

Hidalgo County Head Start Program

Policy Council Agenda

DATE: May 19, 2010

SUBJECT: Discussion/Approval of Education Services 2010-2011 Program Plan

RATIONALE/NEED: The program plan must be approved annually to comply with Federal Performance Standards.

RECOMMENDATION: Administration recommends approval.

COST: N/A

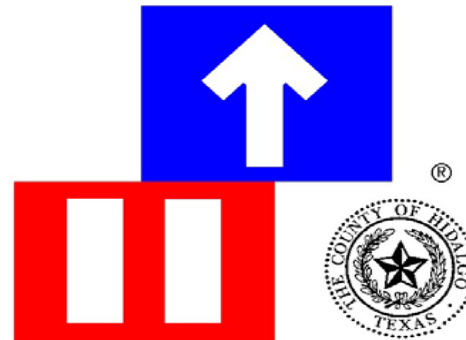
RELATED INFORMATION INCLUDES: Education Services Program Plan

INITIATED BY: Education Area Directors

REVIEWED BY: Nora S. Munoz, Assistant Program Director 

EXECUTIVE DIRECTOR'S APPROVAL: 

Hidalgo County Head Start Program



EDUCATION SERVICES PROGRAM PLAN 2010-2011

Education Advisory Committee Approval: 04.16.10
Policy Council Approval: 05.19.10
Commissioners' Court Approval:



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.20 (b)(3)

Goal: The HIDALGO COUNTY HEAD START PROGRAM utilizes multiple sources of information on all aspects of each child's development and behaviors including input from family members, teachers, and other relevant staff.

Objective: To use all available resources and methods to ensure that quality services are provided to each child.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher, with cooperation from the parents/guardians and other professional consultants as necessary, develop and update individual plans for each child in the program using information gathered from the following sources:</p> <ul style="list-style-type: none"> • Parent Interviews • Assessments / Screening results • Teacher observations • Teacher progress notes 	<ul style="list-style-type: none"> - Teachers - Parents - Educational Consultants (if applicable) 	<ul style="list-style-type: none"> - Center Manager - Education Directors 	<ul style="list-style-type: none"> - Within 45 days of enrollment - As needed Throughout PY (2009-2010) 	<ul style="list-style-type: none"> -Child's Individual Plan Form -Progress Notes Form -Observation Notes -Child's Individual Results of Assessment/Screenings



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.20 (f)(1)

Goal: The HIDALGO COUNTY HEAD START PROGRAM uses information from the developmental, sensory, and behavioral screening, the on-going observations, medical/dental evaluation, treatments and insight from the parents to determine how the program can best respond to the child's needs.

Objective: To provide opportunity for staff and parents to discuss and develop individual plans in order to ensure that each child is provided with all necessary services to respond to their individual characteristic, strengths and needs.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher assess the developmental level of each child upon their entry into the program using the following instruments:</p> <ul style="list-style-type: none"> • Language Accomplishment Profile Diagnostic (LAP-D) • Language Survey • Devereux Early Childhood Assessment Program (DECA) • Speech Screener 	<p>-Teachers -Assistant Teacher</p>	<p>-Center Managers -Education Directors -Special Services Director -Mental Health Director</p>	<p>-At time of enrollment within 45 days -As needed (2010-2011)</p>	<p>-LAP-D Assessment Protocol -Language Assessment Form -DECA Instrument -Speech Screener Instrument</p>
<p>The Classroom teacher discusses the results of all the screenings and assessments with the parents / guardians and together they develop an Individual Plan for their child.</p>	<p>-Teachers -Assistant Teacher</p>	<p>-Center Managers -Education Directors</p>	<p>-Within 45 days enrollment and as needed (2010-2011)</p>	<p>-LAP-D Individual Results -Parent Conference Form</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (a)(1)(i)(ii)(iii)(iv)(v)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all children gain social competence, skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (i) To provide children with developmentally appropriate educational strengths that address each child as an individual with different rates of development, interests, temperaments, languages, cultural backgrounds, and learning styles.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teachers are carefully selected and screened to ensure that they are qualified, sensitive, and caring about cultural differences and have knowledge in the area of child growth and development.</p>	<p>-Civil Service Personnel -Head Start Policy Council</p>	<p>-Head Start Program Director -Head Start Personnel Department</p>	<p>-On going as positions are needed (2010-2011)</p>	<p>-Job application -Resume -Personnel files</p>
<p>The classroom teacher completes a language survey for each child entering the program which helps them to identify the dominant language of the child and his / her family.</p>	<p>-Teachers -Assistant Teacher</p>	<p>-Center Managers -Education Directors</p>	<p>-Within three weeks of enrollment (2010-2011)</p>	<p>-Language Assessment Form</p>
<p>The classroom teacher receives training and guidance on the proper usage of the Spanish and English language to ensure that the needs of each child and family are met.</p>	<p>-Education Director -Specialized Education Consultants</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Training agendas -Training Sign-In Rosters -On Site T/TA Forms</p>
<p>The classroom teacher presents all activities and introduces concepts to the children in their primary language. Resources used besides the Program's Curriculum are: Head Start Child Outcomes Framework, S.T.E.P. Manuals (Strategic Teachers Education Program) C.I.R.C.L.E. (Center for Improving the Readiness of Children for Learning and Education)</p>	<p>-Teachers -Assistant Teacher</p>	<p>-Center Manager -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plan -Classroom Monitoring Checklist</p>



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Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (i) To provide children with developmentally appropriate educational strengths that address each child as an individual with different rates of development, interests, temperaments, languages, cultural backgrounds, and learning styles.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher prepares Lesson Plans to reflect activities that are developmentally appropriate and help the children learn to make choices.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Manager -Education Directors</p>	<p>-Weekly August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Classroom Monitoring Checklist</p>
<p>The classroom teacher allows the children to do for themselves as much as they can, to encourage their social emotional development. Using the Head Start Outcomes Framework as a guide he / she plans activities such as; pouring, dressing themselves, brushing teeth, cleaning up after activities, etc. to help the children develop self-help skills.</p>	<p>-Teachers -Assistant teachers</p>	<p>-Center Manager -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plan -Classroom Monitoring Checklist</p>
<p>The classroom teacher encourages and recognizes children's accomplishments by providing them with consistent positive praise and reinforcement.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Classroom Monitoring Checklist</p>
<p>The classroom teacher makes modifications as necessary in order to ensure that all the activities are developmentally appropriate and help all the children to achieve success.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily as needed August thru May (2010-2011)</p>	<p>-Classroom Monitoring Checklist</p>



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Performance Standard: 1304.21 (a)(1)(i)(ii)(iii)(iv)(v)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (ii) To include in the daily activities of all children, including children with disabilities and plan according to their individual needs.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher groups the children according to specific needs and levels of development and provides activities to help them grow and respond to their individual needs.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-LAP-D Assessment- Weekly Lesson Plans</p>
<p>The classroom teacher provides the children with individualized assistance during small group activity and throughout the day as needed to meet their specific needs.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-IEPs -LAP-D Individual Results -Weekly Lesson Plans</p>
<p>The classroom teacher receives training on how to integrate special activities in their daily lesson plan to help address the needs of the children with disabilities.</p> <p>NOTE: Training focuses on the needs of the children who are visually or physically challenged, behavior management, and or any other condition identified in the children enrolled in the program.</p>	<p>Directors from: -Staff Development -Special Services -Education</p>	<p>-Center Managers -Education Directors</p>	<p>-Pre- Services Training Aug. '10 -In-Services Training for PY 2010- 2011 -On-Site Training as needed</p>	<p>-Staff Training Logs -Staff Training Sign-In Roster -Training Agendas</p>



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Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (iii) To provide an environment for all children where they feel accepted and which supports and respects gender, culture, language, ethnicity, and family.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher receives training to enhance their knowledge and understanding of the cultural background of the children and families in the program.</p> <p>NOTE: Through interviews with the parents and the use of the “Suggestion Box” at the centers, parents are encouraged to share ideas, books, music, and foods relevant to their cultural background.</p>	<ul style="list-style-type: none"> -Staff Development Director -Education Directors -Education Consultants 	<ul style="list-style-type: none"> -Center Managers -Education Directors 	<ul style="list-style-type: none"> -Pre Services Training Aug ‘10 -In-Services Training -On going as needed 	<ul style="list-style-type: none"> -Training Logs -Training Sign In Roster -Training Agendas
<p>The classroom teacher shows courtesy and respect to all the children and responds to their individual needs for belonging in a group, and for developing a positive self concept.</p>	<ul style="list-style-type: none"> -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Education Directors 	<ul style="list-style-type: none"> -Daily August thru May (2010-2011) 	<ul style="list-style-type: none"> -Classroom Monitoring Checklist
<p>The classroom teacher provides the children with opportunities throughout the day to come together as a group (circle time, group games, etc.) to nurture their social and emotional skills.</p>	<ul style="list-style-type: none"> -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Education Directors 	<ul style="list-style-type: none"> -Daily As needed August thru May (2010-2011) 	<ul style="list-style-type: none"> -Classroom Monitoring Checklist -Weekly Lesson Plans
<p>The program selects and employs classroom teachers who are qualified, sensitive, caring about cultural differences, and have knowledge in the area of Early Childhood Education.</p>	<ul style="list-style-type: none"> -County Personnel Department -Personnel Officer -H.S. Policy Council 	<ul style="list-style-type: none"> -H. S. Program Director -H. S. Personnel Officer -Education Directors 	<ul style="list-style-type: none"> -On going as positions are needed 	<ul style="list-style-type: none"> -Job Application -Resumes -Personnel Files



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Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (iii) To provide an environment for all children where they feel accepted and which supports and respects diversity ie. gender, culture, language, ethnicity, and family composition.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The program selects and hires classroom teachers who understand and speak the language of the children and families.</p> <p>The classroom teacher provides activities with materials and story books to reflect equal opportunities for both boy and girl participants, and which are culturally sensitive</p> <p>NOTE: The activities are taken from the Curriculum and from other resources such as the S.T.E.P. Manual and other resources available to the staff.</p>	<p>-Civil Services Department -Personnel Officer -H.S. Policy Council</p> <p>-Teachers -Assistant Teachers</p>	<p>-H.S. Program Director -H.S. Personnel Officer -Area Directors</p> <p>-Center Managers -Education Directors</p>	<p>-On going as positions are needed 2010-2011)</p> <p>-Daily August thru May (2010-2011)</p>	<p>-Job Application -Resumes -Personnel Flies</p> <p>-Weekly Lesson Plans</p>



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Goal: The HIDALGO COUNTY HEADSTART PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (iv) To provide on daily basis, a balanced program of child initiated and adult guided activities, including individual and group activities.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher plans and implements activities using a Bilingual Curriculum and other resources to provide daily a well balanced program of instruction.</p> <p>The Weekly Lesson Plans reflect the following types of activities/opportunities:</p> <ul style="list-style-type: none"> • Small group • Large group • Individualized • Child Initiated <p>The daily schedule is flexible and allows for spontaneous learning, child initiated and teacher directed activities.</p> <p>To enhance the implementation of the curriculum, the Program has added other Supplemental Curriculums such as:</p> <ul style="list-style-type: none"> • Planning Guide to the Pre-School Curriculum • Strategic Teacher Education Program – S.T.E.P. • Teacher’s Manual (a part of the Center for Improving the Readiness of Children for Learning and Education – (C.I.R.C.L.E.) 	<p>-Teachers -Assistant Teachers</p> <p>-Teachers -Assistant Teachers</p> <p>-Teachers -Assistant Teachers</p> <p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p> <p>-Center Manager -Education Directors</p> <p>-Center Managers -Education Directors</p> <p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010- 2011)</p> <p>-Daily August thru May (2010- 2011)</p> <p>-Daily August thru May (2010- 2011)</p> <p>-Daily August thru May (2010- 2011)</p>	<p>-Classroom Monitoring Checklist -Weekly Lesson Plans</p> <p>-Daily Schedule -Weekly Lesson Plans</p> <p>-Daily Schedule -Classroom Monitoring Checklist</p> <p>-S.T.E.P. Manual</p>



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Performance Standard: 1304.21 (a)(1)(i)(ii)(iii)(iv)(v)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with future responsibilities in school and life.

Objective: (v) To provide children with opportunities to independently use toilet facilities and to support/ encourage children who need help and additional training in this area.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher introduces the children to the environment of center when they come into the program including the location of the bathroom facilities.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Upon enrollment of the children -Daily thereafter August thru May (2010-2011)</p>	<p>-N/A</p>
<p>The classroom teacher provides the children with a set schedule for bathroom routine during the first days of class and on a regular basis thereafter.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Classroom Daily Schedule</p>
<p>The classroom teacher reminds and encourages the children throughout the day to use toilet facilities when necessary.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Managers</p>	<p>-Daily August thru May(2010-2011)</p>	<p>-Classroom Daily Schedule</p>
<p>The classroom teacher talks with the parents about their child's toileting experiences at home and encourages them to dress the child in clothing that the child can easily manage.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Managers</p>	<p>-Upon enrollment of the children -Daily August thru May (2010-2011)</p>	<p>Classroom Daily Schedule</p>



**Hidalgo County Head Start Program
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Performance Standard: 1304.21 (a)(2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM involves the parents in all aspects of their child’s growth and development .

Objective: (i) To invite all parents to become involved in the development of the Program’s Curriculum and Approach to Child Development and Education.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>Parents are included in curriculum planning for the Program and in developing activities for the classrooms that reflect the ethnic background of the children and families in the Program such as:</p> <ul style="list-style-type: none"> • Special celebrations (Fall, Winter or Spring) • Preparing ethnic foods • Sharing music, stories, traditions, etc. • Art projects • Volunteering in the classroom and field trips <p>The parents are invited to become involved in updating the Education Program Plan by having them become part of the Advisory Committee. The members are chosen to represent the six (6) areas of the Program.</p> <p>The parents are encouraged to share their ideas, books, music, and foods that are relevant to their culture through interviews, the “Suggestion Box” at the center, during their participation in lesson planning, home visits, and during the schedule Parents/Teacher Conferences.</p>	<p>- Center Managers -Teachers -Assistant Teachers</p> <p>-Education Directors -Center Managers</p> <p>-Center Managers -Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p> <p>-Program Director -Assistant Program Director</p> <p>-Center Managers -Education Directors</p>	<p>-August thru May (2010-2011)</p> <p>-April (2010) and throughout the year as needed.(2010-2011)</p> <p>-August thru May (2010-2011)</p>	<p>-Advisory Committee Minutes -Agendas And Sign In Roster -Volunteer Sign In Roster -Weekly Lesson Plans</p> <p>-Advisory Committee Minutes -Advisory Committee Sign-In-Roster</p> <p>-Home Visit record -Parent / Teacher Conference Notes -Suggestion Box</p>



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Performance Standard: 1304.21 (a)(2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM involves the parents in all aspects of their child's Growth and Development.

Objective: (i) To invite all parents to become involved in the development of the Program's Curriculum and Approach to Child Development and Education.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher prepares Take-Home activities for each child based on their individual needs. The activities are sent home to encourage the parents to spend time with their child and help them to understand their child's academic development. These activities are an extension of the activities being implemented in the classroom's unit of study.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May (2010-2011)</p>	<p>-Parent/Child Take Home Activity Roster</p>



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Performance Standard: 1304.21 (a) (2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM involves the parent in all aspects of their child’s Growth and Development.

Objective: (ii) To provide parents opportunities to increase their skills in observing the children and to share information with the staff that help in planning the learning experiences for children.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>Training is provided to parents through workshops, seminars, conferences, and through the use of community resources such as; WIC Program (Women, Infants and Children) to help them to better understand child growth and development.</p>	<p>Directors from -Family Services -Health Services -Disability Services -Mental Health Services -Education Services</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May as needed (2010-2011)</p>	<p>-Parent Training Sign-In Rosters -Parent Training Agendas</p>
<p>Coordinated trainings with parents and teachers are provided to help the parents understand and recognize developmental milestones of their children.</p>	<p>Directors from: -Family Services -Health Services -Disability Services -Mental Health Services -Education Services</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May as needed (2010-2011)</p>	<p>-Parent Training Sign-In Rosters -Parent Training Agendas</p>
<p>The classroom teacher and the parents communicate regularly to discuss routines, children’s behavior and developmental progress.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May as needed (2010-2011)</p>	<p>-Home Visits -Parent/ Teacher Conference Notes</p>



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Goal: The HIDALGO COUNTY HEAD START PROGRAM involves the parent in all aspects of their child’s Growth and Development.

Objective: (ii) To provide parents opportunities to increase their skills in observing children and to share information with staff that help in planning the learning experiences for children

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher encourages parents to:</p> <ul style="list-style-type: none"> • Visit the classroom and observe children in the group setting; • To observe children at home to help them understand their child’s developmental needs; and • To discuss with the teacher and provide input to assist them to plan for their child’s individual needs and provide information to use to plan the learning experiences in the classroom. 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Director</p>	<p>-August thru May (2010-2011)</p>	<p>-Home Visits Forms -Conference Notes -Weekly Lesson Plans</p>



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Performance Standard: 1304.21 (a) (2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM involves the parents in all aspects of their child’s growth and development.

Objective: (iii) To encourage parents to participate in staff and parent conferences and home visits to discuss their child’s development and education.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher conducts parent / teacher conferences three times a year and as needed to;</p> <ul style="list-style-type: none"> • Inform parents of their child’s progress and discuss results of any screening and assessment; and • Involve them in the development of their child’s individual plan. 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May as needed (2010-2011)</p>	<p>-Parent Conference Form -Progress Report form -Weekly Lesson Plans</p>
<p>The classroom teacher conducts two (2) home visits to each child’s home during the program year. These are done at the beginning and at the end of the year. Additional home visits are done as needed throughout the program year.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-October 2010 -April 2011 and as needed</p>	<p>-Home Visit Form</p>
<p>The parents are provided with training in child rearing practices and parenting skills through the use of programs such as “Exploring Parenting” and other community resources which are available to the program.</p>	<p>-Family Services Director -Support Services Staff</p>	<p>-Family Services Director -Education Director</p>	<p>-August thru May (2010-2011)</p>	<p>-Exploring Parenting Program</p>



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Performance Standard: 1304.21 (a) (3)(i) (A)(B)(C)(D)(E) (ii)

Goal: The HIDALGO HEAD START PROGRAM provides for and support the social and emotional development of each child enrolled in the program.

Objective: (i) (A)(B)(C)To encourage development of trust, independence, and self control that enhances each child’s individual strengths.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher builds a trusting relationship with each child by:</p> <ul style="list-style-type: none"> • Warm greetings; • Using the child’s name at all times; • Communicating with the children in their primary language; and • Providing an environment that is safe and nurturing. 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher fosters independence by increasing children’s understanding of themselves as individuals in relation to others and by allowing them to do for themselves as much as they can to enhance their self- help skills by;</p> <ul style="list-style-type: none"> • Practicing family style serving where local health departments allow it; and • Using the “Helping Hands” and similar management charts in the classroom. 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher encourages self control by setting clear, consistent limits, and establishing realistic expectations by:</p> <ul style="list-style-type: none"> • Involving children in establishing classroom rules; • Providing positive guidance and reinforcement; • Expecting from children only that which they are capable of doing; and • Giving positive praise and encouragement. 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>



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Performance Standard: 1304.21(a) (3)(i) (A)(B)(C)(D)(E)(ii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides for and support the social and emotional development of each child enrolled in the Program.

Objective: (i)(D)(E) To encourage development of respect for other’s feelings and rights that enhances each child’s individual strengths.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher encourages children to respect the feelings and rights of others by:</p> <ul style="list-style-type: none"> • Showing respect to each child, listening, and responding to individual needs and addressing each child by name; • Providing the children with the opportunity to come together as a group (circle time, outdoor play) to enhance their social emotional skills; and • Being positive role models (please, thank you, excuse me). 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers - Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool -Classroom Observation Tool</p>
<p>The classroom teacher supports and respects home language, culture, and family composition of each child in ways that support the child’s mental health and well being by:</p> <ul style="list-style-type: none"> • Presenting activities and concepts to children in their primary language; and • Ensuring that all materials and activities in the classroom reflect acceptance and support of the different composition and ethnic background of the families enrolled in the program. 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>



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Performance Standard: 1304.21 (a) (3)(i)(A)(B)(C)(D)(E)(ii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides for and support the social and emotional development of each child enrolled in the program.

Objective: (ii) To provide children with routines and transitional activities that occur on a timely, predictable and unrushed manner and that are developmentally appropriate.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher follows a daily schedule and provides consistent routines to ensure that the children know at all times what is happening in the classroom. A large size picture schedule is posted at the children's level.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule</p>
<p>The classroom teacher uses transitional activities that are introduced to children, at the beginning of the school year, to help them recognize signs of preparing for or completing an activity or task.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Weekly Lesson plans</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (a) (4)(i)(ii)(iii)(iv)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides for the development of each child’s cognitive and language skills.

Objective: (ii) To provide children with opportunities for creative self expression through activities such as art, music, movement and dialogue.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher divides the classroom into learning centers, provides materials that are readily available, and plans activities which are appropriate for the children’s age and stage of development. The Learning Centers are:</p> <ul style="list-style-type: none"> • Math/Science • Pretend and Learn • Construction • Writers’ Corner • Creativity Station • Alphabet Wall • Library and Listening • Music 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Daily Schedule -Center Monitoring Tool</p>
<p>The teacher has available for the children different types of music, art media and other props to encourage them to express their emotions, feelings, and creativity.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Daily Plans</p>
<p>The classroom teacher gives the children many opportunities to interact with each other and with other adults in the classroom through games, circle time, meals and outdoor play.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily -August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Daily Schedule</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (a) (4)(i)(ii)(iii)(iv)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides for the development of each child’s cognitive and language skills.

Objective: (iii) To promote interaction and language use among children and between children and adults.

Task t Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher interacts with children in the learning centers, during meals, and outdoor play to encourage social interaction and conversation among peers and other adults.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Classroom Monitoring Tool</p>
<p>The classroom teacher provides games, songs, stories, finger plays, etc. with new and interesting words to help children increase their vocabulary.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Classroom Monitoring Tool</p>
<p>The classroom teacher takes into account the dominant language of the children in her / his group when presenting activities and having conversations with them.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Classroom Monitoring Tool</p>
<p>The classroom teacher ensures that he / she and other adults in the classroom model appropriate language use, such as correct grammar, complete sentences, and expand children’s efforts to speak.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Classroom Monitoring Tool</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (a) (4)(i)(ii)(iii)(iv)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides for the development of each child’s cognitive and language skills.

Objective: (iv) To provide support for emergent literacy and numeracy development through materials and activities according to the developmental level of each child.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher encourages children to acquire letter and number recognition through the use of learning centers, alphabet / letter wall, labeling of children’s cubbies and personal belongings</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Center Monitoring Tool</p>
<p>The classroom teacher provides a print rich environment by labeling furniture and items in the classroom, such as doors, shelves, chairs, in both English and Spanish. Example: (door-puerta, chair-silla)</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher provides materials and opportunities for children to write and see their words written by the adults. (chart tablets, writers corner, labeling of children’s work/creations)</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher shares with the parent methods they can use around the home environment to encourage literacy and numeracy development.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Parent/ Child Take Home Activities Form</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (a) (5)(i) (ii)(iii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that each child’s physical development is promoted.

Objective: (i) To provide time, indoor and outdoor space, equipment, materials, and adult guidance for active play and movement to support the development of each child’s gross motor skills.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher provides the children with a schedule of activities to encourage large motor development. These include both guided and independent activities for both indoor and outdoor use. Some of the equipment used includes, climbing apparatus, tricycles, swings , balance beams, musical instruments, etc.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2010)</p>	<p>-Weekly Lesson Plans -Center Monitoring -Daily Schedule</p>
<p>The classroom teacher is actively involved with the children during games and motor development activities to ensure for safe and active learning.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>All the materials and equipment for both indoor and outdoor use are carefully selected to ensure that the children’s individual needs are met.</p>	<p>-Program Director -Assistant Program Director</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May (2010-2011) as needed</p>	<p>N/A</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21` (a) (5)(i)(ii)(iii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that each child’s physical development is promoted.

Objective: (i) To provide time, indoor and outdoor space, equipment, materials, and adult guidance for active play and movement to support the development of each child’s gross motor skills.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher arranges physical space both indoors and outdoors to allow the children to have room for activities such as, roll over, crawl, sit, walk, and exploration of new skills.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (a) (5)(i)(ii)(iii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that each child’s physical development is promoted.

Objective: (ii) To provide time, space, equipment, materials, and adult guidance for the development of fine motor skills according to each child’s development level.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher plans and provides developmentally appropriate activities for the children to encourage the use of their fine motor skills and eye/ hand coordination.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans</p>
<p>The classroom teacher uses materials such as, lacing beads, lacing cards, puzzles, clay, scissors, dexterity boards etc. with the children to develop and strengthen their fine motor skills.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (a) (5)(i)(ii)(iii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that each child’s physical development is promoted.

Objective: (iii) To provide an appropriate environment and adult guidance for the participation of children with special needs.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher provides developmentally appropriate activities for children with special needs to encourage small muscle and eye-hand coordination using the Individual Education Plan (IEP) as a guide.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors -Disability Services Director</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans</p>
<p>The classroom teacher uses materials such as, lacing beads, lacing cards, puzzles, clay, scissors, etc., with the special needs children to encourage fine motor development following recommendations from the Individual Education Plan (IEP) of each child as a guide.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors -Disability Services Director</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans</p>
<p>The classroom teacher plans activities and uses strategies to include all the children in social activities, encouraging them to participate in all or most activities as specified in the Individual Education Plan (IEP).</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors -Disability Services Director</p>	<p>-Daily -August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (b)(1) (i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START /HEAD START PROGRAM provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (i) To provide the development of secure relationships in out-of-home care settings for infant and toddlers by having a limited number of consistent teachers over an extended period of time.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher is assigned to the children in Early Head Start with a ratio of 1-4 taking into consideration the home culture and language.</p>	<p>-Area Directors -Center Managers</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May (2010-2011) As needed</p>	<p>-Classroom Rosters -Staff Assignment</p>
<p>The classroom teacher communicates with family members daily and encourages parental involvement from both parents when possible.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Conference Notes -Parent Sign/In Rosters</p>
<p>The classroom teacher provides a stable environment and remains with the same child as long as possible. When a change occurs, appropriate transition is implemented.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May (2010-2011) On-going</p>	<p>N/A</p>
<p>AT THE PRESENT TIME THE HIDALGO COUNTY DOES NOT OPERATE AN EARLY HEAD START PROGRAM.</p>				



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (b) (1)(i0(ii)(iii))

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (ii) To provide trust and emotional security so that each child can explore the environment according to his or her developmental level.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher responds to infants needs for food and comfort, thus enabling the infant to develop trust in the adult who care for him/her.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher interacts with infants and toddlers by gently holding, talking, and gesturing with them.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>The classroom teacher provides an emotionally secure and physically safe environment that allows mobile infants and toddlers to explore and to develop independence and control.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>The classroom teacher nurtures the individuality of infants and toddlers by allowing them to select from limited choices to foster independence and develop a positive self-concept.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily -August thru May (2010-2011)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>AT THE PRESENT TIME THE HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM</p>				



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (b) (1)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: To provide the children with opportunity to explore a variety of sensory and motor experiences with support and stimulation from the teachers and parents.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom staff changes the areas of play by moving infants from one area or position to another.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>The classroom teacher changes and rotates objects to stimulate and challenge infants and toddlers.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Center Monitoring Tools</p>
<p>The classroom teacher engages infants and toddlers through their senses through physical contact, making sounds, feeling texture, tasting, and smelling foods.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>The classroom teacher interacts with infants and toddlers face to face during routine activities, including diapering and feeding time.</p> <p>AT PRESENT TIME HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AS EARLY HEAD START PROGRAM.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (b) (2) (i)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (i) To provide an environment that encourages the development of self-awareness, autonomy, and self-expression.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>Support is provided to the children through periods of stress preparation, transitions, and other crisis.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Director</p>	<p>-August thru May (2010-2011) As needed</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher offers and honors the children’s preferences in activities, materials, and food.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Director</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring tool</p>
<p>The classroom teacher provides opportunities for all children to experience success, and gain the positive recognition of others.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher assists the children to become aware of their feelings and those of others by talking with the children about of their own feelings.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>AT THE PRESENT TIME HIDALGO COUNTY HEAD START DOES NOT OPERATE AN EARLY HEAD START PROGRAM</p>				



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (b)(2)(i)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized and consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (ii) To support the emerging communication skills of infants and toddlers by providing daily opportunities for each child to interact with others and to express him or herself freely.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
The classroom staff converses with each child and stimulates conversation among the children and the adults in the classroom.	-Teachers -Assistant Teachers	-Center Managers -Education Directors	-Daily August thru May (2010-2011)	-Center Monitoring Tool
The classroom staff provides activities that encourage children to develop listening, speaking, and comprehension skills.	-Teachers -Assistant Teachers	-Center Managers -Education Directors	-Daily -August thru May (2010-2011)	-Weekly Lesson Plans -Center Monitoring Tool
The classroom staff listens attentively, and tries to understand what the children want to communicate, and helps them to express themselves.	-Teachers -Assistant Teachers	-Center Managers -Education Directors	-Daily August thru May (2010-2011)	-Center Monitoring Tools
The classroom staff shares the children's communication/language achievements with the parents.	-Teachers -Assistant Teachers	-Center Managers -Education Directors	-August thru May (2010-2011) As needed	-Parent Conference -Progress Report
The classroom staff uses a variety of songs, stories, books and games, including those from the children's culture to enhance language development.	-Teachers -Assistant Teachers	-Center Managers -Education Directors	-Daily August thru May (2010-2011)	-Weekly Lesson plans -Center Monitoring Tool
AT THIS TIME HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM.				



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (b)(3)(i)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (i) To support and individualized the curriculum.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom staff increases the variety of opportunities for large and small muscle activities and sensory development which are developmentally appropriate to each child.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Center Monitoring Tools</p>
<p>The classroom staff provides open and accessible indoor and outdoor space for children to practice skills, such as crawling, walking, and reaching activities.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Center Monitoring Tool</p>
<p>The classroom staff provides areas for mobile and immobile infants.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Center Monitoring Tool</p>
<p>THE HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM.</p>				



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (b) (3)(i)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD STARAT/HEAD STARAT PROGRAM provides a planned, organized, and consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (ii) To create opportunities for fine motor development that encourage the control and coordination of small specialized motions, using the eyes, mouth, hands, and feet.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Date of Completion	Evaluations/Forms
<p>The classroom staff provides appropriate activities and materials to help infants develop small muscle coordination such as: grasping, dropping, pulling, throwing, and mouthing.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Center Monitoring Tool</p>
<p>The classroom staff encourages active manipulation of objects and the use of tools such as: pull toys, container to carry objects, a shovel to scoop, etc.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Center Monitoring Tool</p>
<p>AT THIS TIME HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM.</p>				



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (c) (1) (i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY EARLY HEAD START PROGRAM in collaboration with the parents/guardians develops and implements a comprehensive curriculum.

Objective: (i) To support each child’s individual patterns of development and learning.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom staff together with the parents discuss information gathered from observations, physicals, screenings, assessments, etc. to plan for an individual needs of their child.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Upon Enrollment (within 45 or 90 days) 2010-2011</p>	<p>-Physical Exams -Classroom Observation Notes Assessment Instrument (LAP-D, DECA)</p>
<p>The classroom staff observes the children during classroom activities and records progress and or changes. The data gathered is shared with parents during parent conferences, home visits, etc.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Progress Notes</p>
<p>The children are grouped according to the developmental levels in specific areas and are provided with activities to help them grow and respond in these areas. Parents are provided additional home activities that assist in the development.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans</p>
<p>The classroom staff is trained on developmental milestones for infants and toddlers.</p>	<p>-Staff Development Director -Education Directors</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May (2010-2011)</p>	<p>-Training Agendas</p>
<p>AT THIS TIME HIDALGO COUNTY HEAD PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM.</p>			<p>As needed</p>	<p>-Training Sign In Roster</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (c) (1)(i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (ii) To provide for the development of cognitive skills of children by encouraging each child to organize their experiences, to understand concepts and to develop age appropriate skills in literacy, numeracy, reasoning, problem solving and decision making to form a foundation for school readiness.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher provides activities using games, beads, sorting materials, puzzles, etc. to increase the children’s cognitive and communication skills.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans</p>
<p>The classroom teacher offers activities and materials which vary in difficulty to support the children’s individual needs and interests.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans</p>
<p>The classroom teacher uses strategies and includes them into her/his Lesson Plan which are developmentally appropriate to encourage the children to learn concepts and skills in critical areas such as; science, social studies, language, literacy, numeracy, art, music / movement, Etc.</p>	<p>-Teachers -Assistant Teacher</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plan</p>
<p>The classroom teachers are provided with guidance and training on questioning techniques to help the children develop their thinking skills.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Pre Services 2010 -In Services PY 2010-2011</p>	<p>-Training Agendas -Training Sign In Roster</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21(c) (1)(i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNT HEAD START PROGRAM in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (iii) To integrate all educational aspects of the Health, Nutrition, and Mental Health into the program activities.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher in collaboration with the parents prepare the children for physical exams, and all health related services using the following:</p> <ul style="list-style-type: none"> • Home activities; • Books about doctors and dentists; and • Materials in the dramatic areas (nurse’s and doctor’s uniforms, lights, stethoscopes, etc.) 	<p>-Teachers -Assistant Teachers</p>	<p>-Health Director -Center Managers -Education Directors</p>	<p>-August upon Enrollment (2010-2011)</p>	<p>-Weekly Lesson Plans (Special Events Section)</p>
<p>The classroom teacher implement nutrition activities using the Head Start Nutrition Curriculum and other resources on a weekly basis and through daily discussion of what the children will eat that day.</p>	<p>-Teachers -Assistant Teachers</p>	<p>Nutrition Director -Center Managers -Education Directors</p>	<p>-Weekly August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Curriculum Calendar -Nutrition Curriculum</p>
<p>The classroom teacher uses a mental health curriculum “Kindness Curriculum”, to implement activities related to concerns, fears and issues which are identified, through observations or identified by the children.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Mental Health Director -Center Managers -Education Directors</p>	<p>-Weekly August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Curriculum Calendar -Kindness Curriculum</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (c) (1)(i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM in collaboration with the parents, develop and implement a comprehensive curriculum.

Objective: (iv) To ensure that the classroom environment helps children develop emotional security and confidence in social relationships.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher provides a positive environment and engages the children in opportunities to help them develop social skills to get along with others.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher provides opportunities for the children to develop friendships with peers and also helps them learn to respect and to communicate effectively with each other to avoid situations which may get the group out of control. (use words such as, please, thank you, excuse me, etc.)</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher sets up learning centers such as; dramatic play, music, computer station, and etc. to support the children's interactive play with enough materials to avoid conflicts and confrontations.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (c) (1)(i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (v) To enhance children’s awareness of themselves as individuals and as a member of the group.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The classroom teacher conducts daily activities which are developmentally appropriate and helps the children develop their ability to make choices.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Weekly Lesson Plans</p>
<p>The classroom teacher provides the children with opportunities to play and interact together during games and group activities to help them feel comfortable in the classroom environment and learn respect for adults and each other.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Weekly Lesson Plans -Center Monitoring Tool</p>
<p>The classroom teacher allows the children hands-on opportunities and activities where they can experience success and develop a sense of self-worth.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher provides individual space for each child, labeled with their name, for their personal belongings.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (c) (1)(i)(ii)(iii)(iv)(v)(iv)(vii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (vi) To provide opportunities for each child to succeed and to develop feelings of competence, self esteem and positive attitudes toward learning.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher provides the children with a safe and healthy learning environment where the children are comfortable and happy.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher provides the children with consistent and positive praise to increase their self-esteem.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom teacher adapts the curriculum in order to offer developmentally appropriate activities to help all the children achieve success.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Weekly Lesson Plans -Child's Individual Plan</p>
<p>Parents are provided the opportunities to attend parent sessions which address strategies to help their children develop competence self-esteem and a positive learning attitude.</p>	<p>-Facilitators -Center Managers</p>	<p>-Family Services Director -Education Directors</p>	<p>-Monthly 2010-2011 and as needed</p>	<p>-Exploring Parenting Program -Center Committee Agendas</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (c) (1)(i)(ii)(iii)(iv)9v)(vi)(vii)

Goal: The HIDALGO COUNTY HEAD START PROGRAM in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (vii) To provide individual and small group experiences both for indoor and outdoor.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Date of Completion	Evaluations/Forms
<p>The classroom teacher arranges the learning environment into identifiable centers such as; library center, computer station, block/construction center, and pretend and play center to give the children the opportunity to work with each other and alone.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Weekly Lesson Plans</p>
<p>The classroom teacher allows for time in her daily schedule for small, large and independent groups which give opportunity for the children to share ideas, materials and also to help each other.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Weekly Lesson Plans</p>
<p>The classroom teacher plans and carries out activities during outdoor play using equipment and space for the children to use alone or in a group.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Daily August thru May (2010-2011)</p>	<p>-Daily Schedule -Weekly Lesson Plans</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.21 (c) (2)

Goal: The HIDALGO COUNTY HEAD START PROGRAM utilizes a variety of strategies to promote and support children’s learning and developmental progress.

Objective: To provide children with activities and experiences to enhance their growth and development.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Date of Completion	Evaluations/ Forms
<p>The classroom teacher uses a variety of screening/assessment instruments, progress notes, observation notes, and individual plans to support the children’s learning and developmental progress (LAP-D Assessments -Pre, Mid, Post, DECA, and on-going observations).</p>	<ul style="list-style-type: none"> -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Education Directors 	<ul style="list-style-type: none"> -Within 45 Days of Enrollment -On going as needed (2010-2011) 	<ul style="list-style-type: none"> -LAP-D Assessment Reports -Child’s Individual Plan -Classroom Observation Notes -Progress Notes -Progress Reports



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1310.21 (a)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all parents and the children are trained in pedestrian safety within 30 days of enrollment.

Objective: To provide training opportunities to parents and children in the program which emphasize the importance of learning pedestrian safety.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher provides the parents, including parents of children with special needs, with comprehensive information and training on pedestrian safety in the orientation meetings during the months of August and September. Activities are provided throughout the year as needed for field trips or follow ups.</p>	<p>-Transportation Personnel Assisted by -Area Directors</p>	<p>-Transportation Director -Education Directors</p>	<p>-30 days of Enrollment 2010-2011 -as needed thereafter</p>	<p>-Transportation Safety Program -Sign-In Roster -Training Agendas</p>
<p>The classroom teacher provides activities for the children, including children with special needs, to help them learn pedestrian safety, within 30 days of enrollment.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Transportation Director -Education Directors</p>	<p>-30 days of enrollment 2010-2011 (as needed thereafter)</p>	<p>-Weekly Lesson Plan -Transportation Curriculum</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1310.21 (b)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all the children (including special needs children) have opportunities to learn procedures, gain skills and confidence in riding the bus safely.

Objective: To provide all children (including special needs children) with opportunity to learn bus safety procedures.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher provides all the children (including special needs children) with activities to help them learn bus safety procedures.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Transportation Director -Education Director</p>	<p>-30 days of enrollment 2010-2011 -as needed thereafter</p>	<p>-Transportation Safety Program</p>
<p>The classroom teacher provide the following training to all the children (including special needs children)</p> <ul style="list-style-type: none"> • Safe riding practices; • Procedures for safely boarding the bus; • Procedures for safely crossing the street to and from bus stop; • Recognize danger zones around the bus; and • Procedures for emergency evacuation of the bus. 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Transportation Director -Education Directors</p>	<p>-30 days of enrollment 2010-2011 -as needed thereafter</p>	<p>-Transportation Safety Program</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1310.21 (c)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides training for all the parents (including parents of special needs children) on bus safety.

Objective: To ensure that all parents (including parents of special needs children) know and understand procedures for bus safety.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>All the parents, including parents of special needs children, are provided with information on the importance of escorting their child to and from the bus stop.</p>	<p>-Transportation Coordinator & -Transportation Personnel</p>	<p>-Transportation Director -Education Directors</p>	<p>-30 days of Enrollment 2010-2011 (as needed Thereafter)</p>	<p>-Safety Procedures Handouts</p>
<p>The classroom teacher encourages all the parents to reinforce the safety practices in both Head Start Centers and at their home.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-On-going Throughout PY 2010-2011</p>	<p>-N/A</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1310-21 (d) (e)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides the children with opportunities to participate in emergency evacuation drills.

Objective: The children are involved in developmentally appropriate activities to help them learn and participate in emergency evacuation drills.

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/ Forms
<p>The classroom teacher involves the children, including special needs children, in emergency evacuation drills throughout the program year.</p>	<p>-Center Manager -Teachers -Assistant Teachers</p>	<p>-Administrative Staff -Education Directors</p>	<p>-Fall and Spring (severe weather) -Fire Drills Monthly (2010-2011)</p>	<p>-Fire Safety Form</p>
<p>The classroom teacher includes activities in their weekly plans to reinforce safety procedures to all the children, (including special needs children).</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors</p>	<p>-Weekly (2010-2011)</p>	<p>-Weekly Lesson Plans</p>



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.51 (i) (2)

Goal: The HIDALGO COUNTY HEAD START PROGRAM establishes and implements procedures for on-going monitoring

Objective: To ensure that all Head Start operations concerning the Educational aspect of the Program are effectively implemented following Federal Regulations

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<p>The Education Department staff will participate in the Program’s annual self assessment.</p>	<ul style="list-style-type: none"> -Administrative Team -Consultants -Center Staff -Parents 	<ul style="list-style-type: none"> -Executive Program Director -Assistant Program Directors -Policy Council 	<p>-PY 2010-2011 (as scheduled In the Program’s Calendar)</p>	<ul style="list-style-type: none"> -Protocol For the 2009-2010 Federal Review
<p>The classroom teacher uses the following procedures to ensure the ongoing monitoring of the Education and Early Childhood Development Services:</p> <ul style="list-style-type: none"> • Language Survey – The survey is completed to ensure that each child’s primary language is correctly identified. The first part of the survey is done at the time of enrollment through the parent’s interview and the second part the teacher will complete during classroom observations. • Learning Accomplishment Profile-Diagnostic (LAP-D) - This assessment is used to assess the strengths and needs of each child in eight critical areas of child development. • Parent Conferences/Child Individual Plan – After the LAP-D Assessment is completed, and results generated, a conference is held with the parents / guardians and teachers to discuss outcomes and to develop an individual plan for using the data gathered to assist in meeting the needs of the child. • Progress Notes – Progress Notes based on outcomes are documented for each child every two weeks or when necessary to ensure plans indicate progress. • Home Visits – The home visits are made by the teacher or case manager twice a year or as necessary. • Observation/Feedback Forms – The classroom is observed regularly by the Center Manager, Education Director or Administrative Team to ensure that the teacher is on task with plans and effectively implementing developmentally appropriate activities. 	<ul style="list-style-type: none"> -Administrative Team -Education Directors -Center Managers 	<ul style="list-style-type: none"> -Program Director -Assistant Program Director 	<p>-On-Going PY (2010-2011)</p>	<ul style="list-style-type: none"> -Language Survey Form -LAP-D Individual Reports -Parent/Teacher Conference Forms -Progress Notes Form -Home Visit Form -Observation/Feedback Forms



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

Performance Standard: 1304.51 (i)(2) CONTINUE

Goal: The HIDALGO COUNTY HEAD START PROGRAM establishes and implements procedures for ongoing monitoring of education and early childhood development services to ensure effective implementation of Federal Regulations.

Objective: To ensure that all Head Start operations concerning the Educational aspects of the Program are effectively implemented following Federal Regulations

Task to Accomplish	Person Responsible	Person Responsible For Monitoring	Timeline	Evaluations/Forms
<ul style="list-style-type: none"> • Compliance Monitoring Instrument – An in depth monitoring of every classroom and center environment is done to ensure all State and Federal Mandates are in compliance. • Lesson Plans – Weekly Lesson Plans are prepared by the classroom teacher to ensure a daily schedule is followed and Child Individual Plans are considered in the delivery of services to the children. • On-site Training and Technical Assistance/Bi-Weekly Staff Meetings – On-Site • T/TA and Bi-Weekly meetings are conducted at the center level to provide current information and technical assistance as needed to the center staff, either by the Education Director or by the Center Manager. 	<ul style="list-style-type: none"> -Administrative Team -Education Director -Center Managers 	<ul style="list-style-type: none"> -Program Director -Assistant Program Director 	<ul style="list-style-type: none"> -On-Going FY (2010-2011) 	<ul style="list-style-type: none"> -Compliance Monitoring Form -Lesson Plans -On-Site Training and Technical Assistance/ Bi-Weekly Form



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

CHILD OUTCOMES

The Child Outcomes Framework was introduced to Head Start in 1998 through the Head Start Act. The eight Domains are to serve as building blocks and are linked to our curriculum and on-going assessment. The Child Outcomes contain 8 domains, 13 domain elements, and over 100 indicators. The Head Start Bureau requires that programs gather data in 3 domains – literacy, mathematics, and language. The data gathered must be obtained through multiple sources, to include on-going assessment, teacher’s observations, parental input, and home visits/center conferences. Program’s on-going assessments must include data in the eight domains and must be gathered and analyzed three times a year. The analysis report must be included in the program’s annual self assessment. The Hidalgo County Head Start Program is implementing the Child Outcomes requirements as follows:

The Hidalgo County Head Start Program uses the Language Accomplishment Profile Diagnostic (LAP-D) instrument within 45 days of the child’s first day of attendance. These results are reviewed by the Assistant Program Director, the Education Area Directors, the Center Managers, the Support Services Facilitators and the Classroom Teachers. Referrals are generated as needed.

The Child’s Individualized Plan is developed in collaboration with the parents to establish individual goals and objectives for each child. A time-frame is also established to monitor goal/objective achievement. Bi-weekly progress notes are written by the teaching staff, which documents the outcome of the on-going assessment.

A Six Weeks Progress Report is completed by the classroom teacher and explained to the parents. This report details the progress the children are making in all areas of development. Parent/Child Take Home Activities are also implemented to extend the learning process to the home and develop good study habits.

The Language Accomplishment Profile Diagnostic Computer Scoring Assistant (Palm Pilot) a Red-e Learner software product is used to gather and analyze the child outcome data. The Classroom Teacher enters the data into the Palm Pilot after each assessment (three times a year). A report is generated and analyzed. This report summarizes an individual child’s classroom /center LAP-D assessment results and compares them to classroom/center/program’s averages in the context of the Head Start Child Outcomes Framework. LAP-D items related to specific Domains, Domain Elements and Indicators are summarized. The assessment report is presented to the Policy Council and Governing Board. The report includes patterns of development, areas of high/low achievement, and training needs.

The assessment report and analysis is included in our program self-assessment. A Program Improvement Plan is written and strategies are listed to improve results. A copy of the report becomes an official part of the self-assessment findings.

The Hidalgo County Head Start Program provides training for teachers as needed Education Procedures Manual training is conducted annually and as needed. Child Outcome procedures are reviewed and hands-on activities are provided to ensure that staff understand and are able to implement all requirements. Pre-Service training is provided in July/August of each year. Education topics are presented to support Child Outcome Domains, as well as areas identified by the assessment report. Individual small group training is provided as needed to enhance and improve teachers Child Outcomes knowledge and or skills.



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**

The Hidalgo County Head Start Program prides itself in providing the best curriculum possible for its classrooms, which includes:

- lesson plans;
- materials which support the Child Outcome Framework - Domain Elements;
- resource books to assist teachers with planning;
- appropriate buildings, furniture and classroom supplies;
- on-going assessment which is aligned with all curriculum goals;
- core curriculum used in Building Bridges (developed by Region I Educational Service Center);
- qualified staff; and
- Parent Involvement.

The Hidalgo County Head Start Program will define specific responsibilities, based on our local planning efforts. This new effort in assessing and using child outcome data means:

- continuing to collect information on children's individual characteristics, progress, and accomplishments.
- continuing to use on-going assessment information to improve curriculum implementation and individualize learning experiences
- continuing to communicate with the families.
- continuing to contribute to improving program quality and effectiveness.



**Hidalgo County Head Start Program
Early Childhood Development and Health Services
Program Plan
2010-2011**