



2011 Commercial SolutionsSM Program Sponsored by AEP Texas Central Company

LETTER OF INTENT (LOI)

AEP Texas Central Company (AEP TCC) is proud to offer the Commercial SolutionsSM Program, aimed at improving the energy efficiency of business facilities located within its service territory. AEP TCC has contracted with CLEAResult Consulting, Inc. (CLEAResult) to sponsor, promote, and administer the Program.

_____, (herein referred to as “Partner”) recognizes that it is a willing participant of this **no cost** program designed to help reduce energy bills for their facilities, freeing up operating dollars for other needs AND improving the work environment for their staff. This Letter of Intent reflects the **voluntary collaborative** between their organization and CLEAResult. It details the commitments of each party in order to improve energy efficiency in the Partner’s facilities. *CLEAResult agrees to provide these services at no cost to the Partner with the understanding that the Partner will exert its best efforts to complete the applicable steps below and implement cost-effective energy efficiency recommendations. Projects being submitted to the 2011 Commercial Solutions Program must be completed by **November 30, 2011** to allow time for post-installation inspections before the end of the calendar year.*

Description of Commitments

CLEAResult will assist the Partner to identify cost effective energy efficiency improvements that can help to make their facilities less costly to operate and more comfortable to use. To achieve potential energy savings and facility improvements CLEAResult and the Partner have agreed to work together to complete some or all of the following tasks according to the specific needs identified for their organization:

- Identify and assess energy efficiency measures,
- Implement energy efficient operations and maintenance practices and procedures identified during walk-through energy assessments of specific facility(s),
- Locate funding sources to enable the Partner to complete capital projects,
- Use utility incentives to offset the capital cost of energy efficient systems.

Principles of Agreement

Specific responsibilities of the Partner and CLEAResult are listed below.

- Partner will select a representative from both the Facilities/Energy Management Department and the Business/Finance Department to work with CLEAResult throughout the term of the Partnership.
- AEP TCC will pay to the Partner monetary incentives, as discussed in program materials, for eligible energy efficiency savings achieved by projects that are completed no later than November 30, 2011.
- Partner will make its best effort to complete and submit relevant Project Application Forms, including necessary supporting documentation for each project, in a timely manner. Please note that due to increased participation in the Commercial Solutions Program, the Project Application process is required in order to reserve financial incentives for your projects.

Acceptance of Agreement

By endorsing below, your organization acknowledges the terms of the Commercial SolutionsSM Program. This agreement should be signed by someone in your organization that has authority to enter into such an agreement. This agreement is valid for the length of the 2011 program year.

Partner

CLEAResult Consulting, Inc.

Signature: _____

Signature: _____

Printed Name: _____

Title: _____

Company Name: _____

Commercial Solutions Program Manager

Address: _____

CLEAResult Consulting

4301 Westbank Dr, Bldg A-Suite 250

Phone: _____

Austin, TX 78746

Fax: _____

Email: _____

Date: _____

Date: _____

Please identify one (1) individual from the Facilities/Energy Management Department and one (1) individual from the Business/Finance Department who will be the *main points of contact* while working with the Commercial Solutions Program.

Facilities/Energy Management Point of Contact:

Name (Mr./Ms./Dr.): _____ Title: _____

Organization: _____ Phone: _____

Address: _____ Fax: _____

_____ E-Mail: _____

Business/Finance Point of Contact:

Name (Mr./Ms./Dr.): _____ Title: _____

Organization: _____ Phone: _____

Address: _____ Fax: _____

_____ E-Mail: _____

Please send completed LOI to:

CLEAResult Consulting
Attn: Sean Nunes
4301 Westbank Dr, Bldg A-Suite 250
Austin, TX 78746
Fax: (866) 740-7210

The Commercial SolutionsSM Program is provided by AEP TCC as part of the company's commitment to reduce energy consumption and demand. CLEAResult Consulting, Inc. implements the Commercial Solutions Program as an independent contractor. For more information, visit <http://www.aepefficiency.com/texas.html> or <http://www.eepgrams.net/AEP>