



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

April 27, 2010

Angela Graf, Contracts Administrator  
**HOLT CAT TEXAS, LTD d/b/a HOLT CAT**  
3302 South W.W. White Road  
San Antonio, Texas 78222  
(210) 648-8308 Facsimile (210) 648-0079

via email: [angela.graf@holtcat.com](mailto:angela.graf@holtcat.com)  
via facsimile (210) 648-0079  
via Certified Letter

Re: **Extension to contract # C-09-007-04-07-"Service/Maintenance and Repairs for Generators at the County Jail-Law Enforcement Center-Etc"-Hidalgo County Sheriff's Office**

Dear Ms. Graf:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise an extension/renewal for an **additional one (1) year** period as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the next Commissioners' Court meeting of May 04, 2010 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than April 29, 2010, via facsimile to (956) 956-318-2629 or email to : [leticia.saenz@co.hidalgo.tx.us](mailto:leticia.saenz@co.hidalgo.tx.us) meet the agenda request form deadlines.

Holt Texas, LTD.  
By: David Hernandez  
VP-CFO

Date: 04/29/10

**Additionally, we are requesting your company provide an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualifications).**

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Leticia H. Saenz  
Leticia H. Saenz, CPPB/Contracts Manager  
Hidalgo County Purchasing Department

xc: file