COMDATA FUEL CARD REQUEST FORM

Purpose: T[illegible]orm will be used by Hidalgo County Purchasing Department to request a fuel card for County business use[illegible]. The Requestor must be authorized to sign for the billing account number provided by the department.

☒ **Add Veh[illegible] Card** ☐ **Add Driver Pin** ☐ **Delete Cancel Card** ☐ **Delete/Cancel Driver**

Department	Tax Office
Billing Add[illegible]	2804 S. Bus Hwy 281 Edinburg, Tx 78539
Fuel Card [illegible]ager:	Mary Garcia
	This person can not have use of the fuel card
Phone Num[illegible]	956-318-2157
County Em[illegible]	mary.garcia@taxoffice.co.hidalgo.tx.us
Web user N[illegible]	**Password:**
Hidalgo Co[illegible]t Number:	0-1100-415-15-140-001-0-626
Requested [illegible]	Sign & Print Elected/Official Supervisor/Director

On behalf of [illegible]partment, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per reque[illegible]ehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicl[illegible]which the card is issued.

For Purchasing Department Use Only

Approved by [illegible]issioners Court On:

Fuel Card Ad[illegible]rator:

Cards Receive[illegible]Dept on: Date Returned/Cancelled:

Fuel Cards Re[illegible] by Department:

Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Pl[illegible]	Vehicle Description	VIN Number	*Purchasing Dept Only* Card Number
10971	*2010 Ford Ranger*	*1FTKR1AD3APA66198*	