



PURCHASING DEPARTMENT  
County Of Hidalgo

E-09-392-09-01

August 18, 2009

Hon. Jaime "Jerry" Munoz  
**LAW OFFICES OF JERRY MUNOZ**  
412 West US Hwy 83  
San Juan, Texas 78589  
Ph. (956) 781-5444

via email [jaimejmunoz@aol.com](mailto:jaimejmunoz@aol.com)  
via facsimile (956) 787-91754

Re: **Extension of Contract No. A-07-253-09-04 - "Legal Services to Represent the Hidalgo County Civil Service Commission" - Hidalgo County**

Dear Mr. Munoz:

Commissioners' Court will take applicable action on (Tuesday, August 25, 2009) in connection with Hidalgo County's option to extend/renew for the **additional One (!) year term extension** as provided in the current requirements agreement (under the same rates, terms and conditions). **Effective date: September 4, 2009 - September 03, 2010.**

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Thursday, August 20, 2009, 12:00 p.m., via email attn: [leticia.sanz@co.hidalgo.tx.us](mailto:leticia.sanz@co.hidalgo.tx.us) and to via facsimile (956) 956-318-2629.

By:

  
Honorable Jaime "Jerry" Munoz

Date:

8-20-09

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 292-7000 x-4861. Your cooperation to this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Respectively,

  
Leticia M. Sanz, CPPB/Contracts Manager  
Hidalgo County Purchasing Department

xc: file

## LETTER OF ENGAGEMENT FOR LEGAL SERVICES

**A-07-253-09-04**

This Letter of Engagement for Legal Services ("Agreement") is entered into effective as of **September 4, 2007** (the "Effective Date"), by and among the County of Hidalgo, State of Texas, ("County"), Jaime J. Munoz ("Munoz"), and the Hidalgo County, Texas, Civil Service Commission ("Commission").

WHEREAS, the Commission has requested that the County, pursuant to Section 158.011, Texas Local Government Code, contract with a licensed Texas attorney to provide legal services to the Commission; and

WHEREAS, the County, pursuant to the requirements of Texas law, issued Request for Proposal/Qualification Number 2007-253-07-18, entitled "Legal services-Hidalgo County Civil Service Commission"; and

WHEREAS, the County has determined that Munoz meets the qualifications set forth in the Request for Qualification, and the Commission has no objection to Munoz' appointment as legal counsel for the Commission.

NOW THEREFORE, the County, the Commission and Munoz agree as follows:

1. Pursuant to Section 158.011, Texas Local Government Code, and subject to the terms of this Agreement, Munoz is retained as legal counsel for the Commission, and Munoz accepts his appointment as legal counsel for the Commission.
2. The legal fee for legal services performed by Munoz for the Commission will be at the rate of **\$125.00 per hour**, prorated for any portion of an hour based on "tenths of an hour." Subject to Section 4 hereof, Munoz may charge for any and all time spent on Commission business, including, but not limited to, attendance at Commission meetings, conferences with individual Commission members, conferences with third parties, preparation, rule development, and correspondence. Subject to Section 4 hereof, Munoz will also be reimbursed for reasonable expenses incurred during the course of Munoz' legal representation of the Commission, including, but not limited to, outgoing faxes, postage, copying costs, and long distance telephone charges.
3. The scope of the legal representation includes, but is not necessarily limited to, the following:
  - A. Advice regarding statutes, case law and regulations affecting the Commission and the Commission's responsibilities under Subchapter A, Chapter 158, Texas Local Government Code;

- B. Advice regarding Commission Rules, and development of Commission Rules;
- C. Conferences with Commission members and third parties as needed;
- D. Attendance at Commission meetings; and
- E. Advice regarding hearings and other matters pending before the Commission.

4. The County, without prior authorization, will pay Munoz for the actual time spent at Commission meetings each month, and for up to ten (10) additional hours (on a non-cumulative basis) each month for other legal services actually requested by a Commission member and performed by Munoz on Commission business during the month. Any request by Munoz for payment of legal services in any month in excess of the amount set out in the previous sentence must be accompanied by an executed Legal Services Authorization Request Form signed by Munoz and a Commission member, and the proposed expenditure of funds approved by the County's Budget Officer. A copy of the Legal Services Authorization Request Form is attached hereto as Attachment "A".

5. Although Munoz does not expect any problems to arise during Munoz' representation of the Commission, Munoz reserves the right to withdraw from representation of the Commission should any of the following occur:

- A. Nonpayment of fee statement and/or serious past due accounts;
- B. Resistance or refusal by the Commission to provide assistance to Munoz in the performance of Munoz' legal representation of the Commission;
- C. In Munoz's opinion, a conflict of interest arises during the legal representation which is/was not apparent at the outset of the legal representation; or
- D. Any other situation exists which compromises Munoz's ability to represent the Commission in a legal matter and/or compromises legal and ethical obligations to the bar in general.

Should any situation arise which would lead Munoz to reasonably believe that Munoz needs to withdraw from legal representation of the Commission on a matter, Munoz agrees to discuss the reasons for any withdrawal with the Commission, and take any steps necessary to rectify the situation, if possible, and recommend other legal counsel.


6. Subject to any requirement for "prior authorization" as described in Section 4 hereof, Munoz may request that other legal counsel assist Munoz in fulfilling his legal obligations to the Commission.

7. This Agreement is for a term of two (2) years from the Effective Date with the County's option to renew and extend for one (1) addition year under the same rates, fees, terms and conditions.

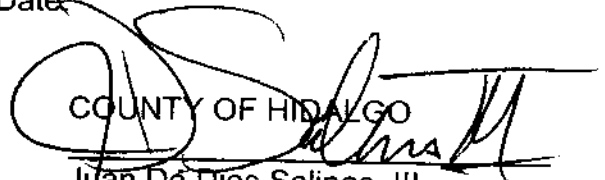
8. This Agreement may be terminated by County on ten (10) days prior written notice. This Agreement may be terminated by Munoz on ninety (90) days prior written notice.

Executed and effective as of the Effective Date.

APPROVED AS TO FORM:  
ATLAS & HALL LLP

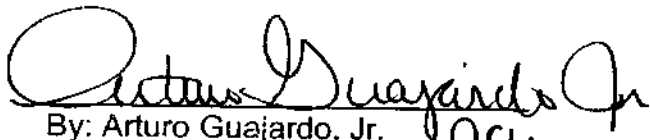
By:   
Stephen L. Crain

Date: 11-27-07

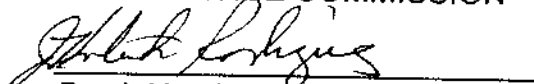
  
COUNTY OF HIDALGO  
Juan De Dios Salinas, III  
Its: County Judge

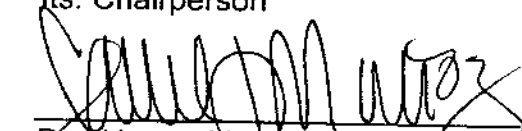
APPROVED BY COMMISSIONER'S COURT ON: September 4, 2007

ATTEST:

  
By: Arturo Guajardo, Jr.  
Its: Hidalgo County Clerk

HIDALGO COUNTY, TEXAS  
CIVIL SERVICE COMMISSION

  
By: J. Humberto Rodriguez  
Its: Chairperson

  
By: Honorable Jaime J. Munoz  
Its: Legal Counsel

ATTACHMENT "A"

# Attachment "A"

## LEGAL SERVICES AUTHORIZATION REQUEST FORM

THIS LEGAL SERVICES AUTHORIZATION REQUEST FORM ("Request") dated as of \_\_\_\_\_, is made pursuant to the terms and conditions of a Letter of Engagement for Legal Services ("Agreement") made by and among the COUNTY OF HIDALGO, STATE OF TEXAS, the HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION (the "Client"), and the Hon. Jaime J. Munoz, attorney at law, hereinafter called the "Counsel".

Part I. Scope of Legal Services. The purpose of this Request is

---

---

---

---

Part 2. Estimated Hour/Cost. The estimated cost and expenses for the legal services under this Request is \$ \_\_\_\_\_. The estimated cost and expenses are based upon the hours/costs outlined in ATTACHMENT "A".

Part 3. Payment. Compensation and payment to the Counsel for the legal services established under this Request shall be made in accordance with the Agreement. If the estimated cost is exceeded, Counsel will present a supplemental Request prior to incurring expenditures in excess of amounts approved in this Request.

Part 4. Period of Service. All legal services associated with this Request shall be performed within the time necessary to complete the legal services requested and authorized through the terms and conditions described in this Request and in the Agreement.

Part 5. Responsibilities and Obligations. This Request does not waive the parties' responsibilities and obligations provided under the Agreement.

Part 6. Hidalgo County Civil Service Commission: Member authorization.

**HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION**

By: \_\_\_\_\_  
Hidalgo County Civil Service Member

\_\_\_\_\_  
(Printed name of member)

Part 7. Acceptance and Acknowledgment. This Request is effective when executed by Client pursuant to Part 6, and by Counsel pursuant to this Part 7, together with approval of the expenditure of funds associated with the Request by the County's Budget Officer in Part 8.

\_\_\_\_\_  
Jaime Jerry Munoz-Legal Counsel

Part 8. Budgetary Impact: \$ \_\_\_\_\_

Approved and appropriated: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Valde Guerra: \_\_\_\_\_  
Hidalgo County Budget Officer

or Designee: \_\_\_\_\_  
(Signature/printed name)

**EXHIBIT "A"**  
**SCOPE OF SERVICES/REQUIREMENTS**

**EXHIBIT "A"**  
**REQUIREMENTS**  
**RFP/NO: 2007-253-07-18**

**LEGAL SERVICES-HIDALGO COUNTY CIVIL SERVICE COMMISSION**

**OVERVIEW:**

Hidalgo County is inviting statements of qualifications from qualified legal firms for Legal Services for Civil Service Commission. Hidalgo County is seeking to enter into a legal services contract(s) with a state-registered (Texas) legal firm. The following is the criteria for the scope of services and qualifications (with some exemptions) the following programs or participants also come before "The Commission".

- Hidalgo County Head Start Program
- Hidalgo County Urban County Program
- Hidalgo County Service Agency (CSA)
- Hidalgo County Drainage District No. 1

**SCOPE OF SERVICES:**

The services required by "the Commission" Hidalgo County Civil Service Commission program are services related to employment law, including but not limited to are as follows:

1. Firm must become thoroughly familiar with Hidalgo County Civil Service Commission system and more specifically as it pertains to "the Commission";
2. Be available to meet with members of "the Commission" on an "As Needed Basis" in order to assist and provide "Legal Services" with respect to Civil Serviced Commission statutes, rules and/or orders relevant to matters pending directly related to hearings only;
3. Attendance at the Civil Service Commission meetings on an "As Needed Basis" to advise and counsel "the Commission" in connection with matters pending at hearings only;

**FIRM QUALIFICATIONS-REQUIREMENTS:**

- Attorney(s) licensed to practice law in the State of Texas;
- Attorney(s) with a minimum of five (5) years in General Civil Law;
- At least two (2) years experience in labor and/or employment law;
- At least two (2) years in matters pertaining to Federal, County or Municipal Civil Service law;
- Provide documentation demonstrating any experience rendering the scope of services required.

**PERSONNEL AND STAFFING:**

The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel.

**EXHIBIT "B"**  
**FEE SCHEDULE**



PURCHASING DEPARTMENT  
County Of Hidalgo

**MEMORANDUM**  
**(IMMEDIATE REVIEW AND RESPONSE REQUIRED)**

To: Honorable Jaime "Jerry" Munoz  
The Law Offices Of Jaime J. Munoz

Via Fax: (956) 787-9175

From: Vangle Y. Garcia, Buyer  
Hidalgo County Purchasing Department

Date: August 27, 2007

Re: Best and Final Offer for -"Legal Services-Hidalgo County Civil Service Commission"  
(RFP NO: 2007-253-07-18-VYG)

Pursuant to your "Best And Final Offer" response, the County Of Hidalgo is asking to reconsider due to the original proposal in your RFP/Q packet submitted was less than the amount you stated in your "Best And Final Offer".

We request that you submit your new "Best And Final Offer" by Tuesday, August 28, 2007, by 10:00 A.M., or sooner, in order to proceed in placing on the agenda for the following Commissioner's Court date of Tuesday, September 4, 2007, for approval of the "Best And Final Offer" and approval of the "Letter Of Engagement For Legal Services".

Best and final offer of the proposed contract rate of \$125.<sup>00</sup> /Per Hour

We ask that you approve by signing below acknowledgment of receipt of this memo and via fax to (956) 318-2629, with your "Best and Final Offer" response .

Signed:

Title: Attorney

Printed Name: Jaime J. Munoz

**EXHIBIT "C"**  
**INSURANCE REQUIREMENTS**

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)  
10-31-2007

**PRODUCER**

Dominion Insurance Services  
370 Park Street, Suite 8  
Moraga, CA 94556

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**INSURERS AFFORDING COVERAGE**

**INSURED**

Munoz, Attorney at Law  
PO Box 47  
San Juan, TX 78589

INSURER A

INSURER B

INSURER C

INSURER D

INSURER E: Zurich-American Guarantee & Liability

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR				EACH OCCURRENCE \$ FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
C	<b>EXCESS LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	DEDUCTIBLE \$				
	RETENTION \$				
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	<b>OTHER</b>				
	Errors & Omissions	LPL-5962562	09-20-2007	09-20-2008	Limits: \$1mil/\$1mil Deductible: \$2,500

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**

Prior Acts to 09-20-2007

**CERTIFICATE HOLDER**

**ADDITIONAL INSURED; INSURER LETTER:**

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

**Dominion Insurance Services, Inc.**  
www.dominioninsurance.com  
270 North Main, Suite A  
Alpine, Utah 84004



*Where the Answers Are*  
Phone (801) 492-9100  
Fax (925) 313-9978  
License 102671

To: Jaime J. Munoz  
Munoz, Attorney at Law  
Phone: (956) 781-5444 Fax: (956) 787-9175  
From: Tiffany Dunn  
Date: September 24, 2007  
File: 104742  
Re: **Confirmation of Coverage**  
Insured: Munoz, Attorney at Law  
Carrier: Zurich American Insurance Company  
Policy Period: 09-20-2007 to 09-20-2008 retroactive to 09-20-2007  
Limits: \$1mil/\$1mil Deductible: \$2,500

This will serve to follow up on the placement of your professional liability insurance through our brokerage. Enclosed you will find a Confirmation of Coverage which will serve as temporary evidence of your insurance pending receipt of your policy from the carrier. We anticipate policy issuance within the next 30-90 days or so.

Thank you for your consideration. If you have any questions at all, please do not hesitate to contact me.

**Enclosures:**  
Confirmation of Coverage

**THIS MESSAGE IS INTENDED ONLY FOR USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION WHICH IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If the reader of this message is not the intended recipient or the agent responsible for delivering the message to the intended recipient you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and then delete this email and destroy any hardcopy printouts of the same.**

**Date:** Wed, 17 Oct 2007 14:13:45 -0600  
**From:** "Dominion Staff" <dominioninsurance@gmail.com>  
**To:** garcia\_vangie@yahoo.com  
**Subject:** Certificate of Insurance for Jaime Munoz

Vangie,

Regarding your request to add Hidalgo County as an additional insured on the policy of Jaime Munoz, please note that additional insureds are not allowed on an LPL policy. You would probably have to contact the BOP policy broker..

Thank you,

Tiffany Dunn  
Dominion Insurance

**Affidavit & Indemnity Agreement**

Date: November 3, 2007

Affiant: Jaime "Jerry" Munoz


Affiant on oath swears that the following statements are true and are within the personal knowledge of Affiant.

Affiant Jaime "Jerry" Munoz states he is a sole proprietor doing business as with Hidalgo County under Legal Services dated September 4, 2007 . Affiant will provide services for Hidalgo County Civil Services Commission under a Hidalgo County Purchase Order as approved on September 4, 2007.

Affiant further states that he has no employees and does not anticipate employing any during the term of this contract. In the event Affiant does employ any staff during the contract, Affiant shall immediately notify Hidalgo County and obtain the Workers Compensation required by law. Affiant further acknowledges that failure to do so will result in cancellation of the purchase order.

Affiant agrees to indemnify, defend and hold harmless the County of Hidalgo and its agents, employees and elected officials from and against any and all claims, suits, demands and causes of action, of any kind or nature, arising out of or in any way relating to the services performed by Affiant

Further Affiant sayeth not.

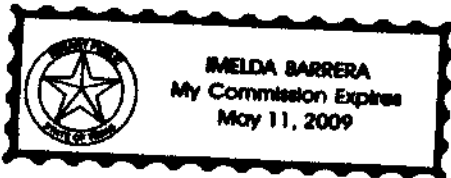
  
Jaime J. Munoz

Printed Name of Affiant:

SWORN AND SUBSCRIBED TO under oath before me on 11/13/07.



Notary Public, State of Texas



# Commercial Certificate of Insurance



**FARMERS**

Agency . B. TITO RAMIREZ INS. AGENCY  
 Name . 111 W BUS HWY 83  
 & . PHARR, TX 78577  
 Address .

Issue Date (MM/DD/YY) 11/13/2007

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies shown below.

St. 19 Dst. 42 Agent 317

**Companies Providing Coverage:**

Insured . Law Office of Jerry Munoz  
 Name . 412 W US HWY 83  
 & . SAN JUAN, TX 78589  
 Address .

- Company A Truck Insurance Exchange  
Letter
- Company B Farmers Insurance Exchange  
Letter
- Company C Mid-Century Insurance Company  
Letter
- Company D \_\_\_\_\_  
Letter

**Coverages**

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

Co. Ltr.	Type of Insurance	Policy Number	Policy Effective Date (MM/DD/YY)	Policy Expiration Date (MM/DD/YY)	Policy Limits
	General Liability Commercial General Liability - Occurrence Version Contractual - Incidental Only Owners & Contractors Prot.				General Aggregate \$ Products-Comp/OPS Aggregate \$ Personal & Advertising Injury Each Occurrence \$ Fire Damage (Any one fire) \$ Medical Expense (Any one person) \$
×	Automobile Liability All Owned Commercial Autos Scheduled Autos Hired Autos Non-Owned Autos Garage Liability	07594-98-45	04/01/2007	04/01/2008	Combined Single Limit \$55,000 Bodily Injury (Per person) \$ Bodily Injury (Per accident) \$ Property Damage \$ Garage Aggregate \$
	Umbrella Liability				Limit \$
	Workers' Compensation and Employers' Liability				Statutory Each Accident \$ Disease - Each Employee \$ Disease - Policy Limit \$

**Description of Operations/Vehicles/Restrictions/Special Items:**

- 2005 Honda CR-V LX (Vin# JHLRD68545C000395) (Comp/Coll \$1000 ded)
- 2004 Chevrolet Trk (Vin# 1GCHK23UX4F218151) (Comp/Coll \$1000 ded)

**Certificate Holder**

Name .  
 & .  
 Address .

**Cancellation**

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative

- 7. **Presentation for discussion, acceptance, and approval of the final negotiated contract including acceptance of the "Best and Final Fees" (subject to legal review) with "Honorable Jaime (Jerry) Munoz" for RFPIQ NO: 2007-253-07-18-VYG-Legal Services-Hidalgo County Civil Service Commission".**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval subject to the attorney discussion with Commissioner Flores.

- 8. **Approval of Request for Payment Application No. 13 in the amount of \$6,506.55 from Joe Williamson Construction Co., Inc., contracted vendor for "Construction of Offices at the New Administration Building," and as certified for payment by project architect Rike Ogden Figueroa Alex Architects; C-06-092-07-25**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 9. **Recommending to reject all bids with authority to re-advertise project for: "Additional Auctioneer Services" inasmuch as bids received do not meet County specifications and/or requirements.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**B. Pct. 1**

- 1. **A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A)(4) a professional service for engineering services in connection with environmental assessment;**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**B. Presentation of scoring grid for the purposes of ranking by CC of at least three (3) engineering firms from the County's approved "pool" of engineers/firms:**

- 1) \_\_\_\_\_, 2) \_\_\_\_\_ 3) \_\_\_\_\_

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval to rank Dos Logistics with 97 points as #1, Seagler, Winston, Greenwood with 92 points as #2 and Drash Consulting with 91 points as #3.

**C. Authority to negotiate a professional engineering services contract with the no.1 ranked firm of \_\_\_\_\_ for the provision of professional engineering services in connection with an environmental assessment for parks indoor/outdoor grant.**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval with Dos Logistics as #1.

7.A.

**AI-17034**

**Hidalgo County-Extension-Hon. Jaime "Jerry" Munoz-A-07-253-09-04**

**CC CONSENT**

Date: 09/01/2009  
 Submitted By: Letty Saenz, PURCHASING DEPT.  
 Submitted For: Marty Salazar  
 Department: PURCHASING DEPT.  
 Agenda Category: Purchasing Department

Information

**CAPTION**

Requesting authority to exercise the additional one (1) year periods as provided in current contract for: "LEGAL SERVICES to REPRESENT THE HIDALGO COUNTY CIVIL SERVICE COMMISSION" for Hidalgo County under the same rates, terms and conditions with the HONORABLE JAIME "JERRY" MUNOZ, Effective: 09/04/09 - 09/03/10 Contract A-07-253-09-04

**BACKGROUND**

Acknowledgment Letter of Extension from: Hon. Jaime "Jerry" Munoz

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-30-115-016-0-333  
 FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:  
 BUDGETARY IMPACT:  
 \$94,113.31 available balance as of 08/28/09. rc

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-50-190-001-0-339  
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:  
 BUDGETARY IMPACT:  
 \$5,375.00 available balance as of 08/28/09. rc

Attachments

Link: [Extension-Hon. Jaime "Jerry" Munoz](#)  
 Link: [backup](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	08/20/2009 11:51 AM	APRV
2	Budget & Management	Erika Zamora	08/20/2009 01:34 PM	APRV
3	Rosalinda Cantu	Rosie Cantu	08/28/2009 11:16 AM	APRV
4	Auditor's Office		08/28/2009 05:58 PM	NEW
Form Started By: Letty Saenz			Started On: 08/19/2009 10:53 AM	
Final Approval Date: 08/28/2009				