



# County of Hidalgo Pct. #4

Commissioner Oscar L. Garza Jr.  
1051 N. Doolittle Road  
Edinburg Texas 78542-0337

## MEMO

DATE: DECEMBER 29, 2010  
TO: PURCHASING DEPARTMENT  
C/O LETICIA "LETTY" SAENZ CONTRACTS MANAGER  
FROM: HIDALGO COUNTY PCT. #4  
REF: INVOICE #122110  
C-08-477-12-09

HIDALGO COUNTY PRECINCT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICE #122110 IN THE AMOUNT OF \$144,600.00 FOR QUINTANILLA, HEALDEY & ASSOCIATES, INC. BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM ACCOUNT # :

0-1342-431-00-124-049-0-733	\$109,100.00
0-1342-431-00-124-051-0-733	33,100.00
0-1342-431-00-124-053-0-733	<u>2,400.00</u>
	\$144,600.00

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE,  
THANK YOU.

TONI MATA  
ACCOUNTS SPECIALIST I

CC: COUNTY FILES



# Purchase Order

## COUNTY OF HIDALGO

PO#: 648269

DATE: 11/05/10

Page No 1 Of 2

VENDOR: 154024

REQ:00184242

Email:

BUYER: TMATA

Phone:

SHIP TO: HIDALGO CO. PCT 4

QUINTANILLA, HEADLEY AND ASSOCIATES, INC  
124 EAST STUBBS STREET  
EDINBURG TX 78539

1051 N. DOOLITTLE  
EDINBURG TX 78542

Vendor Acct:

CONTACT:

SITE: HIDALGO CO. PCT 4

Special Instructions:

Contract No: C-08-477-12-09

Pct Req #073

### VENDOR NOTES

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED CUSTOMER COPY MAY BE ACCEPTED. OUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		APPROVED THRU C.C. ON 10/26/2010		
		C-08-477-12-09		
1	LOT	Work Authorization No. 6 provide design for : San Carlos Drainage Improvemets: Approved Comm. Crt on 10/26/10, Agenda Item # 23556 for North Branch Drain Extension. 1. From North San Carlos Estates to 2,000.0 Feet of Valverde Road 2. From Kenyon Road East 1,400.0 Feet	117,600.00	117,600.00
1	LOT	Work Authorization No. 6 provide design for : San Carlos Drainage Improvemets: Approved Comm. Crt on 10/26/10, Agenda Item # 23556 for Schunior Drain Crossings. 1. Tex Mex Road West of 83rd Street 2. Tex-Mex Road & 83rd Street 3. Tex-Mex Road East of 83rd Street as School Entrance	41,600.00	41,600.00
1	LOT	Work Authorization No. 6 provide design for : San Carlos Drainage Improvemets: Approved Comm. Crt on 10/26/10, Agenda Item # 23556 for Tex-Mex Drain West Crossings. 1. North of Curry Road 2. Curry Road 3. South of Curry Road	10,900.00	10,900.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

COPY

Authorized by: \_\_\_\_\_

*Marta L. Salazar*



# Purchase Order COUNTY OF HIDALGO

PO#: 648269

DATE: 11/05/10

Page No 2 Of 2

VENDOR: 154024

REQ:00184242

Email:

BUYER: TMATA

Phone:

SHIP TO: HIDALGO CO. PCT 4

QUINTANILLA, HEADLEY AND ASSOCIATES, INC

1051 N. DOOLITTLE

124 EAST STUBBS STREET

EDINBURG TX 78542

EDINBURG TX 78539

Vendor Acct:

CONTACT:

SITE: HIDALGO CO. PCT 4

Special Instructions:

Contract No: C-08-477-12-09

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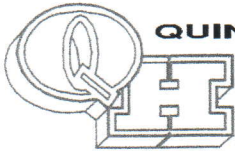
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QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		Total		170,100.00
		***** For Hidalgo County use only		
		0-1342-431-00-124-049-0-733	117,600.00	
		0-1342-431-00-124-051-0-733	41,600.00	
		0-1342-431-00-124-053-0-733	10,900.00	
		Approved _____		

Authorized by: \_\_\_\_\_

*Marta L. Salazar*



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors

Engineering Firm Registration No. F-1513

Surveying Firm Registration No. 100411-00

## Letter of Transmittal

To: Hidalgo County Pct. No. 4

1051 N. Doolittle Rd.

Edinburg, Texas 78539

Date: December 22, 2010

Attention: Rumaldo Muñoz

Re: Engineering Contract

C-08-477-12-09

Work Authorization No. 6

### Description:

Invoice No. 122110, (2) Sets of Specification Booklets, (2) Sets of plans, (2) Sets of Surveys and Metes & Bounds for North Branch Drain Extension (Parcels 1-4).

HIDALGO COUNTY PCT #4

RECEIVED  
BY

### Remarks:

DEC 27 2010

DRAINAGE  
DEPT.

EDINBURG, TEXAS 78542

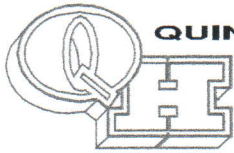
Sent By: Neyda for Alfonso Quintanilla, P.E.

Delivered By: \_\_\_\_\_

Received By: \_\_\_\_\_

Printed Name

Time: \_\_\_\_\_



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
**Alfonso Quintanilla, P.E., R.P.L.S. Eulalio Ramirez, P.E.**  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00  
Municipal & County Projects ★ Subdivisions ★ Surveys

**INVOICE**  
**No. 122110**

December 21, 2010

Hidalgo County Precinct No. 4  
1051 N. Doolittle  
Edinburg, Texas 78542

**RE: San Carlos Drainage Improvements**  
**1) North Branch Drain Extension 2) Schunior Drain Crossings & 3) Tex-Mex Drain West Crossings**  
**Contract # 08-477-12-09**  
**Work Authorization # 6**  
**Purchase Order # 648269**

Payment Request #1

Contract Amount:	\$ 170,100.00
Topographic survey, Survey Parcels and Engineering Design.	\$144,600.00
Amount Due:	\$144,600.00

HIDALGO COUNTY PCT.#4

RECEIVED  
BY

DEC 27 2010

DRAINAGE  
DEPT.

124 E. Stubbs, Edinburg, TX 78539 ★ Phone 956/381-6480 ★ Fax 956/381-0527 ★ Email: quintanillaheadley@sbcglobal.net

EDINBURG, TEXAS