

Memorandum

To: Martha L. Salazar

From: Yvonne Ramon 

Date: 7/29/2010

Re: Elections Department- VR Cards Scan Project

Hidalgo County Elections Department has been planning for a voter registration scan project that would incorporate all the voter registration records onto the same database. Since this task is not merely a scanning job, but instead one that is a tedious project that encompasses scanning, indexing, and most importantly, merging large quantities of data with the existing program used for the state wide voter registration list, it is vital that the vendor selected is one with experience in this area. After evaluating the projected work load, we have selected to outsource the project. Access Imaging Solutions, a vendor who holds a state contract (TXMAS-9-36010) has been selected for the above mentioned task.

Access Imaging Solutions has over 45 years of experience with the election process and data requirements. The vendor has completed this task for counties all over the state including Brazos County, Hutchinson County, Bexar County, Ellis County, McLennan County, Smith County and Kaufman County. The vendor has demonstrated that they have the expertise required for the assignment at hand. The turn around time, quality of work, and past experience in dealing with voter registration cards shows us that Access Imaging Solutions is the most suitable vendor for this project.

We will be using 2009 and 2010 Chapter 19 funds for this project (0-1283-414-00-130-018-9-339/ 0-1283-414-00-130-018-0-339).

Approval from Secretary of State has been received for the project.

Thank you for your continued cooperation with this matter. If you have any questions, feel free to contact me at any time (956) 318-2570.