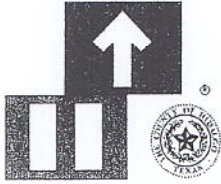


**INTERLOCAL  
AGREEMENT WITH  
SOUTH TEXAS  
COOPERATIVE**

# **VI. PROGRAM OPERATIONS**

## **F.3. Extend Interlocal Agreement with South Texas Cooperative**



## Hidalgo County Head Start Program Policy Council Agenda Request

**DATE:** August 18, 2010

**SUBJECT:** Discussion/Approval to Extend Interlocal Agreement with South Texas Cooperative through Region One Education Service Center for the Purpose of Purchasing all Food, Commodities, Uniforms, Supplies and Services

**RATIONALE/NEED:** The purpose of this agreement is to purchase quality food commodities, kitchen/janitorial supplies, and services at the lowest price.

**RECOMMENDATION:** Administration recommends approval.

**COST:** \$1,362,000 Year (Estimated)

**RELATED INFORMATION INCLUDED:** Memo/Participant Info

\*\*\*\*\*

**INITIATED BY:** Ambrosio Tovar, Procurement Director

**REVIEWED BY:** Mr. Edmundo Garcia, Assistant Director

**PROGRAM DIRECTOR'S APPROVAL:** Leresa Flores



## HIDALGO COUNTY HEAD START PROGRAM

P. O. BOX 0117 ♠ EDINBURG, TEXAS 78540 ♠ TEL: (956) 383-0706 ♠ FAX: (956) 380-2588

TO: Edmundo Garcia, Assistant Director

FROM: Ambrosio Tovar, Procurement Director *A.T.*  
San Juanita Rangel, Child Nutrition Director

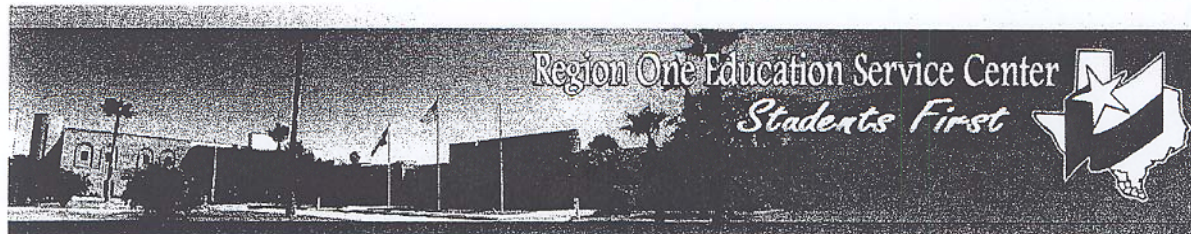
DATE: August 5, 2010

SUBJ: Region 1 ESC -South Texas Cooperative Contract Extension

We would like to continue the use of the South Texas Cooperative Inter-local agreement with Region One Education Service Center for another year. This inter-local agreement was originally signed and approved on October 4, 2005. This program has helped Head Start Child Nutrition Program save time and money. This cooperative program performs the bidding process on the food, kitchen/janitorial supplies, and services used by the Head Start Child Nutrition Program.

This inter-local agreement has been beneficial for Head Start and the Child Nutrition Program. It is highly recommended by the Procurement Department and the Child Nutrition Department to extend this inter-local agreement.

Should you have any questions please let us know. Thank you.



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**Home > Programs & Services > South Texas Cooperative**

**South Texas Cooperative**

- [Welcome](#)
- [SY11 Awarded Bids & Proposals](#)
- [SY10 Awarded Bids & Proposals](#)
- [Contacts](#)
- [Forms](#)
- [Links](#)
- [Resources](#)
- ▶ [Food Expo Photo Gallery](#)

Region One ESC welcomes you to the Child Nutrition Program-South Texas Cooperative (CNP-STC). Thank you for your interest and desire to do business with us!

The South Texas Co-op plays an integral part in achieving healthy school meals and efficient business practices by ensuring high quality, customer satisfying, cost effective food and supplies. The primary focus of the co-op is to assist participating members in the administration of a fiscally sound Child Nutrition Program through compliance with bid law requirements. STC will act as a coordinating center for all bids/proposals; authority for such services is granted by section 8.053 of the Texas Education Code.

The STC administers approximately thirteen (13) proposals, to meet the needs to school district Child Nutrition Programs. These proposals are advertised in local newspapers and posted on our Web site. Click here to view current [bid opportunities!](#)

- **Competitive Procurement**
  - **Bids & Proposals**
    - Cafeteria Dining Decor
    - Dairy, Bread & Tortilla Products
    - Dispensed Products
    - Discounted Warehouse Proposal
    - Facility Linen Services
    - Food Service Full Line Items
    - Janitorial Supplies & Paper Products
    - Processing of USDA Commodity Foods
    - Removal of Grease from Traps & Barrels
    - Small Kitchen Wares & Equipment
    - Special & Opportunity Buys
    - Uniforms & Marketing Items
    - Wireless Temperature Monitoring Systems

**Processing of USDA Commodity Foods**

STC consolidates USDA Food allocations to districts and places commodity processing orders. Small or medium districts could not do this on their own because processing must be done in truckload quantities. By consolidating processing orders through the CNP-STC, small schools take advantage of the valuable service.

**CNP-STC Food Service Product Expo**

The South Texas Co-op hosts a Commodity Processing Forum and Food Service Product Expo for participating members. On October 14, 2009, the STC hosted its second Commodity Processing Forum. This provided manufacturers the opportunity to present commodity processed items available for SY10 to school district CNP personnel. On October 15, 2009, STC hosted its fifth Food Service Product Expo at the SPI Convention Centre. Approximately 400 students and district staff attended the show to see and savor various products and equipment geared towards Child Nutrition Programs from 116 different vendors. Please take a moment to visit our photo gallery! Mark your calendars, in 2011 STC will host its sixth Food Service Product Expo on October 19th & 20th!

*If your company/organization would like to receive bid/proposal information, please contact the CNP-STC Purchasing Specialist at (956)-984-6123 or [lramos@esc1.net](mailto:lramos@esc1.net).*

Thank you,  
**Lori Atwood Ramos, MBA, RD, LD**  
 CNP-STC Purchasing Specialist