



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM
(IMMEDIATE REVIEW AND RESPONSE REQUIRED)

To: Mr. Bob Ingco, President
AMI Risk Consultants, Inc.

Via email: bobingco@amirisk.com

From: Martha L. Salazar, Purchasing Agent
Hidalgo County Purchasing Department
C/O Cris, Ayala, Buyer III

Date: January 6, 2011

Re: Letter of Engagement for - RFP- 2010-261-11-03-CGV" Workers Compensation Loss and Funding Projections Actuarial Study", project.

Pursuant to action taken by Commissioner's Court on Thursday, December 30, 2010, be advised that your firm has been selected (ranked number one) to enter into negotiations for letter of engagement with County of Hidalgo to provide services for the above referenced project.

We request that you submit a proposed draft letter of engagement, no later than 4:00 p.m. on Tuesday, January 11, 2010.

We ask that you approve by signing below acknowledgment of receipt with commitment to submit by deadline and return via fax to (956)292-7612 or via email to: cris.villarreal@co.hidalgo.tx.us or to martha.salazar@co.hidalgo.tx.us

Signed:  01/07/2011

Printed Name: Aguedo M. Ingco

Title: President