

EXHIBIT "B"
EVALUATION CRITERIA
REAL ESTATE APPRAISERS POOL
RFQ No. 2011-003-02-02-SMA

The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

1. RESPONSIVENESS

(30) POINTS

- A. Requested Information
- B. Thoroughness
- C. Understanding of Project
- D. List of references provided
- E. Clarity – Brevity
- F. Degree of Interest

2. FIRM CAPABILITIES

(45) POINTS

- A. Background
- B. Relevant experience
- C. Experience with similar projects
- D. Knowledge of area
- E. Timeless of schedule
- F. Quality services previously provided to Hidalgo County
- G. Current workload
- H. Ability to commence various re-quested projects simultaneously
- I. Completion of projects within budgets

3. STAFFING

(15) POINTS

- A. Required discipline skills
- B. Key personnel
- C. Qualifications of personnel

4. EQUAL OPPORTUNITY EMPLOYER

(05) POINTS

**5. MEETS MINIMUM HIDALGO COUNTY
INSURANCE REQUIREMENTS**

(05) POINTS

GRAND TOTAL

100 Points

Selection Criteria	Points	Score
1. RESPONSIVENESS ----- (30 pts)		
➤ Requested information	5	
➤ Thoroughness	5	
➤ Understanding of Project	5	
➤ List of references provided	5	
➤ Clarity-Brevity	5	
➤ Degree of Interest	5	
Comments/Rationale For Points:		TOTAL
2. FIRM CAPABILITIES ---- (45 pts)		
➤ Background	5	
➤ Relevant experience	5	
➤ Experience with similar projects	5	
➤ Knowledge of area	5	
➤ Timeliness of schedule	5	
➤ Quality services previously provided to Hidalgo County	5	
➤ Current workload	5	
➤ Ability to commence various re-requested projects simultaneously	5	
➤ Completion of projects within budgets	5	
Comments/Rationale For Points:		TOTAL
3. STAFFING----- (15 pts)		
➤ Required discipline skills	5	
➤ Key personnel	5	
➤ Qualification of personnel	5	
Comments/Rationale For Points:		TOTAL
4. EQUAL OPPORTUNITY EMPLOYER ----- (05 pts)		
	5	
Comments/Rationale For Points:		TOTAL
5. MEETS MINIMUM HIDALGO COUNTY INSURANCE REQUIREMENTS (05 pts)		
	5	
Comments/Rationale For Points:		TOTAL
Total Score		

Provider: _____

Evaluator: _____ Date: _____