

EXHIBIT B
EVALUATION CRITERIA
REQUEST FOR QUALIFICATIONS

The submitter's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "SOQ Evaluation Form."

1. Firm(s) Qualifications (40)

The firm(s) should provide information on their applicable certifications, registrations and other pertinent information that demonstrates their qualifications to perform the services required.

2. Experience of similar services (40)

The firm shall have a minimum of five (5) years experience in performing similar contracts for counties, cities, and other clients as stated in the Request of Qualifications (RFQ) requirements. The provider shall designate experienced staff to completely and efficiently perform the services related to energy efficiency and conservation planning. Resumes of the key technical staff members, limited to two (2) pages per person, must be included in an appendix, as well as narrative descriptions of the projects proposed as similar work experience.

3. Understanding the Services and Methodology (20)

Firm should demonstrate knowledge of Department of Energy Federal Grants requirements. Must provide an outline of the firm's plan for servicing this project and contingency plans in the event that one or more key personnel are not available for any reason during the period of performance. The firm should provide as much background information as to its' experience in providing similar services to City, County, State, or any other governmental agencies. The firm must state the approach and/or methodology in achieving and rendering all services detailed and required.

SOQ's EVALUATION FORM

Selection Criteria

Range Points

Score

1. Firm(s) Qualifications

The firm(s) should provide information on their applicable certifications, registrations, and other pertinent information that demonstrates their qualifications to perform the services required.

0-40

Comments/Rationale for Points:

2. Experience of Similar Services

The firm shall have a minimum of five (5) years of experience in performing similar contracts for counties, cities, and other clients as stated in the Request for Qualifications (RFQ) requirements.

0-20

The provider shall designate experienced staff to completely and efficiently perform the services related to energy efficiency and conservation planning. Resumes of the key technical staff members, limited to two (2) pages per person must be included in an appendix as well as narrative descriptions of projects proposed as similar work experience.

0-20

Comments/Rationale for Points:

3. Understanding the Services and Methodology

Firm should demonstrate knowledge of Department of Energy Federal Grants requirements.

0-10

Must provide an outline of the firm's plan for servicing this project and contingency plans in the event that one or more key personnel are not available for any reason during the period of performance.

0-5

The firm must state the approach and/or methodology in achieving and rendering all services detailed and required.

0-5

Comments/Rationale for Points:

Provider: _____

Evaluator: _____ Date: _____