



# CITY OF EDCOUCH

Robert S. Schmalzried - Mayor  
Eddie Gonzalez - Mayor Pro-tem  
Melody S. Galvan - Alderwoman PL 1  
Noe Garcia Jr. - Alderman PL 2  
Ruth Ruiz - Alderwoman PL 3  
Danny Guzman - Alderman PL 4  
P.R. Avila II - Interim City Manager

January 11, 2011

Hidalgo County Urban County Program  
Attn: Diana R. Serna  
1916 Tesoro Blvd.  
Pharr, Texas 78577

RE: Engineer – Quintanilla, Headley and Associates, Inc.

Be advised that after review and negotiations with the engineering firm of Quintanilla, Headley and Associates, Inc the City of Edcouch has accepted the firm's proposal for engineering services in the amount of \$ 31,140.00

Please Process the attached (Best and Final Offer) contract and fees for Commissioners' Court approval as soon as possible.

Should you have any questions or require additional information feel free to contact me at (956) 262-2140.

Sincerely,

P.R. Avila, II  
City Manager





QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

**Consulting Engineers ★ Land Surveyors**  
Engineering Firm Registration No. F-1513  
Surveying Firm Registration No. 100411-00

## Letter of Transmittal

**To: City of Edcouch**  
**211 Southern**  
**Edcouch, Texas 78538**

**Date: January 11, 2011**  
**Attention: Patricio Rene Avila**  
**Re: City of Edcouch – 2010 Flood**  
**Drainage Improvements**

**Description:**

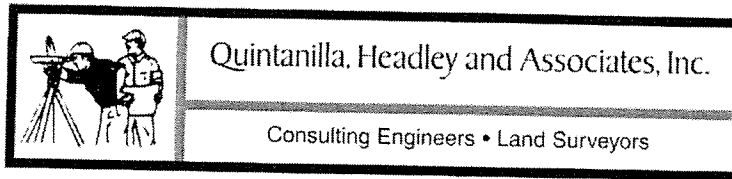
- **Proposal Letter**
- **Exhibit "A"**
- **Layout**

**Remarks:** \_\_\_\_\_

Sent By: Neyda for Alfonso Quintanilla, P.E. Delivered By: \_\_\_\_\_

Received By: \_\_\_\_\_ Time: \_\_\_\_\_  
Printed Name

- Municipal Projects
- Subdivisions
- Surveys



Alfonso Quintanilla, P.E., R.P.L.S.  
Eulalio Ramirez, P.E.

**Registration Number**  
**F-1513**

124 E. Stubbs, Edinburg, Texas 78539 Phone: (956) 381-6480 Fax: (956) 381-0527

January 20, 2011

Mr. Antonio Barco  
Urban County Program  
1916 Tesoro Boulevard  
Pharr, Texas 78577

**Re: City of Edcouch – 2010 Flood Drainage Improvements**

Dear Mr. Barco,

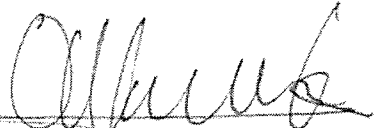
This letter is to provide you with a more detailed explanation of the proposed professional engineering and surveying services that I have submitted.

The existing drain ditch is privately owned by the property owners where the ditch exists. In order to be able to do the necessary improvements, we need to secure the right of way on the name of the City; therefore one part of the scope is to provide the professional surveying services to survey the parcels and prepare the metes and bounds descriptions for each of the tracts of land involved on this route. These documents will then be used for the preparation of the warranty deeds.

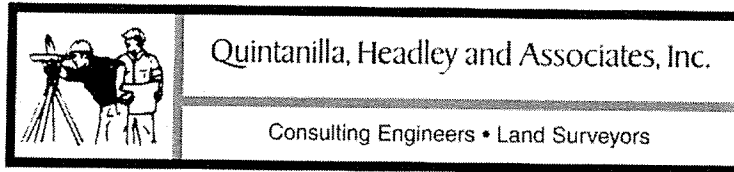
The other part of the scope is the engineering design for the excavation of the drain ditch and the installation of the adequate pipe sizes at all street crossings.

Should you have any questions, please feel free to call me at (956) 381-6480.

Respectfully,

 P.E.  
Alfonso Quintanilla, P.E., R.P.L.S.  
President

- Municipal Projects
- Subdivisions
- Surveys



Alfonso Quintanilla, P.E., R.P.L.S.  
Eulalio Ramirez, P.E.

Registration Number  
I-1513

124 E. Stubbs, Edinburg, Texas 78539 Phone: (956) 381-6480 Fax: (956) 381-0527

January 11, 2011

Mr. Patricio Rene Avila  
City Manager  
City of Edcouch  
211 Southern  
Edcouch, Texas 78538

**Re: Urban County Program – 2010 Flood Drainage Improvements**

**Location: Drain Ditch along the abandoned Railroad Track along the south side of Farm Tracts 557 and 558, and along the west side of Cynthia Ford Subdivision (See attached exhibit).**

Dear Mr. Avila:

After careful review of the scope of work for the required professional engineering services for the flood drainage improvements of this project, Quintanilla, Headley and Associates, Inc.'s best and final offer for the professional services is:

- Engineering Fee \$16,140.00
- Survey Parcels 6 @ \$2,500.00 = \$15,000.00
- Total Engineering Fee: \$31,140.00

I appreciate your consideration to this project. Should you have any questions or require additional information, please feel free to call me at 381-6480.

Respectfully,

A handwritten signature in black ink, appearing to read 'Alfonso Quintanilla', written over a horizontal line.

Alfonso Quintanilla, P.E., R.P.L.S.  
President

# **EXHIBIT “A”**

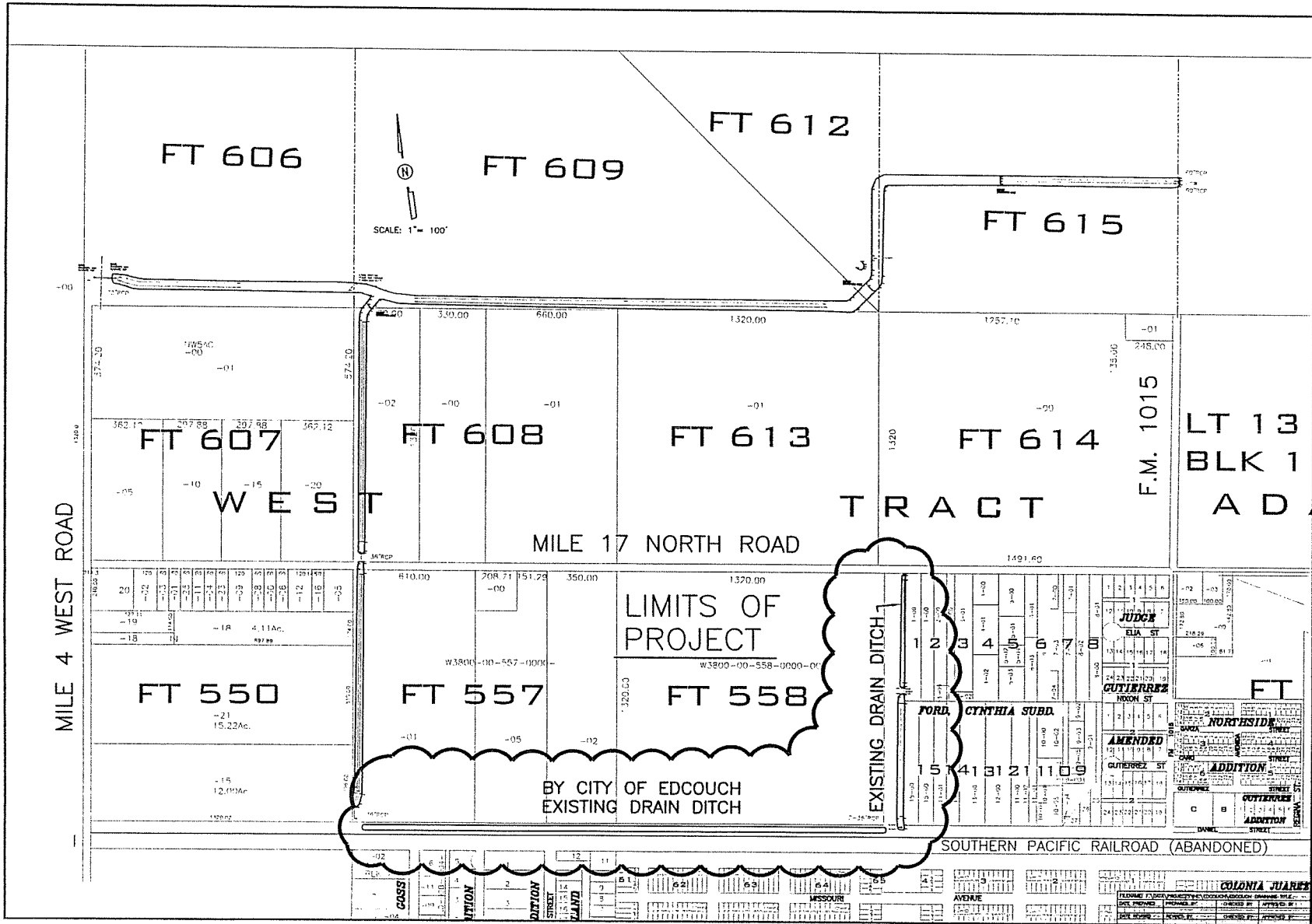
## **Urban County Program**

### **Project: City of Edcouch – 2010 Flood Improvements**

**Drain Ditch along the abandoned Railroad Track along the south side of Farm Tracts 557 and 558, and along the west side of Cynthia Ford Subdivision**

#### **Scope of services to be provided by the Engineer**

1. Topographic surveying
2. Survey parcels and Metes & Bounds Descriptions (Estimated 6)
3. Engineering design
4. Preparation of plans.
5. Preparation of technical specifications.
6. Construction staking and prepare cut sheets.



DATE	BY	CHECKED	SCALE	NO.

**CITY OF EDCOUCH  
2010 FLOOD DRAINAGE IMPROVEMENTS**

**QUINTANILLA, HEADLEY AND ASSOCIATES, INC.**  
CONSULTING ENGINEERS

**LAND SURVEYORS**  
Edcouch, MO 64401  
PHONE: 816-381-2527  
FAX: 816-381-2527  
quintanillaheadley@hscop.net

ENGINEERING REGISTRATION NUMBER: F-113  
SURVEYING REGISTRATION NUMBER: 00411-1-00