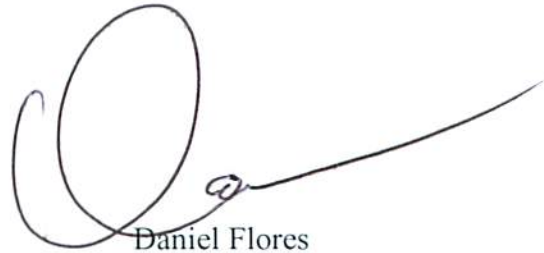


To: Valde Guerra, Executive Officer, Hidalgo County Commissioner Court
From: Daniel Flores, Building Maintenance Manager, Facilities Management
Date: June 30, 2010
Re: Recommendation, Standard Operating Procedures (SOP) for Proper Disposal of American Flag

The Hidalgo County Veterans Services suggests the following procedures be adapted by Hidalgo County for proper disposal of American Flag. (see attached)

Hidalgo County Facilities Management concurs with recommendation from the Veterans Services.



Daniel Flores

RECEIVED

OFFICE OF EXECUTIVE OFFICER
ON: 6/30/10 BY: 



VETERANS SERVICES County Of Hidalgo

County Judge

Hidalgo County Veterans Services suggests the following procedures for proper disposal of American Flags.

Standard Operating Procedure (SOP) for Proper Disposal of American Flag

According to the U.S. Flag Code, "The flag, when it is in such condition that it is no longer a fitting emblem for display, should be destroyed in a dignified way, preferably by burning.

The county of Hidalgo will perform the above mentioned in the following procedure:

- I. The designated day for proper disposal of the flags is set for Flag Day, June 14th.
- II. Flags that are in worn out condition, such as tattered, faded, or torn, will be delivered to the Hidalgo County Facilities Management for storage until Flag Day.
- III. Approximately one week prior to Flag Day, flags will be delivered to the Hidalgo County Veterans Services Office
- IV. The Hidalgo County Veterans Services Office will contact a Veterans Service Organization (VSO) such as the American Legion, Veterans of Foreign Wars, or Boy & Girl Scouts of America, to conduct the proper disposal of the flags through ceremony.

Sincerely,

Emilio De Los Santos, Director
Hidalgo County Veterans Services