

Norma G. Garcia

Hidalgo County Treasurer

2810 South Business Hwy 281, Edinburg, Texas 78539-6243

Telephone: (956) 318-2506 Fax: (956) 318-2507



Memorandum

To: Martha Salazar, Purchasing Agent

From: Norma G. Garcia, County Treasurer & Bail Bond Board Secretary

Date: August 11, 2010

Subject: Bail Bond Training

ngarcia

On July 21, 2010, the Hidalgo County Bail Bond Board held a training/educational session at the Hidalgo County Auditorium that lasted approximately four (4) hours. The presenter was Roger Moore, Attorney and Bail Bond Specialist. The consensus of the board had been that it would be more cost-effective to bring someone here to conduct the training session as opposed to sending approximately thirty (30) people to Austin for the same training.

Chapter 1704 of the Occupations Code deals with the regulation of bail bond sureties. Because we had been experiencing numerous problems due to lack of understanding of the code by personnel and board members alike, it was felt that this training would be a good thing. Also, because of the economic climate we are facing, we felt that this would be a more prudent way of accomplishing our goal without expanding too much time and money to do so.

Due to the urgency of the training at the request of the bail bond board, there was an oversight of the procurement process. At this time all we are trying to do is pay the invoice that was submitted to us by Mr. Moore. I believe that all documentation has been provided to your office as requested. I apologize for not following the procurement process since we've never done this in behalf of the bail bond board.

Please do not hesitate to call me if you have any questions.

cc: The Honorable Rodolfo Gonzalez, Judge, County Court-At-Law #1 & Bail Bond Board Chairman

TRAINING AIDS FOR FIREMEN TRAINING.....	340	45
TRAINING AIDS FOR THE HANDICAPPED.....	470	78
TRAINING AIDS, AUTOMOTIVE INSTRUCTION.....	075	89
TRAINING AIDS, COMPUTER.....	207	32
TRAINING AIDS, INDUSTRIAL TRADES.....	785	92
TRAINING AIDS, POLICE.....	680	67
TRAINING AMMUNITION.....	680	04
TRAINING AND AWARENESS SERVICES, SAFETY.....	990	77
TRAINING AND INSTRUCTION SERVICES FOR CLIENTS.....	952	90
TRAINING APPARATUS MAINTENANCE AND REPAIR SERVICES.....	938	85
TRAINING BAGS, BOXING.....	805	42
TRAINING CONSORTIUM, DAY CARE.....	952	28
TRAINING COURSE DEVELOPMENT SERVICES.....	924	16
TRAINING EQUIPMENT AND MATERIALS FOR ELECTRICIANS.....	785	92
TRAINING EQUIPMENT AND MATERIALS FOR INDIVIDUAL MECHANICS.....	785	92
TRAINING EQUIPMENT AND MATERIALS FOR INSTRUMENTATION.....	785	92
TRAINING EQUIPMENT AND MATERIALS FOR WELDERS.....	785	92
TRAINING EQUIPMENT FOR POLICE DOGS.....	680	33
TRAINING EQUIPMENT FOR THE BLIND.....	785	17
TRAINING EQUIPMENT FOR THE DEAF, SPEECH.....	710	95
TRAINING EQUIPMENT MAINTENANCE AND REPAIR SERVICES, AUDITORY.....	936	45
TRAINING EQUIPMENT, AEROBIC.....	805	05
TRAINING EQUIPMENT, ANIMAL.....	040	04
TRAINING EQUIPMENT, FIRE AND SAFETY.....	340	87
TRAINING EQUIPMENT, SPEECH.....	803	20
TRAINING GUNS, POLICE.....	680	52
TRAINING MANUALS.....	715	47
TRAINING MATERIAL SUBSCRIPTIONS.....	956	85
TRAINING MATERIALS, DRIVER.....	785	46
TRAINING MISSILES, GUIDED.....	257	64
TRAINING PROGRAMS, MEDICAL.....	475	49
TRAINING SERVICES CONSULTING, EDUCATION.....	918	38
TRAINING SERVICES, ANIMAL.....	962	06
TRAINING SERVICES, PILOT.....	905	53
TRAINING SERVICES, VOCATIONAL.....	924	86
TRAINING SERVICES: IN-SERVICE, ON-THE-JOB, OR REFRESHER (FOR EMPLOYEES).....	924	35
TRAINING SIMULATORS, FIREARMS.....	680	49
TRAINING SOFTWARE FOR COMPUTER SOFTWARE.....	208	81
TRAINING SOFTWARE, MICROCOMPUTER.....	208	80
TRAINING, ATHLETIC.....	962	08
TRAINING, COMPUTER BASED (SOFTWARE SUPPORTED).....	920	91
TRAINING, INSTRUCTOR-LED.....	924	40
TRAINING, TELEMEDICAL.....	948	87
TRAINING, TELEPHONE.....	915	76
TRAINING: CHARTS, MANUALS, POSTERS, SAFETY PLACARDS, VIDEOS (FIRST AID).....	345	40

√ =

Requisition

Req # 00180293

PO #

Date: 08/12/10

Bill To: x
x

Vendor: 382434
MOORE, ROGER D
330 MONARCH LANE
AUSTIN TX 78737

Ship To: COUNTY TREASURER
2810 S. BUSINESS HWY 281
EDINBURG TX 78539-6243

Contact: JOSE MUNOZ
956-318-2506

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00		DO NOT DUPLICATE ORDER		
		BAIL BOND BOARD	1,037.34	1,037.34
		training/educational session		
		\$1000.00		
		Travel Expenses		
		37.34		
		Total.....		\$1037.34
		<u>Account No</u>	<u>Encumbrance</u>	
		0-1100-415-00-150-002-0-320	1,037.34	
			Freight	.00
			Total	1,037.34
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Norma G. Garcia

Hidalgo County Treasurer

2810 South Business Hwy 281, Edinburg, Texas 78539-6243

Telephone: (956) 318-2506 Fax: (956) 318-2507



Memorandum

To: Raymundo Eufrazio, County Auditor

From: Norma G. Garcia, County Treasurer *ngarcia*

Date: August 3, 2010

Subject: Invoice

Please accept the attached invoice for payment. The invoice was sent via email.

Should you have any questions, please do not hesitate to contact me at (956) 318-2506.

Jose Miñoz
Treasurer

- 1) NEED Letter that
MR. Moore is the
sole source
How was he procured
2. NEED Reprint
3. Payment
Availability

Roger Moore, Attorney at Law

PO Box 9000+
Austin, TX 78709

Invoice

Date	Invoice #
7/23/2010	2

Bill To
Hidalgo County Bail Bond Board

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Conduct workshop for Hidalgo County Bail Bond Board	1,000.00	1,000.00
	Travel expense to Edinburg	37.34	37.34
RECEIVED BY: <i>Maria S</i>			
APPROVED BY: <i>M Garcia</i>			

0-1100-415-00-150-002-0-339	Total	\$1,037.34
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Edinburg
956-380-0882

*** REPRINT *** REPRINT *** REPRINT ***

13301 1035 H.
SAN ANTONIO TX 78233

JOHNSON EXXON S. 4718490
SAN ANTO. TX

07/20/2010 1:34:06 PM 1808

MasterCard 39974 MCRD
HARRIS/ROGER D
INVOICE 9505858
OUTH 950669

PUMP#8
Regular 7.8116
PRICE/DAL \$ 2.419
FULL TOTAL \$18.89

*** REPRINT *** REPRINT *** REPRINT ***

total = \$18.89

UPEND Credit \$18.89

*** REPRINT *** REPRINT *** REPRINT ***

Credit

*** REPRINT *** REPRINT *** REPRINT ***

7/21/2010 12:27:45 PM
Eat In
Order Number: 1079317

- 1 2PC VC WP, 22OZ, BISC Wt Regul 5.59
- 2 White Pc biscuit p
- mash pot, brown gravy Rg p
+ coleslaw Rg p
drink sm COKE p 1.29
- 1 2shrtcake
- 2 strawberry shortcake p

Sub. Total: \$6.88
 Tax: \$0.57
 Total: \$7.45
 Discount Total: \$0.00

Next Dollar Change \$8.00
 Register: 1 \$0.55
 Cashier: Ashlee

Tran Seq No: 1079317

Choque Canyon H111 Exxon, 1
868 FM. 90
Whitsett, TX 78075

07/21/2010 3:53:01 PM
Register: 3 Trans #: 166 On 10: 2827
Your cashier: JUSTINE

*** PREPAID RECEIPT ***

Regular CA PUMP#8 \$11.00 99

Subtotal = \$11.00
Tax = \$0.00

Total = \$11.00

Change Due = \$0.00

Cash \$11.00

Thank You for Shopping
With us !!! Come Back Again !!!

YAHOO! MAIL

Classic

Hidalgo County Invoice

Friday, July 23, 2010 3:26 PM

From: "rmoore@austin.rr.com" <rmoore@austin.rr.com>
To: tillminw@yahoo.com
2 Files (7187KB)



Hidalgo C... RMoore ...

Tillmin,

I have attached my invoice for Wednesday's workshop. I have also attached a Form W-9 in case your county auditor needs it.

Thanks for walking this through for me.

Roger

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return) ROGER D MOORE	
Business name, if different from above	
Check appropriate box: <input checked="" type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.) 330 MARARCH LANE	Requester's name and address (optional)
City, state, and ZIP code AUSTIN TX 78737	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 backup withholding. For individuals, this is your social security number (SSN). However, for a alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other enti your employer identification number (EIN). If you do not have a number, see *How to get a TIN c*

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whos number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waitir
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to req notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the If withholding because you have failed to report all interest and dividends on your tax return. For For mortgage interest paid, acquisition or abandonment of secured property, cancellation of de arrangement (IRA), and generally, payments other than interest and dividends, you are not requ provide your correct TIN. See the instructions on page 4.

Sign Here

Signature of
U.S. person ▶

Roger D Moore

Date ▶

11/1/07

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

Norma G. Garcia

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MEMORANDUM

DATE: June 30, 2010

TO: Judge Ricardo Rodriguez, 92nd District Court
Judge Rosa Trevino, Justice of the Peace
Judge Rodolfo Gonzalez, County Court at Law No. 1
Guadalupe "Lupe" Trevino, Sheriff, Comm. Jose Jackson/Capt. Rene Gonzalez, Designees
Norma G. Garcia, County Treasurer – Yvette Araiza, Designee
Laura Hinojosa, District Clerk – Adriana Garcia or Aida Villarreal, Designees
Rene Guerra, Criminal District Attorney – Jeffrey M. Gilbert, Designee
Kathleen Henley, Presiding Judge McAllen Municipal Court – Hon. Roberto Salazar, Designee
Rene A. Ramirez, County Judge – Roxanne De La Garza or Brenda Garza Designees
Arturo Guajardo Jr., County Clerk – Annette Muniz, Designee
Tillmin G. Welch, Bail Bondsman Representative

FROM: Norma G. Garcia *Ngarcia*
Hidalgo County Bail Bond Board Secretary

RE: **Bail Bond Training**

As approved by the Hidalgo County Bail Bond Board, Roger Moore, Attorney and Bail Bond Specialist, will be providing bail bond training as it relates to county operations and the bail bond business in general.

The training will take place at the Hidalgo County Courthouse Auditorium, 100 N. Closner, Edinburg, on Wednesday, July 21, 2010 beginning at 8:30 a.m. This training usually lasts up to four (4) hours. Please **RSVP by July 14, 2010** in order for the presenter to prepare enough handouts for those in attendance.

Please make plans to attend and send any employees that you feel would benefit from this training.

NOTE: This training will not count toward mandatory continuing education for bondsmen.

HIDALGO COUNTY BAIL BOND BOARD
SIGN IN SHEET (TRAINING)

FIRST	LAST	DEPARTMENT / COMPANY
1 Rene Farias	Farias	Farias Bail Bonds
2 Kimberly	Farias	Farias Bail Bonds
3 Ramona	Lopez	Bob Trevino Bail Bonds
4 Rene	Anzaldúa	Anzaldúa Bail Bonds
5 LEO	GARZA	ANZALDUA Bail Bonds
6 JOE	Garcia	Anzaldúa Bail Bonds
7 Israel	Rivas	10% Bail Bonds
8 Javier	Morales	Liberty Bail Bonds
9 FLEO	REGALADO	4-ACES B/S
10 MARIA	REGALADO	4-ACES B/S
11 Yvette	Araiza	Treasurer's
12 Ada	Villarreal	Dist Clerk
13 Adriana	Garcia	District Clerk Off.
14 Nilda	Vantook	"
15 David	Flores	Hidalgo Co Sheriff's Office
16 Tillmin	WELCH	A-FAST Bail Bonds
17 Armando	Campos	Hidalgo County Sheriff
18 LAUKA	HINOJOSA	DISTRICT CLERK
19 David Torrer	Torrer	David's Bail Bonds
20 Mariana Hernandez	Hernandez	County Clerk's
21 Annette C.	Muniz	County Clerk
22 Arturo	Guajardo Jr	County Clerk
23 Joe	JACKSON	SHERIFF'S OFFICE
24 Norma	Garcia	Treasurer
25 David Rojas	Reyes	DA's office
26 Jeff	Gilbert	DA's office
27		