



Hidalgo County Purchasing Department Purchasing Request Form

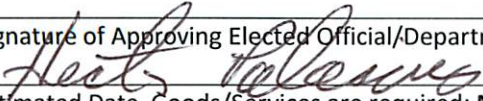
In order to assist the Purchasing Department in the procurement process, please complete this form with all the pertinent information and return to the Purchasing Department in person, via facsimile to (956) 318-2629 or 292-7612 or email to: darlene.betancourt@co.hidalgo.tx.us or oscarg.garza@co.hidalgo.tx.us (**Requests will be processed on a first come, first basis**)

Request Date: OCTOBER 26, 2010	
Department: PRECINCT NO. 2	
Name of Approving Elected Official/Department Head/Supervisor: COMMISSIONER HECTOR "TITO" PALACIOS	
Point of Contact: RAUL E. SESIN, P.E., PLANNING ADMINISTRATOR	Contact Phone Number: (956) 318-2840
	Contact Fax Number: (956) 318-2844
Contact E-Mail: nora.cavazos@hchd.org ; raul.sesin@co.hidalgo.tx.us ; yoli.cisneros@co.hidalgo.tx.us	
Budget Account Number: 0-1342-431-00-122-049-0-XXX	
Signature of Approving Elected Official/Department Head/Supervisor: <i>Hector Palacios</i>	
Estimated Date Goods/Services are required: NOVEMBER 2, 2010	
Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required. Requesting authority to advertise for the Tower Road Phase 2 Road and Drainage Improvements with plans and specifications developed and drafted by Hidalgo County through the Planning Department.	
FOR PURCHASING DEPARTMENT OFFICE USE: To be completed by the Purchasing Department	
<u>Procurement Manager Notes:</u>	
<u>Assigned to Buyer:</u>	
<u>Date Assigned:</u>	
<u>Project Type:</u>	
<u>Project Number:</u>	
<u>Notified Department on:</u>	
<u>Special Instructions by Procurement Manager:</u>	



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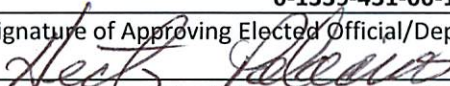
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Budget Account Number: TDRA Funds	
Signature of Approving Elected Official/Department Head/Supervisor: 	
Estimated Date Goods/Services are required: NOVEMBER 2, 2010	
Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required. Requesting authority to advertise for the El Dora Road Street and Drainage Improvements with plans and specifications developed and drafted by Hidalgo County through the Planning Department.	
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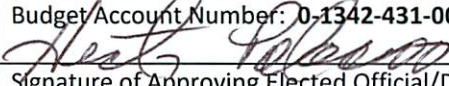
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Budget Account Number: 0-1200-431-00-122-039-0-XXX 0-1339-431-00-122-038-0-XXX	
Signature of Approving Elected Official/Department Head/Supervisor: 	
Estimated Date Goods/Services are required: NOVEMBER 2, 2010	
Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required. Requesting authority to advertise for the LJ Lateral Drainage Improvements Phase 2 -Alamo Road Crossing with plans and specifications developed and drafted by Hidalgo County through the Planning Department.	
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Estimated Date Goods/Services are required: NOVEMBER 2, 2010	
Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required. Requesting authority to advertise for the Tower Road Phase I Road and Drainage Improvements with plans and specifications developed and drafted by Hidalgo County through the Planning Department.	
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