

LOCAL BORDER SECURITY PROGRAM FY10/11 (LBSP-10/11) APPLICATION

1. APPLICANT NAME (Jurisdiction):	HIDALGO COUNTY SHERIFF'S OFFICE		
2. COUNTY:	HIDALGO		
3. TYPE:	<input type="checkbox"/> City Government <input checked="" type="checkbox"/> County Government		
5. REQUESTED PERIOD OF PERFORMANCE (NOT TO EXCEED AUGUST 31, 2011)	APRIL 1ST, 2011 - AUGUST 31ST, 2011 (5 months)		
6. CHECKLIST OF APPLICATION ATTACHMENTS:	(See the Local Border Security Program 2010-2011(LBSP-10/11) Guide for information on completing these forms.) <input checked="" type="checkbox"/> Designation of Grant Officials (Form A-2). <input checked="" type="checkbox"/> Application for State Assistance (Form A-3). The Authorized Official must sign this form. <input checked="" type="checkbox"/> Financial Cost Estimate (Form A-4). The Grant Financial Officer must sign this form. <input checked="" type="checkbox"/> Assurances and Certifications (Form A-5). The Authorized Official must sign this form. <input checked="" type="checkbox"/> Direct Deposit Authorization Form (Form 74-176). The Grant Financial Officer must sign this form.		
7. CERTIFICATION	This Application, together with the Local Border Security Program FY2010-2011(LBSP-10/11) Guide, constitutes the work plan for the participants listed above. The undersigned agree to comply with all terms, conditions, and statements of work in the Local Border Security Program FY2010-2011 (LBSP-10/11) Guide.		
	_____ Authorized Official (Original Signature)	<u>02/08/11</u> Date	_____ Grant Performance Officer (Original Signature)
			<u>02/08/11</u> Date
8. APPROVAL:	The attached application is approved.		
	<input type="checkbox"/> Chief <input type="checkbox"/> State Coordinator of Preparedness and Operations		_____ Date

Mail completed forms and application materials to:

Texas Border Sheriff's Coalition
240 Thunderbird, Ste A
El Paso, Texas 79912

**LOCAL BORDER SECURITY PROGRAM FY2010-2011 (LBSP-10/11)
DESIGNATION OF GRANT OFFICIALS**

GRANT:	LOCAL BORDER SECURITY PROGRAM FY2010-2011(LBSP-10/11)
---------------	-------------------------------------------------------

GRANT PERIOD:	April 1 through August 31, 2011
----------------------	---------------------------------

AGENCY NAME:	HIDALGO COUNTY SHERIFF'S OFFICE
---------------------	---------------------------------

Grant Performance Officer	
<i>Name</i>	Guadalupe "Lupe" Trevino
<i>Title</i>	Sheriff
<i>Official Mailing Address</i>	PO Box 1228 Edinburg, Texas 78540
<i>Daytime Phone Number</i>	956-383-8114 Ext:6003
<i>Fax Number</i>	956-393-6179
<i>E-mail Address</i>	sheriffrevino@hidalgo.org

Grant Financial Officer	
<i>Name</i>	Ray Eufracio
<i>Title</i>	County Auditor
<i>Official Mailing Address</i>	2808 South Business 281 Edinburg, Texas 78539
<i>Daytime Phone Number</i>	956-318-2511
<i>Fax Number</i>	956-318-2577
<i>E-mail Address</i>	Ray.eufracio@auditor.co.hidalgo.tx.us

Authorized Official *	
<i>Name</i>	Ramon Garcia
<i>Title</i>	County Judge
<i>Official Mailing Address</i>	1615 South Closner Suite J Edinburg, Texas 78539
<i>Daytime Phone Number</i>	956-316-2600
<i>Fax Number</i>	956-318-2699
<i>E-mail Address</i>	Ramon.garcia@co.hidalgo.tx.us

* An individual authorized to execute contracts on behalf of a jurisdiction or local law enforcement agency.

(01/08)

APPLICATION FOR STATE ASSISTANCE

(Instructions on Reverse)

1. NAME OF PROGRAM/ ASSISTANCE: Local Border Security Program FY10/11 (LBSP-10/11)	2. APPLICANT STATUS: <input type="checkbox"/> City <input checked="" type="checkbox"/> County
3. START DATE: APRIL 1, 2011	4. END DATE: AUGUST 31, 2011
5. APPLICANT INFORMATION	
a. Legal Name of Applicant Organization (as it appears on the LSBP-08 Application/Form A-1): HIDALGO COUNTY SHERIFF'S OFFICE	b. Name & Telephone Number of Grant Performance Officer: Gaudalupe "Lupe" Trevino 956-383-8114 Ext:6003
c. Mailing Address: PO Box 1228, Edinburg, Texas 78540	d. Physical Address (if different from Mailing Address): 711 El Cibolo Road, Edinburg, Texas 78540
6. EMPLOYER IDENTIFICATION NUMBER / TAX ID # 746000717 _____	
7. ESTIMATED EXPENSES:	
a. Salary & Benefits (from line ___ Form A-4)	\$201,251.53
b. Travel Expenses (from line ___ Form A-4)	
c. Operating Expenses (from line ___ Form A-4)	\$41,520.00
d. Total Expenses (A + B + C)	\$242,771.53
8. CERTIFICATION: I certify that to the best of my knowledge and belief this application and its attachments are true and correct.	
a. Typed Name of Authorized Official:	Ramon Garcia
b. Title of Authorized Official:	County Judge
c. Original Signature of Authorized Official:	
d. Date Signed:	February 8th, 2011

INSTRUCTIONS FOR FRONT SIDE OF THIS FORM

1. Except as indicated below, entries are self-explanatory.
2. Item 1: Enter "Local Border Security Program FY08".
3. Item 5a: Enter the legal name of your jurisdiction. Your entry should match the Applicant Name used on the LBSP-08 Program Application (Form A-1).
4. Item 7: The data in this section should agree with the information included on the Financial Cost Estimate (Form A-4).
5. Item 8 a, b, & c. This form must be signed by an Authorized Official who is a person authorized by the governing body of the jurisdiction to apply for grants and accept grants and execute agreement and contracts on behalf of the jurisdiction. Authorized Officials are County Judges, Mayors, and many City Managers – **not** Sheriffs or Chiefs of Police.

**State of Texas Assurances and Certifications
State Uniform Administrative Requirement for Grants and Cooperative Agreements,
Subpart B, §.14**

Note: Certain of these assurances may not be applicable to your program. If you have any questions, please contact the awarding agency.

NAME OF APPLICANT	GRANT PROGRAM
HIDALGO COUNTY SHERIFF'S OFFICE	Local Border Security Program FY10/11 (LBSP-10/11)

This form includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for State Assistance.

As the duly authorized representative of the applicant, I hereby certify that the applicant (subgrantee) will comply with the assurances and certifications below.

Ramon Garcia	County Judge
Typed Name of Authorized Official	Title
	February 8th, 2011
Signature of Authorized Official	Date Signed

ASSURANCES

(1) RELATIVES. A subgrantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.

(2) PUBLIC INFORMATION. A subgrantee must insure that all information collected, assembled, or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.

(3) OPEN MEETINGS. A subgrantee must comply with Texas Government Code, Chapter 551, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

(4) CHILD SUPPORT PAYMENTS. A subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.

(5) HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY. If the subgrantee is a health, human services, public safety, or law enforcement agency, it will not contract with or issue a license, certificate, or permit to the owner, operator, or administrator of a facility if the license, permit, or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.

(6) LAW ENFORCEMENT AGENCY. If the subgrantee is a law enforcement agency regulated by Texas Occupations Code, Chapter 1701, it must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 1701, Texas Occupations Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules.

(7) ADMINISTRATION. When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met. (See Section __.36 for additional guidance on contract provisions).

(8) SUSPECTED CHILD ABUSE. A subgrantee must comply with the Texas Family Code, Section 261.101, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.

(9) TAXES. Subgrantees will comply with all federal tax laws and are solely responsible for filing all required state and federal tax forms.

(10) COMPLIANCE WITH REQUIREMENTS. Subgrantees will comply with all applicable requirements of all other federal and state laws, executive orders, regulations, and policies governing this program.

(11) INELIGIBLE APPLICANTS. The applicant certifies that it and its principals are eligible to participate and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity and it is not listed on a state or federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.epls.gov>.

(12) HIV/AIDS. Subgrantees must adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, *et seq.*

(13) LEGAL AUTHORITY. The applicant has the legal authority to apply for State assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-state share of project costs) to ensure proper planning, management and completion of the project described in this application.

(14) RECORDS. The applicant will give the awarding agency, the State Comptroller, and if applicable, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper

accounting system in accordance with generally accepted accounting standards or agency directives.

(15) PERSONAL GAIN. The applicant will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.

(16) COMPLETION. The applicant will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - The applicant certifies that it will provide a drug-free workplace by:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- B. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the applicant's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.
- C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- D. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - i. abide by the terms of the statement, and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
- E. Notifying the agency within ten days after receiving notice under subparagraph (d) (ii) from an employee or otherwise receiving actual notice of such conviction.
- F. Taking one of the following actions with respect to any employee who is so convicted:
 - i. taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (a), (b), (c), (d), (e), and (f).

2. **LOBBYING – The applicant certifies that:**

- A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government.
- B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it will notify the Governor's Division of Emergency Management to obtain the appropriate disclosure form.
- C. It will include the language of paragraphs A and B of this section in the award documents for all sub-awards at all tiers and will require all sub-recipients to certify accordingly.

FINANCIAL COST ESTIMATE

1. NAME OF PROGRAM / ASSISTANCE:

Local Border Security Program FY10/11

2. APPLICANT NAME:

Hidalgo County Sheriff's Office

3. ESTIMATED MONTHLY EXPENSES:

Grant Period: **4/1/2011** Start: **4/1/2011** END: **8/31/2011**

a. Personnel Estimate

Position	Number of Personnel	Hourly Rate	Overtime Rate (Time and 1/2)	Number of O/T Hours per Person per Day	Number of Days	Salary	FICA 7.65%	Retirement 9.60%	Unemployment Comp. 50.00%	Total Salary & Fringe
Deputy	5	\$21.53	\$32.30	10	60	\$96,885.00	\$7,411.70	\$9,300.96	\$48,442.50	\$162,040.16
Supervisor	1	\$26.05	\$39.08	10	60	\$23,445.00	\$1,793.54	\$2,250.72	\$11,722.50	\$39,211.76
			\$0.00	10	60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Personnel Estimates										\$201,251.93

b. Travel & Per Diem Estimate

Position	Number of Personnel	Commercial Travel Costs	Mileage from / to County	Estimated Ave. Daily Miles	Number of Days	Total Mileage Cost	Hotel Rate \$85 Maximum	Hotel Tax Rate	Meals \$36 Maximum	Travel Totals
						\$0.00		\$0.00		\$0.00
						\$0.00		\$0.00		\$0.00
						\$0.00		\$0.00		\$0.00
						\$0.00		\$0.00		\$0.00
Total Travel & Per Diem Estimate										\$0.00

c. Operational Cost Estimate

Number of Cars	Number of Miles per Car	Number of Days	Rate per Mile	Subtotal
6	200	60	\$0.510	\$36,720.00
One set of tires per unit, 4 x \$200 X 6				\$4,800.00
Total Operational Cost Estimate				\$41,520.00

*NOTE: Estimate either for fuel or mileage, not both.

FILL IN SHADED FIELDS ONLY

4. NUMBER OF MONTHS IN THE GRANT PERIOD:

5. TOTAL AMOUNT OF APPLICATION

a. Personnel Estimate	\$201,251.53
b. Travel & Per Diem Estimate	\$0.00
c. Operational Cost Estimate	\$41,520.00
Total Expenses	\$242,771.53

RESOLUTION

WHEREAS, The Hidalgo County Commissioners' Court finds it in the best interest of the citizens of Hidalgo County Texas that the **Local Border Security Program 2010/11 (LBSP 10/11)** be operated for the period of **April 1st, 2011 through August 31st, 2011**; and

WHEREAS, Hidalgo County Commissioners' Court understands that there is no matching fund requirement for the said project; and

WHEREAS, Hidalgo County Commissioners' Court agrees that in the event of loss or misuse of the Criminal Justice Division funds, Hidalgo County assures that the funds will be returned to the Criminal Justice Division in full.

WHEREAS, Hidalgo County Commissioners' Court designates Hidalgo County Judge as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of Hidalgo County.

NOW THEREFORE, BE IT RESOLVED that the Hidalgo County Commissioners' Court approves submission of the grant application for the **Local Border Security Program 2010/11 (LBSP 10/11)** to the Office of the Governor, Criminal Justice Division.

Passed and Approved by Commissioners' Court on February 8th, 2011,

Signed by:

Ramon Garcia
Hidalgo County Judge

Joel Quintanilla
Commissioner, Pct. # 1

Hector "Tito" Palacios
Commissioner, Pct. # 2

Joe M. Flores
Commissioner, Pct. # 3

Joseph Palacios
Commissioner, Pct # 4

BORDER STAR II
SUB GRANTEE CHECKLIST

I. APPLICATION PACKAGE:

- ___ A-4 Due at TBSC – February 11, 2011
Two forms one for Peace Officers
One for Administrative, Dispatcher, Jailers, Augmentees

The following may start preparation but we must be awarded the grant first, therefore we need the A-4s to submit the overall grant prior to your sub grant.

- ___ Resolution from County
- ___ A-1 Application
- ___ A-2 Designation of Grant Officials
Authorizing Official is County Judge
GPO and GFO are determined by your jurisdiction
- ___ A-3 Application for State Assistance
- ___ A-5 State Uniform Administration Requirement for Grants
- ___ Vendor Direct Deposit Form

II. REIMBURSEMENT FORMS:

- R-1 Invoice: Send to Texas Border Sheriff's Coalition
- R-2 Individual Time Report
- R-3 Personnel Summary
- R-4 Travel Expenses
- R-5 Operation Mileage Expenses
- R-6 Operating Expenses

III. OPERATIONAL REQUIRED REPORTING:

BIAR

DAILY INPUT FORM

DAILY ASSET LAYDOWN

Emphasis on SOUTHBOUND