

**DRAFT**

**EXHIBIT B**

**SELECTION/EVALUATION CRITERIA**

**HIDALGO COUNTY  
REQUEST FOR PROPOSAL**

**“Quality Claims Administration Services For  
Worker’s Compensation”**

# SELECTION/EVALUATION CRITERIA

Hidalgo County will conduct a comprehensive evaluation of all Proposal/Qualification's received in response to this RFP. Hidalgo County will establish a "Selection Committee" comprised of staff members to perform such evaluation. Each RFP received will be analyzed to determine overall responsiveness and qualifications under the RFP; further, the "Selection Committee" may select proposing organizations for "in person" presentation. Criteria to be evaluated, not necessarily in order of priority, may include the items listed below. Final approval of a selected PROPOSER is subject to the action of COUNTY's COMMISSIONERS COURT.

1. Economic Evaluation of the Proposed Fee Schedule **20 Points**
2. Responsiveness to the RFP **20 Points**
  - a. Requested information included and thoroughness of response.
  - b. Understanding and acceptance of the scope of services.
  - c. Acceptance of the RFP and Contract requirements.
  - d. Clarity and conciseness of the response.
3. Proposer's capability to provide the services requested **60 Points**
  - a. Background of Proposer and Support Personnel, including professional qualifications.
  - b. Relevant experience of the Proposer.
  - c. Specific experience with public entity clients.
  - d. Other resources, including the total number of employees, number and location of offices.
  - e. References and experience in the Texas Public Sector.

Hidalgo County may accept, within the time specified herein, any Proposal in whole or in part, whether or not there are negotiations subsequent to its receipt. If subsequent negotiations are conducted, they shall not constitute a rejection or alternate RFP on the part of the County.

The Contract will be awarded to the respondent whose RFP will be most advantageous to County, as determined by the evaluation factor's listed herein and by the recommendation of the Selection Committee with approval of Commissioners Court.

**RFP SELECTION/EVALUATION FORM**

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Economic Evaluation of the Proposed Fee Schedule	<b>20 Points</b>	_____
2. Responsiveness to the Request For Proposal/Qualifications.		
a. Requested information included and thoroughness of response.		
b. Understanding and acceptance of the scope of services.		
c. Acceptance of the RFP and Contract requirements.		
d. Clarity and conciseness of the response. Responsiveness to the Request For Proposal		
	<b>20 Points</b>	_____
3. Proposer's capability to provide the services requested and information contained in Attachment "A".		
a. Background of Proposer and Support Personnel, including professional qualifications.		
b. Relevant experience of the Proposer.		
c. Specific experience with public entity clients.		
d. Other resources, including the total number of employees, number and location of offices.		
e. References and experience in the Texas Public Sector.		
	<b>60 Points</b>	_____
<b>Total</b>	<b>100 Points</b>	<b>Score</b>

Provider: \_\_\_\_\_

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_