

**AI-20183**

**COOP Vendors List & Monitoring Agreements  
CC CONSENT**

17.D.

Date: 03/12/2010  
 Submitted By: Matilde Faz, PURCHASING DEPT.  
 Submitted For: Marty Salazar  
 Department: PURCHASING DEPT.  
 Agenda Category: Purchasing Department

*District Clerk*

*Amount Vendor Approval  
 Approved  
 Approved Vendor  
 Total Imaging Solution*

Information

CAPTION

1. Approval to utilize the following cooperative purchasing vendors (as listed in detailed revised Exhibit(s) attached) for purchases on an "AS NEEDED BASIS" through our membership/participation with Texas Procurement and Support Services (TPASS), (DIR) Department of Information Resources, (TCPN) The Cooperative Purchasing Network, (HGAC), US Communities, (GSA) General Service Administration, (TASB-Buy Board) Texas Association of School Board, (TIPS) The Interlocal Purchasing System awarded pricing including, but not limited to, Precincts, Department, Programs, Agencies, etc. with term of authority to purchase from contract detailed herein commencing upon approval and expiring December 31, 2010.

2. Requesting approval & authority to execute required commercial alarm monitoring agreement for 1 year with Superior Alarms for the (WIC) Women, Infant & Children Department for the following locations, effective 1/1/2010-12/31/2010;

Requisition	Location	Conditions Monitored	Lease Term	Monthly	Account Number
168229	220 S. Bicentennial #D, Mcallen, TX	Burglar, Panic & Low Battery	1 year	\$10.00	01292441003500010413
168229	313 E. Business 83, Alamo, TX	Burglar, Panic & Low Battery	1 year	\$10.00	01292441003500010413
168229	7013 S. Cage Ste. C, Pharr, TX	Burglar, Panic & Low Battery	1 year	\$10.00	01292441003500010413
168229	300 E. Hackberry, Mcallen, TX	Burglar, Panic & Low Battery	1 year	\$15.00	01292441003500010413
168229	1 MW Shary Rd. 5M Line, Alton, TX	Burglar, Panic & Low Battery	1 year	\$15.00	01292441003500010413
168229	3109 W. University, Edinburg, TX	Burglar, Panic & Low Battery	1 year	\$10.00	01292441003500010413
168229	113 Dawson, Edinburg, TX	Burglar & Panic	1 year	\$15.00	01292441003500010413
168229	3001 N. 23rd Ste. 8, Mcallen, TX	Burglar, Panic & Low Battery	3 years	\$10.00	01292441003500010413
168229	926 W. Sam Houston Ste. #3, Pharr, TX	Burglar, Panic & Low Battery	1 year	\$10.00	01292441003500010413
168229	3105 W. University, Edinburg, TX	Burglar, Panic & Low Battery	1 year	\$15.00	01292441003500010413

3. Requesting approval & authority to execute required commercial alarm monitoring agreement for 1 year with Superior Alarms for the Texas Department Highway Patrol for the following locations, effective 1/1/2010-12/31/2010;

169707	2812 S. International Blvd. Weslaco, TX front & rear of the building	Burglar, Panic & Low Battery	\$10.00/month	01100421001150270413
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BACKGROUND

Fiscal Impact

FISCAL YEAR: 2010  
 FUNDS AVAILABLE Y/N?: Yes  
 BUDGETARY IMPACT:

ACCT. #: 0-1292-441-00-350-001-0-413  
 MATCHING FUNDS Y/N?:

*2.49  
 2.23  
 7/2/10 3:32  
 7/2/10 3:33*

**Vendor Contract Information**

Proposal Documents

[Back](#)

**Vendor:** Amerx Office Solutions *Holdings*

**Address:** 1905-B Kramer Lane, Suite 600  
Austin, TX 78758

**Phone:** (512) 334-0812

**Contact:** Ellen Westmoreland

**Email:** ewestmoreland@amerxusa.com

**Website:** www.amerxusa.com

**Federal ID:** 87-0617164

**Accepts RFQs:** Yes

**Contract:** Copiers & Supplies #299-08

**Effective Date:** 9/1/2008

**Expiration Date:** 8/31/2011

**Payment Terms:** Net 30 days

**Delivery Days:** 10

**Shipping Terms:** Free Shipping

**Freight Terms:** FOB Destination

**Ship Via:** Common Carrier

**Quote Reference**

**Number:** 299-08

**Regions Served:** All Texas Regions

**States Served:** Arkansas, Louisiana, Oklahoma, Texas

**Vendor Exceptions:** No rental program.

**Extended Exceptions:** Amerx Office Solutions's Extended Exceptions

**Return Policy:** None

**Additional Dealers:** See Extended Exceptions information for listing of additional dealers.

[\[ Log Out \]](#)

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## DEALERSHIP LISTINGS

If your company has more than one location that will be servicing this contract, please list each location below. If additional sheets are required, please duplicate this form as necessary.

(Please Print)

International Copy Machine Company  
Company Name  
1515 Lee Trevino  
Address  
El Paso Texas 79701  
City State Zip  
915-594-7528 915-594-7520  
Phone Number Fax Number  
Mariana Pacheco  
Contact Person

Total Imaging Solutions  
Company Name  
6100 N. 10th Street, Suite M  
Address  
McAllen Texas 77022  
City State Zip  
956-664-2113 956-618-1920  
Phone Number Fax Number  
Martin Randall  
Contact Person



Hidalgo County  
Purchasing Department.  
2802 South Business 281  
Edinburg Texas 78539

8<sup>th</sup> February 2010

Dear Mrs. Faz,

Thank you for the opportunity to provide you with our information. Total Imaging Solutions, Inc. is the authorized Konica Minolta representative here in the Rio Grande Valley and is a current provider of copier equipment to Hidalgo County.

The District Clerk office here in Hidalgo County has requested the leasing of Konica Minolta copier equipment via the Buyboard. Total Imaging Solutions can supply this product. The enclosed documentation details Buyboard contact information and the extended exception that references my company Total Imaging Solutions, Inc.

I would very much appreciate your informing me of any further actions Hidalgo County require of us in order for this purchasing requirement to be enacted. All leased copier equipment is leased via a 3<sup>rd</sup> party leasing company, Hidalgo County currently utilizes some of these leasing companies; Total Imaging Solutions is associated with are listed below, if you have any preferences we are happy to comply with your selection.

- CIT Technology Financing Inc.
- De Lage Landed.
- GE Capital.
- Konica Minolta Premier Financing.
- Marlin Leasing.

Sincerely

Martin Randall  
Executive Vice President  
Enc.

**DIGITAL MFPs:**

PRINT

COPY

FAX

SCAN

**SERVICES:**

GRAPHIC DESIGN

WIDE FORMAT PRINTING

WIDE FORMAT SCANNING

DOCUMENT ARCHIVE

DOCUMENT RETRIEVAL

DOCUMENT RE-TASKING

PHOTO EDITING

PHOTO TOUCH-UPS

PHOTO COLOR CORRECTING

WORKFLOW ANALYSIS

**PRODUCTION PRINT SERVICE:**

ADOBE PRINT SERVICE PROVIDER

VARIABLE DATA PRINTING

MAIL ADDRESSING SERVICE

HIGH SPEED COPYING

FULL COLOR PRODUCTION



Hidalgo County District Clerks Office  
 Ms. Stephanie Palacios  
 Edinburg TX 78539

2<sup>nd</sup> March 2010

Dear Ms. Palacios

Thank you for this opportunity to provide you with a proposal. Please find detailed the price and specification for the machine discussed.

	Buy Board	36 month
Bizhub 601 Copier/Printer/Scanner	\$ 7,847.00	\$ 251.42
FS-524 Finisher	\$ 1,412.00	\$ 45.24
<b>Sub Total</b>	<b>\$ 9,259.00</b>	<b>\$ 296.66</b>
<b>Copy Allowance</b>		<b>\$ 120.00</b>
<b>Total</b>		<b>\$ 416.66</b>

*ask Price*

*3/20/10*  
*7201*  
*monthly*  
*price*

Maintenance is included on this machine with a 20,000 copy allowance which will be linked giving you a total of 240,000 copies per year. Maintenance includes Parts, Toner, Preventative maintenance and Labor. Only excludes paper and staples.  
 Buy Board Quote Ref: #299-08

Sincerely

Silver Esparza  
 Document Management Specialist  
 Inc.

**DIGITAL MFPs:**

- PRINT
- COPY
- FAX
- SCAN

**SERVICES:**

- GRAPHIC DESIGN
- WIDE FORMAT PRINTING
- WIDE FORMAT SCANNING
- DOCUMENT ARCHIVE
- DOCUMENT RETRIEVAL
- DOCUMENT RE-TASKING

- PHOTO EDITING
- PHOTO TOUCH-UPS
- PHOTO COLOR CORRECTING
- WORKFLOW ANALYSIS

**PRODUCTION PRINT SERVICE:**

- ADOBE PRINT SERVICE PROVIDER
- VARIABLE DATA PRINTING
- MAIL ADDRESSING SERVICE
- HIGH SPEED COPYING
- FULL COLOR PRODUCTION

Section 1.4 Purchase (bizhub 421/501/601)					Section 2.10 Lease (bizhub 421/501/601)				
Black & White copiers 41-65 copies per minute					Black & White copiers 41-65 copies per minute				
Texas Local Government Purchasing Cooperative					Lease with 22,388 black copies included				
Item Number	Model Number	Item Description	Purchase Price	Unit of Measure	24 Month Lease	36 Month Lease	48 Month Lease	60 Month Lease	Overage Per Copy**
AOPP011	Konica Minolta bizhub 601	60 cpm Printer/Copier/Scanner	\$ 7,847	EA	\$ 510.33	\$ 401.42	\$ 346.96	\$ 332.05	\$ 0.0067
					Lease with 0 black copies included				
Service/Supply Cost-Per-Copy**			\$ 0.0067	EA	\$ 360.33	\$ 251.42	\$ 196.96	\$ 182.05	\$ 0.0067
					601	F5524,IC208			
Optional Accessories					Optional Accessories				
Item Number	Model Number	Item Description	Purchase Price	Unit of Measure	24 Month Lease	36 Month Lease	48 Month Lease	60 Month Lease	Unit of Measure
AOPR0Y2	LU-405	Lg. Capacity Cassette (4K sheet letter portrait)	\$ 1,048	EA	\$ 48.12	\$ 33.58	\$ 26.30	\$ 24.31	EA
AOPT0Y2	LU-406	Lg. Capacity Cassette (4K sheet to 12 x 18)	\$ 1,518	EA	\$ 69.71	\$ 48.64	\$ 38.10	\$ 35.22	EA
AOR30Y1	FS-610	Advanced Folding Finisher (staple,saddle-fold,tri-fold)	\$ 2,230	EA	\$ 102.40	\$ 71.45	\$ 55.97	\$ 51.74	EA
AOR10Y1	FS-524	Multi-Stapling Finisher (up to 50 sheets)	\$ 1,412	EA	\$ 64.84	\$ 45.24	\$ 35.44	\$ 32.78	EA
AOR20Y1	FS-525	Multi-Stapling Finisher (up to 100 sheets)	\$ 2,180	EA	\$ 100.10	\$ 69.85	\$ 54.72	\$ 50.58	EA
AOPX0Y1	SF-602	shift tray	\$ 336	EA	\$ 15.43	\$ 10.77	\$ 8.43	\$ 7.80	EA
AOPV0Y1	PI-504	(Multi-post inserter)	\$ 511	EA	\$ 23.46	\$ 16.37	\$ 12.83	\$ 11.86	EA
15KB	PK-505	(Punch kit)	\$ 379	EA	\$ 17.40	\$ 12.14	\$ 9.51	\$ 8.79	EA
AOR00Y1	ZU-605	(Punch and Z-fold unit)	\$ 2,865	EA	\$ 131.58	\$ 91.80	\$ 71.91	\$ 66.47	EA
AOP7WY1 <sup>3</sup>	HD-510	HDD for i-Fax	\$ 404	EA	\$ 18.55	\$ 12.94	\$ 10.14	\$ 9.37	EA
AOPCWY1	SC-506	(HOD Encryption Kit)	\$ 245	EA	\$ 11.25	\$ 7.85	\$ 6.15	\$ 5.68	EA
AOPNX001	Fax Kit for bizhub 751/601	Fax Kit including FK-502 & MK-701	\$ 715	EA	\$ 32.83	\$ 22.91	\$ 17.95	\$ 16.59	EA
15LB <sup>2</sup>	FK-502	Super G3 Fax Board	\$ 588	EA	\$ 27.00	\$ 18.84	\$ 14.76	\$ 13.64	EA
AOP90Y1	IC-208	(includes: PCL5e/6, Pagescope Software)	\$ 1,416	EA	\$ 85.02	\$ 45.37	\$ 35.54	\$ 32.85	EA
AOP4WY1 <sup>4</sup>	EK-703	Local Interface kit	\$ 138	EA	\$ 6.34	\$ 4.42	\$ 3.46	\$ 3.20	EA
AOR20Y1	FS-525	Finisher	\$ 2,180	EA	\$ 100.10	\$ 69.85	\$ 54.72	\$ 50.58	EA

\*Note: Add 14% for locations over 50 miles

\*\*Note: Add 11% for locations over 50 miles



**De Lage Landen Financial Services, Inc.**

**Lease Agreement  
("Lease")**

LESSEE	Full Legal Name Hidalgo County District Clerk Office				Purchase Order Requisition Number		Phone Number (956) 318-2200	
	Billing Address PO Box 87		City Edinburg		State TX	Zip 78540	County Hidalgo	
EQUIPMENT	Make	Model Number	Serial Number	Quantity	Description (Attach Separate Schedule A if Necessary)			
	Konica Minolta	bizhub 601	A0PP011006207	1	w/FS524			
PAYMENT INFORMATION	Number of Lease Payments	Lease Payment (PLUS)	Applicable Sales Tax (EQUALS)	Total Lease Payment	Term of Lease in Months	Payment Frequency:	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other	
	36	\$416.66 +	\$0.00 -	\$416.66	36	End of Lease Option:	<input checked="" type="checkbox"/> FMV <input type="checkbox"/> 10% <input type="checkbox"/> \$1 <input type="checkbox"/> Other	
		+	-			End of Lease Purchase Option shall be FMV unless another option is selected.		
		+	-		Security Deposit (PLUS)	First Period Payment (PLUS)	Other (EQUALS)	Total Payment Enclosed
		+	-		+	+	-	

**TERMS AND CONDITIONS**

**1. Lease:** You (the "Lessee") agree to lease from us (the "Lessor") the Equipment listed above and on any attached schedule. You authorize us to adjust the Lease payments by up to 15% if the cost of the Equipment or taxes differs from the supplier's estimate. This Lease is effective on the date that it is accepted and signed by us, and the term of this Lease begins on that date or any later date that we designate (the "Commencement Date") and continues thereafter for the number of months indicated above. Lease payments are due as invoiced by us. As you will have possession of the Equipment from the date of its delivery, if we accept and sign this Lease you will pay us interim rent for the period from the date the Equipment is delivered to you until the Commencement Date as reasonably calculated by us based on the Lease payment, the number of days in that period, and a month of 30 days. Your obligations to us are absolute, unconditional, and are not subject to cancellation, reduction, setoff or counterclaim. You agree to pay us a fee of \$75.00 to reimburse our expenses for preparing financing statements, other documentation costs and all ongoing administration costs during the term of this Lease. Security deposits are non-interest-bearing and may be applied to cure a Lease default. If you are not in default, we will return the deposit to you when the Lease is terminated. If a payment is not made when due, you will pay us a late charge of 5% of the payment or \$10.00, whichever is greater. We will charge you a fee of \$25.00 for any check that is returned. **ONLY WE ARE AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THE LEASE.**

**2. Title:** Unless you have a \$1.00 purchase option, we will have title to the Equipment. If you have a \$1.00 purchase option and/or the Lease is deemed to be a security agreement, you grant us a security interest in the Equipment and all proceeds thereof. You authorize us to file Uniform Commercial Code ("UCC") financing statements on the Equipment.

**3. Equipment Use, Maintenance and Warranties:** We are leasing the Equipment to you "AS-IS" AND MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. We transfer to you any manufacturer warranties. You are required at your cost to keep the Equipment in good working condition and to pay for all supplies and repairs. If the Lease payment includes the cost of maintenance and/or service provided by a third party, you agree that we are not responsible to provide the maintenance or service and you will make all claims related to maintenance and service to the third party. You agree that any claims related to maintenance or service will not impact your obligation to pay all Lease payments when due.

**4. Assignment:** You agree not to transfer, sell, sublease, assign, pledge or encumber either the Equipment or any rights under this Lease without our prior written consent. You agree that we may sell, assign, or transfer the Lease and the new owner will have the same rights and benefits we now have and will not have to perform any of our obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that you may have against us or any supplier.

**5. Risk of Loss and Insurance:** You are responsible for all risks of loss or damage to the Equipment and if any loss occurs you are required to satisfy all of your Lease obligations. You will keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost. You will list us as the sole loss payee for the insurance and give us written proof of the insurance. If you do not provide such insurance, you agree that we have the right, but not the obligation, to obtain such insurance, and add an insurance fee to the amount due from you, on which we may make a profit. We are not responsible for any losses or injuries caused by the Equipment and you will reimburse us and defend us against any such claims. This indemnity will continue after the termination of this Lease. You will obtain

and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us.

**6. Taxes:** You agree to pay when due, either directly or as reimbursement to us, all sales, use and personal property taxes and charges in connection with ownership and use of the Equipment. We may charge you a processing fee for administering property tax filings. You will indemnify us on an after-tax basis against the loss of any tax benefits anticipated at the Commencement Date arising out of your acts or omissions.

**7. End of Lease:** You will give us at least 60 days but not more than 120 days written notice (to our address below) before the expiration of the initial lease term (or any renewal term) of your intention to purchase or return the Equipment. With proper notice you may: a) purchase all the Equipment as indicated above under "End of Lease Option" (fair market value purchase option amounts will be determined by us based on the Equipment's in place value); or b) return all the Equipment in good working condition at your cost in a timely manner, and to a location we designate. If you fail to notify us, or if you do not (i) purchase or (ii) return the Equipment as provided herein, this Lease will automatically renew at the same payment amount for consecutive 60-day periods.

**8. Default and Remedies:** You are in default on this Lease if: a) you fail to pay a Lease payment or any other amount when due; or b) you breach any other obligation under the Lease or any other Lease with us. If you are in default on the Lease we may: (i) declare the entire balance of unpaid Lease payments for the full Lease term immediately due and payable to us; (ii) sue you for and receive the total amount due on the Lease plus the Equipment's anticipated end of Lease fair market value or fixed price purchase option (the "Residual") with future Lease payments and the Residual discounted to the date of default at the lesser of (A) a per annum interest rate equivalent to that of a U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Lease term, all as reasonably determined by Lessor, or (B) 3% per annum, plus reasonable collection and legal costs; (iii) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by law from the date of default; and (iv) require that you immediately return the Equipment to us or we may peaceably repossess it. Any return or repossession will not be considered a termination or cancellation of the Lease. If the Equipment is returned or repossessed we will sell or re-rent the Equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You remain liable for any deficiency with any excess being retained by us.

**9. Miscellaneous:** You agree the Lease is a Finance Lease as defined in Article 2A of the UCC. You acknowledge we have given you the name of the Equipment supplier and that you may have rights under the contract with the supplier and may contact the supplier for a description of these rights. If requested, you will sign a separate Equipment acceptance certificate. **This Lease was made in Pennsylvania ("PA"), is to be performed in PA and shall be governed and construed in accordance with the laws of PA. You consent to jurisdiction, personal or otherwise, in any state or federal court in PA and irrevocably waive a trial by jury.** You agree to waive any and all rights and remedies granted to you under Sections 2A-508 through 2A-522 of the UCC. You agree that the Equipment will only be used for business purposes and not for personal, family or household use, and will not be moved from the above location without our consent. You agree that a facsimile copy of the Lease with facsimile signatures may be treated as an original and will be admissible as evidence of the Lease. We may inspect the Equipment during the Lease term.

LESSEE SIGNATURE	<b>You agree that this is a non-cancelable lease. The Equipment is:</b> <input type="checkbox"/> NEW <input type="checkbox"/> USED	
	Signature	Date
	Title	Print Name
	Legal Name of Corporation Hidalgo County District Clerk Office	

LESSOR	<b>De Lage Landen Financial Services, Inc.</b>	
	Lease Processing Center, 1111 Old Eagle School Road, Wayne, PA 19087	
	<b>PHONE: (800) 735-3273 • FAX: (800) 776-2329</b>	
	Commencement Date	Lease Number
Accepted By:		

ACCEPTANCE	The Equipment has been received, put in use, is in good working order and is satisfactory and acceptable.	
	Signature	Date
	Print Name	Title

GUARANTY	I unconditionally guaranty prompt payment of all the Lessee's obligations under the Lease. The Lessor is not required to proceed against the Lessee or the Equipment or enforce other remedies before proceeding against me. I waive notice of acceptance and all other notices or demands of any kind to which I may be entitled. I consent to any extensions or modification granted to the Lessee and the release and/or compromise of any obligations of the Lessee or any other guarantors without releasing me from my obligations. This is a continuing guaranty and will remain in effect in the event of my death and may be enforced by or for the benefit of any assignee or successor of the Lessor. <b>This guaranty is governed by and constituted in accordance with the laws of the Commonwealth of PA and I consent to non-exclusive jurisdiction of any state or federal court in PA and waive trial by jury.</b>	
	Signature	Date
	Print Name	Title

# FISCAL FUNDING ADDENDUM

<b>LESSEE</b>	Full Legal Name <u>Hidalgo County District Clerk Office</u> DBA Name (If Any) _____
	Billing Address <u>PO Box 87</u> Phone Number _____
	City <u>Edinburg</u> County <u>Hidalgo</u> State <u>TX</u> Zip Code <u>78540</u>
	Lease Number _____ Lease Date _____

Lessee warrants that it has funds available to pay all rents (the "Lease Payments") payable under the above - identified Lease until the end of Lessee's current appropriation periods. If Lessee's legislative body or other funding authority does not appropriate funds for Lease Payments for any subsequent appropriation period and Lessee does not otherwise have funds available to lawfully pay the Lease Payments (a "Non-Appropriation Event") Lessee may, subject to the conditions herein and upon prior written notice to Lessor (the "Non-Appropriation Notice"), effective 60 days after the later of Lessor's receipt of same or the end of the Lessee's current appropriation period (the "Non-Appropriation Date"), terminate the Lease and be released of its obligation to make all Lease Payments due Lessor coming due after the Non-Appropriation Date. As a condition to exercising its rights under the Addendum Lessee shall (1) provide in the Non-Appropriation Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (2) deliver to Lessor an opinion of Lessee's counsel (addressed to Lessor) verifying that the Non-Appropriation Event as set forth in the Non-Appropriation Notice has occurred, (3) return the equipment subject to the Lease (the "Equipment") on or before the Non-Appropriation Date to Lessor or a location designated by Lessor, in the condition required by, and in accordance with the return provisions of, the Lease and at Lessee's expense, and (4) pay Lessor all sums payable to Lessor under the Lease up to the Non-Appropriation Date.

In the event of any Non-Appropriation Event, Lessor shall retain all sums paid hereunder or under the Lease by Lessee, including the Security Deposit (if any) specified in the Lease.

This Addendum is not intended to permit Lessee to terminate the Lease at will or for convenience.

YOU AGREE THAT A FACSIMILE COPY OF THIS DOCUMENT WITH FACSIMILE SIGNATURES MAY BE TREATED AS AN ORIGINAL AND WILL BE ADMISSIBLE AS EVIDENCE IN A COURT OF LAW.

<b>LESSEE SIGNATURE</b>	Signature X _____ <small>(MUST BE SIGNED BY AUTHORIZED REPRESENTATIVE OR OFFICER OF GOVERNMENT ENTITY)</small>
	Print Name _____
	Title _____ Date _____
	Name of Government Entity _____

<b>ACCEPTED BY LESSOR</b>	Signature X _____
	Print Name _____
	Title _____ Date _____
	Name of Corporation or Partnership _____

050ED0C098



**COPIERS & SUPPLIES – PROPOSAL #299-08**

**ADDENDUM #1**

The following information becomes a permanent part of the Proposal Document:

**CHANGE TO ADDITIONAL PROPOSAL TERMS & CONDITIONS:**

1. ASSIGNMENT: Third Party Leases are acceptable.

Please sign and return one copy of the addendum with proposal as verification of receipt and compliance with addendum information.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of Authorized  
Company Official: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date: \_\_\_\_\_



# Purchase Order

## COUNTY OF HIDALGO

PO#: 637870

DATE: 03/26/10

Page No 1 Of 1

VENDOR: 341525

REQ:00168697

Email:

BUYER: SPALACIOS

Phone:

SHIP TO: DISTRICT CLERK

TOTAL IMAGING SOLUTIONS, INC.  
D/B/A DIGITAL SERVICE & SALES  
6100 N. 10TH STREET, SUITE M  
MCALLEN TX 78504

100 N. CLOSNER, 1ST FL  
EDINBURG TX 78539

Vendor Acct:

CONTACT:

SITE: DISTRICT CLERK

Special Instructions:

Contract No:

REQ. NO: 011310-2

**VENDOR NOTES**

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED CUSTOMER COPY MAY BE ACCEPTED. OUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		AS PER TASB BUYBOARD CONTRACT: #299-08 CATALOG PRICING		
10	MONTH	Konica Minolta Bizhub 601 Copier/Printer/Scanner, 36-Month Lease Black & White Copiers, 41-65 copies per minute \$251.42 FS-524 Multi-Stapling Finisher (up to 50-sheets) \$45.24 Copy Allowance \$ 0.0067 x 20,000 = \$120.00 Total \$ 416.66 per month Maintenance is included on this machine with a 20,000 copy allowance which will be linked giving you a total of 240,000 copies per year. Maintenance includes parts, toner, preventative maintenance and labor. Only excludes paper and staples. P.O. to pay March 2010 - December 2010	416.66	4,166.60
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		Total		4,166.60
		***** For Hidalgo County use only 0-1100-412-00-090-001-0-780		4,166.60
		Approved -----		

Authorized by: Martha B. Salazar