

# MEMORANDUM

**TO:** Mr. Eduardo Olivarez, Director  
Hidalgo County Health Department  
Via email [eddie.olivarez@hchcd.org](mailto:eddie.olivarez@hchcd.org)

**FROM:** Leticia Saenz, CPPB, Contracts Manager  
Hidalgo County Purchasing Department

**DATE:** April 27, 2010

**RE:** **NOTICE OF INTENT TO EXTEND CONTRACT**  
**Contract No.E-09-227-05-12-MOU-Prenatal Health Care Services of Inmates**

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court meeting of Tuesday, May 04, 2010 for:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
E-09-227-05-12	MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the add'l one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

Provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioners' Court has the option to exercise the additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to [lettysaenz@yahoo.com](mailto:lettysaenz@yahoo.com) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES \_\_\_\_\_ I do wish to obtain the additional year period extension.  
NO \_\_\_\_\_ I do not wish to obtain the extension/renewal.

If answer is no, please explain:

Authorized Signature: \_\_\_\_\_  
Hidalgo County Health Department

Date: 4/29/10

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: File