



Hidalgo County Head Start Program Policy Council Agenda

DATE: November 17, 2010

SUBJECT: Discussion/Approval for Hidalgo County Head Start Program to Exercise Option to Extend for an Additional One Year Term the Lease Agreements for Facilities and or Land with the following private entities:

1. Horacio Aguirre (Land & Building)
2. Columbus Club Of Weslaco (Land & Building)
3. San Martin de Porres Catholic Church (Land)
4. Daniel Garza (Land)

RATIONALE/NEED: The existing lease agreements need to be extended in order to secure the facilities to continue serving Head Start children and families.

RECOMMENDATION: Administration recommends approval.

COST: As specified on Memo

RELATED INFORMATION INCLUDED: Memo/Lease Extension

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director *E. Garcia*

PROGRAM DIRECTOR'S APPROVAL: *Jeresa Flores*



HIDALGO COUNTY HEAD START PROGRAM

P. O. BOX 0117 ♠ EDINBURG, TEXAS 78540 ♠ TEL: (956) 383-0706 ♠ FAX: (956) 380-2588

TO: Edmundo Garcia, Assistant Program Director
FROM: Ambrosio Tovar, Procurement Director *A. Tovar*
DATE: November 8, 2010
SUBJ: Lease Extension – Private Entities

The lease agreements which we have with the private owners will expire on December 31, 2010. We need to request for approval to extend the private lease agreements. Hidalgo County Head Start Program has the option to extend the contract for an additional year under the same terms and conditions.

The four (4) lease agreements are:

Entity	Center	Classrooms	Enrollment	Monthly Rent
Horacio Aguirre (Land & Building)	Weslaco III	5	97	\$2,290.00
Columbus Club of Weslaco (Land & Building)	Weslaco II	4	74	\$2,309.46
San Martin de Porres Catholic Church (Land)	Western Rd	3	57	\$600.00
Daniel Garza (Land)	Granjeno	N/A	N/A	\$300.00

Should you have any questions please call me.

Thank you.



Hidalgo County Head Start Program

1901 W. State Hwy 107, McAllen, Texas 78504

Teresa Flores, Executive Director
Hidalgo County Head Start Program

One Year Lease Agreement Extension

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Lease Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2010 between Hidalgo County and _____ for the property located at _____ . (The "Original Lease Agreement").

If the _____ agrees to this one (1) year extension of the original Lease Agreement under the existing terms and conditions, please have the authorized individual sign this Lease Agreement. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 1.03, TERMS, of the original Lease Agreement.

The Head Start Program wishes to express its appreciation to the _____ for its cooperation and support in this matter.

The beginning and ending date of this extension shall be January 1st, 2011 through December 31st 2011. The original Lease Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building:

Authorized Official:

BY: _____

Title: _____

Date: _____

One Year Lease Agreement Extension (Cont.)

Hidalgo County Head Start Program

Date approved by Policy Council:

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Ramon Garcia, County Judge

Approved As to Form:

Oxford & Gonzalez

Ricardo Gonzalez

Approved As to Form:

Atlas & Hall, L.L.P

Stephen L. Crain

Arturo Guajardo, Jr., County Clerk