



PURCHASING DEPARTMENT  
County Of Hidalgo

August 11, 2010

Starr County Memorial Hospital  
Thalia H. Munoz, Administrator  
2753 Hospital Court  
Rio Grande City, TX 78582

**CERTIFIED MAIL**  
**7099 3220 0002 9744 8086**  
Via Facsimile (956) 487-0332

Re: Renewal/Extension C-07-272-08-21-Lease of Office Space for Rio Grande City WIC Program

Dear Ms. Munoz:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise a (1) one year extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of August 17, 2010, for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than 3:00 p.m. on Friday, August 13, 2010, via facsimile to (956) 956-318-2629 or email to: [rocio.villarreal@co.hidalgo.tx.us](mailto:rocio.villarreal@co.hidalgo.tx.us), so as to meet the agenda request form deadlines.

By: \_\_\_\_\_

Date: \_\_\_\_\_

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Rocio Villarreal, Contracts Manager  
Hidalgo County Purchasing Department