



## HIDALGO COUNTY, TEXAS OUT - OF - COUNTY FINAL TRAVEL EXPENSE CLAIM

EMPLOYEE NAME : Jose N. Pena DEPARTMENT: Right of Way Department  
 TRAVEL TO CITY: Austin STATE: Texas  
 DEPARTURE DATE: 1/3/2011 RETURN DATE: 1/5/2011  
 TIME OF DEPARTURE: 12:00 PM TIME OF RETURN: 6:00 PM

PURPOSE OF TRIP : The employee attended the Texas Transportation Forum Austin, TX

**I. REIMBURSEMENT FOR EXPENDITURES MADE ON ACCOUNT OF OFFICE BUSINESS:**

DESCRIPTION OF TRIP	DATES OF TRAVEL FOR YEAR						2010
	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	
	1/3	1/4	1/5	1/6	1/7	1/8	TOTALS
Airline / Bus / Train							\$ -
Car Rental							-
Gasoline for Car Rental							-
Personal Car Mileage	Beginning		Ending		TOTAL MILEAGE:	(MILEAGE RATE)	
ODOMETER READINGS:	Mileage:		Mileage:		-	0.50	-
<p>NOTE: Mileage is calculated on a point-to-point basis using "Mapquest". Reasonable incidental travel may be reimbursed when the traveler provides specific address destination points by using "Mapquest" to determine mileage. The most direct distance to the destination will be allowed. Any out-of way or unreasonable travel distance as determined by the County Auditor will be at the expense of the traveler.</p>							
Hotel (Excluding Meals)	230.22	230.22					460.44
Parking / Tolls	16.63	16.63					33.26
Taxi and Other Ground Transportation							-
Telephone							-
Registration Fees	325.00						325.00
MEALS (based upon actual charges)	NOTE: When traveling out of state trip and claiming actual meal expenses, receipts must be provided for all days of travel. If not reimbursement will be based on the \$39 per diem.						
Type of Travel (In State =1 / Out of State =2)	1						
With Receipts = 1 / Without Receipts = 2	2	2	2				
Breakfast (\$9 per diem)		9.86	14.56				
Lunch (\$12 per diem)		10.95	8.94				
Dinner (\$18 per diem)	16.56	13.76	15.85				
Total Actual Meal Expense	16.56	34.57	39.35				
Total Allowable Meal Expense per County Policy (County Employee)	30.00	39.00	39.00				108.00
Other (Please explain below):							-

**Explanation Notes:**

II. Travel Expenditures paid by COUNTY CHECK or COUNTY CREDIT CARD that were NOT advanced to employee. (I.e. Airfare, Hotel accommodations, Car Rentals, Registration)

Payee Name	Expense Type	Check No / P.O. No.	Amount	TOTAL FROM T-4 CONTINUATION FORM
				-
				\$ 926.70
AMOUNTS ADVANCED TO EMPLOYEE ON:				
TRAVEL EXPENDITURES PAID BY COUNTY CK OR COUNTY CREDIT CARD NOT ADVANCED TO EMPLOYEE				-
REMIT TO ME				\$ 926.70
REMITTED TO COUNTY TREASURER ON				
Total				\$ -
TREASURER RECEIPT NO.				\$ 0.00

I hereby certify that the above information is true and correct to the best of my knowledge. The above funds were used solely for official County business. I have not and do not anticipate to receive reimbursement for the above listed travel expenditures from another source.

EMPLOYEE SIGNATURE

1/10/11  
 DATE

APPROVED BY: \_\_\_\_\_ DIVISION DIRECTOR/SUPERVISOR DATE \_\_\_\_\_

APPROVED FOR PAYMENT BY: \_\_\_\_\_ DEPARTMENT HEAD

1-1200-431-00-200-001-0-583  
 GENERAL LEDGER ACCOUNT NUMBER



500 East 4th Street • Austin, TX 78701  
 Phone (512) 482-8000 • Fax (512) 469-0078  
 Reservations  
 www.hilton.com or 1 800 HILTONS

Name & Address

PENA, JOSE  
 241 N NORFIELD ROAD  
  
 MISSION, TX 78572  
 US

Room  
 Arrival Date 1545/Q2  
 Departure Date 1/3/2011 5:03:00PM  
 1/5/2011  
 Adult/Child  
 Room Rate 2/0  
 199.00

RATE PLAN C-TTG  
 HH#  
 AL  
 BONUS AL CAR

Confirmation Number : 3411291649

1/5/2011 PAGE 1

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
1/3/2011	PARKING - SELF	GWENE	5906962	\$16.63		
1/3/2011	STATE SALES TAX	GWENE	5906962	\$1.37		
1/3/2011	GUEST ROOM	GWENE	5906963	\$199.00		
1/3/2011	CITY OCCUPANCY TAX	GWENE	5906963	\$17.91		
1/3/2011	STATE OCCUPANCY TAX	GWENE	5906963	\$11.94		
1/4/2011	*ROOM SERVICE	LINTR	5908215	\$40.07		
1/4/2011	PARKING - SELF	GWENE	5908661	\$16.63		
1/4/2011	STATE SALES TAX	GWENE	5908661	\$1.37		
1/4/2011	GUEST ROOM	GWENE	5908662	\$199.00		
1/4/2011	CITY OCCUPANCY TAX	GWENE	5908662	\$17.91		
1/4/2011	STATE OCCUPANCY TAX	GWENE	5908662	\$11.94		
	WILL BE SETTLED TO MC *0094					\$533.77
	EFFECTIVE BALANCE OF					\$0.00

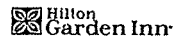
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ACCOUNT NO.	DATE OF CHARGE	FOLIO NO./CHECK NO.
CARD MEMBER NAME	AUTHORIZATION	INITIAL
ESTABLISHMENT NO. & LOCATION	PURCHASES & SERVICES	
	TAXES	
	TIPS & MISC.	
	TOTAL AMOUNT	

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT



jose

**From:** Hilton Hotels & Resorts Confirmed [hiltonhotels&resorts@res.hilton.com]  
**Sent:** Monday, December 20, 2010 10:31 AM  
**To:** jose.pena@co.hidalgo.tx.us  
**Subject:** Hilton Hotels & Resorts Confirmation #3411291649



### Hilton Austin

500 East 4th Street  
 Austin, TX  
 United States, 78701  
 Tel: 1 512-482-8000  
 Fax: 1 512-469-0078

[Directions to Hotel](#)
[5-Day Weather Forecast](#)
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 with the no-annual fee  
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 from American  
 Express®. Earn  
 20,000 HHonors  
 bonus points after  
 your first purchase on  
 the card! [Click here](#) to

### Confirmation Number:

**3411291649**

> [Click here](#) to view or edit your reservation.

Name:	Jose Pena
Arrival Date:	03 Jan 2011
Departure Date:	05 Jan 2011
Check-in Time:	3:00 PM
Check-out Time:	12:00 PM

### UNIQUE UPGRADE OPPORTUNITY

#### PLEASE READ - Regarding This Reservation

There may be times when premium rooms are still available and can be offered at check-in for as little as \$11 extra per night.

[Request Discounted Room Upgrade](#)
[Learn More](#)

### Rate Information:

Rate Type:	TX TRANS INST GEN	
Rate per night:	199.00	USD
Total for Stay per Room:		
Rate	398.00	USD
Taxes	59.70	USD
Total	457.70	USD

**Total for Stay: 457.70 USD**

Includes estimated taxes and service charges. (Gratuities not included.)

### Tax:

- There is a 15.00% Per Room Per Night tax.

### Additional Charges:

- Valet parking: 27.00/night Self parking: 20.00/night

### Rate Rules and Cancellation Policy:

- Your reservation is guaranteed for late arrival.
- Please contact us should you need to cancel your reservation.
- Cancellations are required by 11:59 PM on 31 Dec 2010 local hotel time.
- Cancellation penalties may apply.

learn more and apply.



#### Room Information:

Rooms: 1  
 Clients: 2 Adults  
 Room Type: 2 QUEEN BEDS

Your room type preferences have been submitted with your reservation, and are subject to hotel availability.

#### To Help You Along on Your Journey...

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\* Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival<sup>SM</sup> items are subject to availability.

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jose

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**From:** Marie Ethridge [m-ethridge@tamu.edu]  
**Sent:** Monday, December 20, 2010 10:16 AM  
**To:** Jose N. Pena  
**Subject:** Texas Transportation Institute Customer Receipt/Purchase Confirmation

**Thank you for your order!**

Order Information

Merchant: Texas Transportation Institute  
Description: TTF2011 - REG  
Invoice Number: 20101220101203  
Customer ID: 14886

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**Billing Information**

Jose N. Pena  
517 E. Bluebird Ave.  
McAllen, Tx 78504  
USA  
jose.pena@co.hidalgo.tx.us  
9568214755  
Fax: 9562838402

**Shipping Information**

Jose N. Pena  
517 E. Bluebird Ave.  
McAllen, Tx 78504  
USA

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**Total: US \$325.00**

MasterCard

Date/Time: 20-Dec-2010 10:16:12 AM CT  
Transaction ID: 3358596053



**TEXAS TRANSPORTATION FORUM**  
 JANUARY 3-5, 2011    AUSTIN, TEXAS

**Program**

**Monday, January 3, 2011**

3:00 p.m. - 7:00 p.m.	Registration - Lobby - 4th floor
5:00 p.m. - 7:00 p.m.	Reception - Lobby - 4th floor

**Tuesday, January 4, 2011**

7:00 a.m. - 5:30 p.m.	Registration - Lobby - 4th floor
8:00 a.m. - 9:15 a.m.	Opening Breakfast - Austin Grand Ballroom - 6th Floor - <b>State of the Department</b> Speaker: <u>Amadeo Saenz</u> , Executive Director, Texas Department of Transportation
9:15 a.m. - 9:45 a.m.	Break
9:45 a.m. - 11:00 a.m.	General Session I - Governor's Ballroom - 4th floor - <b>Federal Transportation Roundtable</b> Speakers: <b>Melanie Alvord</b> , Senior Legislative Assistant, Office of Congresswoman Eddie Bernice Johnson <b>Patrick Mullane</b> , Legislative Assistant, Office of Senator Kay Bailey Hutchison <b>Jim Tymon</b> , Staff Director, Subcommittee on Highways and Transit, Committee on Transportation and Infrastructure
11:00 a.m. - 11:30 a.m.	Break
11:30 a.m. - 1:15 p.m.	Road Hand Awards Luncheon - Austin Grand Ballroom - 6th floor Master of Ceremonies: <u>Lawrence Olsen</u> , Texas Good Roads Transportation Association Road Hand Award Recognition: <u>Steven E. Simmons</u> , Deputy Executive Director, Texas Department of Transportation Keynote Address: <u>Governor Edward G. Rendell</u> , State of Pennsylvania
1:15 p.m. - 1:45 p.m.	Break
1:45 p.m. - 3:15 p.m.	General Session II - Governor's Ballroom - 4th floor - <b>State Transportation Roundtable</b> Speakers: <u>Senator Glenn Hegar, Jr.</u> , Chair, Sunset Advisory Commission <u>Representative Drew Darby</u> , Chair, House Select Committee on Transportation Funding <u>Representative Eddie Rodriguez</u> , Vice Chair, House Select Committee on Transportation Funding <u>Representative Rafael Anchia</u> , Sunset Advisory Commission
3:15 p.m. - 3:45 p.m.	Break
3:45 p.m. - 5:00 p.m.	General Session III - Governor's Ballroom - 4th floor Speaker: <u>Matt Dellinger</u> , Author, <i>I-69: The Unfinished History of the Last Great American Highway</i>
5:30 p.m. - 7:00 p.m.	Reception - Austin Grand Ballroom Lobby and Salon G - 6th floor

**Wednesday, January 5, 2011**

7:00 a.m. - 12:00 p.m.	Registration - Lobby - 4th floor
7:30 a.m. - 8:45 a.m.	General Session Breakfast - Austin Grand Ballroom - 6th floor  Speakers: <b>Senator Tommy Williams</b> , Chair, Senate Committee on Transportation & Homeland Security <b>Representative Joe Pickett</b> , Chair, House Committee on Transportation
8:45 a.m. - 9:15 a.m.	Break
9:15 a.m. - 10:30 a.m.	General Session IV - Governor's Ballroom - 4th floor - <b>On a Mission to Modernize</b>  Speakers: <b>Howard Wolf</b> , TxDOT Restructure Council Member <b>Jay Kimbrough</b> , TxDOT Restructure Council Member <b>David Laney</b> , TxDOT Restructure Council Member
10:30 a.m. - 11:00 a.m.	Break
11:00 a.m. - 12:15 p.m.	General Session V - Governor's Ballroom - 4th floor - <b>The Road Ahead</b>
12:15 p.m. - 12:45 p.m.	Break
12:45 p.m. - 2:15 p.m.	Luncheon and Keynote Address - Austin Grand Ballroom - 6th floor

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