DATE: September 1, 2010

DEPARTMENT HEAD: Armando Barrera Jr.

DEPARTMENT NAME: Hidalgo County Tax Office

ACCOUNT NUMBER: 0-1100-415-15-140-001-0xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
432	Equip & Veh R&M Srv	535	Postage	23,000.00
603	Educational/Industrial Supp	535	Postage	1,000.00
672	Eq&Veh R&M Supplies	535	Postage	6,000.00
413	Electricity Surveillance & Securit	601	Office & Computer Supplies	1,000.00
431	Bldg&Other Struc R&M Srv	601	Office & Computer Supplies	500.00
529	Surety & Notary Bonds	601	Office & Computer Supplies	3,000.00
661	Minor Office Furn & Euip	601	Office & Computer Supplies	500.00
664	Other Minor Equipment	601	Office & Computer Supplies	500.00
			TOTAL	35,500.00

REASON: **To purchase necessary items to operate County office (funds for Obj. 601 are needed to prepare for the mailing of the 2010 Tax Statements).**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK