


Hidalgo County Commissioners' Court Agenda Request Form

"Exhibit A"
No: _____

Date: 10/8/2010 Meeting Date Request: next available meeting
Deadline for Action: _____ Contact Person: Roy Quintanilha
Department: Safety Division Phone: 318-2644 Fax: 318-2658
Dept. Head/Official Signature: _____


Caption:

Discussion and action to approve for payment Invoice# 18436 from Safeguard Universal Business Forms & Promotionals for safety promotional items as requested and bought with Hidalgo County Purchase Order # 644618 issued on August (8/20/10) for the amount of \$1,152.00.

Budgetary Impact: \$0.00

Background: (Briefly summarize your request, if needed use separate sheet(s) or attach supporting documentation)

Items were purchased as incentives to employees to promote safety in the work place.

Please initial for approval:

County Judge _____ County Attorney _____ Budget _____ Personnel _____ Purchasing _____
Commissioner Pct. 1 _____ Commissioner Pct. 2 _____ Commissioner Pct. 3 _____ Commissioner Pct. 4 _____
Dept./Fund No: _____ Amt. Expended: \$ _____ Fnds/Staffing Budgeted: Yes _____ No _____
Account Code: _____ Impact on Future budget: Yes _____ No _____

Comments:

Action taken by Commissioners' Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____



Safeguard Universal Business Forms & Promotionals

Printing Solutions for Your Business

1728 Santa Fe • Corpus Christi, Texas 78404
 Phone (361) 884-8640 • Toll Free (800) 221-7419 • Fax (361) 884-8015 Fax

Invoice

Date	Invoice #
9/10/2010	18436

Bill To
HIDALGO COUNTY SAFETY OFFICE ATT: ACCOUNTS PAYABLE 100 E. CANO 1ST FLOOR EDINBURG, TX 78539

Ship To
HIDALGO COUNTY SAFETY OFFICE ATT: ACCOUNTS PAYABLE 100 E. CANO 1ST FLOOR EDINBURG, TX 78539

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
644618	DUE UPON RECEIPT	DAA	9/10/2010	BEST WAY	PLANT	

Quantity	Item Code	Description	Price Each	Amount
200	AD SPECIALTY	16oz. TRAVEL MUG	2.21	442.00
200	AD SPECIALTY	BACKPACK	2.33	466.00
400	AD SPECIALTY	BADGE PULL	0.61	244.00

HIDALGO COUNTY
 DBM SAFETY DIVISION
 2010 SEP 21 PM 4:27

PC

Invoice Received by: Patricia Luna on 9/21/10
 Goods Received by: Patricia Luna on 9/3/10
 Account # 0-1105-419-50-115-059-0-603
 P.O. # 1044618

[Signature]

THANK YOU FOR YOUR BUSINESS	Total <i>F</i> \$1,152.00
-----------------------------	---

SAFEGUARD UNIVERSAL BUSINESS FORMS
 & PROMOTIONALS
 1728 SANTA FE
 CORPUS CHRISTI, TX 78404
 (361) 884-8640
 (361) 884-8015 (fax)

Packing Slip

Date	Invoice #
9/10/2010	18436

Ship To
HIDALGO COUNTY SAFETY OFFICE ATT: ACCOUNTS PAYABLE 100 E. CANO 1ST FLOOR EDINBURG, TX 78539

P.O. No.	Ship	Via	FOB	Project
644618	9/10/2010	BEST WAY	PLANT	

Quantity	Item Code	Description
200	AD SPECIALTY	16oz. TRAVEL MUG
200	AD SPECIALTY	BACKPACK
400	AD SPECIALTY	BADGE PULL

RR

THANK YOU FOR YOUR BUSINESS

ADDRESS CORRECTION REQUEST
652923
CONTROL #:

TO: BRING1
DATE: 09/09/2010 FROM:
TIME: 3:09:22 PM
RECEIVED: NONE

CASE #: 0909529105
TRACKING ID: 054177230017748 EST
DELIVERY DATE: 09/09/2010 PPVV: 0910
PICKUP DATE: 08/30/2010 CALLERS NAME: DEBBIE FERRETT
PHONE NUMBER:
800-489-4722 ext.103 ALT PHONE NUMBER: 0 FAX
NUMBER: 0
ON PACKAGE: HIDALGO COUNTY SAFETY OFFICE
100 E CAND 1ST FLOOR

US
PHONE NUMBER: 0 ext.
SAFETY OFFICE
business 201
EDINBURG TX 78539
CONTACT NAME: HIDALGO COUNTY SAFETY
CHANGE TO: HIDALGO COUNTY
2010'S

EDINBURG TX 78540 US
HOURS: TO:
CONSIGNED TO: HIDALGO COUNTY SAFETY PHONE NUMBER:
361-884-8640 ext. COMMENTS: *** PHONE LOG 09/09/2010 02:09:17 PM]
652923 Location ID: DALRC *** PHONE LOG 09/09/2010 02:09:26 PM
652923 Location ID: DALRC PER SHIPPER CALLING TO GIVE A NEW ADDRESS PLS
UPDTAE AND DLV

HIDALGO COUNTY
DBM SAFETY DIVISION
2010 SEP 13 AM 8 31

240.70
530.25
100677



Safeguard Universal Business Forms & Promotionals

Printing Solutions for Your Business

Corpus Christi (361) 884-8640 • Toll Free (800) 221-7419 • Fax (361) 884-8015

PROPOSAL

TO: Hidalgo County Safety Dept FROM: Anthony

Rosie Luna

Thanks for the giving us the opportunity to provide you with this quotation!

DATE	APPROX. MNFG TIME	FOB POINT	TERMS	VOID AFTER
8/6/10	2-3 wks	Location	NET 30 DAYS (With Open Account)	30 DAYS

QUANTITY	ITEM NUMBER	DESCRIPTION	RETAIL	ADD'L CHGS	BUYBOARD PRICE	EXTENDED PRICE
200	CQYEI-BPXTJ	16 oz Travel Mug (Special) ^o	2.05	80.00	2.21	442.00
200	RSXCK-FMNAJ	Backpack ^{9/13/10}	2.24	70.00	2.33	466.00
400	MWSKI-FONKP	Badge Pull (Special) ^{9/10/10}	.59	35.00	.61	244.00
					Total	1152.00

240.70
530.25
100677

[Handwritten signature]

COMMENTS: BuyBoard Contract# 343-10

Yes! Please place an order for the items and quantities circled above..

Signature _____ Title _____ Date: _____

ALL PRINTED ITEMS SUBJECT TO A 10% OVER/UNDER RUN (All over/under runs will be billed at the Unit Price)