DATE: July 29, 2010

DEPARTMENT HEAD: Martha L. Salazar, CPPB

DEPARTMENT NAME: Purchasing

ACCOUNT NUMBER: 0-1100-415-18-160-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
550	printing and binding	584	registrations	$ 100.00
550	printing and binding	601	office supplies	$ 1,000.00
854	Appraisal Fees	601	office supplies	$ 650.00
412	Cable/satellite	601	office supplies	$ 600.00
350	Other Services	601	office supplies	$ 300.00
			TOTAL	$ 2,650.00

REASON: need to register some employees for webinar / purchase office supplies

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK