



## Hidalgo County Head Start Program Policy Council Agenda

**DATE:** February 16, 2011

**SUBJECT:** Discussion/Approval to Purchase Two (2) School Buses Through the Hidalgo County's Membership/Participation With the Texas Procurement and Support Services Commission (TPASS) not to Exceed \$180,000, including delivery charges

**RATIONALE/NEED:** Additional buses needed to provide transportation services to children. Expansion grant funds were approved and carried forward to for fiscal year 2011 for this purchase.

**RECOMMENDATION:** Administration recommends approval.

**COST:** \$180,000.00

**RELATED INFORMATION INCLUDED:** Memo

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**INITIATED BY:** Ambrosio Tovar, Procurement Director

**REVIEWED BY:** Mr. Edmundo Garcia, Assistant Director

**PROGRAM DIRECTOR'S APPROVAL:**

Teressa Flores



## HIDALGO COUNTY HEAD START PROGRAM

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To: Edmundo Garcia, Assistant Director

From: Ambrosio Tovar, Procurement Director *Ayubi Solis For AT*

Date: February 8, 2011

Sub: School Bus Request – Texas Procurement and Support Services

We would like to request approval to use the Hidalgo County's membership /participation with the Texas Procurement and Support Services (TPASS) to facilitate the purchase of two (2) school buses. TPASS obtains the bids from different bus manufacturers and they recommend the manufacturers that will give us the best price for the product.

Mr. Oscar Palacios and Mr. Oliver Solis have submitted the specifications for the school buses.

The required funds for this purchase of \$180,000 will be from the 2010 expansion budget which was verbally approved to be carried forward into fiscal year 2011 and must be spent by September 2011. The authorization to purchase will be executed upon written confirmation of the Grant Award.

These are forty-seven (47) passenger buses, with the integrated child restraint system included reduces the seating capacity to thirty-two (32) passengers. We estimate (based on the specifications) that each bus will cost approximately \$79,963.00, including delivery charges.

Should you have any questions please let me know.

Thank you.