



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

**E-10-294-07-27**

July 13, 2010

Hon. Rolando L. Rios  
Millam Building 115 E. Travis  
Suite 1645  
San Antonio, Texas 78205

Via Certified Mail: 7099 3220 0002 9744 8055

Re: Renewal/Extension- "Legal Services for Redistricting Plan for Hidalgo County"

Dear Hon. Rios:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise the final year extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of July 27, 2010 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **Tuesday, July 20, 2010** via facsimile to (956) 956-318-2629 or email to: [cris.villarreal@co.hidalgo.tx.us](mailto:cris.villarreal@co.hidalgo.tx.us) so as to meet the agenda request form deadlines.

By:

Date:

Additionally, we are requesting your company provide an updated Certificate of Insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Gricelda (Cris) Villarreal, Buyer III  
Hidalgo County Purchasing Department

C-09-145-08-18

ROLANDO L. RIOS AND ASSOCIATES, PLLC

[www.riosredistricting.com](http://www.riosredistricting.com)

[rrios@rolandorioslaw.com](mailto:rrios@rolandorioslaw.com)

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**REDISTRICTING LEGAL SERVICES RETAINER AGREEMENT**

This agreement is to confirm the terms of the negotiations between Rolando L. Rios & Associates, PLLC (the Firm) and **Hidalgo County** (the Jurisdiction) for the purpose of providing redistricting services.

**A. SERVICES**

1.) Early Estimate of Population Disparity and prepare pre-census analysis: Analysis of the existing single member districts of the commissioner's, justices of the peace and constable precincts to determine potential changes using latest demographic, census and voter registration updates. Prepare ratios of population to elected official where appropriate for analysis and decision making. This process will take place in **2009-2010**

2.) Redistricting Plans: Prepare redistricting plans using the latest population data for the commissioners' consideration and selection. This process will occur as the latest population data becomes available. **2010-2011**

3.) Federal and State Approval: Submit to the United States Department of Justice for approval the adopted plan in time for the planned elections. This process will take place in **2010-11**.

**B. TASKS: Attachment A** list tasks designed to accomplish services and is incorporated as part of this contract.

**C. DATA:** The Firm agrees to provide redistricting plans for the approval of the Jurisdiction using the 2010 United States Census Data. The Firm agrees to use electronic software that is compatible with software used by the Jurisdiction. Upon approval of a redistricting plans by the Jurisdiction, the Firm agrees to submit and obtain approval by the United States Department of Justices as required by Section 5 of the Federal Voting Rights Act, 42 USC 1973c.

MILAM BUILDING 115 E. TRAVIS SUITE 1645 SAN ANTONIO, TEXAS 78205  
PHONE: (210) 222-2102 • FAX: (210) 222-2898  
WWW.ROLANDORIOSLAW.COM

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#### **D. FEE STRUCTURE**

1.) With a population of approximately **752,909** (latest average estimate) the Jurisdiction agrees to pay \$ **225,000.00** as total fee for redistricting services plus costs not to exceed **\$15,000.00**. Said project is to use the latest census data available. The fee will be paid as described follows:

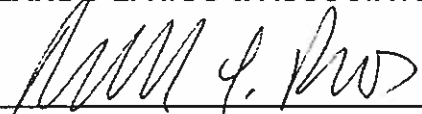
- a.) Payments of \$9,000 for the first 22 Tasks with deliverables as described in **Attachment A** and two final payments of \$13,500 each upon completion of **Task 23 and 24**.
- b.) Seven of the Tasks are to be completed in 2009 as proposed in **Attachment B**;
- c.) Four of the Tasks are to be completed in 2010 as proposed in **Attachment B**;
- d.) The remaining thirteen Tasks are to be completed in 2011 as proposed in **Attachment B**; however, Tasks described for completion in late 2010 or early 2011 may be modified depending upon availability of the census block data and agreed to by the parties.
- e.) All work described in **Attachment B** will not proceed until **Hidalgo County** has approved and issued a **Work Authorization**.
- f.) Cost and expenses will be billed as incurred with each Task and will include costs for the following activities and as further described in **Attachment C**:
  - A. Printing Maps – color or black and white.
  - B. Travel expenses for meetings with clients and staff.
  - C. Costs associated with conducting public hearings as recommended by clients.
  - D. Copying, document preparation, faxes and scanning.
  - E. Postage and fed express.
  - F. Costs associated with purchasing data sets from US Census Bureau.

**E. SCOPE OF ATTORNEY-CLIENT RELATIONSHIP:** This Retainer Agreement establishes a limited attorney-client relationship only between the Firm and the Jurisdiction. The relationship exists only as to the services described above. The Retainer Agreement does not impose any duty upon the Firm to provide advice or work to the Jurisdiction regarding legal matters absent a request for such advice or work from the Jurisdiction regarding legal matters. If a lawsuit or other adversarial matter is brought against the Jurisdiction and/or any elected official or employee of the Jurisdiction, the Firm

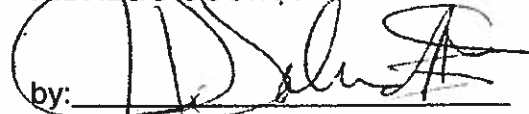
may require the execution of one or more separate Letters of Engagement prior to undertaking an attorney-client relationship in the matter. Fees for any engagement for services described herein will be fixed at \$195 per hour for attorney time and \$85 per hour for paralegal fees.

Executed this 18<sup>th</sup> day of August, 2009.


**ROLANDO L. RIOS & ASSOCIATES, PLLC**

by:   
Rolando L. Rios  
Title: Owner

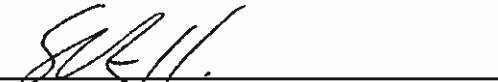
**HIDALGO COUNTY**

by:   
Juan D. Salinas, III  
Title: County Judge

Attest:

by:   
Arturo Guajardo Jr., County Clerk

Approved as to Form:  
Atlas & Hall, L.L.P.

by:   
Stephen L. Crain, Attorney

# ATTACHMENT A

## TASKS

1. Download and update ESRI shape files for existing Hidalgo County voting precincts and compare to state files and make appropriate adjustments;
2. Monitor census timeline and county compliance; meet with US Census officials on procedures directed at minimizing the undercount.
3. Download and analyze voter registration and turn out for general elections from 2000 to present.
4. Download existing single commissioner districts and provide analysis of population with demographics.
5. Provide a pre-census analysis of existing commissioner precincts, justice of the peace precincts, constable precincts and voting precincts. Provide scenarios of population to elected official ratios as compared to other comparable jurisdictions; provide analysis of projected growth for the jurisdiction and the respective districts.
6. Analysis of voter registration using 2002, 2004, 2006, 2008 data for each precinct and single member district; update using Nov. 2008-09 data.
7. Analysis of voter turn out using 2002, 2004, 2006, 2008 data for each precinct and single member district; update after Nov. 2008-09 data
8. Identify communities of interest / local interest groups with narrative description and geo-coding.
9. Analysis of existing redistricting and census undercount law.
10. Interview incumbents and document priorities of respective precincts and identify communities of interest.
11. Obtain input from incumbents on potential changes to respective commissioner precincts
12. Analysis of existing districts using 2010 census data and requirements of the 14<sup>th</sup> Amendment and Section 2 and 5 of the Federal Voting Rights Act, 42 USC 1973 & 1983.
13. Conduct public hearings on redistricting plans as scheduled by clients.

14. Analysis of proposed districts using 2010 census data and requirements of the relevant Texas State Law and the 14<sup>th</sup> Amendment and Section 2 and 5 of the Federal Voting Rights Act, 42 USC 1973 & 1983.
15. Coordinate the redistricting process with local redistricting committee should the county decide to establish such a committee.
16. Analysis of plans being considered to ensure they comply with Section 2 and Section 5 of the Federal Voting Rights Act, 42 U.S.C. 1973.
17. Present plans of County Commissioner Precincts to Hidalgo County Commissioners Court and obtain approval of a plan.
18. Present plans of Justice of the Precinct Precincts to Hidalgo County Commissioners Court and obtain approval of a plan.
19. Present plans of Constable Precincts to Hidalgo County Commissioners Court and obtain approval of a plan.
20. Present plans of Election Administrations' Voting Precincts to Hidalgo County Commissioners Court and obtain approval of a plan.
21. Prepare and submit adopted plans to the Department of Justice for Section 5 pre-clearance.
22. File approved plan with appropriated Texas State Agencies.
23. Make appropriate adjustment that may be necessary as part of the post redistricting process and election analysis to insure that the elections are voter friendly.
24. Should litigation ensue on any of the redistricting plans, the Rios Firm has extensive experience in both federal and state litigation and will be available by separate contract to represent Hidalgo County.

# ATTACHMENT B

## A M E N D E D

### SCHEDULE OF WORK PRODUCT DELIVERABLES:

#### **2009: *delivery of work product for Task 1 through 5 as follows:***

- 1 Download and update ESRI shape files for existing Hidalgo County voting precincts and compare to state files and make appropriate adjustments;
- 2 Monitor census timeline and county compliance; meet with US Census officials on procedures directed at minimizing the undercount.
- 3 Download and analyze voter registration and turn out for general elections from 2000 to present.
- 4 Download existing single commissioner districts and provide analysis of population with demographics.
- 5 Provide a pre-census analysis of existing commissioner precincts, justice of the peace precincts, constable precincts and voting precincts. Provide scenarios of population to elected official ratios as compared to other comparable jurisdictions; provide analysis of projected growth for the jurisdiction and the respective districts.

#### **2009: *delivery of work product for Task 6 through 7 as follows:***

6. Analysis of voter registration using 2002, 2004, 2006, 2008 data for each precinct and single member district; update using Nov. 2008-09 data.
7. Analysis of voter turnout using 2002, 2004, 2006, 2008 data for each precinct and single member district; update after Nov. 2008-09 data

#### **2010: *delivery of work product for Task 8 through 11 as follows:***

8. Identify communities of interest / local interest groups with narrative description and geo-coding.
9. Analysis of existing redistricting and census undercount law.
10. Interview incumbents and document priorities of respective precincts and identify communities of interest.
11. Obtain input from incumbents on potential changes to respective commissioner precincts

**2011: delivery of work product for Task 12 through 24 as follows:**

12. Analysis of existing districts using 2010 census data and requirements of the 14<sup>th</sup> Amendment and Section 2 and 5 of the Federal Voting Rights Act, 42 USC 1973 & 1983.
13. Conduct public hearings on redistricting plans as scheduled by clients.
14. Analysis of proposed districts using 2010 census data and requirements of the relevant Texas State Law and the 14<sup>th</sup> Amendment and Section 2 and 5 of the Federal Voting Rights Act, 42 USC 1973 & 1983.
15. Coordinate the redistricting process with local redistricting committee should the county decide to establish such a committee.
16. Analysis of plans being considered to ensure they comply with Section 2 and Section 5 of the Federal Voting Rights Act, 42 U.S.C. 1973.
17. Present plans of County Commissioner Precincts to Hidalgo County Commissioners Court and obtain approval of a plan.
18. Present plans of Justice of the Precinct Precincts to Hidalgo County Commissioners Court and obtain approval of a plan.
19. Present plans of Constable Precincts to Hidalgo County Commissioners Court and obtain approval of a plan.
20. Present plans of Election Administrations' Voting Precincts to Hidalgo County Commissioners Court and obtain approval of a plan.
21. Prepare and submit adopted plans to the Department of Justice for Section 5 pre-clearance.
22. File approved plan with appropriated Texas State Agencies.
23. Make appropriate adjustment that may be necessary as part of the post redistricting process and election analysis to insure that the elections are voter friendly.
24. Should litigation ensue on any of the redistricting plans, the Rios Firm has extensive in both federal and state litigation and will be available by separate contract to represent Hidalgo County.

**(All tasks and schedule are planned to insure that Hidalgo County can obtain approval from the Department of Justice and comply with Sec.2 and Sec. 5 of the Federal Voting Rights Act in order to conduct their election schedule without interruption)**

## ATTACHMENT C

### SCHEDULE OF COSTS:

- A. Printing Maps – color or black and white.
  - i. Color – Letter or legal size .95
  - ii. Color – Ledger 2.30
  - iii. Black and white – letter or legal size .10
  - iv. Color wall size 15.00
  
- B. Travel expenses for meetings with clients and staff.
  - i. Travel .58¢ per mile or cost of most economical airline tickets
  - ii. Air Travel most economical travel
  - iii. Hotel not to exceed \$100 per day
  - iv. Meals not to exceed \$39 per day
  
- C. Costs associated with conducting public hearings as recommended by clients.
  - i. Travel (see para h above)
  - ii. Document preparation (see para j below)
  - iii. Rental of hearing rooms and audio equipment (as billed)
  
- D. Copying, document preparation, faxes and scanning.
  - i. Copies .10¢
  - ii. Tabs, Alpha or Numeric .25¢
  - iii. Binding
    - 1. 1 inch \$3.25
    - 2. 2 inch \$5.25
    - 3. 3 inch \$8.25
  
- E. Postage and express mail.
  - i. US Mail as billed
  - ii. Express Mail as billed
  
- F. Costs associated with purchasing data sets from US Census Bureau.
  - i. As billed by the United States Census Bureau

**(All expenses will be provided with a receipt associated with each expense.)**

# **EXHIBIT A**

## **QUALIFICATIONS/REQUIREMENTS**

### **HIDALGO COUNTY REQUEST FOR QUALIFICATIONS**

**“Consultant for Redistricting Plan-Hidalgo County”**

**RFQ No: 2009-145-04-22CGV**

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Hidalgo County is inviting qualified legal firms statements of qualifications to provide for Consulting Services on an "As Needed Basis". The County of Hidalgo is seeking to (engage the services of a legal firm(s) to provide redistricting plan services) enter into a consulting services contract(s) with a state-registered (Texas) legal firm. The Hidalgo County Purchasing Department will receive sealed envelopes containing statements of qualifications for the provision of "**Consultant for Redistricting Plan-Hidalgo County**" as specified herein. Statements of qualifications will be accepted until **9:30 A.M., Wednesday, April 22, 2009. ANY RFQ RECEIVED AFTER THAT DATE AND TIME WILL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED.**

Deliver Submittal to:

RFQ Number: **2009-145-04-22CGV**

**US Postal Mail Address:**

Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
New Administration Building  
2812 So. Business Hwy 281  
Edinburg, Texas 78539

**Physical Address:**

Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
New Administration Building  
2802 So. Business Hwy 281  
Edinburg, Texas 78539

**The Submittal Envelope Must Show the RFQ Number, Name and Acceptance Date.**

The following outlines the Request For Qualifications:

**SECTION I GENERAL TERMS AND CONDITIONS**

**ADDITIONAL INFORMATION:** Hidalgo County is requesting that statements of qualifications be routed to Martha L. Salazar, CPPB, Purchasing Agent, with a **Physical location of:** 2802 So. Business Hwy 281, (**Southeast Corner of Canton & Business Highway 281**) Hidalgo County New Administration Building, Edinburg, Texas, 78539. at 2802 So. Business Hwy 281, Edinburg, Texas 78539. **WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE BY NO LATER THAN Wednesday, April 15, 2009 at 5:00 P.M. at (956) 318-2629. Responses will be sent to all applicants via facsimile by Friday, April 17, 2009. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**DISCLOSURE OF CONFLICT OF INTEREST:** Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas

Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 No. Clossner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PARTICIPANT.**

**PARTICIPANT'S AFFIDAVIT:** Prior Contract award, respondents to this RFQ must submit a signed Participant's Affidavit (attached herein in **Exhibit E**) certifying that the submission is (1) not the result of Collusion as described in the Participant's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Participant's affidavit or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Participant's Affidavit.

**NON-COLLUSION:** Submitters, by submitting the signed Participant's Affidavit, certify that the accompanying submission is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Texas or United States law.

**NON-DISCRIMINATION:** Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

**PROCESSING TIME FOR PAYMENT:** Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

**ELECTRONIC TRANSMISSION OF STATEMENTS OF QUALIFICATIONS:** Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

**PROOF OF FINANCIAL AND BUSINESS CAPABILITY:** Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

**SUBMITTER DEFAULT:** Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

**RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:** It is the responsibility of the submitter to review the Request for Qualifications (RFQ) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or request for qualifications procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

**RFQ DELIVERY:** Hidalgo County requires submitters, when hand delivering statements of qualifications, to make sure that it is stamped with date and time by the County Purchasing staff.

**SIGNING OF QUALIFICATIONS:** In order to be considered all submittals **must** be signed. Please sign the original in **BLUE INK.**

**WAIVING OF INFORMALITIES:** Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

**SUBCONTRACTING:** The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

**TERM:** The term of the agreement will be through completion of first phase of scope of work on an "As Needed Basis" with the County's option to renew for an additional one (1) year term under the same rates, terms and conditions, not to exceed two (2) years.

Hidalgo County reserves the right to continue this agreement for an additional sixty (60) day grace period at the end of the agreement terms for unforeseen delay in award of the new request for qualifications.

All costs and expenses associated with the preparation and submission for (bids, proposal and/or quotes) shall be the responsibility of the participant and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.

**DAVIS BACON ACT:** All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications.

## **SECTION II-RFQ REQUIREMENTS**

**REQUEST FOR QUALIFICATIONS:** The required contents and limitations for the preparation of the RFQ are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFQ. A total of **one (1) original and seven (7) copies** of the RFQ shall be submitted to the address on the cover letter.

**CONTENTS:** The required contents for the RFQ are presented below in the order they should be incorporated into the submitted document.

**UNDERSTANDING OF THE PROJECT:** This section should demonstrate the submitter's understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

**PROJECT OVERVIEW:**

The County of Hidalgo is seeking to engage a competent law firm(s) registered and licensed to practice in the State of Texas that has experience in the area of "Redistricting Plan preparation based on most current census".

**FIRM QUALIFICATIONS:**

- Must have a minimum of ten (10) years experience in the specific area of "Redistricting;
- Possess current licenses, certifications and/or registrations to practice law in the State of Texas;
- Has provided legal services related to "Redistricting" to other political subdivisions;

**Personnel and Staffing:** The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

**Required Certifications and Submittal:** This section will contain any licenses and certifications for all assigned personnel and/or staff, as required by HIDALGO COUNTY, the STATE OF TEXAS, the AMERICAN BAR ASSOCIATION, etc.. The law firm(s) should provide copies of their license(s), certificates and a copy of their Professional Liability Insurance in the response.

**INITIAL SCOPE OF SERVICES-PHASE I:** Hidalgo County is requesting statement of qualifications from experienced consultants to provide the consulting services required for the development and implementation of a redistricting plan necessitated by the 2010 census for Hidalgo County including, but not limited to, the following:

- a. Providing a pre-census analysis projecting current population of the County.
- b. Soliciting information from the County on important matters affecting the redistricting plan (i.e., road mileage equalization; drawing County lines modifying voting precincts to respective city, school district, and water district lines, etc.), including obtaining public input.
- c. Preparing series of plans utilizing current (2010) census information for County to consider:
  1. Preparation of Commissioners' Precincts Plans
  2. Preparation of Justices' of the Peace Precincts Plans
  3. Preparation of Constables' Precincts Plans
  4. Preparation of Election Administrations' Precincts Plans
  5. Preparation of Federal, State and local Precinct and District Boundaries

- d. Appear at Commissioners' Court, or Redistricting Committee if one is chosen, meetings regarding pre-census analysis; Commissioners' Court meeting regarding the approval of the redistricting plan; and public hearings, if such hearings are held, to answer any questions.
- e. Preparation of the Submission to the United States Department of Justice complying with the Federal Voting Rights Act and handle the administrative proceedings to gain Federal approval of the redistricting (pre-clearance of election changes).
- f. Full representation of the County in the event of litigation.
- g. Provide data in format compatible with County's GIS system (ERSI-ARCVIEW)

**ADDITIONAL SCOPE OF WORK- PHASE II:** Subsequent modifications or adjustments to initial scope of services as required by Hidalgo County.

**PARTICIPANTS ARE NOT TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:** The fee will be negotiated after the ranking by Commissioners' Court of the most qualified firm.

### **SECTION III: SELECTION AND SCHEDULES**

**SELECTION PROCEDURES/EVALUATION SYSTEM:** The evaluation consists of a 100-point scoring system. However, after the 100-point evaluation, Hidalgo County Commissioner's Court may elect to narrow the participating firms and request a presentation from a representative from firms.

- A. Hidalgo County Commissioner's Court and/or an Evaluation Committee (selected and/or designated by County Commissioner's Court) will review, score and evaluate the written Statements of Qualifications (SOQ's) received in response to this Hidalgo County Request for Qualifications.
- B. After the SOQ's have been reviewed, scored and evaluated, a grid will be presented to Commissioner's Court for the purposes of ranking.

Categories are further detailed in the Selection Criteria (Exhibit B) section of this RFQ.

**NEGOTIATION PROCESS:** The number one ranked firm will be contacted to submit a letter of engagement/contract for negotiations. If negotiations prove unsuccessful, Commissioner's Court will terminate negotiations with the firm and will contact the next highest ranked firm to open negotiations. The County of Hidalgo reserves the right to reject any and all RFQs.

**TERMINATION OF SERVICES:** Any contract awarded to a qualified firm will be in effect until (a) the contract expires or (b) performance of all services are completed, or (c) terminated by County with or without cause, with ninety (90) days written notice prior to cancellation.

**RFQ SUBMISSION:** An original and seven (7) copies of RFQ's shall be submitted to:

Martha L. Salazar, Purchasing Agent  
Hidalgo County Purchasing Department  
2802 So. Business Hwy 281  
New Administration Building  
Edinburg, Texas 78539

**All RFQ's must be submitted by no later than 9:30 a.m. on Wednesday, April 22, 2009.**

**AI-22096**

**20.F.1.**

**Extension of Letter of Engagement for Legal Services for Re-districting Plan**

**CC REGULAR**

**Date:** 07/27/2010  
**Submitted By:** Gricelda Villarreal, PURCHASING DEPT.  
**Submitted For:** Marty Salazar  
**Department:** PURCHASING DEPT.  
**Agenda Category:** Purchasing Department **Sub-category:** Elections

**Information**

**CAPTION**

Requesting authority to exercise the option to renew/extend the final year option as provided in the Letter of Engagement (C-09-145-08-18) for "Legal Services for Re-districting Plan" between Hidalgo County and Rolando L. Rios and Associates, PLLC, under the same rates, terms and conditions, effective from 8/18/10 thru 8/17/11.

**BACKGROUND**

Original term is on an "As Needed Basis" not to exceed two (2) years. Work Authorizations needed per Tasks.

**Fiscal Impact**

**FISCAL YEAR:** 2010 **ACCT. #:** 0-1100-414-00-130-001-0-339  
**FUNDS AVAILABLE Y/N?:** **MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

No Fiscal Impact at this time, option to renew/extend.

Tasks are authorized through Work Authorizations. The tasks for 2010 have been completed. Tasks for 2011 will be addressed during the budget process for 2011 budget.

**Attachments**

Link: [Memo-Letter of Engagement](#)

**Form Routing/Status**

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	07/22/2010 02:18 PM	APRV
2	Budget & Management	Erika Zamora	07/22/2010 02:53 PM	APRV
3	Roland Garcia	Rolando Garcia	07/23/2010 10:35 AM	APRV
4	Auditor's Office	Linda Fong	07/23/2010 02:37 PM	APRV
Form Started By: Gricelda Villarreal			Started On: 07/20/2010 04:28 PM	
Final Approval Date: 07/23/2010				