

Office of Tax Assessor-Collector
COUNTY of HIDALGO



Armando Barrera Jr., RTA
Assessor and Collector

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Memorandum

To: Martha L. Salazar
Purchasing Agent

From: Armando Barrera Jr. *ABJ*
Tax Assessor & Collector

Date: April 29, 2010

Subject: New Vendor for TexasOnline

We would like to amend the IVTRS (Internet Vehicle Title Registration System) contract because of a change in Vendor. NICUSA will be the new vendor responsible for managing the Texas Online website's credit card transactions through Electronic Clearing House Inc. We would appreciate if this amendment can be placed for consideration and approval at the next Hidalgo County Commissioner's Court meeting. We will need the original SAQ-A stamped approved and dated by the Hidalgo County Commissioners Court.

Items to be placed on agenda:

- A. Presentation for discussion, consideration, acceptance and approval of IVTRS (Internet Vehicle Title Registration System) vendor change. NICUSA is a new vendor responsible for managing the TexasOnline website's credit card transactions. Electronic Clearing House, Inc. will be used to process payments for the new vendor. A written security policy is required by the Payment Card Industry Data Security Standard.
- B. Presentation for discussion, consideration, acceptance and approval of authority for the Hon. Armando Barrera Jr. Hidalgo County Tax Assessor Collector or Agent to sign and execute newly required Self-Assessment Questionnaire A. (SAQ-A).

HS/sc

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