



HIDALGO COUNTY, TEXAS

OUT - OF - COUNTY FINAL TRAVEL EXPENSE CLAIM

EMPLOYEE NAME: <u>Raul E. Sesin</u>	DEPARTMENT: <u>Planning</u>
TRAVEL TO CITY: <u>Austin</u>	STATE: <u>Texas</u>
DEPARTURE DATE: <u>4/21/2010</u>	RETURN DATE: <u>4/22/2010</u>
TIME OF DEPARTURE: <u>9:00 AM</u>	TIME OF RETURN: <u>7:30 PM</u>

PURPOSE OF TRIP: Texas Water Development Board Meeting

I. REIMBURSEMENT FOR EXPENDITURES MADE ON ACCOUNT OF OFFICE BUSINESS:

DESCRIPTION OF TRIP	DATES OF TRAVEL FOR YEAR						2010
	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	TOTALS
Airline / Bus / Train	4/21	4/22	4/23	4/24	4/25	4/26	\$.
Car Rental							.
Gasoline for Car Rental							.
Personal Car Mileage	Beginning Mileage:		Ending Mileage:		TOTAL MILEAGE:	(MILEAGE RATE) 210 0.50	.
ODOMETER READINGS:						0.50	.
<small>NOTE: Mileage is calculated on a point-to-point basis using "Mapquest". Reasonable incidental travel may be reimbursed when the traveler provides specific address destination points by using "Mapquest" to determine mileage. The most direct distance to the destination will be allowed. Any out-of way or unreasonable travel distance as determined by the County Auditor will be at the expense of the traveler.</small>							
Hotel (Excluding Meals)	113.85						113.85
Parking / Tolls							.
Taxi and Other Ground Transportation							.
Telephone							.
Registration Fees							.
MEALS (based upon actual charges) <small>NOTE: When traveling out of state trip and claiming actual meal expenses, receipts must be provided for all days of travel. If not reimbursement will be based on the \$39 per diem.</small>							
Type of Travel (In State =1 / Out of State =2)	1						
With Receipts = 1 / Without Receipts = 2	2	2					
Breakfast (\$9 per diem)		9					
Lunch (\$12 per diem)	12	12					
Dinner (\$18 per diem)	18	18					
Total Actual Meal Expense							
Total Allowable Meal Expense per County Policy (County Employee)	30.00	39.00					69.00
Other (Please explain below):	<small>NOTE: HOTEL WILL REIMBURSE HIDALGO COUNTY \$15.30 FOR TAXES PAID. N/A</small>						

Explanation Notes:

II. Travel Expenditures paid by COUNTY CHECK or COUNTY CREDIT CARD that were NOT advanced to employee. (i.e. Airfare, Hotel accommodations, Car Rentals, Registration)

Payee Name	Expense Type	Check No./ P.O. No.	Amount	TOTAL FROM T-4 CONTINUATION FORM
				TOTAL ALLOWABLE EXPENDITURES \$ 182.85
				AMOUNTS ADVANCED TO EMPLOYEE ON: \$.
				TRAVEL EXPENDITURES PAID BY COUNTY CK OR COUNTY CREDIT CARD NOT ADVANCED TO EMPLOYEE \$.
				REMIT TO ME \$ 182.85
				REMITTED TO COUNTY TREASURER ON
Total			\$.	TREASURER RECEIPT NO. \$ 0.00

I hereby certify that the above information is true and correct to the best of my knowledge. The above funds were used solely for official County business. I have not and do not anticipate to receive reimbursement for the above listed travel expenditures from another source.

EMPLOYEE SIGNATURE: <u>[Signature]</u> DATE: <u>5/11/10</u>	APPROVED BY: _____ DIVISION DIRECTOR/SUPERVISOR	DATE: _____
APPROVED FOR PAYMENT BY: <u>[Signature]</u> DEPARTMENT HEAD	0-1100-419-10-210-001-0-583 GENERAL LEDGER ACCOUNT NUMBER	



Courtyard by Marriott
Austin South

4533 South I-h 35
Austin, Tx 78744
T 512.912.1122

R. Sasin

Room: 202

Room Type: GENR

Number of Guests: 1

Rate: \$99.00

Clerk:

Arrive: 21Apr10

Time: 03:41PM

Depart: 22Apr10

Time:

Folio Number: 56930

Date

Description

Charges

Credits

21Apr10

Room Charge

99.00

21Apr10

Room Tax

5.94

21Apr10

City Tax

6.93

21Apr10

City Venue Tax

1.98

22Apr10

American Express

113.85

Card #: XXXXXXXXXXXXXXX1009XXXX

Amount: 113.85 Auth: 506276 Signature on File

This card was electronically swiped on 21Apr10

Balance: 0.00

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AGENDA
TEXAS WATER DEVELOPMENT BOARD
April 22, 2010 – 10:30 a.m.
Stephen F. Austin Building, 1700 N. Congress, Room 170
Austin, Texas

1. Consider approval of the March 2010 Board Meeting minutes.
2. Briefing and discussion on the Work Session Meeting of April 21, 2010 and the Audit Committee and Finance Committee Meetings of April 22, 2010.

CONSENT

3. Financial Assistance Programs Performance Report regarding loan and grant commitment activity (Amanda Lavin)
4. Contract Status Report regarding the current status of pending contracts that are under development and executed contracts that have been previously approved by the Board. (David Carter)
5. Consider approving by resolution: (a) the transfer of prepayments from the Water Financial Assistance Account to the Financial Assistance Bond Payment Account; and (b) a partial cash defeasance of the State of Texas Water Financial Assistance Refunding Bonds, Series 2008B and Series 2009C-2. (Finance Item No. 4) (Melissa Robbins)
6. Consider approving by resolution: (a) the transfer of prepayments from the Clean Water State Revolving Fund (CWSRF) Program Account to the CWSRF Bond Payment Account; and (b) a partial cash defeasance of State Revolving Fund Senior Lien Revenue Bonds, Program Series 1998A and 1999B. (Finance Item No. 5) (Nancy Banks Marstiller)
7. Consider affirming by resolution, the commitment to the City of Cleveland (Liberty County) made in TWDB Resolution No. 07-62 after environmental review, and approving release of funds for design and construction from the \$5,270,000 Clean Water State Revolving Fund loan for wastewater system improvements. (Clay Schultz)
8. Consider approving by resolution, a request from the North Central Texas Municipal Water Authority (Haskell and Knox Counties) for a loan in the amount of \$7,500,000 from the Drinking Water State Revolving Fund – Disadvantaged Community Program to finance water system improvements, utilizing the pre-design commitment option. (Luis Farias)
9. Consider affirming by resolution, the commitment to the Harris County Municipal Utility District No. 148 (Harris County) made in TWDB Resolution No. 09-171 after environmental review, and approving release of funds for design and construction from the \$2,710,000 Drinking Water State Revolving Fund loan for water system improvements. (Clay Schultz)

Complimentary on-site parking

Changes in taxes or fees implemented after booking will affect the total room price.

Rate Rules:

Canceling Your Reservation

You may cancel your reservation for no charge until 6:00 PM hotel time on April 21, 2010. Please note that we will assess a fee of 113.85 USD if you must cancel after this deadline. If you have made a prepayment, we will retain all or part of your prepayment. If not, we will charge your credit card. This fee equals 1 night of your room charge plus tax (for the first night of your reservation).

When You Check In

Please be prepared to show proof of eligibility for your rate (such as a membership card, corporate or government identification card, or proof of your age).

Modifying Your Reservation

Please note that a change in the length or dates of your reservation may result in a rate change.