



Hidalgo County Head Start Program

Policy Council Agenda

DATE: October 20, 2010

SUBJECT: Discussion/Approval to Amend By Laws

RATIONALE/NEED: (Please see attached memorandum.)

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Memorandum

INITIATED BY: Policy Council Members

REVIEWED BY: Teresa Flores, Executive Director

EXECUTIVE DIRECTOR'S APPROVAL: *Teresa Flores*



Hidalgo County Head Start Program

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TO: Policy Council Members
FROM: Teresa Flores, Executive Director
SUBJ: Amending Policy Council By Laws
DATE: October 20, 2010

At the Policy Council meeting of April 21, 2010 the Policy Council engaged in the discussion of adding one more alternate by service area. The discussion centered on the issue of obtaining a quorum in order to conduct Policy Council meetings in the event the 51% parent quorum cannot be met.

Letter "H" of Section 4 titled "ELECTION PROCESS FOR PARENTS", under Article V, on page 7 of the Hidalgo County Bylaws currently states ***"In addition to the Parent Representatives, one (1) alternate will also be elected from each area thus making six (6) alternates. The alternate should not be from the same center as the elected parent representatives. Alternates shall participate in trainings and may be appointed to serve in any sub-committee without voting rights."***

In order to implement the change, and allow for the additional alternates, the By Laws may be modified to read as follow:

"In addition to the Parent Representatives, two (2) alternates will also be elected from each area thus making twelve (12) alternates. The alternates should not be from the same center as the elected parent representatives. Alternates shall be identified as 1st alternate and 2nd alternate. The 1st alternate will be considered primary and shall take the place of the Parent Representative at meetings. The 2nd alternate shall be considered secondary and shall succeed and replace 1st alternate in the event the Parent Representative and the 1st alternate shall resign or abandon his or her position."