



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

December 29, 2010

Oil Patch Fuel & Supply
Attn: Veronica
4004 N. Page Blvd.
Pharr, Texas 78577

Via: Certified Mail #7099-3220-0002-9744-6433
Fax: 956-781-9874

Re: Extension Of Service Contract No: C-10-066A-06-22
"Lubricants-(Grease, Oil, Hydraulic Fluids) and Anti-Freeze Products"

Dear Ms. Veronica:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise its' option to renew the additional term of six (6) months as provided under the Contract for Hidalgo County. Extension will be at the same rates, terms and conditions.

This notice will be sent via certified mail as well as by email, please forward back this acknowledge receipt of notice of such request in order to proceed forward in placement on the Commissioners' Court meeting of Tuesday, January 11, 2011 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than 11:00 a.m., Thursday, December 30, 2010 or sooner, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By:

Date: 12/29/10

REQUIREMENTS AGREEMENT
C-10-066a-06-22

THIS AGREEMENT is made effective this **July 14, 2010**, by and between the **County of Hidalgo, Texas ("County")** and **Oil Patch Fuel & Supply, Inc. (Secondary Vendor); ("Seller")**

WHEREAS, Buyer has solicited proposals for the supply of its requirements of Hidalgo County **"Lubricants-(Grease, Oil, Hydraulic Fluids) and Anti-Freeze Products,"** as further described in Exhibit "A" which is attached hereto and incorporated herein by reference for all purposes (the "Products") for a period of six (6) months with the County's sole discretion to continue this bid for an additional six months (6) months with a sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid and contingent upon cost remaining unchanged and;

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of the Products that Buyer may require for use by Buyer in **"Lubricants-(Grease, Oil, Hydraulic Fluids) and Anti-Freeze Products"** in the areas of **HIDALGO COUNTY** projects for a period of six (6) months with the County's sole discretion to continue this bid for an additional six months (6) months with a sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid and contingent upon cost remaining unchanged and; it is agreed that the Products will meet the specifications set forth in Exhibit "A" (RFB Packet) hereto.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

5. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law,

ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
 Attention: County Judge
 100 E. Cano, 2nd Floor
 Edinburg, Texas 78539

If to Seller: Oil Patch Fuel & Supply, Inc.
 Attention: David Lorenz
 4004 N. Cage Blvd.
 Pharr, Texas 78577

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

f. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

g. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

h. **Assignment.** This Agreement shall not be assignable.

i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

j. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

k. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

l. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. 271.903 (Vernon Supp. 1996).

m. **Insurance.** Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

n. **Purchasing Ethics.** Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter

pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of Hidalgo County.

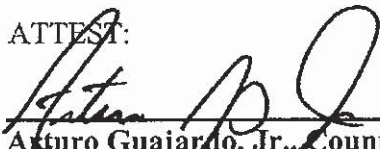
(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

HIDALGO COUNTY

By: 
Rene A. Ramirez, County Judge

ATTEST:


Arturo Guajardo, Jr., County Clerk

Oil Patch Fuel & Supply, Inc.

By: 

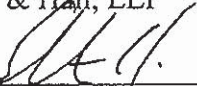
Printed Name: D.A. Lorenz

Title: Branch Manager

Date: 7/6/2010

APPROVED AS TO FORM:

Atlas & Hall, LLP

By: 
Steve Crain

Date: 6-23-10

APPROVED BY COMMISSIONERS COURT: 6/22/10

EXHIBIT “A” SPECIFICATIONS

HIDALGO COUNTY
"LUBRICANTS (GREASE, OIL, HYDRAULIC FLUIDS)
AND ANTI-FREEZE PRODUCTS"
Bid No: 2010-066-04-28-otm

SPECIFICATIONS

I. GENERAL INSTRUCTIONS AND CONDITIONS TO BIDDERS:

1. Hidalgo County has invested taxpayer dollars in the acquisition of equipment that due to either manufacturer or warranty requirements may call for the use of name brand products. The information contained further describes and specifies lubricants or oil products requested in THIS BID. It is not the intent of Hidalgo County to restrict these bids in such cases, but to comply with either manufacturer or warranty requirements or to meet a pre-established standard due to like existing items. Bidder may offer lubricants/oil products that are the "same" or "equivalent" and burden of proof rests with the Bidder. Supporting documentation which clearly illustrates the composition and chemical equivalent of the lubricants and/or oil products must be submitted with this Bid. Further any additional information confirming use of the equivalent products will comply with manufacturer or warranty requirements must also be provided in this Bid. If an "equal" item is used then the bidder is responsible for any damage caused to County equipment which is a result of using such product not covered by the warranty.
2. Detailed specifications are included. Compliance with all specifications and conditions is required. All bids must include a detailed statement of exceptions taken to any part of the request.
3. **BID ACCEPTANCE:**
 - a) UNSIGNED BIDS WILL NOT BE CONSIDERED.
 - b) BIDS RECEIVED AFTER BID DATE WILL NOT BE CONSIDERED AND WILL BE RETURNED TO VENDOR UNOPENED.
 - c) ONLY SEALED BIDS WILL BE ACCEPTED. FAXED BIDS WILL NOT BE ACCEPTED.
 - d) Bids must be submitted by and will be opened at **9:30 A.M., WEDNESDAY, April 28, 2010** in the conference room located in the New Administration Building, 2812 S. Business Hwy 281, Edinburg, Texas.
4. For any questions pertaining to the bid specifications, please contact:
Olga T. Montero, Buyer
Phone Number (956) 292-7000 Ext. 4859 or email: olga.montero@co.hidalgo.tx.us
5. Any change to this bid documentation must be in a written addendum and signed by Martha L. Salazar, Purchasing Agent or her designee.
6. Detailed explanation of warranties must be provided with bid.
7. Hidalgo County will not accept "factory seconds" or otherwise inferior goods and reserves the right to return such item(s) within thirty (30) days of receipt at vendor's expense.
8. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties and service data with their bid including catalogue numbers and any necessary references.

09. Hidalgo County reserves the right to hold bids ninety (90) days after bid opening before Commissioners' Court action and to award the bid most advantageous to the County.
10. Hidalgo County may seek purchases from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.
11. No substitutes will be accepted after item(s) have been awarded as specified.
12. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day "Grace Period" at the end of the contract term for unforeseen delay in award of new bid for next contract term.
13. To expedite evaluation of the bids it is mandatory that Hidalgo County forms be used to submit pricing information.
14. Bid on each item separately. Provide unit price on quantity specified and extended amount. In the event of error in extensions, the unit price shall govern.
15. The bid price will include all shipping and handling charges.
16. Bidder will be required to comply with all applicable equal employment opportunity laws and regulations.
17. Bids are to be net F.O.B. at the County Precincts' locations and Sheriff's Office specified herein.
18. All costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.
19. Hidalgo County, Texas invites bids on lubricant, oil, hydraulic fluid and antifreeze products for a period of ninety (90) days with the County's discretion of beginning from bid award date.

BID PRICE: Bid your lowest delivery price as of the bid opening date.

Bidders shall provide the lubricant, oil, hydraulic fluid and antifreeze to the following locations and deliver the products ordered to those locations within 24 hours of the County's order to the following locations:

- a. Precinct #1: 1902 Joe Stevens Ave., Weslaco, TX.
- b. Precinct #2: 301 E. State, Pharr, TX.
- c. Precinct #3: 400 W. 13th Street, Mission, TX.
- d. Precinct #4: 1102 N. Doolittle Road, Edinburg, TX.
- e. Sheriff's Dept: PO Box 1228, Edinburg, TX.

20. **Market Volatility and Unit Price Adjustments:**

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

Requesting Price Adjustment: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
- **Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.
- **Time Frame for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.
- **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
- **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

21. No cash advance discount will be considered.

22. Bids shall be on the BID FORM enclosed and sealed in an envelope clearly marked:
Request for Bids: 2010-066-04-28-otm-"Lubricants (Grease, Oil, Hydraulic Fluids) and Anti-Freeze Products"

23. The County reserves the right to accept or reject all or part of the bid, waive minor technicalities and award the bid to best serve the interest of the County.
24. Failure to bid may disqualify a vendor from providing products or services for the term of the contract.
25. Supplier or vendor with bid submission must furnish **Material Safety Data Sheet (MSDS)** information for all product bids.
26. Hidalgo County shall award the bid on a lump sum basis and/or item by item bid basis to one bidder, multiple bidders, primary or secondary vendor(s) whichever is in the best interest of the County. For evaluation and consideration of items bid, samples will be submitted upon request.

27. **ERRORS IN BIDS, RELIEF OF BID:**

Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements and specifications before submitting bids: failure to do so will be at the bidder's own risk and bidder cannot secure relief on the plea of error. Neither law nor regulation make the allowance for errors of omission or commission on the part of bidders. In case of error extension of prices in the bid, the unit price shall govern.

28. **ADDITIONAL INFORMATION:**

Further Information required regarding this project can be addressed to the Hidalgo County Purchasing Department through Olga Montero at (956) 318-2626. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposals or statement of qualifications be addressed to Martha L. Salazar, Purchasing Agent, at 2812 S. Business 281 (New Administration Bldg), Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

All written inquiries will be accepted via facsimile or email: olga.montero@co.hidalgo.tx.us no later than, Wednesday, April 21, 2010 at 5:00 P.M. at (956) 318-2629. Responses to said inquiries will be sent to all applicants via facsimile by no later than 5:00 P.M., April 23, 2010.

II. INSTRUCTIONS TO BIDDERS:

1. **BID WITHDRAWAL:** No bid may be withdrawn for a period of thirty (30) days subsequent to bid opening date without the expressed consent of the County.
2. **COMPLIANCE WITH SPECIFICATIONS AND HIDALGO COUNTY RIGHT OF SELECTION:** The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission.
3. **EVALUATION OF BID:** All bids shall be evaluated on all factors involved. (i.e. price, quality, and service, etc.,) whichever is in the best interest of the County.
4. **DEVIATIONS FROM SPECIFICATIONS:** All deviations from the specifications must be noted in writing, in detail by the bidder at the time of submittal of the bid. The absence of a written list of specification deviations will hold the bid strictly accountable to the County to the specifications as written. Any deviations from the specifications as written not previously submitted, as required, will be grounds for rejection of the materials and/or equipment when delivered.

5. **"OR EQUAL" INTERPRETATION CLAUSE:** Any time a particular manufacturer's name brand may be specified, it shall mean any product of equal quality. Bids shall be considered on all other brands submitted and on equal quality product of other manufacturers.

On all such bids, the bidder shall indicate clearly the product on which he is bidding, and shall supply sufficient data on his/her own letterhead to enable an intelligent comparison to be made with the particular brand or manufacturer specified. If after analyzing the bid, it is found that the bidder did not bid on the brand and model specified and a statement to the contrary is not submitted, the item will not be considered.

6. **REPRESENTATIONS:** The Vendor represents that the items and/or services provided by the vendor hereunder shall conform to the presentations of same as represented and described in the Attachments. Notwithstanding anything to the contrary herein, if for any reason Hidalgo County determines in its sole discretion, that part or all of such hardware, software and/or services fails to meet the expectation of Hidalgo County, Hidalgo County may on thirty (30) days notice terminate this Agreement and receive the pro-rata portion of the contract sum paid to the Vendor by Hidalgo County for the un-expired term of this Agreement.

- A) All oil, hydraulic fluid and antifreeze shall be furnished and priced in sizes as specified on specifications, with unbroken seals, that are sealed by the manufacturer.
- B) Size and/or weight shall be stated for lubricant grease and it shall be furnished in container and/or cartridge, with unbroken seals, that are sealed by the manufacturer.
- C) Each container shall be labeled, or bear a decal or placard indicating the name and grade of the lubricant, including but not limited to, all specifications of the product contained therein. This will guarantee proper identification of each container by County employees.
- D) If the products bid are repackaged locally, vendors shall make those facilities available to the appropriate County employees to insure cleanliness and proper handling. Repackaged product should also be labeled as stated above. **Only Products that meet manufacturer's equipment standards will be permitted.**

7. Bidders having a history of inconsistent services and unreliability will not be considered by the County to be a responsible bidder.
8. Responsible Bidder: The business must be a well established organization and have an adequate number of trained personnel to ensure quality and performance and completion of contract within a specified time period.
9. Hidalgo County reserves the right to review and renew and/or terminate contract at the expiration of each budget period. The contract is for current revenues only. If termination of contract is necessary, the successful bidder will not add any termination penalties of said contract.

III. **BID AWARD:**

1. Hidalgo County shall award the bid on a lump sum basis and/ or item by item bid basis to one bidder, multiple bidders, primary or secondary vendor(s), whichever is in the best interest of the County. For evaluation and consideration of items bid, samples will be submitted upon request.
2. After bid is awarded and low bidder(s) default(s) in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item.
3. The successful bidder will be notified of the award. Vendors requesting information on bid awards may contact the Purchasing Department at (956) 318-2626.

HIDALGO COUNTY
"LUBRICANTS (GREASE, OIL, HYDRAULIC FLUIDS)
AND ANTI-FREEZE PRODUCTS"
Bid No: 2010-066-04-28-otm

ACKNOWLEDGMENT FORM -- NON-COLLUSIVE BIDDING CERTIFICATION

I/We have read instructions to bidder and specifications. My/Our bid conforms with all bid specifications, conditions, and instructions as outlined by Hidalgo County. Signing the Acknowledgment Form confirms that our company will enter into a binding contract with Hidalgo County for item(s) awarded to our company.

The undersigned Bidder, by signing and executing this bid, certifies and represents to Hidalgo County that Bidder has not offered, conferred or agreed to confer any pecuniary benefit, as defined by §1.07(a)(6) of the Texas Penal Code, or any other thing of value, as consideration for the receipt of information or any special treatment or advantage relating to this bid; the Bidder also certifies and represents that Bidder has not offered, conferred or agreed to confer any pecuniary benefit or other things of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this bid; the Bidder certifies and represents that Bidder has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee, agent or employee of Hidalgo County concerning this bid on the basis of any consideration not authorized by law; the advantage with respect to this bid; the Bidder further certifies and represents that Bidder has not violated any state, federal or local law, regulation or ordinance relating to briber, improper influence, collusion or the like and that Bidder will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value any officer, trustee, agent or employee of Hidalgo County in return for the person having exercised the person's official discretion, power or duty with respect to this bid; the Bidder certifies and represents that it has not now and will not in the future offer, confer or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent or employee of Hidalgo County in connection with information regarding this bid, the submission of this bid, the award of this bid or the performance, delivery or sale pursuant to this bid.

Items Check List:

Yes No

- 1. Used County Forms
- 2. Bid Price firm ninety (90) days after bid opening with board action.
- 3. Acknowledgment Form shows full name and address of Bidder.
- 4. Acknowledgment Form signed by authorized representative.

5. Bid prices are to remain for a period of: (Whichever option bidder selects)

OPTION I: Six Months (6) with Hidalgo County's sole discretion to extend the contract for an additional Six (6) Months with a Sixty (60) Day Grace Period at the end of the contract term and contingent upon cost to remain unchanged.

YES DAK NO _____

OPTION II: One (1) Year with Hidalgo County's sole discretion to continue this bid for an additional Sixty (60) Day Grace Period at the end of the contract term for unforeseen delay in award of new bid and contingent upon cost to remain unchanged. YES _____ NO DAK


- 6. Literature submitted is the most current reflecting item(s) being bid.
- 7. Bidder shall deliver fuel requested within 24 hours after request by County.
- 8. I/We understand Hidalgo County reserves the right to increase or decrease quantity(s) up to 25% of item(s) awarded at bid price for the length of the contract as approved by County Commissioners.

9. I/We have read and understand:

- I. General Instructions to Bidders.
- II. Instructions to Bidders.
- III. Bid Award. Items
- IV. Delivery Instructions.
- V. Billing and Payment Instructions.

HIDALGO COUNTY
"LUBRICANTS (GREASE, OIL, HYDRAULIC FLUIDS)
AND ANTI-FREEZE PRODUCTS"
Bid No: 2010-066-04-28-otm

ACKNOWLEDGMENT FORM

COMPANY NAME: Oil Patch Fuel & Supply, Inc.
ADDRESS: 4004 N. Gage Blvd
CITY/STATE/ZIP: PHOENIX TX 78577
AUTHORIZED SIGNATURE: 
AUTHORIZED SIGNATURE (PRINT): D. Lorenz
TITLE: Branch Manager
TELEPHONE NUMBER: (956) 781-9047
CELL NUMBER: N/A
FAX NUMBER: (956) 781-9874

(MUST BE RETURN WITH BID)

**EXHIBIT “B”
PAYMENT SCHEDULE**

HIDALGO COUNTY
"LUBRICANTS (GREASE, OIL, HYDRAULIC FLUIDS)
AND ANTI-FREEZE PRODUCTS"
2010-066-04-28-otm

OPENED

Q: 53amp

APR 28 2010

BID PAGE

Oil Patch

Witnessed

1 Diesel Engine Lubricants
Made available in the following sizes: Pint, Quart, 1 Gallon, 5 Gallon, 55 Gallon, Bulk

1A SAE15W-40 meeting the following specifications:
CI-4, CH-4, CF-4, Cummins CES 20078, EOM+, Volvo VDS2/VDS, Allison C-4, API SL-SJ, Minimum 10 TBN

All items need to be purchased as cases but charge per gallon/gal.

	Brand	Product No.	Price Per Unit
Quart	Shell RS	5071376	\$13.06 per 12 qt quart
Gallon	Shell RS	5073792	\$10.50 per 3 qt gallon
5 Gallon	Shell RP	542697203	\$38.05
55 Gallon	Shell RP	542690055	\$418.55
Fleet Supreme EC	Shell RP	542690055	\$418.55
Bulk	SHELL RP	542690001	\$7.31 per gallon * clarification

1B SAE 10W meeting the following specifications:
CF, CD, SL, SJ, Allison C-4, Cat TO-2, Minimum 7.5 TBN

	Brand	Product No.	Price Per Unit
Quart	Rotella T10	N/A	N/A
Gallon	Rotella T10	N/A	N/A
5 Gallon	Rotella T10	550019890	\$36.22
55 Gallon	Rotella T10	550019855	\$391.75
Bulk	Rotella T10	541010001	\$6.84 per gallon * clarification

1C SAE 30W meeting the following specifications:
CF-2, CF, CD, SL, SJ, Allison C-4, Cat TO-2, Minimum 7.5 TBN

	Brand	Product No.	Price Per Unit
Quart	N/A	N/A	N/A
Gallon	Rotella T30	550019857	\$9.25 per 3 qt gallon
5 Gallon	Rotella T30	550019891	\$38.25
55 Gallon	Rotella T30	550019856	\$420.75
Bulk	Rotella T30	500004730	\$7.34 per gallon * clarification

1D SAE 40W meeting the following specifications:
CF-2, CF, CD, SL, SJ, Minimum 7.5 TBN

	Brand	Product No.	Price Per Unit
Quart	Rotella T40	N/A	N/A
Gallon	Rotella T40	550019858	\$9.25 per 3 qt gallon
5 Gallon	Rotella T40	550019860	\$38.30
55 Gallon	Rotella T40	550019892	\$422.75
Bulk	Rotella T40	511040001	\$7.36 per gallon * clarification

BID PAGE (CONT)

1E. Rotella T (15W-40 CJ4)

	Brand	Product No.	Price Per Unit
Quart	Rotella TTP	550019905	\$ 3.00 per quart
Gallon	Rotella TTP	550019913	\$ 12.50 per gallon
5 Gallon	Rotella TTP	550019916	\$ 42.75 correction
55 Gallon	Rotella TTP	550019917	\$ 486.75
Bulk	Rotella TTP	500004741	\$ 8.45 per gallon

2 Gasoline Engine Lubricants
 Made available in the following sizes: Pint, Quart, 1 Gallon, 5 Gallon, 55 Gallon, Bulk
 meeting the following specifications: API, SL, SJ, SH, ILSAC-GF3 (Multigrades only) FORD WSS=M2C153H (5W-20 only)
 2A SAE 5W-30

	Brand	Product No.	Price Per Unit
Quart	Formula Shell	5020012031	\$ 30.44 per 12 qt. \$ 2.54/qt.
Gallon	Formula Shell	5077969	\$ 32.50 per 5 qt. \$ 10.83/gal.
5 Gallon	Formula Shell	5020007203	\$ 55.60 correction
55 Gallon	Formula Shell	5020000055	\$ 480.00
Bulk	Formula Shell	500005207	\$ 7.19 per gallon

2B SAE10W-30

	Brand	Product No.	Price Per Unit
Quart	Formula Shell	5021304031	\$ 30.22 per 12 qt. \$ 2.52/qt.
Gallon	Formula Shell	5078054	\$ 29.81 per 5 qt. \$ 9.94/gal.
5 Gallon	Formula Shell	507007203	\$ 52.30 correction
55 Gallon	Formula Shell	550022391	\$ 460.20
Bulk	Formula Shell	500005209	\$ 7.14 per gallon

2C SAE5W-20

	Brand	Product No.	Price Per Unit
Quart	Formula Shell	5020112031	\$ 58.20 per 12 qt. \$ 2.77/qt.
Gallon	Formula Shell	N/A	\$ N/A
5 Gallon	Formula Shell	N/A	\$ N/A correction
55 Gallon	Formula Shell	550022390	\$ 469.20

Premium Synthetic Oil
 2D SAE30

	Brand	Product No.	Price Per Unit
Quart	Formula Shell	5020612031	\$ 32.90 per 12 qt. \$ 2.74/qt.
Gallon	N/A	N/A	N/A correction
5 Gallon	Rotella T30	550019891	\$ 44.10
55 Gallon	Rotella T30	550019856	\$ 485.10
Bulk	Rotella T30	500004730	\$ 7.44 per gallon

* clarification

BID PAGE (CONT)

2E SAE40

	Brand	Product No.	Price Per Unit
Quart	Formula Shell	5020712031	\$33.20 per 12/1 \$2.77/gal.
Gallon	Rotella T40	550019858	\$37.27 per 3/1 \$12.42/gal.
5 Gallon	Rotella T40	550019892	\$47.57
55 Gallon	Rotella T40	550019860	\$485.20 <u>correction</u>
Bulk	Rotella T40	5410400001	\$7.49 per gallon * clarification

2F SAE5W-20 SIMI SYNTHETIC

	Brand	Product No.	Price Per Unit
Quart	Formula Shell SYN	5077264	\$27.50 per 6/1 \$4.58/gal.
Gallon	N/A	N/A	N/A
5 Gallon	N/A	N/A	N/A <u>correction</u>
55 Gallon	N/A	N/A	N/A
Bulk	N/A	N/A	N/A per gallon * clarification

3 Automatic Transmission Lubricants
Made available in the following sizes: Quart, Gallon, 5 Gallon, 55 Gallon

3A Mercon/Dexron III ATF meeting specifications for:
Mercon/Dexron II & III & IIIE, Allison C-4, Cat TO-2

	Brand	Product No.	Price Per Unit
Quart	Formula Shell	5301012031	\$22.60 per 12/1 \$2.47/gal.
Gallon	Formula Shell	5301006021	\$56.00 per 6/1 \$9.33/gal.
5 Gallon	Formula Shell	572035219	\$36.25
55 Gallon	Formula Shell	500005219	\$6.75 per \$443.38 <u>correction</u>

BID PAGE (CON'T)

3B Type F ATF meeting Ford M2C33-F specifications

	Brand	Product No.	Price Per Unit
Quart	FormuloShell	5302612031	\$36.20 per 12/1 qt ^{\$3.02/gal}
Gallon	N/A	N/A	N/A
5 Gallon	FormuloShell	550022404	\$498.00
55 Gallon	N/A	N/A	N/A

Correction

3C Mercon 5 - Transmission Fluid

	Brand	Product No.	Price Per Unit
12.1 QL	N/A	N/A	N/A
16 Gallon	N/A	N/A	N/A
55 Gallon	N/A	N/A	N/A

d Tractor Hydraulic Fluids

Made available in the following sizes: 5 Gallon, 55 Gallon
 Meeting the following specifications: Case Hy-Tran/TGH, Cat TO-2, JD 303/J20C, Ford-new Holland M2C134 A/B/C/D Massey
 M1141, Vickers M-2950-S, L-286-S, Universal Tractor fluid serving transmissions, final drives, oil immersed brakes and
 hydraulic systems

	Brand	Product No.	Price Per Unit
5 Gallon Steiner Hydraulic Oil	Shell Dowak TD	572030323	\$42.70
55 Gallon Lubriguard 303	Dowak TD	500000323	\$7.29 487.47 ^{Correction}

6 Differential/ Final Drive Gear Lubricants

Made available in the following sizes: 35# Pail, 120 Lb Keg, 400 Lb Drum

	Brand	Product No.	Price Per Unit
35# Pail	N/A	N/A	N/A
120 Lb Keg	N/A	N/A	N/A
400 Lb Drum Spirax	N/A	N/A	N/A

6A SAE 80W-90 Gear lubricant meeting the following specifications:
 GL-5, GL-4, Mack GO-J, MIL-L-2105D, MIL-PRF-2105E

	Brand	Product No.	Price Per Unit
35# Pail	Shell Spirax HD	550022425	\$53.20
120 Lb Keg	Shell Spirax HD	550022424	\$174.20
400 Lb Drum	Shell Spirax HD	592100055	\$545.70

5B SAE 85W-140 Gear lubricant meeting the following specifications:
 GL-5, GL-4, Mack GO-J, MIL-L-2105D, MIL-PRF-2105E

	Brand	Product No.	Price Per Unit
35# Pail	Shell Spirax HD	5921235203	\$53.50
120 Lb Keg	Shell Spirax HD	550022426	\$175.60
400 Lb Drum	Shell Spirax HD	5921200055	\$546.00

BID PAGE (CONT)

5C SAE 75W-90 Synthetic Gear lubricant meeting the following specifications:
GL-5, MT-1, Mack GO-J

	Brand	Product No.	Price Per Unit
35# Pall	ASK-R Shell Spirax	550022332	\$159.20
120 Lb Keg	Shell Spirax	550022333	\$393.50
400 Lb Drum Spirax	Shell Spirax	550022334	\$1292.30

5D SAE 50W Synthetic Transmission lubricant meeting the following specifications:
MT-1 performance for Eaton, Mack, Meritor, Navistar

	Brand	Product No.	Price Per Unit
35# Pall	GSC50 Spirax	5070736	\$150.00
120 Lb Keg	Spirax	550022302	\$399.50
400 Lb Drum	Spirax	5070739	\$1210.50

5E SAE 50W Synthetic Transmission lubricant meeting the following specifications:
MT-1 performance for Eaton, Mack, Meritor, Navistar

	Brand	Product No.	Price Per Unit
35# Pall	G50 Spirax	5070736	\$150.00
120 Lb Keg	Spirax	550022302	\$399.50
400 Lb Drum	Spirax	5070739	\$1210.50

5F CAT TO-4 SAE 30 Drive Train oil for Final Drives meeting the following specifications:
Allison, C4, C3, Cat TO-4, TO-2, SAE 30W

	Brand	Product No.	Price Per Unit
35# Pall	N/A		
120 Lb Keg	N/A		
400 Lb Drum CAT	N/A		

5G CAT TO-4 SAE 50 Drive Train oil for Final Drives meeting the following specifications:
Allison, C4, C3, Cat TO-4, TO-2, SAE 50W

	Brand	Product No.	Price Per Unit
35# Pall	N/A		
120 Lb Keg	N/A		
400 Lb Drum CAT	N/A		

BID PAGE (CON'T)

6 Hydraulic Lubricants in various viscosities made available in the following sizes: 5 Gallon, 55 Gallon Meeting the following specifications: Denison HF-0, Vickers M-2950-S, I-288-S, TOST min 2000 hrs.

6A ISO 32

	Brand	Product No.	Price Per Unit
5 Gallon	Shell Tellus	5061282	\$44.20
55 Gallon	Shell Tellus	5061253	\$440.20

6B ISO 46

	Brand	Product No.	Price Per Unit
5 Gallon	Shell Tellus	5061282	\$44.20
55 Gallon	Shell Tellus	5061253	\$440.20

6C ISO 68

	Brand	Product No.	Price Per Unit
5 Gallon	Shell Tellus	5061252	\$52.50
55 Gallon	Shell Tellus	5061250	\$495.20

6D ISO 100

	Brand	Product No.	Price Per Unit
5 Gallon Quincy	N/A	N/A	N/A
55 Gallon	Shell Tellus	5061246	\$499.20

7 BRAKE and POWER Steering Fluids made available in the following sizes: Pint, Quarts, Gallon Meeting the following specifications: DOT3 for Brake Fluid/ Ford, GM, Chrysler for Power Steering

7A Brake Fluid

	Brand	Product No.	Price Per Unit
Pint	Pennzoil	8568	\$22.22 per gallon \$1.85/pint
Quart	N/A	N/A	N/A
Gallon-Shell	Pennzoil	8569	\$90.26 per gallon \$15.04/gal.

7B Power Steering Fluid

	Brand	Product No.	Price Per Unit
Pint	Quaker State	N/A	\$29.20 per gallon <u>correction</u>
Quart	Quaker State	607117	\$29.20 per gallon \$2.43/gal.
Gallon-Gunk	N/A	N/A	

8 Aeroshell Fluid 4 Fluid make available in the following sizes 1 Gallon, 55 Gallon

	Brand	Product No.	Price Per Unit
5 Gallon	N/A	N/A	N/A
55 Gallon	N/A	N/A	N/A

BID PAGE (CON'T)

9 Chassis Grease made available in the following sizes: Case of 10 tubes, 35# Pail, 120# Keg, 55 Gallon Drums

9A Lithium Complex High Temp Grease meeting specifications:
NLGI-2, ASTM D4950 GC-LB, Suitable for wheel bearings, chassis, PTO, U-Joints, On & Off Road Applications

	Brand	Product No.	Price Per Unit
Case 10	Shell Retinax LX 2	5067710	\$ 32.90
35# Pail	Retinax LX 2	5067712	\$ 71.10
120 # Keg-Mystik	Retinax LX 2	5067708	\$ 266.00
55 Gallon	Retinax LX 2	5067715	\$ 796.00

9B Lithium Complex High Temp Grease w/ 3% moly meeting specifications:
NLGI-2, ASTM D4950 GC-LB, Suitable for wheel bearings, chassis, PTO, U-Joints, On & Off Road Applications

	Brand	Product No.	Price Per Unit
Case 10-CAT	Shell Retinax OMO 2	711830141	\$ 50.00
35# Pail	Retinax OMO 2	711835203	\$ 101.20
120 # Keg-CAT	Retinax OMO 2	711802120	\$ 360.00

10 Antifreeze made available in the following sizes: 1 Gallon, 55 Gallon

10A Ethylene Glycol Antifreeze meeting specifications for:
ASTM D3306 for automotive/ ASTM D 4985 for Heavy Duty Diesel

	Brand	Product No.	Price Per Unit
1 Gallon	Shell Zone	9406706021	\$ 9.25
55 Gallon-Shell Zone	Shell Zone	550022525	\$ 425.00

10B Extended Life Antifreeze/ Coolant meeting specifications for:
CAT EC-1, TMC RP 329, TMC RP 338, Matching Caterpillar Extended Life Coolant, Detroit Diesel

	Brand	Product No.	Price Per Unit
1 Gallon	Rotella ELC	9404206021	\$ 17.25
55 Gallon	Rotella ELC	550022522	\$ 570.00

11 Shop Chemicals and Products made available in various sizes

11A Aerosol Brake Cleaner

Size	Brand	Product No.	Price Per Unit
N/A			

11B Aerosol Engine Degreaser

Size	Brand	Product No.	Price Per Unit
N/A			

11C Aerosol Starting Fluid-Spray Can

Size	Brand	Product No.	Price Per Unit
N/A			

BID PAGE (CONT)

**These
Items
are
sold in
Singles*

	Size	Brand	Product No.	Price Per Unit
11D	Aerosol Penetrating Oil - WD 40			
	N/A			
11E	ON Absorbent - Absorb & Dry			
	55 gal	A/S	AB55	\$5.25
11F	Gasoline Fuel Additive - Seafoam			
	Lucas	1 gal		\$32.50
11G	Diesel Fuel Additive			
	Lucas	1 gal		\$32.50
11H	Engine Oil Additive			
	Lucas	1 gal		\$33.00
11I	Aerosol Lubricant			
	N/A			
12	Mineral Spirits made available in the following sizes:			5 Gallon, 55 Gallon
12A	Mineral Spirits meeting specifications for: Naphtha, Parts Cleaner			
	5 Gallon	M/S	MS05	\$19.75
	55 Gallon	M/S	MS055	\$199.50
13	Easy Slide RB-9512 Dryfilm Lubricant : Lube-A-Boom			
	12.8 oz. can	N/A		

EXHIBIT “C”
INSURANCE REQUIREMENTS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/26/2010

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CCI Insurance, Inc dba Capitol City Ins Managers Capitol City Insurance 803 N Mopac Austin TX 78759		CONTACT NAME: Nicole Portax PHONE (A.C. No. Exp): (512) 343-0280 FAX (A.C. No.): (512) 343-0352 E-MAIL ADDRESS: nicolep@ccinsurance.com PRODUCER CUSTOMER ID #: 00001405	
INSURED Oil Patch Fuel Supply, Inc. 190 Bayou Court Brownsville TX 78526		INSURER(S) AFFORDING COVERAGE INSURER A: Zurich American Insurance INSURER B: Texas Mutual Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 10/11 GL, AL, UMB, WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADD. COVER (A.C. No. Exp)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY		CP09451422	9/14/2010	9/14/2011	EACH OCCURRENCE	\$ 1,000,000	
	COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person)	\$ 5,000	
	CONTRACTUAL LIABILITY					PERSONAL & ADV INJURY	\$ 1,000,000	
GEN'L AGGREGATE LIM APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. REC. <input type="checkbox"/> LDC						GENERAL AGGREGATE	\$ 2,000,000	
						PRODUCTS - COMPROP AGG	\$ 2,000,000	
A	AUTOMOBILE LIABILITY		CP09451422	9/14/2010	9/14/2011	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
	ANY AUTO					BODILY INJURY (Per person)	\$	
	ALL OWNED AUTOS					BODILY INJURY (Per accident)	\$	
	SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident)	\$	
	HIRED AUTOS					Uninsured motorist combined	\$ 100,000	
							\$	
A	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	UMB9401892	9/14/2010	9/14/2011	EACH OCCURRENCE	\$ 4,000,000	
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$ 4,000,000	
	DEDUCTIBLE						\$	
RETENTION \$ 10,000							\$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		TS70001162184	11/1/2010	11/1/2011	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS	OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Indicate in NH)	<input type="checkbox"/> Y/N				E.L. EACH ACCIDENT	\$ 1,000,000	
	See, describe under DESCRIPTION OF OPERATIONS below					N/A	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATION - LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER (956) 318-2629 Hidalgo County - Purchasing Dept 2812 S. Business Hwy 281 Edinburg, TX 78539	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Dwayne Baker/NICOLE
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Insurance Requirement Acknowledgment

I, David A. Lorenz, authorized representative for O.I. Patch Fuel & Supply
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;
- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: \$ _____ General Liability: \$ _____

- have already been met, see attached copy of insurance certificate.

David A. Lorenz
Authorized Representative

4/20/2010
Date

Notice to Bidder:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

(THIS PAGE MUST BE SUBMITTED WITH BID)

**PROJECT REQUIREMENTS
ACKNOWLEDGMENT**

This is to certify that I, David A. Lorenz / Oil Patch Fuel Supply, possess all of the APPLICABLE:

- 1. Licenses: _____.
- 2. Bonds: _____.
- 3. Certificates: _____.
- 4. Permits: _____.
- 5. Other: _____.

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

David A. Lorenz

Authorized Signature

4/20/2010

Date

Oil Patch Fuel & Supply

Company

4004 N. Edge Blvd

Address

Pharr, TX. 78577

City, State, Zip

(THIS PAGE MUST BE SUBMITTED WITH BID)

EXHIBIT "D"

2112408

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

David A. Lorenz

2 Check this box if you are filing an update to a previously filed questionnaire.

input checked

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originaly filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

input Yes

input checked No

B Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

input Yes

input checked No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

input Yes

input checked No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date 4/20/2010



HIDALGO COUNTY PURCHASING DEPARTMENT Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281, Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: <u>Oil Patch Fuel & Supply</u> Telephone No. (<u>956</u>) <u>781-9047</u>		
dba Name:		
Legal Name:		
Mailing Address: <u>4004 N. Cdge Blvd</u> Fax No. (<u>956</u>) <u>781-9874</u>		
Physical Address: <u>Same</u>		
City, State, Zip <u>Pharr TX. 78577</u> Tax I.D. No.		
Remit to Address: <u>1905 Bayou CRT</u> City, State, Zip <u>Brownsville TX 78521</u>		
E-Mail Address:		
Representative(s) Name(s) & Title(s) <u>Dave Lorenz - Branch Manager</u>		
Type of Organization (check one): <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Non-Profit <input type="checkbox"/> LLC <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other, Specify		
State Identification No. _____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.		
State of Incorporation: _____ Date: _____ Other:		
Type of Business (check one): <input type="checkbox"/> Manufacturer <input checked="" type="checkbox"/> Wholesaler <input checked="" type="checkbox"/> Retailer <input type="checkbox"/> Broker <input checked="" type="checkbox"/> Distributor <input type="checkbox"/> Service Organization <input type="checkbox"/> Other, Specify		
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts: <u>David A. Lorenz</u>		
Small and/or Disadvantaged Business Information (check application criteria)		
Small Business: _____ Disadvantaged Business (At Least 51% Ownership)		
<input type="checkbox"/> Less than 125,000 annual gross receipt	<input type="checkbox"/> Black American	<input type="checkbox"/> Native American
<input type="checkbox"/> Less than 250,000 annual gross receipt	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Women
<input type="checkbox"/> Less than 499,000 annual gross receipt	<input type="checkbox"/> Asian Pacific American	<input type="checkbox"/> Other
<input type="checkbox"/> More than 500,000 annual gross receipt		
Have you been certified as a HUB or an MBE/WBE source?: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Indicate Certification No.(s): _____ or are Certificate(s) attached?: <input type="checkbox"/> Yes <input type="checkbox"/> No		
What type of product(s) is/are solicited by your company?: <u>Lubricants</u>		
Would you like to be provided with specifications for procurements of such products?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
To Be Completed by the County: Rec'd by (Purchasing): _____ Date Rec'd by (Purchasing): _____		
Date Forwarded Information to Auditor's Office: _____ Entry Date: _____ Vendor No.: _____		



HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes No

If yes, by whom?: Texas Building & Procurement Commission Other _____

Indicate Certification No(s): _____ or Are Certificate(s) Attached?: Yes No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

Request for Taxpayer Identification Number and Certification

Give form to the
 requester. Do not
 send to the IRS.

Print or type
 See Specific Instructions on page 2.

1. Please list (as shown on your income tax return)
Oil Patch Fuel & Supply
 Business name, if different from above

2. Check appropriate box: Individual/
 Sole proprietor Corporation Partnership Other ▶ _____ Exempt from backup
 withholding

3. Address (number, street, and apt. or suite no.)
4004 N. CAGE BLVD

4. City, state, and ZIP code.
Pharr TX 78577

5. List account number(s) here (optional)

Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

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or

Employer identification number

7	4	2	2	4	0	6	3	6
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Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ▶ *Darrell Lacey* Date ▶ *7/12/2010*

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

Certification Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: David A. Loran
Print Name: David A. Loran
Title: Branch Mgr.
Telephone Number: (956) 781-9047
Date: 4/20/2010

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

(THIS PAGE MUST BE SUBMITTED WITH BID)