

EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS

Hidalgo County Sheriff's Office

"Repair, Removal and Installation of Emergency Equipment, Radios, Computers and Other Misc. Emergency Equipment"

Bid No: 2010-272-12-15- SMA

PROJECT OVERVIEW:

Hidalgo County Sheriff's Office is seeking to contract with a qualified vendor to conduct all "REPAIRS, REMOVAL, INSTALLATION OF EMERGENCY EQUIPMENT, RADIOS, COMPUTER & OTHER MISCELLANEOUS EMERGENCY EQUIPMENT on an as needed basis including, but not limited to the following:

SPECIFICATIONS/REQUIREMENTS, TERMS & CONDITIONS

1. All costs and expenses associated with the preparation and submission of (bids proposals and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.
2. This bid will be for emergency equipment, radios & miscellaneous equipment that is currently **installed in,** or will be installed in emergency vehicles only. This bid contract will not include repairs to base radio consoles, tower site repeaters or equipment, portable radios, or specialty surveillance equipment.
3. Awarded vendor(s) will maintain all insurance certificates and its limits throughout the contract term (refer to **EXHIBIT C** for limits).
4. Awarded vendor shall have been in business (in this field) for a minimum of three (3) years.
5. A list of a minimum of five (5) current references/contracts for any state, local political subdivision, private sector or any other law enforcement agency must be submitted with your bid. Information should include, but not limited to the following:
 - A). Company
 - B). Contact Person
 - C). Phone Number
 - D). Work Performed
 - F). Contract Term (If Applicable)
6. Vendors submitting bid will use only experience service technicians in performing all repairs, installations and removals (at least three (3) years experience).
7. If the distance from site A., (Sheriff's Office or other), and site B, (vendors location), is more than twenty (20) miles one way, the Sheriff's Office will request assistance from the vendor in the transportation of unit(s) at no additional charge to Hidalgo County.
8. Vendors submitting bid shall have a covered working area to protect vehicles and equipment against inclement weather while conducting installations or removals.
9. Vendor(s) submitting bid must be able to schedule and complete a vehicle installation in two (2) working days and a removal in one (1) working day.
10. Vendor(s) submitting bid will be able to service a fleet size of over two hundred (200) units.

11. Vendor(s) submitting bid will be able to work on multiple (example: three (3) or more) vehicles at one given time.
12. Vendor(s) submitting bid will be able to refurbish and/or repair any and all non-working overhead light bars, radios, sirens and miscellaneous equipment unless equipment is beyond repair.
13. Hidalgo County may utilize state contracts if it is in the county's best interest to do so.
14. Vendor(s) submitting bid will have ample space to store property being removed and/or installed and the ability to track and document the storage of property.
15. Vendor(s) submitting bid will have the proposed facility insured for damages, losses resulting in theft, fire, employee negligence or hazardous weather conditions.
16. Awarded vendor(s) will be responsible for vehicles and/or equipment that are damaged or vandalized while in their control.
17. Vendor(s) must have an area to keep vehicles secured for overnight and weekends.
18. Vendors submitting bid must have a service facility to be able to complete work specified located in Hidalgo County.
19. Vendors submitting bid must guarantee work performed for a period of at least 90 days.
20. Vendors submitting bid must be able to conduct installations or removals at the Sheriff's Office on an emergency basis. If the vendor will charge for a service call for this request, the vendor must include the cost of that service call.
21. Interested vendor(s) are welcome to make arrangements with the purchasing department to examine fleet vehicles prior to bid opening date.
22. All prices for repairs, installations and removals shall include consideration for time and labor.
23. The term of the contract will be for one (1) year with the county's option to extend for two (2) additional one (1) year terms under the same rates, terms and conditions.
24. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

PART I – REPAIRS

Equipment used can change on a day-to-day basis depending on new product lines available. The list below is to let you know what type of equipment you may be repairing and not to limit the scope of repairs to these items only. The repairs will be for anything installed or assigned specifically to a police unit, both marked and unmarked, that is considered emergency equipment. Miscellaneous equipment includes flashlight chargers, additional power sources, shotgun racks and vehicle floor mounting brackets.

Hidalgo County Sheriff's Office has the following equipment installed in its vehicles:

A). **RADIOS:**

- Police Radio Truck/rear mount to include speaker & mic
- Police Radio dash mount to include speaker & mic
- Police Radio concealed mount to include speaker & mic
- Antenna roof mount
- Antenna window mount
- Antenna concealed mount

Note: any and all new radios acquired by the Sheriff's Office will be honored.

B). **LIGHT BARS:**

- Roof mount Light bar to include controller
- Directional light bar roof mount to include controller
- Directional light bar interior mount to include controller

Note: any and all new light bars acquired by the Sheriff's office will be honored.

C). **OTHER:**

- Federal Signal, Code Three, And Sho-Me Sirens And Speakers
- Sho-Me Deck Lights And Strobes
- Sho-Me and Code Three Wig-Wag Modules.
- Assortment Of Cages And Shotgun Racks.
- On Board Computers, Cameras And Modems (Radios)

Note: any and all new equipment acquired by the Sheriff's office will be honored.

PART II - REMOVAL DESCRIPTION

a) **RADIOS:**

Because of the increase of our fleet, our office uses different types of radios. Some radios are easier to remove compared to the others. Below is a list of the radios. The interested vendor must give the price per radio.

- Police Radio Truck/rear mount to include speaker & mic
- Police Radio dash mount to include speaker & mic
- Police Radio concealed mount to include speaker & mic
- Antenna roof mount
- Antenna window mount
- Antenna concealed mount

NOTE: All radios removals must include the power cables and interfaces. Any and all new radios acquired by the Sheriff's Office will be honored.

b) **ANTENNAS:** (to include disguise antennas)

c) **SIRENS:**

Below is a list of the 4 (four) siren types used. The interested vendor must give the removal price per type.

- 12 Volt Sirens
- Siren Speakers Push Bar Mounted
- Siren Speakers Concealed Mounted
- Multi Function Siren Box
- Undercover siren with position switch

NOTE: All siren removals must include the power cables and interfaces. Any and all new sirens acquired by the Sheriff's Office will be honored.

d) **LIGHTS & LIGHTBARS:** (to include power cable and control panels)

- Roof mount Light bar to include controller
- Directional Light bar roof mount to include controller
- Directional Light bar interior mount to include controller

e) **OTHER:**

- In car Video Camera System
- Radars with Antennas
- Mobile Data Computers & power supply
- Computer mount/docking station
- Grille Lights (Halogen, LED or Strobe) push bar or concealed
- Rear Deck Lights (strobe, led or halogen) interior/exterior
- Dash Lights (strobe, led or Halogen) interior/exterior
- Prisoner Cages front/rear
- Shotgun/Rifle Rack (all mounts & types)
- Shop Brackets for specialty designed light mounting
- Modem/gps
- Fire extinguisher
- Light Inserts by Pairs, Front or Back (Halogen, LED or Strobe)
- Strobe/LED power supplies

- Fuse panel
- Wig-Wag Flasher
- Flash Light Charger
- Push Bumpers
- Center Console

NOTE: Each item listed above will be priced individually since every car is different in the equipment it carries; it may not have all the equipment specified.

PART III - INSTALLATION DESCRIPTION

a) RADIO:

Because of the increase of our fleet, our office uses different types of radios. Some radios are easier to remove compared to the others. Below is a list of the radios. The interested vendor must give the removal price per radio.

- Motorola Syntor X (With The Hand Held Control)
- Motorola Syntor X9000
- Motorola Maratrac (With Control Panel)
- Motorola Maratrac (With The Hand Held Control)
- Motorola Radius Line Radios (Gm 300, M 120, M 1225 Etc.)
- Macom
- Vertex 4000
- Motorola 5000 XLT Astro
- Program Radio (Frequency)

NOTE: All radios removals must include the power cables and interfaces. Any and all new radios acquired by the Sheriff's Office will be honored.

b) ANTENNAS: (including disguise antennas) to include interface to the radios.

c) SIRENS:

Below is a list of the siren type used. The interested vendor must give the installation price per type.

- Syntor 9000 Siren (trunk mount to include power cable and interface with radio and siren speaker)
- Console Sirens with P.A- (to include interface with radio, intersection horn, and siren speaker).
- Disguise Interior or Trunk Mount Siren (to include interface with siren speaker). This siren installation must include a switch panel.
- Siren Speakers Push Bar Mounted
- Siren Speakers Concealed Mounted

NOTE: All sirens installation must include the power cables and interfaces. Any and all new sirens acquired by the Sheriff's Office will be honored.

d) LIGHTS & LIGHT BAR:

To include interface cables to console and include the installation and interface with switch panels. Below is a list of the light bars used. The interested vendor must give the installation price per light bar.

- Federal Signal Vision (with interface box and switch)
- Federal Vector And Smart Vector (with interface box and switch)
- Federal Signal Light Bars Other Than Vision (with interface relay box for Motorola switch).
- Federal Signal Light Bars Other Than Vision (with interface with a straight switch box i.e. Federal Signal SW 400SS and others)
- Interior Mounted Directional Bar (to interface with relay box to switch control)
- Halogen Grill Lights (to include flasher and interface with the switch panel)
- Strobe Grill Lights (to include interface with strobe power supply)
- Halogen Rear Deck Lights (to include flasher and interface with the switch panel)
- Strobe Rear Deck Lights (to include interface with strobe power supply)
- Dash Lights (to include strobe or halogen, either mounted on dash or roof area near sun visor to include interface with switch panel)
- Strobe Light Inserts By Pairs, Front Or Back (to include interface with the strobe power supply)
- Halogen Light Inserts By Pairs Front Or Back (to include flasher and interface with switch panel)
- Fuse Panel
- Strobe Power Supply (to include interface to switch panel)
- Wig-Wag Flasher (to include interface with switch panel)

e) **OTHER:**

- Prisoner Cages (to include lower extension and side panels)
- Shotgun/Rifle Rack Floor Mount (interface with the switch panel and lock timers if available)
- Shotgun/Rifle Rack Over Head Mount (interface with the switch panel and lock timers if available)
- Shotgun/Rifle Rack Trunk Lid Mount (non-electrical)
- On Board Computer And Cameras (interface with console/stand, wire interface with power supplies and radio modem.
- Radio Modem Combination For Sedans With Bracket (interface with console/stand, wire interface with power supplies, antenna and computer)
- Flashlight Charger
- Push Bumper
- Radar Unit
- Mobile Video Equipment (including power supply)
- Install Striping And/or Marking Of Emergency Vehicles (If Required)

NOTE: Each item listed above shall be priced individually since every car is different in the equipment it carries.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
 - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
 - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that

the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.

- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
 - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
 - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
2. **PRICE REDUCTION:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.
 3. **TIME FRAME FOR ADJUSTED PRICE INCREASES:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.
 4. **ALLOWABLE REVIEW PERIODS:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
 5. **DOLLAR LIMIT TO PRICE CHANGES:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO sandra.montalvo@co.hidalgo.tx.us by NO LATER THAN WEDNESDAY, November , 2010 BY 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later **than FRIDAY, November , 2010 BY 5:00 P.M.**

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