II: Health Benefits Reserve Analysis** for and Funding Projection Study as specified herein. Sealed Proposals will be accepted until **9:30 A.M., Wednesday May 12 , 2010. ANY RFP RECEIVED AFTER THAT DATE AND TIME WILL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED.**

Deliver Submittal to:
RFP No: 2010-026-05-12-SMA

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

The Submittal Envelope Must Show the RFP Number, Name and Acceptance Date.

The following outlines the Request for Proposal:

SECTION I
GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION:

Hidalgo County is requesting that sealed proposals must be routed to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy. 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

ALL WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE (956)318-2629 OR VIA E-MAIL TO. sandra.montalvo@co.hidalgo.tx.us by NO LATER THAN, Wednesday, May 05, 2010 by 5:00 P.M. Responses will be sent to all applicants via e-mail by no later than, Friday, May 07, 2010 by 5:00 P.M. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **EXHIBIT D**, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct

business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 North Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PARTICIPANT.**

PROPOSER'S AFFIDAVIT:

Prior Contract award, respondents to this RFP must submit a signed Proposer's Affidavit (attached herein in **Exhibit "E"**) certifying that the submission is: (1) not the result of Collusion as described in the Proposer's Affidavit; (2) that the Respondent does not have a Conflict of Interest as described in Proposer's Affidavit; or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-COLLUSION:

Submitters, by submitting the signed Participant's Affidavit, certify that the accompanying submission is not the result of , or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Texas or United States law.

NON-DISCRIMINATION:

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

ELECTRONIC TRANSMISSION OF BIDS:

Hidalgo County's Purchasing Department **WILL NOT** accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

SUBMITTER DEFAULT:

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

It is the responsibility of the submitter to review the Request for Proposal (RFP) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or bidding procedures must be received in the Purchasing Department not less than seventy-two (72) hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

PROPOSAL DELIVERY:

Hidalgo County requires submitters, when hand delivering RFP to make sure that it is stamped with time and date by the County Purchasing Staff.

SIGNING OF PROPOSAL:

In order to be considered all submittals **must** be signed. **Please sign the original in blue ink.**

WAIVING OF INFORMALITIES:

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:

The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF CONTRACT:

The contract will be for a period of two (2) years with the county's option to renew for an additional one (1) year, at the same rates, terms and conditions. Hidalgo County reserves the right to continue this proposal for an additional sixty (60) day Grace Period at the end of the contract under the same rates, terms and conditions.

All costs and expenses associated with the preparation and submission for (bid, proposal and/or quotes) shall be the responsibility of the participant and no reimbursement for such charges or expenses shall be passed on onto Hidalgo County.

DAVIS BACON ACT:

All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications. (If applicable)

PARCTICIPANTS ARE TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:

The fee will be negotiated after the ranking by Commissioners' Court of the most qualified firm. Hidalgo County is hereby requesting the proposal fees on a multi-year per section basis (including renewal option at the County's sole discretion.

SECTION II
RFP REQUIREMENTS

REQUEST FOR PROPOSALS

The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP.

RFP SUBMISSION:

A total of one (1) original and seven (7) copies response shall be submitted to: Martha L. Salazar, Purchasing Agent, Hidalgo County Purchasing Department, 2812 So. Business Hwy 281 New Administration Building, Edinburg, Texas 78539 by **no later than 9:30 a.m. on Wednesday, MAY 12, 2010.**

CONTENTS:

The required contents for the RFP are presented below in the order they should be incorporated into the submitted document.

UNDERSTANDING OF THE PROJECT:

This section should demonstrate the submitter's understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:

The County of Hidalgo is seeking to contract with a competent firm(s), registered and licensed if applicable for the services being requested in the RFP and/or do business in the State of Texas, that has experience in, but not limited to, as stated and reflected in the ***"Scope of Services and Requirements".***

PERSONNEL AND STAFFING:

The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

Additionally, this section should include a description of the firm's project personnel and their most recent similar projects. For each project, a client contract name and phone number should be included for reference purposes. Additionally, the names of the personnel proposed for this project who participated in the listed projects should be provided. This project list is limited to 5 pages.

REQUIRED CERTIFICATIONS AND SUBMITTAL:

This section will contain any licenses and certifications as required by HIDALGO COUNTY, the STATE OF TEXAS, etc. **The Proposer(s) should add copies of their Professional Liability Insurance in the response.**

PROJECT OVERVIEW:

The County of Hidalgo is seeking this request for proposal from interested and qualified firms to assist in implementing Consulting Services for **Part I: GASB 43 and/or 45 OPEB Valuation Analysis** for Hidalgo County's Other Post-Employment Benefits Package (OPEB) for ***Health Benefits*** for "Retired Employees". There are approximately 30 retired employees; only about 30 retired employees, of which are utilizing the County's health benefits with a blended premium rate payment plan and **Part II: To include**

services for the Health Benefits Reserve Analysis for Funding Projection Study.

The County of Hidalgo is seeking this request for proposal from interested and qualified firms to assist in implementing Consulting Services for **Part I: GASB 43 and/or 45 OPEB Valuation Analysis** and **Part II: Health Benefits Reserve Analysis** Any information required for the actuarial services will be provided on **"An As Needed Basis"**. The qualified firm(s) is one that can deliver the services requested in an efficient and effective manner while ensuring the highest standards of performance, integrity, customer service and fiscal accountability. The County of Hidalgo wishes to contract with a firm(s) that understands the importance of the tasks, the impact, and the necessary deadline for such implementation as required by the "Government Accounting Standards Board". The successful firm(s) will demonstrate the ability to consistently provide these services to the County of Hidalgo and will be evaluated, in part, by the degree to which the firm(s) shows how it will achieve these benefits.

SCOPE OF SERVICES:

Hidalgo County is requesting proposals from experienced firm(s) to provide ongoing Consulting Services for the Actuarial Studies/Services regarding for **Part I: GASB 43 and/or 45 OPEB Valuation Analysis** and **Part II: Health Benefits Reserve Analysis. (Refer to Exhibit "A"-ADDITIONAL SPECIFICATIONS/REQUIREMENTS)**

PART III
SELECTION AND SCHEDULES

SELECTION PROCEDURES/EVALUATION SYSTEM:

The evaluation consists of a 100-point scoring system. However, after the 100-point evaluation, Hidalgo County Commissioner's Court may elect to narrow the participating firms and request a presentation from a representative from firms.

A. Hidalgo County Commissioner's Court and/or an Evaluation Committee (selected and/or designated by County Commissioner's Court) will review, score and evaluate the Request for Proposals (RFP's) received.

B. After the RFP's have been reviewed, scored and evaluated, a grid will be presented to Commissioner's Court for the purposes of ranking.

C. Categories are further detailed in the Selection Criteria (Exhibit B) section of this RFP.

RATING AND EVALUATION PROPOSALS

Proposals will be evaluated and rated for merit, innovation and completeness, in response to each of the elements outlined in the Scope of Services including but not be limited to, the items listed below:

1.	Firm's Qualifications and Staffing of Project Team	10 Points
2.	Understanding Of Project/Similar Projects	40 Points
3.	Experience Of Project Team/Ability To Commit Resources	40 Points
4.	Cost Fees	10 points
	Total	100 points

NEGOTIATION PROCESS:

The number one ranked firm will be contacted to submit a letter of engagement/contract for negotiations. If negotiations prove unsuccessful, Commissioner's Court will terminate negotiations with the firm and will contact the next highest ranked firm to open negotiations. The County of Hidalgo reserves the right to reject any and all RFPs.

TERMINATION OF SERVICES:

Any contract awarded to a qualified firm will be in effect until (a) the contract expires or (b) performance of all services are completed, or (c) terminated by County with or without cause, with ninety (90) days written notice prior to cancellation.

EXHIBIT "A"

ADDITIONAL SPECIFICATIONS/REQUIREMENTS
Hidalgo County
Actuarial Consulting Services for
Part I: GASB 43 and/or 45 OPEB Valuation Analysis
Part II: Health Benefits Reserve Analysis
RFP: 2010-026-05-12-SMA

PART I: GASB 43 AND/OR 45 OPEB VALUATION ANALYSIS

SCOPE OF SERVICES:

- Desired study completion date of : **February 28, 2012**
- Valuation Analysis will be for year ending: **December 31, 2011**
- Prepare an actuarial evaluation following GASB 43 and GASB 45 standards.
- The following must be included in the study as follows:
  - The actuarial present value of total projected benefits.
  - Actuarial accrued liability.
  - Actuarial value of assets.
  - The unfunded actuarial accrued liability.
  - Normal Cost
  - Annual required contribution of the employer-as a level dollar amount and as a level percentage of covered payroll.
  - Net OPEB obligation (for employer disclosure under GASB statement 45 if necessary).
  - Prepare the necessary material for the Comprehensive Annual Financial Report to comply with GASB OPEB reporting and disclosure requirements.
  - Prepare the annual gain/loss analysis to determine reasons for changes in the unfunded actuarial accrued liability, whenever a prior actuarial valuation is available to support this.
  - Determine the implicit rate subsidy, if any, and the impact it would have on the OPEB liability.
  - Prepare an analysis to determine how establishing a trust or equivalent arrangement would affect the interest rate assumption. Timing considerations of establishing the trust should also be considered.
  - Prepare a cash flow analysis (the "pay-as-you-go-cost"). **(optional)**
  - Prepare sensitivity analysis showing the impact of alternative assumptions on the employer's contributions (healthcare trend rates and investment rate assumptions) - **(optional)**
  - If there is not a trust established, determine the difference in liability based upon the investment returns under a diversified portfolio versus a short-term fixed income portfolio. **(optional)**
  - As appropriate, provide recommendations on managing the OPEB liability. This may include changes in plan design. **(optional)**
  - As appropriate, review and update plan documents and design. Make recommendations as to formalizing informal plans. **(optional)**

- Analyze the ***data*** to ***assess*** any inconsistencies and make recommendations for enhancing ***data*** quality.
- Firm will be required to make a formal presentation of the "Actuarial Study" to Hidalgo County Commissioners Court

COUNTY PROVIDED DATA:

- Summary of plan provisions
- Active employee/retiree information
- Retiree contribution schedule
- Employer contribution schedule
- Claims information
- Groups not covered by Medicare – if any
- Additional information as available or requested

PART II: HEALTH BENEFITS RESERVE ANALYSIS

Scope Of Services:

- Desired study completion date of: **February 28, 2011**
- Estimate the reserve analysis as of **December 31, 2010.**
- Review Hidalgo County's (County) self funded medical plan to determine reserve balances.
  - Based on claims analysis, determine the Hidalgo Count's (County) estimated range of reserve liability for the medical benefit plan.
  - Estimate the unpaid claim liability of Hidalgo County's (County) self funded medical plan for health claims that have been incurred but not paid as of December 31, 2010.
  - Prepare a written actuarial analysis of claim liability for the entire plan broken out by employee group and plan.
  - Prepare a forecast of the number of expected claims, estimate the value of expected payments, develop overall trend and insurance inflation factors, estimate the lag in reporting incurred claims and estimate the lag in payment of claims.
  - Provide spreadsheet of incurred claim liability.
  - Summarize the results of our claim reserve analysis showing monthly paid and incurred claims.
  - Summarize paid claims, estimated incurred claims, and recast reserves by month, including the resulting reserve liability as of December 31, 2010.
  - Provide analysis detailing the claims lag.
  - Provide analysis detailing the average liability per employee

COUNTY PROVIDED DATA:

- Claims lag reports
- Count of eligible employees, employees by tier (single, employee and spouse, etc.).
- List of stop recoveries
- Additional information as available or requested

INFORMATION ABOUT THE FIRM(s):

1. The firm should provide its name, address of the office which would provide the services requested, telephone number, fax, e-mail address and website, if applicable.

2. The firm should provide a general description of its business, including size, number of employees, number of credentialed actuaries, primary business, other business or services offered and review any past or contemplated changes in the ownership structure of the firm.

3. The supervising actuary who will be assigned to the engagement should be identified and their contact information provided.

4. Other actuaries and other personnel who will have key roles in the work should also be identified.

5. The firm should list the number and percent of consulting staff that have left each of the past five years.

6. Brief resumes should be furnished for the key professional staff who will be assigned to this engagement. Summary information should be provided covering the professional qualifications and experience of the supervising and support actuaries and other personnel who would perform the requested work.

7. The ***firm*** should provide a description of its experience in providing actuarial and consulting services for governmental entities/plans and a list of governmental entities/plans for which it has performed services similar to those identified under "Scope of Services". Describe the ***firm's*** experience with retiree healthcare and other post-employment benefit plans for other public entities. Recognizing the value of the firm experience with FASB OPEB valuations, ***firm*** should also describe their private sector OPEB valuation experience.

8. For the ***firm*** office that will be responsible for the work, the ***firm*** should provide a list of the most significant engagements performed in the laws five years that are similar to the engagement described in this request for proposal/qualifications. The list of engagements can be both in the private or public sector but must be clearly labeled as such.

9. For the engagements listed above, indicate the scope of the work, date, supervising actuaries, and the name and telephone number of the principal client contact who would serve as a reference for the ***firm***.

10. The ***firm*** should list any clients that have been lost in the last five years.

11. The ***firm*** should provide an affirmative statement that is independent of the governmental entity/plan and that it is unaware of any potential conflicts of interest if it were selected to perform the requested work.

12. The ***firm*** should describe any limits on liability that the firm requests from its clients due to negligence of its firm.

13. The ***firm*** should warrant that the ***firm*** maintains errors and omissions insurance that provides a prudent amount of coverage for negligent acts or omissions and that its coverage is applicable to the work requested in this proposal.

14. The ***firm*** should include an example of a job arrangement letter or contract that the ***firm*** would require covering this engagement if it were successful in winning the engagement.

15. The response to the "Request for Proposal" should be signed by a representative of the ***firm*** with the acknowledgement that this individual is authorized to contractually bind the firm.

16. The ***firm*** should indicate if there are any pending legal actions against it.

PROCESS:

- Approach-State the overall approach of the valuation, including objectives, scope of work to be performed and the methodologies to be used.

- Describe how the firm will work with "Hidalgo County" to determine the proper actuarial cost method, actuarial asset valuation method, amortization method and key assumptions to the valuation based on relevant accounting and actuarial standards. Some key assumptions (not all of them applicable) to consider as part of this discussion are:

    - Turnover
    - Retirement Age
    - Disability retirement age
    - Mortality
    - Projected salary increase
    - Inflation rate
    - Healthcare cost trend data for appropriate region
    - Amortization timeframe
    - Investment return
    - Post retirement benefit changes
    - Actuarial assumptions associated with the method (projected unit credit, entry age normal, etc.)

- Provide an analysis of allowed actuarial methods and amortization methods with the pros and cons of each method and recommend the most appropriate or commonly used one or two methods for this type of study.

- Describe how the firm would assist in the interpretation of the plan and value the associated costs in situations where there is ambiguity related to the substantive plan.

- Timeline-The firm will identify the major tasks in the valuation engagement and the suggested timeline for completion.

- Date Requirements – The actuarial firm should list all data requirements, other than what has been identified in the RFP, that they require to complete the valuation and in what type of format that data must be provided.

- Support – Provide the support that is required of Hidalgo County' staff.

- Sample Report – Include in the Appendix of the firm's response a copy of a sample report.

COST AND TERMS OF AGREEMENT:

- Cost Proposal – The firm will provide the cost of the engagement detailing out the cost of the valuation and any optional consulting services included in the scope of services. The proposal should include estimated hours, hourly rates and expenses, as well as a total, not-to-exceed cost that should be clear and concise.

- Costs for the any of the services indicated as **"optional"** in the Scope of Services section of this document should be requested as separate from the cost of the valuation as these services can be expensive.

- Terms of Agreement - The contract will be for a period of two (2) years with the county's option to renew for an additional one (1) year, at the same rates, terms and conditions. Hidalgo County reserves the right to continue this proposal for an additional sixty (60) day Grace Period at the end of the contract under the same rates, terms and conditions.

PROPOSAL QUESTIONS

The purpose of this RFP is to demonstrate the qualifications, competence and capability of the proposer(s). The substance of the proposer(s) will carry more weigh than form or manner of presentation. Preparation of your response should be simple and economical, providing a straightforward, concise description of your ability to provide the services requested. The response should include the following, preferably in the order listed:

- What is the basis of compensation for your services (flat fee, time plus expense, etc.)?

- What is your estimate for the total cost of the actuarial study? If your basis for compensation is "time plus expenses", please detail all anticipated expenses (clerical, travel, etc.). The cost for any optional work should be identified separately and presented for approval before any optional work is to proceed.

- To what degree or percent of accuracy will you guarantee your total cost estimate?

- Will you be able to meet the timeline? If not, provide your estimated date for report completion. Are any additional fees being charged in order to meet this timeline?

- A brief history and description of the firm, including a statement of the firm's qualifications to perform the requested services.

- List at least five Texas public entities, preferably County Entities, that you have performed a GASB 43 and 45 actuarial studies for in the last five year. Include the name of the entity, a contact person and phone number, as well as a description of the work performed.

- Identify the key personnel within your firm who will be responsible for the completion of this assignment. Include the professional qualifications and experience of these key individuals; specifically their experience with Texas Governmental Entities and GASB 43 and 45 liability calculations.

- List any exceptions you have with the proposed RFP/Q and Scope of Work as well as a description of any proposed work that differs from that described.

- List all data and information that will be required to be assembled by Hidalgo County in order to complete the actuarial study.

- Define the most important qualification your firm can bring to Hidalgo County.

The undersigned hereby certified that he/she understands the specifications/requirements and has read the document in it's entirely, affirms the list of qualifications is true and correct, and is duly authorized to execute this response. The following information must be filled out in it's entirely for your proposal to be considered.

Company Name: _____

_____

Address: _____

_____

Phone/Fax: _____

_____

E-Mail: _____

Title of Representative: _____

Authorized Representative: _____ _____

Signature Date

_____

Printed Name

RFP NO: 2010-026-05-12-SMA	Buyer: SANDRA MONTALVO	Tel. No: (956) 318-2626-X-4856

REQUEST FOR PROPOSALS

Hidalgo County
"ACTUARIAL CONSULTING SERVICES FOR Part I-GASB 43 and/or 45 OPEB Valuation Analysis Part II-Health Benefits Reserve Analysis"

ACCEPTANCE DATE: May 12, 2010

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
Physical Address: 2802 S. Business Hwy. 281
Mailing/US Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539
(956) 318-2626

Form HCPD-04

1. **Sealed Proposals** will be received for "**Hidalgo County- Actuarial Consulting Services for PART I- GASB 43 and/or 45 OPEB Valuation Analysis, PART II- Health Benefits Reserve Analysis**", in accordance with the requirements attached hereto as Exhibit "A." Proposals should address all requirements set forth. Proposals may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall proposal.

2. **One (1) original and seven (7) copies** of all RFP's are required, with the vendor's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, "**RFP No: 2010-026–05-12-SMA- Hidalgo County- Actuarial Consulting Services for PART I- GASB 43 and/or45 OPEB Valuation Analysis, PART II- Health Benefits Reserve Analysis**" and at County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy 281, New Administration Building, Edinburg, Texas.**on or before 9:30 a.m. Wednesday, May 12, 2010.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFP/Q RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE WITH THE FOLLOWING REFERENCE: RFP NO: 2010-026-05-12-SMA-HIDALGO COUNTY ACTURIAL CONSULTING SERVICES for PART I-GASB 43 and/or GASB 45 OPEB VALUATION ANALYSIS, PART II-HEALTH BENEFITS RESERVE ANALYSIS.

   WRITTEN QUESTIONS WILL BE ACCEPTED via facsimile to (956) 292-7612 or via email to sandra.montalvo@co.hidalgo.tx.us. by NO LATER THAN Wednesday, **May 05, 2010**, at 5:00 p.m. Responses will be sent to all applicants by **Friday, May 07, 2010. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

   Hidalgo County reserves the right to refuse and reject any/all proposals and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: **A)** separate and accept, or eliminate any items(s) listed under this proposal that it deems necessary to accommodate budgetary and/or operational requirements; **B)** reject any or all proposals/qualifications submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal for approval. Receipt of any proposal shall under no circumstances obligate County to accept the lowest dollar proposal and; C) award of this contract shall be made to the responsible offeror whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item(s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible proposer, or to reject all proposals and re-advertise.

5. For work to be performed and/or services to be provided or rendered at a County owned or operated location, each submitter shall, in its sole discretion, visit the job site before preparing the proposal and thoroughly

familiarize himself/herself with existing conditions. Proposer should take field dimensions and note all circumstances which affect the proposal.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, proposers are required to include illustrations, specifications, explanation of warranties, and service data with their proposal including catalogue numbers and any necessary references.

7. No proposal may be withdrawn within sixty (60) days from the scheduled time to accept proposals.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after priced proposal opening.

9. Any interpretations, amendments, corrections or changes to this proposal document must be in a written addendum and signed by Hidalgo County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Proposals. Proposers shall acknowledge receipt of all addenda as a part of their proposal.

10. County reserves the right to accept or reject any or all RFP/Q's.

11. Costs are to be net F.O.B. destination, County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County's budget for this fiscal year only. County on an annual basis has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a proposal or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security card to the Hidalgo County Auditor in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**
    - No deliveries accepted after 3:00 P.M., Monday-Friday.
    - At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent, before delivery will be accepted.
    - If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful submitter
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **"HIDALGO COUNTY ACTURIAL CONSULTING SERVICES for PART I-GASB 43 and/or GASB 45 OPEB VALUATION ANALYSIS, PART II-HEALTH BENEFITS RESERVE ANALYSIS.**
  e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

Ray Eufracio, CPA, Hidalgo County Auditor
2802 S. Business Hwy 281
Edinburg,TX78539
(956) 318-2511

17. **SCHEDULE OF EVENTS**

Acceptance 9:30 A.M.	**May 12, 2010**
Award of Contract	2010
Commence Work or Deliver Products	2010

18. **~~BID OR PERFORMANCE BOND AND~~ DEBARMENT CERTIFICATION~~; PAYMENT UNDER CONTRACT:~~**

- ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding $100,000, all submitters shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.~~

  All participants are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.

- ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a proposal, and prior to commencement of the actual work, the proposer shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

- ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~

- ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty-Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

- ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

19. **ETHICAL STANDARDS**:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST:**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful Proposer fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 No. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PROPOSER.**

21. If, during the life of any contract or proposal awarded, the successful proposer's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Proposals, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Proposers: A prospective proposer must affirmatively demonstrate proposer's responsibility. A prospective proposer, by submitting a proposal, represents to County that it meets the following requirements:
    - Possess or is able to obtain adequate financial resources as required to perform under the proposal;
    - Be able to comply with the required or proposed delivery schedule;
    - Have a satisfactory record of performance;
    - Have a satisfactory record of integrity and ethics;
    - Be otherwise qualified and eligible to receive an award.

24. Successful proposer will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful proposer's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful proposer; County reserves the right to terminate any contract immediately in the event a successful proposer fails to:

    A. Meet schedules;
    B. Pay any required fees or taxes; or
    C. Otherwise perform in accordance with the requirements.

27. Successful proposer shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful proposer, or of any agent, employee, subcontractor or

supplier in the execution of, or performance under, any contract which may result from proposal award. Successful proposer indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful proposer shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful proposer's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful proposer.

28. Successful proposer shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications and Proposal shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful proposer within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful proposer shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

31. Proposers shall provide with the proposal response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

32. Proposers must provide **all** documentation requested with this Proposal in their response. Failure to provide this information may result in rejection of the proposal as non-conforming.

PROPOSAL FOR
HIDALGO COUNTY
"ACTUARIAL CONSULTING SERVICES FOR
PART I- GASB 43 AND/OR 45 OPEB VALUATION ANALYSIS
PART II- HEALTH BENEFITS RESERVE ANALYSIS"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281
Mailing/US Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned submitter proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned submitter further agrees, upon acceptance of its proposal, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Proposer acknowledges receipt of all of the pages of the documents referenced in the Request for Proposal Checklist presented in connection with this procurement. Proposer understands that Hidalgo County reserves the right to reject any or all proposals and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal.

Submitter agrees that this proposal shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for accepting proposal, as contained in the Requirements.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

(THIS PAGE MUST BE SUMITTED WITH BID)

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-10-026

THIS CONTRACT is made and entered into this ____Day of _____I, **2010** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and_____, ("Company").

WHEREAS, Company responded to advertised notices for proposals for **"Actuarial Consulting Services For Part I-GASB 43 and/or 45 OPEB Valuation Analysis and Part II-Health Benefits Reserve Analysis"** the ("Services"); and

WHEREAS, Company submitted a proposal to provide services in accordance with the specifications as proposal, a copy of such specifications and proposal being attached hereto as Exhibits "A" and "B" ("Vendor's Proposal") respectively, and incorporated herein for all purposes (the "REP Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the proposal to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not

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extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective_____, **2010** and ending on_____, **2012.** Hidalgo County at its sole discretion elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall

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have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party

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without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

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15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this _____ day of _____, 2010.

COUNTY OF HIDALGO

ATTEST:

By:_____
Rene A. Ramirez, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED BY COMMISSIONES COURT:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

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EXHIBIT "A"
REQUEST FOR PROPOSAL (RFP)
PROCURMENT PACKET

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EXHIBIT "B"
VENDOR'S PROPOSAL

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EXHIBIT "C"
INSURANCE REQUIREMENTS

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AI-20674 **15.H.**

"Tower Site Leases" - Weslaco and La Joya - Hidalgo County Division of Emergency Services

CC CONSENT

Date:	04/20/2010
Submitted By:	Eric Trevino, PURCHASING DEPT.
Submitted For:	Marty Salazar
Department:	PURCHASING DEPT.
Agenda Category:	Purchasing Department

Information

CAPTION

Requesting authority to re-advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft contract etc.) as attached hereto for: Hidalgo County Division of Emergency Services (Department of Emergency Management) - for Tower Site Lease in the,
City of La Joya, TX - Bid No. 2010-043-05-12-ERT
City of Weslaco, TX - Bid No. 2010-044-05-12-ERT

BACKGROUND

Proposed Schedule of Events for Both Projects:
1st Advertisement: April 24, 2010
2nd Advertisement: May 1, 2010
Bid Opening Date: May 12, 2010

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-429-00-300-023-0-441

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds as of 4-7-2010 is $64,800.00 - same account number is being used for both:
City of La Joya, TX - Bid No. 2010-043-05-12-ERT.
City of Weslaco, TX - Bid No. 2010-044-05-12-ERT.

Attachments

Link: Weslaco - Memo, Legal Notice, Specifications,Draft contract

Link: La Joya - Memo, Legal Notice, Specifications, Draft contract

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	04/14/2010 02:39 PM	APRV
2	Budget & Management	Erika Zamora	04/14/2010 02:47 PM	APRV
3	Roland Garcia	Rolando Garcia	04/15/2010 04:36 PM	APRV

4	Auditor's Office	04/16/2010 05:30 PM	NEW
Form Started By: Eric Trevino		Started On: 04/07/2010 10:57 AM	
Final Approval Date: 04/16/2010			

PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: **ALL DEPARTMENT HEADS – DIVISION OF EMERGENCY MANAGEMENT**

FROM: Eric Trevino
Hidalgo County Purchasing Department

DATE: April 6, 2010

RE: **Approval of Specifications For: – Hidalgo County Division of Emergency Services-"Lease of Tower Space-Weslaco, TX" Bid No. 2010-044-00-00-ERT**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If your answer is **DISAPPROVE,** please modify as necessary in order to meet your specifications and return the revised copy via fax to the designated Buyer in the Purchasing Department.

If you have any questions, please call us at (956) 318-2626 ext # 4882 (Eric)

APPROVE	☐	DISAPPROVE	☐
APPROVE WITH MODIFICATIONS	☐		

Funds Availability:_____YES / _____NO/_____

Other (Specify)_____

Budget Account No.:_____

A. A. "Tony" Perez

SIGNATURE PRINTED NAME DEPARTMENT DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: eric.trevino@co.hidalgo.tx.us **by no later than Tuesday, April 13, 2010 @ Noon or at your earliest convenience in order to attach it to the agenda item for Commissioner's Court Thank You.**
Enclosures

PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: **ALL DEPARTMENT HEADS**

FROM: Eric Trevino
Hidalgo County Purchasing Department

DATE: September 21, 2009

RE: **Approval of Specifications For: – Hidalgo County Division of Emergency Services-"Tower Site Lease Agreement-Weslaco, TX" Bid No. 2009-089-00-00-ERT**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If your answer is **DISAPPROVE**, please modify as necessary in order to meet your specifications and return the revised copy via fax to the designated Buyer in the Purchasing Department.

If you have any questions, please call us at (956) 318-2626 ext # 4882 (Eric)

APPROVE	✓	DISAPPROVE	☐
APPROVE WITH MODIFICATIONS	☐		

Funds Availability: ✓ YES / _____ NO/_____

Other (Specify)_____

Budget Account No.: 9-1100-409-00-300-023-0-441

A.A. Tony Pena | A.A. Tony Pena, Jr. | Emergency Management | 9-22-09
SIGNATURE | PRINTED NAME | DEPARTMENT | DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: eric.trevino@co.hidalgo.tx.us **by no later than September 23, 2009 @ 12:00 P.M. or as soon as possible.**
Enclosures

REQUEST FOR BIDS

HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES
"LEASE OF TOWER SPACE-WESLACO, TX "

BID OPENING DATE:
May 12, 2010

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Hwy Bus 281-Administration Building
Edinburg, Texas 78539

1. Sealed bids will be received for **"HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES–LEASE OF TOWER SPACE-WESLACO, TX"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"BID-2010-044-05-12-ERT-HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES-LEASE OF TOWER SPACE-WESLACO, TX"** and in County's Purchasing Department, 2812 S Hwy Bus Hwy 281, Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, May 12, 2010. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "REQUEST FOR BIDS - 2010-044-05-12-ERT - RFB-HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES-LEASE OF TOWER SPACE-WESLACO, TX".** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County. Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all

circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **"HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES-LEASE OF TOWER SPACE-WESLACO, TX"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

  Hidalgo County Division of Emergency Services
  Attn: Belinda Alvarez
  100 E. Cano, 2nd Floor
  P.O. Box 1356
  Edinburg, TX 78539
  956-318-2600

17. Schedule of Events

Bid Opening, 9:30 AM	**May 12 , 2010**
Award of Contract	_____, 2010
Commence Work or Deliver Products	_____, 2010

~~18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:~~

~~. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.~~ All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

~~. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

~~. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the~~

~~purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.~~

~~. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

~~. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to

contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES
"LEASE OF TOWER SPACE-WESLACO, TX"
BID NO.: 2010-044-05-12-ERT

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 S Hwy Bus 281 - Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

(THIS PAGE MUST BE SUBMITTED WITH BID)

Exhibit "A"

HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES
(DEPARTMENT OF EMERGENCY MANAGEMENT)
"LEASE OF TOWER SPACE-WESLACO,TX"
RFB NO. 2010-044-05-12-ERT
SPECIFICATIONS

Hidalgo County is seeking to Lease Tower Space for the Hidalgo County Division of Emergency Services (Department of Emergency Management). Specifications are as, but not limited to the following:

Specifications & Requirements, Terms & Conditions

1) **All costs and expenses associated with the preparation and submission of (bid, proposals and / or quotes) shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.**

2) Tower site shall be an existing site or a new site, with construction to be completed and ready for installations of equipment, meeting all city, county, state, and federal standards by the 1st day of May, 2009. Tower site must be geographically located within 2 miles of the following:

Name	Latitude	Longitude
Weslaco	26-07-42.2 N	098-00-45.0 W

3) Height of tower shall be as follows:

Name	Minimum Required Height in feet
Weslaco	480

4) Tower site lease provider must provide an equipment shelter at or near the base of the tower to house the communication system and peripherals. Equipment shelter shall be of concrete block or or other construction capable of withstanding sustained hurricane force winds.

5) Tower site lease provider shall be required to provide electricity for the Hidalgo County equipment listed below.

6) Tower site lease provider shall be required to provide air conditioning for the Hidalgo County equipment listed below.

7) Tower site lease provider shall be required to provide back-up generator power at not less than 20 kilowatt 220 – 240 volt capacity and not less than a 500 gallon LP gas storage capacity for the Hidalgo County equipment listed below.

8) Tower must be approved by and meet or exceed current standards and guideline of the F.A.A.

9) Tower must be registered with and meet or exceed standards and current guidelines of the F.C.C. Tower site lease provider shall attach a copy of each F.C.C. Antenna Site Registration.

10) Tower site lease provider will be responsible for all fines and penalties assessed by the F.A.A. or F.C.C. for the tower and tower related equipment as it relates to the tower site.

11) Tower site lease provider must, throughout the term of the lease, maintain the property and keep it free of waste and nuisance.

12) Tower site lease provider must, throughout the term of the lease, at his own expense, maintain the air conditioning systems, the roof, the foundation, the structural soundness of the exterior walls, the electrical wiring, road access or paving, the doors, the guy wires, the tower structure, the towering warning lights or beacons and/or painting, backup generator, LP storage tank and all other components of the property.

13) Tower site lease provider will maintain all records and make all reports required by the Federal Aviation Administration with respect to maintenance and operation of tower warning light or beacons.

14) Tower site lease provider agrees that Hidalgo County employees and contracted agents of Hidalgo County shall have at all times rights of ingress and egress to the property for the purpose of installing, maintaining and repairing Hidalgo County's equipment subject to the tower site lease providers approval/disapproval.

15) Tower site lease provider agrees not to lease or license the use of the property, or any portion thereof, to any party which will interfere with Hidalgo County's use of the property.

16) Tower site lease provider represents that it has no knowledge of any substance, chemical or waste (collectively, "substance") on the Site that is identified as hazardous, toxic or dangerous in any applicable federal state or local law or regulation.

17) Tower site lease provider must provide microwave connectivity at the minimum bandwidth rate of six (6) mbps to network with all other tower sites in the LRGVDC Project 25 800 MHz Voice and Data Radio Communications System.

18) **Tower site lease provider agrees to insure the property, at its sole cost and expense, against loss by fire, or other casualty, including extended coverage, with a policy or policies acceptable to Hidalgo County. The coverages under such policy or policies shall provide for coverage in an amount reasonably required by Hidalgo County to provide for the replacement or repair of the improvements located on the property, or such portion thereof as may be damaged by a covered loss, but in no event less than the required by any party holding a security interest in or lien on the property.**

19) **Tower site lease provider agrees to hold Hidalgo County harmless from any and all claims, actions, proceedings, damages and liabilities arising from the use, condition and operation of the property, and to carry liability insurance insuring, at the sole cost and expense of Tower site lease provider, both Tower site lease provider and Hidalgo County against such loss and**

liability, in such amounts as Hidalgo County may reasonably require. In the event Tower site lease provider should neglect to provide any insurance coverage required under this paragraph, Hidalgo County shall have the right, but not the obligation, to purchase such coverage to protect Hidalgo County's interests, with any reasonable cost therefore to be payable by the Tower site lease provider.

20) **HIDALGO COUNTY reserves the right to reject any or all bids submitted, if it is in the best interest to do so.**

21) **Tower rent MUST include cost of electricity, air conditioning BTU/electricity cost, building space cost, microwave connectivity cost, and tower space height cost.**

22) Any contract awarded to a successful bidder will be in effect until;
a) The contract expires
b) Delivery acceptance of products and/or performance of services ordered, or
c) Terminated by County with thirty (30) days written notice prior to be cancellation.

23) **The awarded bidder shall adhere to the following insurance requirements:**
Property insurance shall provide that any proceeds for loss or damage to building or to improvements shall be payable solely to Lessor, which sum shall be used by Lessor for repair and restoration purposes. Certificates of insurance shall be submitted to Hidalgo County for approval prior to rental services being performed by Lessor hereunder. Bidder shall maintain liability insurance on the building as described and listed in: Insurance Requirements: See exhibit "C" attached. Plus also insure building for fire, accident and natural disaster; the award of the bid will be evidenced by a written lease agreement in a form acceptable to Hidalgo County.

Term:
The term of the lease contract will be for a period of one (1) year. Hidalgo County may in its sole discretion elect the option to extend the contract for nine (9) additional one (1) year terms.

Hidalgo County reserves the right to continue this bid for an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process.

Premises:
Shelter must be able to provide a minimum of forty two (42) square feet of equipment space inside with an estimated three (3) foot walkway available in front and back of each equipment rack row.

Installed Equipment

Division of Emergency Services will provide and cause to be installed the following equipment at the approved site:

Site – Weslaco, TX

800 MHz Radio Communications System

Master Antenna System
One transmit antenna shall be located at 480 feet.
One receive antenna shall be located at 430 feet.
One tower top preamp located at 430 feet.
One three foot microwave dish located at 250 feet.

Uninterruptible Power Supply system

Site Equipment List

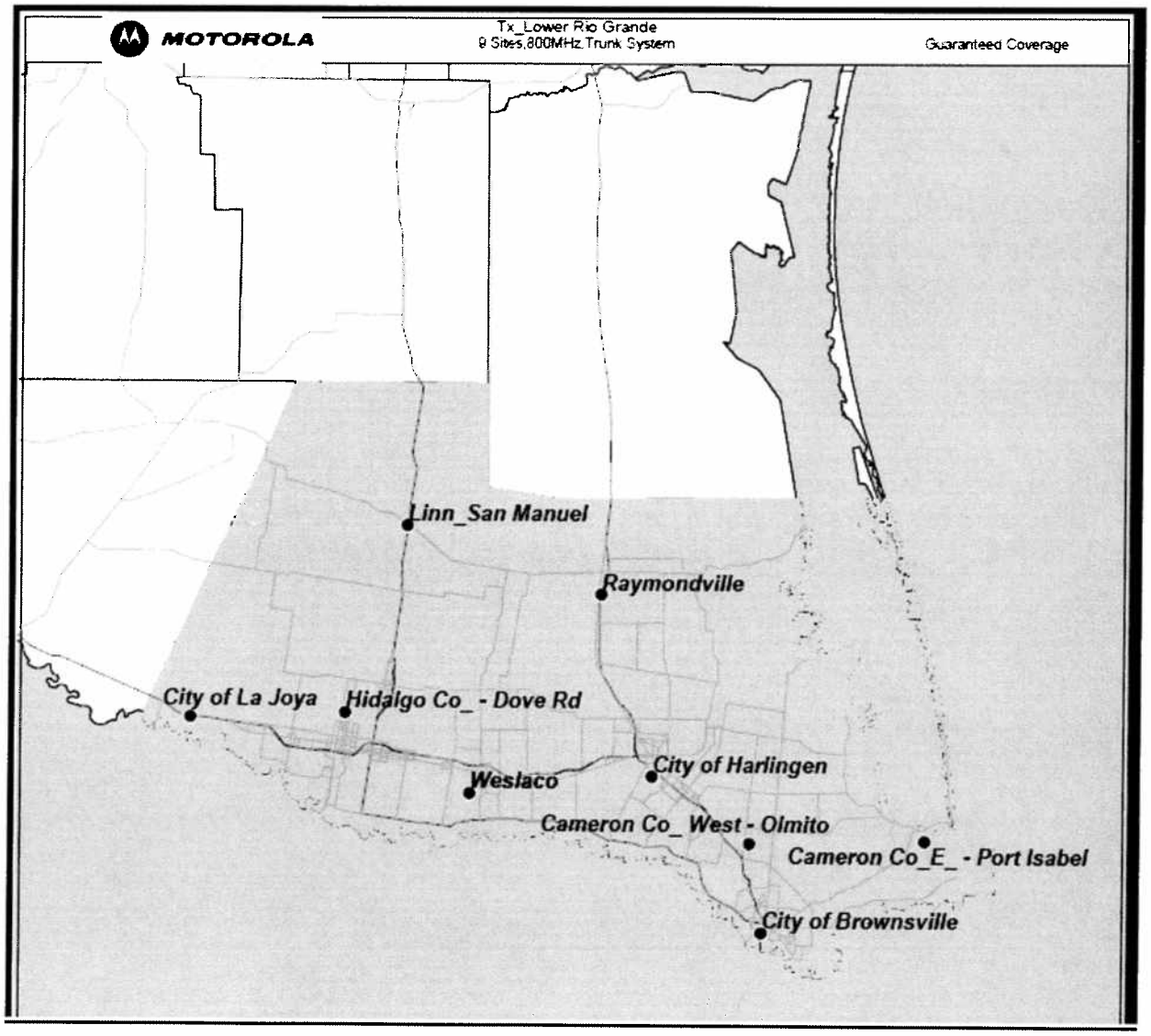
1	T7054	GTR 8000 EXPANDABLE SITE SUB-SYSTEM
1	CA00855AA	ADD: 700/800 MHZ MID POWER
1	X305AC	ADD: QTY (5) GTR 8000 BASE RADIOS
5	X591AE	ENH: ASTRO 25 SITE REPEATER SW
1	CA00861AA	ADD: CABINET RMC W/ CAPABILITY OF 6 BRS
1	CA00879AA	ADD: PRIMARY 6 PORT CAVITY COMBINER
1	CA00883AA	ADD: 800 MHZ TX FILTER W/PMU
2	CA00303AA	ADD: QTY (1) SITE CONTROLLER
2	X591AF	ENH: ASTRO 25 SITE REPEATER SITE CONTRLLR SW
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
2	DSOP820B	POWER DIST. UNIT SURGE PROTECT
1	DS1101378	RACK MOUNTING PLATE ADAPTER , DSOP820A & DSNSOP820A 19 INCH RACK
1	DSTSJ48CLT	8 WIRE MOD PROT. , RJ-45 (4 WIRE PROTCTD) OR HARD WIIRED (16 V) T1/E1
1	DSTSJADP	HORIZONTAL RACK BUS BAR FOR TSJ AND WPH SERIES NETWORK PROTECTOR
1	ST2500	S2500 MULTIPROTOCOL WAN ROUTER
1	ST2512	S2500 ROUTER T1/E1 DAUGHTER BOARD
1	DS115000AA30073	UPS, FE 18KVA/15KW, 240V, 1 HR 13 MIN RUN
1	DSAPEXIMAX808	240/120 1 PHASE TYPE 1 NEMA 4X
1	TDF7320	ANTENNA 806-869MHZ OMNI 12DB
15	L1705	1/2" LDF HELIAX POLY JKT PER FT
1	DDN9386	N MALE POSITIVE STOP CONNECTOR, FOR 1/2" LDF4-50A CABLE
1	DSL4TDMPS	7 - 16 DIN MALE POSITIVE STOP FOR 1/2" CABLE
2	TDN9289	CABLE WRAP WEATHERPROOFING
510	L1713	1-1/4" LDF HELIAX POLY JKT PER FT
2	DSL6TDFPS	DIN FEMALE TRIMETAL CONNECTOR - POSITIVE STOP
2	TDN9289	CABLE WRAP WEATHERPROOFING
9	TDN7547	1-1/4" CABLE GROUND CLAMP KIT
3	TDN6948	HOISTING GRIP FOR 1-5/8" CABLE & EW44/52/63
1	DS1050125AA	CABLE LIGHTENING ARRESTOR
1	TDF7320	ANTENNA 806-869MHZ OMNI 12DB
15	L1705	1/2" LDF HELIAX POLY JKT PER FT
2	DDN9386	N MALE POSITIVE STOP CONNECTOR, FOR 1/2" LDF4-50A CABLE
2	TDN9289	CABLE WRAP WEATHERPROOFING
1	DS42883H01CG	C&M UNIT FOR TTA W/O RX MULT, 792-824MHZ W/428-83H-01-T FOR GTR8000
1	DS42883H01T	TTA, COMPACT AUTO QUAD 792-824 MHZ TOWER BOX
15	L1705	1/2" LDF HELIAX POLY JKT PER FT

2	DDN9386	N MALE POSITIVE STOP CONNECTOR, FOR 1/2" LDF4-50A CABLE
2	TDN9289	CABLE WRAP WEATHERPROOFING
450	L3323	7/8" AVA HELIAX POLY JKT PER FOOT
2	DDN9498	TYPE N FEMALE PS CONNECTOR
2	TDN9289	CABLE WRAP WEATHERPROOFING
9	TDN6674	5/8" - 7/8" CABLE GROUND CLAMP KIT
3	DSL5SGRIP	7/8" SUPPORT HOIST GRIP
15	L1705	1/2" LDF HELIAX POLY JKT PER FT
2	DDN9386	N MALE POSITIVE STOP CONNECTOR, FOR 1/2" LDF4-50A CABLE
2	TDN9289	CABLE WRAP WEATHERPROOFING
450	L1705	1/2" LDF HELIAX POLY JKT PER FT
2	TDN8810	N FEMALE CONNECTOR
2	TDN9289	CABLE WRAP WEATHERPROOFING
9	TDN6673	1/2" CABLE GROUND CLAMP KIT
3	DSL4SGRIP	SUPPORT HOIST GRIP 1/2" LDF
30	L1702	1/2" SUPERFLEX POLY JKT PER FOOT
2	TDN8810	N FEMALE CONNECTOR
1	DSISDC50LNZ30MA	DC INJECTOR 30V M CONN ANTENNA POR
1	SQM01SUM0187	ARC 4000 MASTER SITE ADD-ON
1	CA01209AA	ADD: ASTRO 25 IV&D SITES
1	F4544	SITE MANAGER ADVANCED
1	V266	ADD: 90VAC TO 260VAC PS TO SM
1	VA00402	ADD: SDM3000 ASTRO F/W V1.30.16 FOR A6.9/7.2, PK1
3	V592	AAD TERM BLCK & CONN WI
1	F2463	REMOTE TERMINAL UNIT DEVICE INTERFACING LICENSES
5	V845	ADD: RTU SOFTWARE LICENSE FOR INTELLISITE REPEATER
2	V846	ADD:RTU SFWR LICENSE FOR ASTROTAC 9600 COMPARATOR
1	V839	ADD:RTU SFWR LICENSE FOR MOSCAD I/O (PER MODULE)

LRGVDC Project 25 800 MHz Voice and Data Radio Communications System

Engineered Coverage

Hidalgo County 800 MHz Elements



Site – Weslaco, TX

PREMISES

19' RACK SPACE REQUIREMENTS

RACK # 1 MASTER ANTENNA SYSTEM	RACK # 2 RF EQUIPMENT	RACK # 3 RF EQUIPMENT	RACK # 4 SITE CONTROLLER RACK	RACK # 5 UPS	RACK # 6 UPS	RACK # 7 UPS

DISQUALIFICAITONS OF BIDDERS:
Any one or more of the following causes may be considered sufficient for the disqualification of a bidder and the rejection of his/her bid or bids:

1. Evidence of collusion among bidders.

2. Lack of responsibility as revealed by either financial, experience or equipment statements, as submitted.

3. Lack of expertise as shown by past work, and judged from the standpoint of workmanship and performance history.

4. Uncompleted work under other contracts which, in the judgment of Hidalgo County might hinder or prevent the prompt completion of additional work if awarded.

5. Failure to comply with the submittals of this specification.

Market Volatility and Unit Price Adjustments:
Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

    - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.

- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2. **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4. **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5. **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE (956) 292-7612 OR VIA E-MAIL eric.trevino@co.hidalgo.tx.us NO LATER THAN, May 5, 2010 by 5:00 P.M.. Responses to said inquiries will be sent to all applicants via facsimile by no later than May 7, 2010 by 5:00 p.m.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

LEASE AGREEMENT
C-10-044-00-00

THIS AGREEMENT is made and entered into this _____day of _____, 2010by and between _____a Texas Corporation, hereinafter referred to as Lessor, and **COUNTY OF HIDALGO, TEXAS,** hereinafter referred to as Lessee.

ARTICLE 1. DEMISE OF LEASE PROPERTY

Lessor, for and in consideration of the rents, covenants, and promises herein contained to be kept, performed, and observed by Lessee, does hereby lease and demise to Lessee, and Lessee does hereby rent and accept from Lessor, that certain premises more particularly described as **(Tower Site in Weslaco, Texas)**, (hereinafter referred to as the "Property").

ARTICLE 2. LEASE TERM

Term

2.01 This lease shall be a term of **one (1) year** hereinafter referred to as the "initial lease term" commencing on _____and expiring on _____; subject, however, to earlier termination as hereinafter provided.

Renewal

2.02. Provided Lessee is not in default hereunder, Lessee is granted the option to renew this Lease for nine (9) additional one (1) year terms (the "Renewal Term(s) as stated in the Request for Bid (RFB) Procurement Packet in Exhibit "A", under the same terms and conditions set forth in this Agreement except that the rent amount for the Property shall be established as proposed by Lessor in Exhibit "B" (the "Bid Page") and which was accepted by County. Lessee shall give Lessor written notice of its intent to exercise its renewal option at least thirty (30) days prior to the expiration of the Initial Term or any Renewal Term.

Voluntary Termination

2.03 Lessee may terminate this Contract at any time for any reason or no reason at all upon giving thirty (30) days prior written notice to the Lessor.

Commitment of Current Revenues Only

2.04 In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Lessee under this Agreement, Lessee may terminate this Agreement upon sixty (60) days written notice to Lessor. Lessee agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Lessee pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

ARTICLE 3. RENT
Monthly Rental

3.01 Lessee agrees to and shall pay to Lessor as rent for the use and occupancy of the Property during the initial lease term the sum of _____($_____) per month for a one (1) year period. The rental amount during the Renewal Term, if Lessee exercises its renewal options, shall be _____ ($_____) per month during the nine (9) one (1) year renewal term. Each Rental payment shall be due in advance on the first day of each month during the term of the lease, beginning on, _____, 2010 rent hereunder, when and as the same may become due and payable, shall be paid in lawful money of the United States at the time to the Lessor at: (vendor's address) _____, unless and until Lessor notifies Lessee in writing to make the payments to some other address.

ARTICLE 4. UTILITIES

Lessor shall pay or cause to be paid all charges for electricity, used on the Property throughout the term of this lease, including any connection fees.

ARTICLE 5. USE OF PROPERTY

Lessee shall have the right to use the Property for any lawful purpose pertaining to the receipt, broadcast or rebroadcast of data or radio signals.

ARTICLE 6. REPAIR AND MAINTENANCE

Lessor will, throughout the lease term, maintain the Property and keep it free of waste and nuisance. Lessor will, at Lessor's own expense, during the term of this Lease, maintain air conditioning systems, all windows, the roof, the foundation, the structural soundness of the exterior walls, the electrical wiring, paving the doors, the guy wires, the tower structure, the tower warning lights or beacons and all other components of the Property. Lessor will maintain all records and make all reports required by the Federal Aviation Administration with respect to maintenance and operation of tower warning light or beacons. In the event Lessor should neglect to reasonably maintain the Property. Lessee will have the right, but not the obligation, to cause repairs or corrections to made, with any reasonable costs therefor to be payable by Lessor to Lessee as an offset against rental on the next rental installment date. Lessee will, at its sole cost and expense, maintain and repair its own equipment, cables and antennae.

ARTICLE 7. OBLIGATIONS OF LESSOR AND LESSEE
Taxes

7.01 Lessee shall be liable for, and shall pay and discharge before the same become delinquent, all taxes levied or assessed against personal property, furniture, or fixtures located in or upon the Property owned by Lessee, but not by other Lessees or by Lessor, on the real property. Lessor shall be liable for, and shall pay and discharge before the same become delinquent, all ad valorem taxes and assessments levied against the Property, including any fixtures and improvements.

Alteration, Additions, and Improvements

7.02 Lessee may, at Lessee's discretion, but shall not be required to, make any alterations, additions or improvements to the Property, provided Lessee obtains the prior written consent of Lessor, which consent shall not be unreasonably withheld. All alterations, additions or improvements made to the Property described in Article I, excluding equipment placed on the Property by Lessee, shall become the property of Lessor at the termination of this Lease Agreement.

7.03 Addition of New and Replacement Equipment. In accordance with provision 7.02 of this Lease Agreement, Lessee shall be allowed to replace existing equipment used on the Property with the prior written consent of Lessor as described in 7.02, without experiencing an increase in monthly rental costs. Should Lessee desire to add new equipment to the Property currently not in place at Lessee's expense, Lessee shall also seek the prior written consent of Lessor as described in 7.02 and Lessor shall submit a written proposal to Lessee of the additional rental costs associated with the new equipment. If the parties reach an agreement for additional rental costs due to new equipment, then the new equipment may be added.

Damage or Destruction

7.04 In the event the Property or any portion thereof is damaged or destroyed by fire, tornado, or other casualty, Lessee shall be entitled to an abatement of rent as a result and Lessor shall promptly repair any such damages or destruction using materials and workmanship of a similar nature and quality to the original construction.

Insurance

7.05 Lessor agrees to insure the Property, at its sole cost and expense, against loss by fire, or other casualty, including extended coverage, with a policy or policies acceptable to Lessor. The coverages under such policy or policies shall provide for coverage in an amount reasonably required by Lessor to provide for the replacement or repair of the improvements located on the Property, or such portion thereof as may be damaged by a covered loss, but in no event less than the amount required by any party holding a security interest in or lien or the Property. Lessor agrees to hold Lessee harmless from any and all claims actions proceedings, damages, and liabilities arising from the use, condition and operation of the Property, and to carry liability insurance insuring at the sole cost and expense of lessor, both Lessor and Lessee against such loss and liability, in such amounts as Lessor may reasonably require. In the event Lessor should neglect to provide any insurance coverage required under this paragraph, Lessee shall have the right, but not the obligation, to purchase such coverage to protect Lessee's interest, with any reasonable costs therefor to be payable by Lessee.

Lessee's Insurance

7.06 Lessee, at its own expense, shall provide and maintain in force effective _____ and continuing during the term of this Lease Liability insurance in the amounts deemed adequate by Lessee, naming Lessor as additional insured.

ARTICLE 8. DEFAULT

Events of Default

8.01 The following events shall be deemed to be events of default by Lessee under this lease. Lessee shall fail to pay any installment of rent hereby reserved and such failure shall continue for a period of thirty (30) days. Lessee shall fail to comply with any term, provision, or covenant of this lease, other than the payment of rent, and shall not cure such failure within thirty (30) days after written notice thereof to Lessee.

Remedies

8.02 Upon the occurrence of any event to default specified in Paragraph 8.01 hereof, Lessor shall have the option to pursue any one or more of the following remedies without notice of demand whatsoever.

Re-entry

Lessor may re-enter the Property immediately and remove all Lessee's personal property therefrom. Lessor may store the personal property in a public warehouse or at another place at Lessor's choosing at Lessee's expense or to Lessee's account.

Termination

After re-entry, Lessor may terminate the lease on giving ten (10) days' written notice of such termination to Lessee. Re-entry only, without notice of termination, will not terminate the lease.

Re-letting Property

After re-entering, Lessor may re-let the Property or any part thereof, for any term, without terminating the lease at such rent and on such terms as Lessor may choose. Lessor may make repairs to the Property at Lessee's expense.

Quiet Enjoyment Pending Cure Period

8.03 Notwithstanding anything to the contrary herein, Lessor understands, acknowledges and agrees that some of the Property is utilized in the receipt, transmission and/or retransmission of radio signals for law enforcement and emergency services, which Lessee is authorized to operate by virtue of a license issued by the Federal Communications Commission. Lessor shall not, except following written notice of a default and the failure to cure such default by Lessee within the time periods provided in Section 8.02 (a) and (b), exercise any remedy which may affect or in any manner interfere with Lessee's use, possession or quiet enjoyment of the property or the receipt, transmission or retransmission of any radio signal by Lessee. Further, except for any time period following expiration of any cure period for which Lessee has not satisfactorily cured any Lessee default, Lessee shall have full access to, use of any quiet enjoyment of the property undisturbed by Lessor.

ARTICLE 9. INTENTIONALLY OMITTED

ARTICLE 10. MISCELLANEOUS

Notices and Addresses

10.01 All notices provided to be given under this agreement shall be given by certified mail or registered mail addressed to the proper party, or in person against a receipt. The date of mailing of any notice under this agreement shall be deemed to be the date of such notice and shall be effective from such date. The addresses of the parties of this agreement are as follows:

LESSOR

_____

_____

_____

_____

LESSEE

County Of Hidalgo, Texas
Attn: Rene A. Ramirez, County Judge
100 E. Cano St.-2nd Floor
Edinburg, Texas 78539

With copy to:
Hidalgo County Division of Emergency Services
Attn: A. A. "Tony" Pena, Jr., Emergency Manager Coordinator
1615 South Closner, Suite G
Edinburg, Texas 78539

Parties Bound

10.02 This Agreement shall be binding upon and inure to the benefit of the parties hereto and their
respective heirs, executors, administrators, legal representatives and assigns where permitted by this Agreement.

Texas Law to Apply

10.03 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.

Legal Construction

10.04 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Prior Agreements Superseded

10.05 This Agreement constitutes the sole and only agreement of the parties hereto and Supersedes any prior understanding or written or oral agreements between the parties respecting the within subject matter.

Amendment

10.06 No amendment, modification or alteration of the terms hereof shall be binding unless the same in writing, dated subsequent to the date hereof, and duly executed by the parties hereto.

Waiver of Default

10.07 No waiver by the parties hereto of any default of breach of any term, condition or covenant of this lease shall be deemed to be a waiver of any other breach of the same or any other term, conditions or covenant contained herein.

Attorney's Fee

10.08 In the event Lessor or Lessee breaches any of the terms of this Agreement whereby the party not in default employs attorneys to protect or enforce his rights hereunder and prevails, then the defaulting party agrees to pay the other party reasonable attorneys' fees so incurred by such other party.

ARTICLE 11. WAIVER OF SUBROGATION

Lessor hereby waives Lessor's right of recovery against Lessee for damages caused by fire, explosion and other perils to any of the Property to the extent that recovery is made by Lessor under insurance policies in effect at the time of loss; and Lessee hereby waives Lessee's rights of recovery against Lessor for damages to any of Lessor's property caused by fire, explosion and other perils to the extend that recovery is made by the Lessee under insurance policies in effect at the time of loss. This agreement does not extend to and waiver does not apply to any damage suffered by either party hereto which is not recovered by the injury party under its insurance policies.

ARTICLE 12. SPECIAL PROVISIONS

Access to Property

12.01 During the term of this agreement, Lessor agrees that technical and maintenance employees and representatives and agents of Lessee shall have at all time rights of ingress and egress to the Property for the Purpose of installing, maintaining and repairing Lessee's equipment. Lessee agrees to insure that its subcontractors and employees performing maintenance or technical services on Lessee's equipment are covered by adequate levels of liability insurance and by any state-mandated worker's compensation insurance, if applicable.

Duty Not to Impair Lessee's Operations

12.02 Lessor agrees not to lease or license the use of the Property, or any portion thereof, to any party which will interfere with Lessee's use of the Property, and to require than any other lessees and licenses use and operation of radio or television transmission equipment of the Property shall be performed in such a manner as not to interfere with the operation of any equipment which Lessee has therefore installed or may thereafter install on the Property. In the event interference should result, upon notice of such interference from lessee, Lessor shall cause its lessees and licenses to take all necessary steps, without costs or expense to lessee, to remove said interference or shut down communication equipment temporarily pending repair.

Hazardous Substances

12.03 Lessor represents that it has no knowledge of any substance, chemical or waste (collectively

"substance") on the Site that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation. Lessee will not introduce or use any such substance on the Site in violation of any applicable law.

IN WITNESS WHEREOF, the undersigned Lessor and Lessee hereto execute this Agreement as of the day and year first above written

APPROVED BY COMMISSIONER COURT ON _____, 2010

Approved as to form:

By:_____

Lessee:
County Of Hidalgo

By: _____

Rene A. Ramirez, County Judge

Attest:

_____
Arturo Guajardo, Jr., County Clerk

Lessor:

By: _____

EXHIBIT "A"

REQUEST FOR BIDS (RFB) PROCUREMENT PACKET

EXHIBIT "B"

BID PAGE

EXHIBIT "C"

INSURANCE CERTIFICATE

PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: **ALL DEPARTMENT HEADS – DIVISION OF EMERGENCY MANAGEMENT**

FROM: Eric Trevino
Hidalgo County Purchasing Department

DATE: April 6, 2010

RE: **Approval of Specifications For: – Hidalgo County Division of Emergency Services-"Lease of Tower Space-La Joya, TX" Bid No. 2010-043-00-00-ERT**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE.** If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If your answer is **DISAPPROVE,** please modify as necessary in order to meet your specifications and return the revised copy via fax to the designated Buyer in the Purchasing Department.

If you have any questions, please call us at (956) 318-2626 ext # 4882 (Eric)

APPROVE ☐	DISAPPROVE ☐
APPROVE WITH MODIFICATIONS ☐	

Funds Availability:_____YES / _____NO/_____

Other (Specify)_____

Budget Account No.:_____

A. A. "Tony" Perez

SIGNATURE PRINTED NAME DEPARTMENT DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: eric.trevino@co.hidalgo.tx.us **by no later than Tuesday, April 13, 2010 @ Noon or at your earliest convenience in order to attach it to the agenda item for Commissioner's Court Thank You.**
Enclosures

PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: **ALL DEPARTMENT HEADS**

FROM: Eric Trevino
Hidalgo County Purchasing Department

DATE: September 21, 2009

RE: **Approval of Specifications For: – Hidalgo County Division of Emergency Services-"Tower Site Lease Agreement-La Joya, TX" Bid No. 2009-088-00-00-ERT**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If your answer is **DISAPPROVE**, please modify as necessary in order to meet your specifications and return the revised copy via fax to the designated Buyer in the Purchasing Department.

If you have any questions, please call us at (956) 318-2626 ext # 4882 (Eric)

APPROVE	☑	DISAPPROVE	☐
APPROVE WITH MODIFICATIONS	☐		

Funds Availability: ✓ YES / _____ NO/_____

Other (Specify)_____

Budget Account No.: 9-1100-420-00-200-023-0-441

SIGNATURE	PRINTED NAME	DEPARTMENT	DATE
A.A. Tony Pena	A.A. Tony Pena, Jr.	Emergency Management	9-22-09

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: eric.trevino@co.hidalgo.tx.us **by no later than September 23, 2009 @ 12:00 P.M. or as soon as possible.**
Enclosures

REQUEST FOR BIDS

HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES
"LEASE OF TOWER SPACE-LA JOYA, TX"

BID OPENING DATE:
May 12, 2010

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Hwy Bus 281-Administration Building
Edinburg, Texas 78539

1. Sealed bids will be received for **"HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES–LEASE OF TOWER SPACE-LA JOYA, TX"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"BID-2010-043-05-12-ERT-HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES-LEASE OF TOWER SPACE-LA JOYA, TX"** and in County's Purchasing Department, 2812 S Hwy Bus Hwy 281, Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, May 12, 2010. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "REQUEST FOR BIDS - 2010-043-05-12-ERT - RFB-HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES-LEASE OF TOWER SPACE-LA JOYA, TX".** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County. Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all

circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **"HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES-LEASE OF TOWER SPACE-LA JOYA, TX"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

  Hidalgo County Division of Emergency Services
  Attn: Belinda Alvarez
  100 E. Cano, 2nd Floor
  P.O. Box 1356
  Edinburg, TX 78539
  956-318-2600

17. Schedule of Events

Bid Opening, 9:30 AM	**May 12, 2010**
Award of Contract	_____, 2010
Commence Work or Deliver Products	_____, 2010

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the

purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to

contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES
"LEASE OF TOWER SPACE-LA JOYA, TX"
BID NO.: 2010-043-05-12-ERT

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 S Hwy Bus 281 - Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

(THIS PAGE MUST BE SUBMITTED WITH BID)

Exhibit "A"

HIDALGO COUNTY DIVISION OF EMERGENCY SERVICES
(DEPARTMENT OF EMERGENCY MANAGEMENT)
"LEASE OF TOWER SPACE-LA JOYA,TX"
RFB NO. 2010-043-05-12-ERT
SPECIFICATIONS

Hidalgo County is seeking to Lease Tower Space for the Hidalgo County Division of Emergency Services (Department of Emergency Management). Specifications are as, but not limited to the following:

Specifications & Requirements, Terms & Conditions

1) **All costs and expenses associated with the preparation and submission of (bid, proposals and / or quotes) shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.**

2) Tower site shall be an existing site or a new site, with construction to be completed and ready for installations of equipment, meeting all city, county, state, and federal standards by the 1st day of May, 2009. Tower site must be geographically located within 2 miles of the following:

Name	Latitude	Longitude
La Joya	26-14-57.0 N	098-30-12.6 W

3) Height of tower shall be as follows:

Name	Minimum Required Height in feet
La Joya	480

4) Tower site lease provider must provide an equipment shelter at or near the base of the tower to house the communication system and peripherals. Equipment shelter shall be of concrete block or or other construction capable of withstanding sustained hurricane force winds.

5) Tower site lease provider shall be required to provide electricity for the Hidalgo County equipment listed below.

6) Tower site lease provider shall be required to provide air conditioning for the Hidalgo County equipment listed below.

7) Tower site lease provider shall be required to provide back-up generator power at not less than 20 kilowatt 220 – 240 volt capacity and not less than a 500 gallon LP gas storage capacity for the Hidalgo County equipment listed below.

8) Tower must be approved by and meet or exceed current standards and guideline of the F.A.A.

9) Tower must be registered with and meet or exceed standards and current guidelines of the F.C.C. Tower site lease provider shall attach a copy of each F.C.C. Antenna Site Registration.

10) Tower site lease provider will be responsible for all fines and penalties assessed by the F.A.A. or F.C.C. for the tower and tower related equipment as it relates to the tower site.

11) Tower site lease provider must, throughout the term of the lease, maintain the property and keep it free of waste and nuisance.

12) Tower site lease provider must, throughout the term of the lease, at his own expense, maintain the air conditioning systems, the roof, the foundation, the structural soundness of the exterior walls, the electrical wiring, road access or paving, the doors, the guy wires, the tower structure, the towering warning lights or beacons and/or painting, backup generator, LP storage tank and all other components of the property.

13) Tower site lease provider will maintain all records and make all reports required by the Federal Aviation Administration with respect to maintenance and operation of tower warning light or beacons.

14) Tower site lease provider agrees that Hidalgo County employees and contracted agents of Hidalgo County shall have at all times rights of ingress and egress to the property for the purpose of installing, maintaining and repairing Hidalgo County's equipment subject to the tower site lease providers approval/disapproval.

15) Tower site lease provider agrees not to lease or license the use of the property, or any portion thereof, to any party which will interfere with Hidalgo County's use of the property.

16) Tower site lease provider represents that it has no knowledge of any substance, chemical or waste (collectively, "substance") on the Site that is identified as hazardous, toxic or dangerous in any applicable federal state or local law or regulation.

17) Tower site lease provider must provide microwave connectivity at the minimum bandwidth rate of six (6) mbps to network with all other tower sites in the LRGVDC Project 25 800 MHz Voice and Data Radio Communications System.

18) **Tower site lease provider agrees to insure the property, at its sole cost and expense, against loss by fire, or other casualty, including extended coverage, with a policy or policies acceptable to Hidalgo County. The coverages under such policy or policies shall provide for coverage in an amount reasonably required by Hidalgo County to provide for the replacement or repair of the improvements located on the property, or such portion thereof as may be damaged by a covered loss, but in no event less than the required by any party holding a security interest in or lien on the property.**

19) **Tower site lease provider agrees to hold Hidalgo County harmless from any and all claims, actions, proceedings, damages and liabilities arising from the use, condition and operation of the property, and to carry liability insurance insuring, at the sole cost and expense of Tower site lease provider, both Tower site lease provider and Hidalgo County against such loss and**

liability, in such amounts as Hidalgo County may reasonably require. In the event Tower site lease provider should neglect to provide any insurance coverage required under this paragraph, Hidalgo County shall have the right, but not the obligation, to purchase such coverage to protect Hidalgo County's interests, with any reasonable cost therefore to be payable by the Tower site lease provider.

20) **HIDALGO COUNTY reserves the right to reject any or all bids submitted, if it is in the best interest to do so.**

21) **Tower rent MUST include cost of electricity, air conditioning BTU/electricity cost, building space cost, microwave connectivity cost, and tower space height cost.**

22) Any contract awarded to a successful bidder will be in effect until;
a) The contract expires
b) Delivery acceptance of products and/or performance of services ordered, or
c) Terminated by County with thirty (30) days written notice prior to be cancellation.

23) **The awarded bidder shall adhere to the following insurance requirements:**
Property insurance shall provide that any proceeds for loss or damage to building or to improvements shall be payable solely to Lessor, which sum shall be used by Lessor for repair and restoration purposes. Certificates of insurance shall be submitted to Hidalgo County for approval prior to rental services being performed by Lessor hereunder. Bidder shall maintain liability insurance on the building as described and listed in: Insurance Requirements: See exhibit "C" attached. Plus also insure building for fire, accident and natural disaster; the award of the bid will be evidenced by a written lease agreement in a form acceptable to Hidalgo County.

Term:
The term of the lease contract will be for a period of one (1) year. Hidalgo County may in its sole discretion elect the option to extend the contract for nine (9) additional one (1) year terms.

Hidalgo County reserves the right to continue this bid for an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process.

Premises:
Shelter must be able to provide a minimum of forty two (42) square feet of equipment space inside with an estimated three (3) foot walkway available in front and back of each equipment rack row.

Installed Equipment

Division of Emergency Services will provide and cause to be installed the following equipment at the approved site:

Site – La Joya, TX

800 MHz Radio Communications System

Master Antenna System
One transmit antenna shall be located at 480 feet.
One receive antenna shall be located at 430 feet.
One tower top preamp located at 430 feet.
One three foot microwave dish located at 250 feet.

Uninterruptible Power Supply system

Site Equipment List

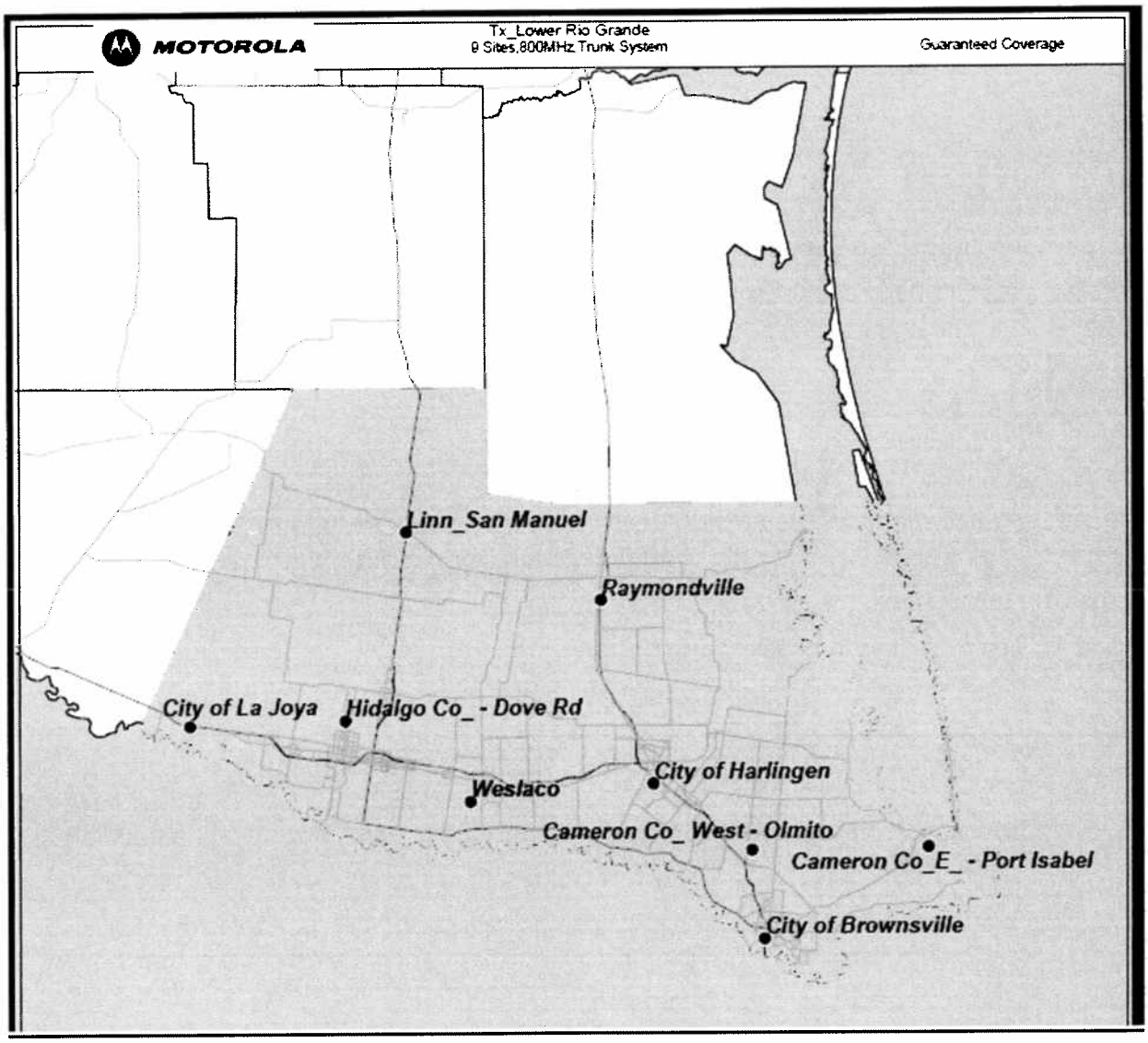
1	T7054	GTR 8000 EXPANDABLE SITE SUB-SYSTEM
1	CA00855AA	ADD: 700/800 MHZ MID POWER
1	X305AC	ADD: QTY (5) GTR 8000 BASE RADIOS
5	X591AE	ENH: ASTRO 25 SITE REPEATER SW
1	CA00861AA	ADD: CABINET RMC W/ CAPABILITY OF 6 BRS
1	CA00879AA	ADD: PRIMARY 6 PORT CAVITY COMBINER
1	CA00883AA	ADD: 800 MHZ TX FILTER W/PMU
2	CA00303AA	ADD: QTY (1) SITE CONTROLLER
2	X591AF	ENH: ASTRO 25 SITE REPEATER SITE CONTRLLR SW
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
2	DSOP820B	POWER DIST. UNIT SURGE PROTECT
1	DS1101378	RACK MOUNTING PLATE ADAPTER , DSOP820A & DSNSOP820A 19 INCH RACK
1	DSTSJ48CLT	8 WIRE MOD PROT. , RJ-45 (4 WIRE PROTCTD) OR HARD WIIRED (16 V) T1/E1
1	DSTSJADP	HORIZONTAL RACK BUS BAR FOR TSJ AND WPH SERIES NETWORK PROTECTOR
1	ST2500	S2500 MULTIPROTOCOL WAN ROUTER
1	ST2512	S2500 ROUTER T1/E1 DAUGHTER BOARD
1	DS115000AA30073	UPS, FE 18KVA/15KW, 240V, 1 HR 13 MIN RUN
1	DSAPEXIMAX808	240/120 1 PHASE TYPE 1 NEMA 4X
1	TDF7320	ANTENNA 806-869MHZ OMNI 12DB
15	L1705	1/2" LDF HELIAX POLY JKT PER FT
1	DDN9386	N MALE POSITIVE STOP CONNECTOR, FOR 1/2" LDF4-50A CABLE
1	DSL4TDMPS	7 - 16 DIN MALE POSITIVE STOP FOR 1/2" CABLE
2	TDN9289	CABLE WRAP WEATHERPROOFING
510	L1713	1-1/4" LDF HELIAX POLY JKT PER FT
2	DSL6TDFPS	DIN FEMALE TRIMETAL CONNECTOR - POSITIVE STOP
2	TDN9289	CABLE WRAP WEATHERPROOFING
9	TDN7547	1-1/4" CABLE GROUND CLAMP KIT
3	TDN6948	HOISTING GRIP FOR 1-5/8" CABLE & EW44/52/63
1	DS1050125AA	CABLE LIGHTENING ARRESTOR
1	TDF7320	ANTENNA 806-869MHZ OMNI 12DB
15	L1705	1/2" LDF HELIAX POLY JKT PER FT
2	DDN9386	N MALE POSITIVE STOP CONNECTOR, FOR 1/2" LDF4-50A CABLE
2	TDN9289	CABLE WRAP WEATHERPROOFING
1	DS42883H01CG	C&M UNIT FOR TTA W/O RX MULT, 792-824MHZ W/428-83H-01-T FOR GTR8000
1	DS42883H01T	TTA, COMPACT AUTO QUAD 792-824 MHZ TOWER BOX
15	L1705	1/2" LDF HELIAX POLY JKT PER FT

2	DDN9386	N MALE POSITIVE STOP CONNECTOR, FOR 1/2" LDF4-50A CABLE
2	TDN9289	CABLE WRAP WEATHERPROOFING
450	L3323	7/8" AVA HELIAX POLY JKT PER FOOT
2	DDN9498	TYPE N FEMALE PS CONNECTOR
2	TDN9289	CABLE WRAP WEATHERPROOFING
9	TDN6674	5/8" - 7/8" CABLE GROUND CLAMP KIT
3	DSL5SGRIP	7/8" SUPPORT HOIST GRIP
15	L1705	1/2" LDF HELIAX POLY JKT PER FT
2	DDN9386	N MALE POSITIVE STOP CONNECTOR, FOR 1/2" LDF4-50A CABLE
2	TDN9289	CABLE WRAP WEATHERPROOFING
450	L1705	1/2" LDF HELIAX POLY JKT PER FT
2	TDN8810	N FEMALE CONNECTOR
2	TDN9289	CABLE WRAP WEATHERPROOFING
9	TDN6673	1/2" CABLE GROUND CLAMP KIT
3	DSL4SGRIP	SUPPORT HOIST GRIP 1/2" LDF
30	L1702	1/2" SUPERFLEX POLY JKT PER FOOT
2	TDN8810	N FEMALE CONNECTOR
1	DSISDC50LNZ30MA	DC INJECTOR 30V M CONN ANTENNA POR
1	SQM01SUM0187	ARC 4000 MASTER SITE ADD-ON
1	CA01209AA	ADD: ASTRO 25 IV&D SITES
1	F4544	SITE MANAGER ADVANCED
1	V266	ADD: 90VAC TO 260VAC PS TO SM
1	VA00402	ADD: SDM3000 ASTRO F/W V1.30.16 FOR A6.9/7.2, PK1
3	V592	AAD TERM BLCK & CONN WI
1	F2463	REMOTE TERMINAL UNIT DEVICE INTERFACING LICENSES
5	V845	ADD: RTU SOFTWARE LICENSE FOR INTELLISITE REPEATER
2	V846	ADD:RTU SFWR LICENSE FOR ASTROTAC 9600 COMPARATOR
1	V839	ADD:RTU SFWR LICENSE FOR MOSCAD I/O (PER MODULE)

LRGVDC Project 25 800 MHz Voice and Data Radio Communications System

Engineered Coverage

Hidalgo County 800 MHz Elements



Site - La Joya

PREMISES

19' RACK SPACE REQUIREMENTS

RACK # 1 MASTER ANTENNA SYSTEM	RACK # 2 RF EQUIPMENT	RACK # 3 RF EQUIPMENT	RACK # 4 SITE CONTROLLER RACK	RACK # 5 UPS	RACK # 6 UPS	RACK # 7 UPS

DISQUALIFICAITONS OF BIDDERS:
Any one or more of the following causes may be considered sufficient for the disqualification of a bidder and the rejection of his/her bid or bids:

1. Evidence of collusion among bidders.

2. Lack of responsibility as revealed by either financial, experience or equipment statements, as submitted.

3. Lack of expertise as shown by past work, and judged from the standpoint of workmanship and performance history.

4. Uncompleted work under other contracts which, in the judgment of Hidalgo County might hinder or prevent the prompt completion of additional work if awarded.

5. Failure to comply with the submittals of this specification.

Market Volatility and Unit Price Adjustments:
Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

    - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.

- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2. **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4. **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5. **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE (956) 292-7612 OR VIA E-MAIL eric.trevino@co.hidalgo.tx.us NO LATER THAN, MAY 5, 2010 by 5:00 P.M.. Responses to said inquiries will be sent to all applicants via facsimile by no later than MAY 7, 2010 by 5:00 p.m.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

LEASE AGREEMENT
C-10-043-00-00

THIS AGREEMENT is made and entered into this _____day of _____, 2010 by and between _____ a Texas Corporation, hereinafter referred to as Lessor, and **COUNTY OF HIDALGO, TEXAS,** hereinafter referred to as Lessee.

ARTICLE 1. DEMISE OF LEASE PROPERTY

Lessor, for and in consideration of the rents, covenants, and promises herein contained to be kept, performed, and observed by Lessee, does hereby lease and demise to Lessee, and Lessee does hereby rent and accept from Lessor, that certain premises more particularly described as **(Tower Site in La Joya, Texas)**, (hereinafter referred to as the "Property").

ARTICLE 2. LEASE TERM

Term

2.01 This lease shall be a term of **one (1) year** hereinafter referred to as the "initial lease term" commencing on _____ and expiring on _____; subject, however, to earlier termination as hereinafter provided.

Renewal

2.02 Provided Lessee is not in default hereunder, Lessee is granted the option to renew this Lease for nine (9) additional one (1) year terms (the "Renewal Term(s) as stated in the Request for Bid (RFB) Procurement Packet in Exhibit "A", under the same terms and conditions set forth in this Agreement except that the rent amount for the Property shall be established as proposed by Lessor in Exhibit "B" (the "Bid Page") and which was accepted by County. Lessee shall give Lessor written notice of its intent to exercise its renewal option at least thirty (30) days prior to the expiration of the Initial Term or any Renewal Term.

Voluntary Termination

2.03 Lessee may terminate this Contract at any time for any reason or no reason at all upon giving thirty (30) days prior written notice to the Lessor.

Commitment of Current Revenues Only

2.04 In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Lessee under this Agreement, Lessee may terminate this Agreement upon sixty (60) days written notice to Lessor. Lessee agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Lessee pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

ARTICLE 3. RENT

Monthly Rental

3.01 Lessee agrees to and shall pay to Lessor as rent for the use and occupancy of the Property during the initial lease term the sum of _____($_____) per month for a one (1) year period. The rental amount during the Renewal Term, if Lessee exercises its renewal options, shall be _____ ($_____) per month during the nine (9) one (1) year renewal term. Each Rental payment shall be due in advance on the first day of each month during the term of the lease, beginning on, _____, 2010 rent hereunder, when and as the same may become due and payable, shall be paid in lawful money of the United States at the time to the Lessor at: (vendor's address)_____, unless and until Lessor notifies Lessee in writing to make the payments to some other address.

ARTICLE 4. UTILITIES

Lessor shall pay or cause to be paid all charges for electricity, used on the Property throughout the term of this lease, including any connection fees.

ARTICLE 5. USE OF PROPERTY

Lessee shall have the right to use the Property for any lawful purpose pertaining to the receipt, broadcast or rebroadcast of data or radio signals.

ARTICLE 6. REPAIR AND MAINTENANCE

Lessor will, throughout the lease term, maintain the Property and keep it free of waste and nuisance. Lessor will, at Lessor's own expense, during the term of this Lease, maintain air conditioning systems, all windows, the roof, the foundation, the structural soundness of the exterior walls, the electrical wiring, paving the doors, the guy wires, the tower structure, the tower warning lights or beacons and all other components of the Property. Lessor will maintain all records and make all reports required by the Federal Aviation Administration with respect to maintenance and operation of tower warning light or beacons. In the event Lessor should neglect to reasonably maintain the Property. Lessee will have the right, but not the obligation, to cause repairs or corrections to made, with any reasonable costs therefor to be payable by Lessor to Lessee as an offset against rental on the next rental installment date. Lessee will, at its sole cost and expense, maintain and repair its own equipment, cables and antennae.

ARTICLE 7. OBLIGATIONS OF LESSOR AND LESSEE

Taxes

7.01 Lessee shall be liable for, and shall pay and discharge before the same become delinquent, all taxes levied or assessed against personal property, furniture, or fixtures located in or upon the Property owned by Lessee, but not by other Lessees or by Lessor, on the real property. Lessor shall be liable for, and shall pay and discharge before the same become delinquent, all ad valorem taxes and assessments levied against the Property, including any fixtures and improvements.

Alternation, Additions, and Improvements

7.02 Lessee may, at Lessee's discretion, but shall not be required to, make any alterations, additions or improvements to the Property, provided Lessee obtains the prior written consent of Lessor, which consent shall not be unreasonably withheld. All alterations, additions or improvements made to the Property described in Article I, excluding equipment placed on the Property by Lessee, shall become the property of Lessor at the termination of this Lease Agreement.

7.03 Addition of New and Replacement Equipment. In accordance with provision 7.02 of this Lease Agreement, Lessee shall be allowed to replace existing equipment used on the Property with the prior written consent of Lessor as described in 7.02, without experiencing an increase in monthly rental costs. Should Lessee desire to add new equipment to the Property currently not in place at Lessee's expense, Lessee shall also seek the prior written consent of Lessor as described in 7.02 and Lessor shall submit a written proposal to Lessee of the additional rental costs associated with the new equipment. If the parties reach an agreement for additional rental costs due to new equipment, then the new equipment may be added.

Damage or Destruction

7.04 In the event the Property or any portion thereof is damaged or destroyed by fire, tornado, or other casualty, Lessee shall be entitled to an abatement of rent as a result and Lessor shall promptly repair any such damages or destruction using materials and workmanship of a similar nature and quality to the original construction.

Insurance

7.05 Lessor agrees to insure the Property, at its sole cost and expense, against loss by fire, or other casualty, including extended coverage, with a policy or policies acceptable to Lessor. The coverages under such policy or policies shall provide for coverage in an amount reasonably required by Lessor to provide for the replacement or repair of the improvements located on the Property, or such portion thereof as may be damaged by a covered loss, but in no event less than the amount required by any party holding a security interest in or lien or the Property. Lessor agrees to hold Lessee harmless from any and all claims actions proceedings, damages, and liabilities arising from the use, condition and operation of the Property, and to carry liability insurance insuring at the sole cost and expense of lessor, both Lessor and Lessee against such loss and liability, in such amounts as Lessor may reasonably require. In the event Lessor should neglect to provide any insurance coverage required under this paragraph, Lessee shall have the right, but not the obligation, to purchase such coverage to protect Lessee's interest, with any reasonable costs therefor to be payable by Lessee.

Lessee's Insurance

7.06 Lessee, at its own expense, shall provide and maintain in force effective _____, 2010 and continuing during the term of this Lease Liability insurance in the amounts deemed adequate by Lessee, naming Lessor as additional insured.

ARTICLE 8. DEFAULT

Events of Default

8.01 The following events shall be deemed to be events of default by Lessee under this lease.

Lessee shall fail to pay any installment of rent hereby reserved and such failure shall continue for a period of thirty (30) days. Lessee shall fail to comply with any term, provision, or covenant of this lease, other than the payment of rent, and shall not cure such failure within thirty (30) days after written notice thereof to Lessee.

Remedies

8.02 Upon the occurrence of any event to default specified in Paragraph 8.01 hereof, Lessor shall have the option to pursue any one or more of the following remedies without notice of demand whatsoever.

Re-entry

Lessor may re-enter the Property immediately and remove all Lessee's personal property therefrom. Lessor may store the personal property in a public warehouse or at another place at Lessor's choosing at Lessee's expense or to Lessee's account.

Termination

After re-entry, Lessor may terminate the lease on giving ten (10) days' written notice of such termination to Lessee. Re-entry only, without notice of termination, will not terminate the lease.

Re-letting Property

After re-entering, Lessor may re-let the Property or any part thereof, for any term, without terminating the lease at such rent and on such terms as Lessor may choose. Lessor may make repairs to the Property at Lessee's expense.

Quiet Enjoyment Pending Cure Period

8.03 Notwithstanding anything to the contrary herein, Lessor understands, acknowledges and agrees that some of the Property is utilized in the receipt, transmission and/or retransmission of radio signals for law enforcement and emergency services, which Lessee is authorized to operate by virtue of a license issued by the Federal Communications Commission. Lessor shall not, except following written notice of a default and the failure to cure such default by Lessee within the time periods provided in Section 8.02 (a) and (b), exercise any remedy which may affect or in any manner interfere with Lessee's use, possession or quiet enjoyment of the property or the receipt, transmission or retransmission of any radio signal by Lessee. Further, except for any time period following expiration of any cure period for which Lessee has not satisfactorily cured any Lessee default, Lessee shall have full access to, use of any quiet enjoyment of the property undisturbed by Lessor.

ARTICLE 9. INTENTIONALLY OMITTED

ARTICLE 10. MISCELLANEOUS

Notices and Addresses

10.01 All notices provided to be given under this agreement shall be given by certified mail or registered mail addressed to the proper party, or in person against a receipt. The date of mailing of any notice under this agreement shall be deemed to be the date of such notice and shall be effective from such date. The addresses of the parties of this agreement are as follows:

LESSOR

_____
_____
_____
_____

LESSEE

County Of Hidalgo, Texas
Attn: Rene A. Ramirez, County Judge
100 E. Cano St.-2nd Floor
Edinburg, Texas 78539

With copy to:
Hidalgo County Division of Emergency Services
Attn: A. A. "Tony" Pena, Jr., Emergency Manager Coordinator
1615 South Closner, Suite G
Edinburg, Texas 78539

Parties Bound

10.02 This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives and assigns where permitted by this Agreement.

Texas Law to Apply

10.03 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas/

Legal Construction

10.04 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Prior Agreements Superseded

10.05 This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreements between the parties respecting the within subject matter.

Amendment

10.06 No amendment, modification or alteration of the terms hereof shall be binding unless the same in writing, dated subsequent to the date hereof, and duly executed by the parties hereto.

Waiver of Default

10.07 No waiver by the parties hereto of any default of breach of any term, condition or covenant of this lease shall be deemed to be a waiver of any other breach of the same or any other term, conditions or covenant contained herein.

Attorney's Fee

10.08 In the event Lessor or Lessee breaches any of the terms of this Agreement whereby the party not in default employs attorneys to protect or enforce his rights hereunder and prevails, then the defaulting party agrees to pay the other party reasonable attorneys' fees so incurred by such other party.

ARTICLE 11. WAIVER OF SUBROGATION

Lessor hereby waives Lessor's right of recovery against Lessee for damages caused by fire, explosion and other perils to any of the Property to the extent that recovery is made by Lessor under insurance policies in effect at the time of loss; and Lessee hereby waives Lessee's rights of recovery against Lessor for damages to any of Lessor's property caused by fire, explosion and other perils to the extend that recovery is made by the Lessee under insurance policies in effect at the time of loss. This agreement does not extend to and waiver does not apply to any damage suffered by either party hereto which is not recovered by the injury party under its insurance policies.

ARTICLE 12. SPECIAL PROVISIONS

Access to Property

12.01 During the term of this agreement, Lessor agrees that technical and maintenance employees and representatives and agents of Lessee shall have at all time rights of ingress and egress to the Property for the Purpose of installing, maintaining and repairing Lessee's equipment. Lessee agrees to insure that its subcontractors and employees performing maintenance or technical services on Lessee's equipment are covered by adequate levels of liability insurance and by any state-mandated worker's compensation insurance, if applicable.

Duty Not to Impair Lessee's Operations

12.02 Lessor agrees not to lease or license the use of the Property, or any portion thereof, to any party which will interfere with Lessee's use of the Property, and to require than any other lessees and licenses use and operation of radio or television transmission equipment of the Property shall be performed in such a manner as not to interfere with the operation of any equipment which Lessee has therefore installed or may thereafter install on the Property. In the event interference should result, upon notice of such interference from lessee, Lessor shall cause its lessees and licenses to take all necessary steps, without costs or expense to lessee, to remove said interference or shut down communication equipment temporarily pending repair.

Hazardous Substances

12.03 Lessor represents that it has no knowledge of any substance, chemical or waste (collectively "substance") on the Site that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation. Lessee will not introduce or use any such substance on the Site in violation of any applicable law.

IN WITNESS WHEREOF, the undersigned Lessor and Lessee hereto execute this Agreement as of the day and year first above written

APPROVED BY COMMISSIONER COURT ON _____, 2010

Approved as to form:

By:_____

Lessee:
County Of Hidalgo

By: _____
Rene A. Ramirez, County Judge

Attest:

_____
Arturo Guajardo, Jr., County Clerk

Lessor:

By: _____

EXHIBIT "A"

REQUEST FOR BIDS (RFB) PROCUREMENT PACKET

EXHIBIT "B"

BID PAGE with BID TABULATION

EXHIBIT "C"

INSURANCE CERTIFICATE

AI-20730 **15.I.**

Tire Disposal Services

CC CONSENT

Date:	04/20/2010
Submitted By:	Sandra Montalvo, PURCHASING DEPT.
Submitted For:	Marty Salazar
Department:	PURCHASING DEPT.
Agenda Category:	Purchasing Department

Information

CAPTION

Hidalgo County:
Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft service contract) as attached hereto for "Hidalgo County-Tire Disposal Services" RFB No.: 2010-130-SMA

BACKGROUND

1. Proposed Schedule of Events:
1st Advertisement-May 01 2010
2nd Advertisement-May 08, 2010
Bid Opening date-May 19, 2010

2. Services are "on an As Needed Basis"

Fiscal Impact

FISCAL YEAR: 2010 ACCT. #: 0-1100-432-00-121-001-0-421
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n
BUDGETARY IMPACT:
$24,826.35 available funds as of 04/15/10. rc

FISCAL YEAR: 2010 ACCT. #: 0-1100-432-00-122-001-0-421
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n
BUDGETARY IMPACT:
$60,038.40 available funds as of 04/15/10. rc

FISCAL YEAR: 2010 ACCT. #: 0-1100-432-00-123-001-0-421
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n
BUDGETARY IMPACT:
$22,172.42 available funds as of 04/15/10. rc

FISCAL YEAR: 2010 ACCT. #: 0-1100-432-00-124-001-0-421

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

$281,744.32 available funds as of 04/15/10. rc

Attachments

Link: Memo, Legal Notice, Specifications & draft contract

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	04/15/2010 11:06 AM	APRV
2	Budget & Management	Erika Zamora	04/15/2010 11:25 AM	APRV
3	Rosalinda Cantu	Rosie Cantu	04/15/2010 04:27 PM	APRV
4	Auditor's Office		04/16/2010 05:30 PM	NEW

Form Started By: Sandra Montalvo Started On: 04/09/2010 02:33 PM

Final Approval Date: 04/16/2010

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM
(APPROVAL OF SPECIFICATIONS)

TO: Hon. A.C. Cuellar, Commissioner
Hidalgo County Precinct No. 1

ATTN: **Joseph Palacios**

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department

DATE: March 26, 2010

RE: **Approval or Disapproval of Specifications for: Bid No. -2010-130-00-00-SMA-Hidalgo County- "Tire Disposal Services"**

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE	DISAPPROVE	
APPROVED WITH MODIFICATIONS		✓

FUNDS AVAILABILITY: _____Yes / _____ No / _____

Other (specify)_____

BUDGET ACCOUNT #: 0-1100-432-00-121-001-0-421

[signature]	Jorge J. Flores	- Pct #1	3-30-10
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than, APRIL 01, 2010 @ 10:00 a..m.

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM
(APPROVAL OF SPECIFICATIONS)

RECEIVED
APR 08 2010
8:50 AM

TO: Hon. Hector "Tito" Palacios, Commissioner
Hidalgo County Precinct No. 2

ATTN: Ricardo Cuellar/ Yolanda Cisneros

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department

DATE: March 25, 2010

RE: Approval or Disapproval of Specifications for: Bid No. -2010-130-00-00-SMA-Hidalgo County- "Tire Disposal Services"

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE	X	DISAPPROVE	
		APPROVED WITH MODIFICATIONS	

FUNDS AVAILABILITY: X Yes / _____ No / _____

Other (specify)_____

BUDGET ACCOUNT #: 0-1100-432-00122-001-0-421

Ricardo Cuellar	Ricardo Cuellar	RE Station	4/7/10
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than, APRIL 01, 2010 @ 10:00 a.m.

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM
(APPROVAL OF SPECIFICATIONS)

TO: Hon. Joe Flores, Commissioner
Hidalgo County Precinct No. 3

ATTN: Mingo Villarreal/Norma Ceballos

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department

DATE: March 26, 2010

RE: **Approval or Disapproval of Specifications for: Bid No. -2010-130-00-00-SMA-Hidalgo County- "Tire Disposal Services"**

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE Joe M. Flores DISAPPROVE

APPROVED WITH MODIFICATIONS

FUNDS AVAILABILITY Yes No

Other (specify)

BUDGET ACCOUNT # 0-1100-4132-00-123-001-0-421

AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE
	Joe M. Flores	Precinct #3	3/29/10

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than, APRIL 01, 2010 @ 10:00 a.m.

Enclosures

Notes: Joe M. Flores, Assistant Director
No purchase of Spec. or Equipment

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM
(APPROVAL OF SPECIFICATIONS)

TO: Hon. Oscar Garza Jr., Commissioner
Hidalgo County Precinct No. 4

ATTN: **Mr. Munoz/ Mr. Carranza**

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department

DATE: March 26, 2010

RE: **Approval or Disapproval of Specifications for: Bid No. -2010-130-00-00-SMA-Hidalgo County- "Tire Disposal Services"**

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ✓	DISAPPROVE	
APPROVED WITH MODIFICATIONS		

FUNDS AVAILABILITY: ✓ Yes / _____ No / _____

Other (specify)_____

BUDGET ACCOUNT #: 0-1100-432-00-124-001-0-429

Juan M. Carranza	Juan M. Carranza	Pct 4	3/26/10
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than, APRIL 01, 2010 @ 10:00 a.m.

Enclosures

EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS

Hidalgo County

"Tire Disposal Services"

Bid No. 2010-130-05-19-SMA

The County of Hidalgo is seeking to enter into a tire disposal contract with a state-registered/approved facility. The Hidalgo County Purchasing Department will receive sealed bids for the provision of ***"Tires Disposal Services.*** as specified herein. Bids will be accepted until **9:30 a.m., Wednesday, MAY 19, 2010. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

SCOPE OF WORK:

These specifications governs the pickup, removal, and disposition of waste tires (herein called removal services) on an as needed basis after a contract is in place, including, but not limited to, passenger car, truck, tractor, heavy machinery, and baled tires (herein called waste tires) accumulated at Hidalgo County's seven (7) locations identified in Attachment A.

GENERAL:

Vendor shall furnish all materials, equipment, and supplies necessary to execute the specified services.

VENDOR RESPONSIBILITY:

1) Vendor is fully responsible for the proper and legal transportation, storage, and disposal or recycling of any waste material taken into custody under this contract. Any recycling, reclamation, rejuvenation, disposition, or other use of material shall comply with all federal, state, and local laws, rules, regulations, ordinances, and pertinent policies. Special attention shall be given Texas statutes related to waste tire disposal, especially the Texas Solid Waste Disposal Act, Chapter 361, Texas Health Code and the Texas Natural Resource Conservation Commission (TNRCC) regulations regarding municipal solid waste management.

2) County stockpiles of material shall normally consist of waste tires. The vendor is responsible for removing and disposing/recycling of the waste tires only.

SIZES OF TIRES:

The following are the different sizes of off-road heavy machinery tires used by some of our precincts. The sizes of tires indicated herein are not all inclusive.

14.0 x 24 - 10 Ply	16.9 x 28 - 6 Ply
17.5 x 25 - 12 Ply	Baled Tires
1400 x 24 -10 Ply	Passenger/Light Truck Tires
20.5 x 25 - 12 Ply	Passenger/Light Truck Tires w/rims
19.5 x 24 - 10 Ply	Medium Truck & Bus/Trailer tires
25-5-25 - 10 Ply	Medium Truck & Bus/Trailer tires w/rims
18.4 x 28 - 12 Ply	Agriculture Tractor/Off Road Equip. Tires
16.9 x 24 - 10 Ply	Agriculture Tractor/Off Road Equip. w/rims

Vendor must contact the respective County departments to obtain all applicable tire sizes and ply information. **Vendor is to provide detailed Tire-Conversion Charts** to Purchasing Department, County Auditor's Office, and participating County departments to assist in calculating the number of tires being stockpiled and set up schedules to collect them. County may, at its discretion, periodically visit vendor location during normal business hours.

COMPETENCE OF VENDOR:

Vendor shall have and maintain, under its direct employment and supervision, the necessary organization and facilities to fulfill the services required by this contract. Vendor shall obtain and maintain any permits and licenses required for performance of services covered by this contract. (Note: TNRCC rules require scrap tire transporters to register operations.) Only persons trained in the performance of duties required by the services identified or necessary under this

contract shall be assigned to any project associated with this contract. Hidalgo County must receive prior notification of vendor's intent to subcontract these services. Prior Hidalgo County approval is required. Any subcontractor working under this contract shall comply with all terms and conditions of the contract as applicable, and the County shall be notified that a subcontractor is being utilized.

INSURANCE:

Prior to beginning any work under a contract, vendor shall have in-force at least the minimum insurance required by statute. Additionally, vendor shall produce evidence of insurance within 24 hours to any County department requesting such evidence that plans to use the services of this contract. Refer to Exhibit C for specific insurance requirements.

TERMS AND CONDITIONS OF SERVICE:

1) Removal services shall be on an Aas needed basis. The vendor shall be notified of the requirement for services by written purchase order or verbally with confirmation in writing by facsimile (FAX), by mail, or by electronic transmission. Any waste tires at County's seven (7) locations on the effective date of this contract shall be removed as a part of this contract as if the material were accumulated after the effective date of the contract. Vendor shall complete each service request within two (2) working days from the date of notification unless other arrangements are made with the County beforehand. All or part of a specific waste tire accumulation location may require removal services and will be at the direction of the County department. Each department will determine the minimum amount of tires they will accumulate (based on their storage capacity) before scheduling for pickup service. As an alternative and with prior approval of the County, the vendor may establish scheduled appointments to pick up material from locations shown in Attachment A of the Request For Bids (RFB) *and/or other sites as may be added during the contract period.* County representatives at each location may monitor contract performance. Local contract issues and all serious non-performance issues shall be referred to the Hidalgo County Purchasing Department.

2) Space permitting and with approval of the County, vendor may locate collection receptacles (i.e., roll-offs or trailers) for the accumulation of waste tires at a County facility or any other location approved by the County. No reimbursement shall occur for any vendor expense related to the installation, removal, maintenance, or use of such collection receptacles.

3) The amount of waste tires available for collection at any County department shall be counted by vendor's personnel and verified by department's designated employee(s). Copies of receipt tickets and manifests shall be submitted with a vendor's invoice for payment of services rendered. The name of the pick-up location and location address shall appear on all pick-up tickets and manifests. Each County location shall be billed separately.

4) Hidalgo County Precincts 1, 2 and 4 and Drainage District No. 1 will be scheduled for a **MINIMUM** of one (1) weekly pickup based on the following schedule. If additional trips are necessary, these will be scheduled for either Tuesdays or Thursdays. Precinct No. 3, and any other County departments requiring this service, will be scheduled on an as-needed basis. Any schedule changes must be approved by the respective County department(s).

    a) Mondays-Precinct No. 1
    b) Wednesdays-Precinct No. 2
    c) Fridays-Precinct No. 4
    d) Tuesdays and Thursdays-as needed-Precinct No. 3 and other County departments.

5) The following alternatives/options may assist in avoiding unnecessary trips to any one (1) particular site, or to request additional pickups.

    a) The department(s) may notify your office;
    b) Vendor may check with the respective department(s); or
    c) Vendor's driver(s) can verify the need during their route.

6) Term of the contract is for one (1) year period with County's option to extend the contract for an additional two

(2) one (1) year under the same rates terms and conditions.

7) Any contract awarded to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered, or (c) terminated by County with thirty days= written notice prior to cancellation.

8) Hidalgo County reserves the right to continue this bid for an additional sixty (60) day Grace Period at the end of the contract term for unforeseen delays in award of new bid for next contract term.

ESCALATION CLAUSE:

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any

pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

Dollar Limit to Price Changes: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposals or statement of qualifications be addressed to Martha L. Salazar, Purchasing Agent, Attn: Sandra Montalvo at 2812 S. Business Hwy. 281 (New Administration Bldg), Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE OR EMAIL: sandra.montalvo@co.hidalgo.tx.us BY NO LATER THAN, Wednesday, MAY 12, 2010 by 5:00 p.m. Responses to said inquiries will be sent to all applicants via facsimile by no later than Friday, MAY 14, 2010 by 5:00 p.m.

EXHIBIT "A"

Hidalgo County
"Tire Disposal Services"
Bid No. 2010-130-05-19-SMA

ATTACHMENT A

Hidalgo County currently has a total of seven (7) Tire Collection sites. The following are the physical directions to said sites:

1) **PRECINCT NO. 1**:

   a) Mercedes - 3 miles South on Mile 1 East off Business 83.
   b) Sunrise Hill Park - 3 Miles East on Mile 11 North off F.M. 1015; 2 Mile North on Mile 12 West.
   c) Donna - 3 Miles South on F.M. 493 off Business 83; 2 Mile East on Mile 42 West.
   d) Monte Alto - .3 of a Mile East on Ash Street off F.M. 88.

2) **PRECINCT- NO. 2:**

   a) 1 Mile East of South Tower Rd. on El Gato Rd.

3) **PRECINCT –NO. 3:**

   a) Peñitas (Landfill) - 1 Mile South F.M. 1427 off Expwy. 83; 3 Mile West on Old Military Hwy.

4) **PRECINCT- NO. 4:**

   a) Edinburg - 3 North on North Doolittle Road off East Schunior Street.

Bid No: 2010-130-05-19-SMA	Buyer: Sandra Montalvo	Tel. No: (956) 318-2626-ext 4865

REQUEST FOR BIDS

HIDALGO COUNTY
"TIRE DISPOSAL SERVICES"

BID OPENING DATE: MAY 19, 2010

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical location: 2802 S. Business Highway 281 - Administration Building
Postal/Mailing: 2812 S. Business Highway 281
Edinburg, Texas 78539

1. Sealed bids will be received for **"HIDALGO COUNTY –TIRE DISPOSAL SERVICES"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"BID-2010-130-05-19-SMA- HIDALGO COUNTY- TIRE DISPOSAL SERVICES"** and in County's Purchasing Department, physical address: 2802 S. Business Hwy 281, mailing address 2812 S. Business 281 New Administration Building,, Edinburg, Texas, **on or before 9:30 a.m.,WEDNESDAY, MAY 19, 2010.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "REQUEST FOR BIDS-2010-130-05-19-SMA-"HIDALGO COUNTY-TIRE DISPOSAL SERVICES".

   Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of

equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **"HIDALGO COUNTY-TIRE DISPOSAL SERVICES"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
2808 S. Bus. Hwy 281
Edinburg, Texas 78539
Attn: Elizabeth Cano
956-318-2511

17. **SCHEDULE OF EVENTS**

Bid Opening, 9:30 AM	**MAY 19, 2010**
Award of Contract	_____, 2010
Commence Work or Deliver Products	_____, 2010

18. **BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT:**

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works,

the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- **Possess and submit a Certificate of Account Status indicating bidder is in "Good Standing" with the Texas Comptroller of Public Accounts if such bidder is incorporated in the State of Texas. If the bidder is not incorporated with the Texas, the bidder must submit the appropriate evidence of filing with the Texas Secretary of State stating that the business is authorized to transact business in Texas.**
- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;

B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. ***Vendors hereby assigns to purchaser any and all claims for overcharges associated with this contract which arises under the antitrust laws of the United States, 15 USCA, Section 1 et. seq., and which arise under the antitrust laws of the State of Texas, Bus. & Com. Code, Section 15.01, et. seq.***

30. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
HIDALGO COUNTY
"TIRE DISPOSAL SERVICES"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Bus. Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

(THIS PAGE MUST BE SUMITTED WITH BID

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-

THIS CONTRACT is made and entered into this _____ Day of _____, **2010** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____, ("Company").

WHEREAS, Company responded to advertised notices for bids for **"TIRE DISPOSAL"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or

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otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective _____, **2010** and ending on _____, **2011.** Hidalgo County at its sole discretion elect the option to extend the contract for two (2) one (1) year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services

and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days

written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this_____ day of _____, 2010.

COUNTY OF HIDALGO

ATTEST:

By:_____
Rene A. Ramirez, County Judge

_____

Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED BY COMMISSIONES COURT:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

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EXHIBIT "B"
VENDOR'S BID

DRAFT

EXHIBIT "C"
INSURANCE REQUIREMENTS

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