

HIDALGO COUNTY, TEXAS  
ASSET TRANSFER FORM  
INITIAL PAGE

**ORIGINAL**  
TF # 2010 - 454

5 2010  
0-2-53m  
FEB 10  
10-11-10

DEPARTMENT NAME	DEPT. NO.	LOCATION
TRANSFER TO: SURPLUSS	1601	EDINBURG
TRANSFER FROM: HIDALGO COUNTY CONSTABLE PRECINCT 4	294	EDINBURG
Page 1 of 1		
CONTACT INFORMATION:		
NAME (PRINT) JOEL RIVERA	PHONE NO. 383-8560	FAX NO. 292-7767

FIXED ASSET DIVISION USE ONLY							
DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO./ VIN	CURRENT CONDITION	FUND NO.	COST	P/U	LOC
1 2007 Progressive Trailer	9999 NONE 124-001	VIN# 1P9GE94247P587829	FAIR	1231	F		A
2 4'X8' PICNIC TABLE	9999 NONE 124-002	NONE	GOOD	1231	F		A
3 4'X8' PICNIC TABLE	9999 NONE 124-003	NONE	GOOD	1231	F		A
4 4'X8' PICNIC TABLE	9999 NONE 124-004	NONE	GGOD	1231	F		A
5 4'X8' PICNIC TABLE	9999 NONE 124-005	NONE	GOOD	1231	F		A
6 4'X8' PICNIC TABLE	9999 NONE 124-006	NONE	GOOD	1231	F		A
7 4'X8' PICNIC TABLE	9999 NONE 124-007	NONE	GOOD	1231	F		A
8 CHILDRENS PICNIC TABLES	9999 NONE 124-008	NONE	GGOD	1231	F		A
9 CHILDRENS PICNIC TABLES	9999 NONE 124-009	NONE	GOOD	1231	F		A
10 CHILDRENS PICNIC TABLES	9999 NONE 124-010	NONE	GOOD	1231	F		A

JUSTIFICATION FOR TRANSFER:

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

PLEASE USE BLUE INK TO SIGN

The transfer is hereby approved by the Purchasing Agent

MARTHA L. SALAZAR  
PRINT NAME

*Martha L Salazar*  
SIGNATURE

10-15-10  
DATE

Contact Person transferring item(s) out

JOEL RIVERA  
PRINT NAME

*Joel Rivera*  
SIGNATURE

10/15/2010  
DATE

Person receiving Item(s)

*Lizalopez*  
PRINT NAME

*Reiza Lopez*  
SIGNATURE

10-18-10  
DATE

Reviewed & Processed by FA Division

Juan Alvarado  
PRINT NAME

*Juan Alvarado*  
SIGNATURE

10/18/10  
DATE

FIXED ASSET DIVISION USE ONLY  
FROM \_\_\_\_\_ TO \_\_\_\_\_

TO BE INITIALED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM PREMISES.

DEPT. NO. \_\_\_\_\_ DEPT. NO. \_\_\_\_\_

AMOUNT \_\_\_\_\_ AMOUNT \_\_\_\_\_

Initial \_\_\_\_\_ Date 10-18-10