

# Requisition

Req # 00180019

PO #

Date: 08/06/10

Consent  
# 22410  
8/17/10

Bill To:   x  
              x

**Vendor:** 42129  
XEROX CORPORATION  
P.O. BOX 650361  
**PNC BANK**  
**1200 E CAMPBELL, STE 108**  
RICHARDSON TX 75081

**Ship To:** Hidalgo County District Attorney  
100 North Clossner 5th Floor  
Edinburg Tx 78539

**Contact:** ROXANA SEGOVIA  
956-318-2300

**Contract No:** SMARTBUY PO

**Special Instructions:**

| QUANTITY | UOM   | DESCRIPTION  | UNIT PRICE | AMOUNT |
|----------|-------|--|------------|--------|
| 5.00     | MONTH | **DISTRICT ATTORNEY'S**<br>***FELONY / APPEALS SECTION DEPT.***<br>TPSS TERM CONTRACT 985-L2<br>SMARTBUY REQUISITION #<br>SMARTBUY PURCHASE ORDER #<br>CC CONSENT PENDING APPROVAL 8/17/2010<br>DO NOT DUPLICATE ORDER<br><br>NEW 36 MONTH COPIER CAPITAL LEASE<br>COMMODITY CODE 985-13-01001-1 EQUIPMENT DESCRIPTION<br>CC20 (LOW RANGE I) 22 PPM DIGITAL COPIER<br>INCLUDES DADF, DUPLEX, 1X550 SHEET TRAY, 2ND PAPER TRAY<br>& 100-SHEET BYPASS TRAY<br><br>COMMODITY CODE 985-13-01100-1 (MONTHLY RATE)<br>36 MONTH TERM @ \$64.65 MONTH<br><br>COMMODITY CODE 985-13-01107-6 (STAND)<br>36 MONTH TERM @ \$6.84 MONTH                       | 71.49      | 357.45 |
| 5.00     | MONTH | COPIER WITH STAND, 2ND PAPER TRAY, 10,000 PRINTS<br>NEW 36 MONTH COPIER CAPITAL LEASE<br>COMMODITY CODE 985-13-01001-1 EQUIPMENT DESCRIPTION<br>CC20 (LOW RANGE I) 22 PPM DIGITAL COPIER<br>INCLUDES DADF, DUPLEX, 1X550 SHEET TRAY, 2ND PAPER TRAY<br>& 100-SHEET BYPASS TRAY<br><br>COMMODITY CODE 985-13-01100-1 (MONTHLY RATE)<br>36 MONTH TERM @ \$64.65 MONTH<br><br>COMMODITY CODE 985-13-01107-6 (STAND)<br>36 MONTH TERM @ \$6.84 MONTH<br><br>COPIER WITH STAND, 2ND PAPER TRAY, 10,000 PRINTS<br>Account No _____<br>Encumbrance _____<br><br>Freight .00<br>Total 714.90<br><br>REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233 | 71.49      | 357.45 |

**Authorized By:** \_\_\_\_\_

COLUMBIA, MA 11

# Xerox 985-L2 Lease

## Pricing

### for Hidalgo Co. DA's Dept.

Reg # 180019  
Appeal Section

**Xerox CopyCentre20 (Low Range I)**

22 ppm digital copier

Includes DADF, Duplex, 1x550 sheet tray,  
2nd Paper Tray & 100-Sheet Bypass Tray

(Required market codes: CC20, 2TRAY, CSEINSTAL)



Price includes 10,000 monthly impressions  
all excess prints at \$.0131 each

|                       | <u>Monthly Base</u> | <u>Commodity Codes:</u> |
|-----------------------|---------------------|-------------------------|
| Equip Description/Qty | \$ 0.00             | 985-13-01001-1          |
| 36 month term         | \$ 64.65            | 985-13-01100-1          |
| Stand                 | \$ 6.84             | 985-13-01107-6          |
| Monthly Total         | \$ 71.49            |                         |
| CASH PRICE            | \$2,573.64          |                         |

Contract includes:

- delivery & installation
- all supplies, except paper & specialty items

Capital Lease!  
780!

**xerox** 

Req # 180019

**Lease Pricing PROPOSAL**



Photo for Display Only

Presented to HIDALGO COUNTY DA'S OFFICE

By Damaris Morales

On 8/6/2010

Negotiated Contract : 072453000

| Solution               |   |   |  |                        |
|------------------------|---|---|--|------------------------|
| Item                   | Product Description   | Agreement Information                         | Trade Information  | Requested Install Date |
| 1. CC20 (22PPM COPIER) | - Cabinet Stand<br>- 2nd Paper Tray<br>- Carrier Deliv/instal | Lease Term: 36 months<br>Purchase Option: FMV | - Xerox CC123 S/N TFW008027<br>Trade-In as of Payment 60 | 8/20/2010              |
| 2. CC20 (22PPM COPIER) | - Cabinet Stand<br>- 2nd Paper Tray<br>- Carrier Deliv/instal | Lease Term: 36 months<br>Purchase Option: FMV | - Xerox CC123 S/N TFW008029<br>Trade-In as of Payment 60 | 8/20/2010              |

| Monthly Pricing |                       |  |                       |                      |   |
|-----------------|-----------------------|--|-----------------------|----------------------|---|
| Item            | Lease Minimum Payment | Meter  | Print Charges         |                      | Maintenance Plan Features   |
|                 |                       |  | Volume Band           | Per Print Rate       |   |
| 1. CC20         | \$71.46               | 1: Total   | 1 - 10,000<br>10,001+ | Included<br>\$0.0131 | - Consumable Supplies Included for all prints<br>- Pricing Fixed for Term |
| 2. CC20         | \$71.46               | 1: Total   | 1 - 10,000<br>10,001+ | Included<br>\$0.0131 | - Consumable Supplies Included for all prints<br>- Pricing Fixed for Term |
| <b>Total</b>    | <b>\$142.92</b>       | <b>Minimum Payments (Excluding Applicable Taxes)</b> |                       |                      |   |

All information in this proposal is considered confidential and is for the sole use of HIDALGO COUNTY DA'S OFFICE.

If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement. Pricing is subject to credit approval and is valid until 9/5/2010.

For any questions, please contact me at (956)682-1820



534-1108

Reg # 180019

### Capital Lease Versus Operating Lease Test 2010

Indicates calculated field  
Mandatory Field  
Complete if indicated in lease documentation

| Lease / Property Schedule No. | Asset Module Asset ID No.   | Lease Term Commence Date | Description                   | Monthly Pymt Amount | Title Xfer at End of Lease? (Y/N) | Bargain Purchase Option? (Y/N) | Lease Term in Months | Est. Economic Useful Life in Months | Total Principal Pmts Over Lease Term | FMV of Leased Equip. at Lease Inception | Capital or Operating Lease? (Calculated Field) |
|-------------------------------|-----------------------------|--------------------------|-------------------------------|---------------------|-----------------------------------|--------------------------------|----------------------|-------------------------------------|--------------------------------------|---|--|
| sample                        | Co. Clks                    | 11/23/2007               | WC 7132 Copier-Printer        | \$170.81            | N                                 | N                              | 39                   | 60                                  | \$6,495.45                           | \$5,279.00                              | Capital Lease                                  |
|                               | Auditors                    | 1/12/2010                | 8560DN Phaser O Std. Why      | \$290.38            | N                                 | N                              | 39                   | 60                                  | \$6,661.59                           | \$2,258.00                              | Capital Lease                                  |
|                               | Auditors                    | TX Smart Buy PO          | Workcentre 7232P              | \$221.49            | N                                 | N                              | 36                   | 60                                  | \$10,453.68                          | \$9,425.00                              | Capital Lease                                  |
|                               | Tax Office SJ Office        | TX Smart Buy PO          | WC5645                        | \$153.18            | N                                 | N                              | 36                   | 60                                  | \$7,973.64                           | \$8,488.00                              | Capital Lease                                  |
|                               | Juvenile Boot Camp          | TCPN Contract            | W5645T Copier/4T cc 2008      | \$358.17            | N                                 | N                              | 36                   | 60                                  | \$5,514.48                           | \$6,520.00                              | Operating Lease                                |
|                               | Juvenile Detention          | TCPN Contract            | W5645T Copier/4T cc 2008      | \$284.22            | N                                 | N                              | 36                   | 60                                  | \$12,894.12                          | \$10,198.00                             | Capital Lease                                  |
|                               | District Clerks Office      | 3/12/2010                | Bizhub 601 Copier/Printer/Scr | \$416.66            | N                                 | N                              | 36                   | 60                                  | \$10,231.92                          | \$9,259.00                              | Capital Lease                                  |
|                               | JP 1 Place 1                | Smartbuy                 | WC 5638 digital copier        | \$153.18            | N                                 | N                              | 36                   | 60                                  | \$5,514.48                           | \$5,514.18                              | Capital Lease                                  |
|                               | 389th District Court        | Smartbuy                 | WC 20 digital copier          | \$71.49             | N                                 | N                              | 36                   | 60                                  | \$2,573.64                           | \$2,572.56                              | Capital Lease                                  |
|                               | Court @ Law #6              | Smartbuy                 | WC 5638 digital copier        | \$153.18            | N                                 | N                              | 36                   | 60                                  | \$5,514.48                           | \$5,514.18                              | Capital Lease                                  |
|                               | Human Resources             | Smartbuy                 | WC7232P digital copier        | \$259.38            | N                                 | N                              | 36                   | 60                                  | \$9,337.68                           | \$9,337.68                              | Capital Lease                                  |
|                               | <b>Tanya's Copiers</b>      |                          |                               |                     |                                   |                                |                      |                                     |                                      |   |  |
|                               | Purchasing                  | 6/8/2010                 | WC 7346P Digital Copier       | \$                  | N                                 | N                              | 60                   | 60                                  | #VALUE!                              |   |  |
|                               | <b>Tax Office Ed. Auto</b>  | 5/18/2010                | WC 5645 Digital Copier        | \$181.74            | N                                 | N                              | 36                   | 60                                  | \$6,542.64                           | \$6,431.40                              | Capital Lease                                  |
|                               | <b>Tax Office Ed.Assets</b> | 5/18/2010                | WC 5645 Digital Copier        | \$181.74            | N                                 | N                              | 36                   | 60                                  | \$6,542.64                           | \$6,431.40                              | Capital Lease                                  |
|                               | <b>Tax Office Ed Bookk</b>  | 5/18/2010                | WC 5645 Digital Copier        | \$181.74            | N                                 | N                              | 36                   | 60                                  | \$6,542.64                           | \$6,431.40                              | Capital Lease                                  |
|                               | <b>Tax Office Mc Auto</b>   | 5/18/2010                | WC 5645 Digital Copier        | \$105.92            | N                                 | N                              | 36                   | 60                                  | \$3,813.12                           | \$3,813.12                              | Capital Lease                                  |
|                               | <b>Tax Office Wes. Tax</b>  | Smartbuy                 | WC 5225                       | \$105.92            | N                                 | N                              | 36                   | 60                                  | \$3,813.12                           | \$3,813.12                              | Capital Lease                                  |
|                               | <b>Tax Office Miss Auto</b> | Smartbuy                 | WC 5225                       | \$198.00            | N                                 | N                              | mo/mo                | 60                                  | #VALUE!                              | Rental NO \$ 0.00                       | Operating Lease                                |
|                               | District Clerks Office      | Master Crt #1 Renta      | 450-452 (e452) Re-Manufactur  | \$480.40            | N                                 | N                              | 48                   | 60                                  | \$23,059.20                          | \$22,131.36                             | Capital Lease                                  |
|                               | Purchasing                  | Smartbuy                 | WC7346P Copier                | \$165.03            | N                                 | N                              | 36                   | 60                                  | \$5,941.08                           | \$4,778.71                              | Capital Lease                                  |
|                               | 93rd District Court         | Smartbuy                 | Canon IR-3225                 | \$105.92            | N                                 | N                              | 36                   | 60                                  | \$3,813.12                           | \$3,813.12                              | Capital Lease                                  |
|                               | 92nd District Court         | Smartbuy                 | WC 5225                       | \$558.14            | N                                 | N                              | 36                   | 60                                  | \$20,093.04                          | \$20,093.04                             | Capital Lease                                  |
|                               | Electons Dept.              | Smartbuy                 | WC 5790T Digital Copier       | \$180.73            | N                                 | N                              | 36                   | 60                                  | \$6,506.28                           | \$6,542.64                              | Capital Lease                                  |
|                               | Co. Clerk Crim. Dept        | Smartbuy                 | WC 5745 Digital Copier        | \$182.87            | N                                 | N                              | 36                   | 60                                  | \$6,583.32                           | \$6,542.64                              | Capital Lease                                  |
|                               | Co. Clerk Civil Dept.       | Smartbuy                 | WC 5745 Digital Copier        | \$182.87            | N                                 | N                              | 36                   | 60                                  | \$6,583.32                           | \$6,542.64                              | Capital Lease                                  |
|                               | Co. Clerk Recording C       | Smartbuy                 | WC 5745 Digital Copier        | \$153.18            | N                                 | N                              | 36                   | 60                                  | \$5,514.48                           | \$5,514.48                              | Capital Lease                                  |
|                               | Co. Clerk Collections       | Smartbuy                 | WC 5740 Digital Copier        | \$105.92            | N                                 | N                              | 36                   | 60                                  | \$3,813.12                           | \$3,813.12                              | Capital Lease                                  |
|                               | Co. Clerk McAllen           | Smartbuy                 | WC 5225 Digital Copier        | \$71.49             | N                                 | N                              | 36                   | 60                                  | \$2,573.64                           | \$2,573.64                              | Capital Lease                                  |
|                               | DA'S Felony Section         | Smartbuy                 | WC CC20 Digital Copier        | \$71.49             | N                                 | N                              | 36                   | 60                                  | \$2,573.64                           | \$2,573.64                              | Capital Lease                                  |
|                               | DA'S Appeals Section        | Smartbuy                 | WC CC20 Digital Copier        | \$71.49             | N                                 | N                              | 36                   | 60                                  | \$2,573.64                           | \$2,573.64                              | Capital Lease                                  |

**Instructions:**

1. Overwrite the first record which is provided as a sample.
2. Enter values in the mandatory fields (green highlight) are entered and the optional fields (peach highlighted), if available.
3. The results of the test will display in the last column.
4. Highlight the basis of your answers to the above test criteria on the source documents.
5. For each capital lease, attach this schedule and the lease/property schedule agreements as support to Form AM-5.

## INTRA-DEPARTMENTAL TRANSFER

DATE: August 17, 2010

DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 0-1100-412-00-080-002-0-XXX - GENERAL FUND

SUBJECT: Intradepartmental Transfer/s in Accordance with Local Government

Code Chapter 111, Subchapter C.

CONTACT PERSON: Roy Cazares


PHONE: (956) 318-2300 ext. 758

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

| FROM         |                         |   | TO          |                |                  |
|--------------|-------------------------|---|-------------|----------------|------------------|
| OBJECT CODE  | ACCOUNT (OBJECT) NAME   |   | OBJECT CODE | OBJECT NAME    | AMOUNT           |
| 432          | Equip & Vehicle R&M Srv | → | 780         | Capital Leases | \$ 178.00        |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
|              |                         | → |             |                | \$ -             |
| <b>TOTAL</b> |                         |   |             |                | <b>\$ 178.00</b> |

REASON: Monies will be used to cover expense for two (2) Xerox copiers.



for RENE GUERRA  
CRIMINAL DISTRICT ATTORNEY

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

/ /  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK