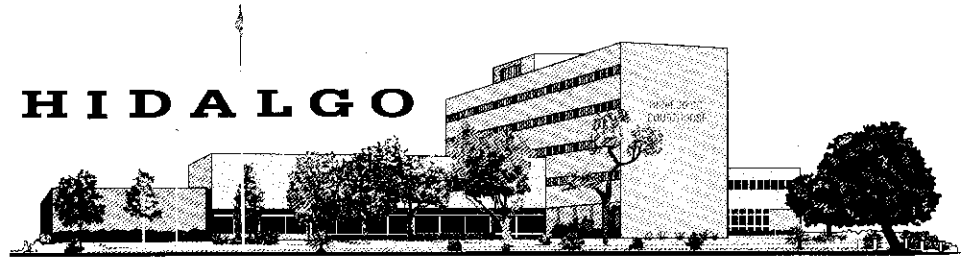


COUNTY *of* HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

February 11, 2011

Mr. Arnold K. Patrick, Director
Community Supervision and Corrections Department
3100 South Business Highway 281
Edinburg, Texas 78539

Ref: Change Fund
Local Government Code Section 130.92

Dear Mr. Patrick:

We have reviewed your request and have approved the \$100.00 change fund for the Court Services Office, the department's new collection point, as you requested. As stated on your letter dated February 8, 2011, the change fund will be distributed as follows: \$50 for the primary cashier and \$50 for the relief cashier.


According to Local Government Code Section 130.902, "The Commissioner's Court of a county may set aside from the general fund of the county an amount approved by the County Auditor for use as a change fund by any county or district official who collects public funds. The fund may be used only to make change in connection with collections that are due and payable to the county, the state, or another political subdivision of the state that are made by the official. On the recommendation of the county auditor, the Commissioner's Court may increase or decrease the change fund at any time."

Please submit this letter to Commissioner's Court requesting the change fund for a total of \$100.00. Once Commissioner's Court approves the \$100.00 change fund, a check will be issued and be made payable to "Hidalgo County Community Supervision and Corrections Department" as requested in your correspondence dated February 8, 2011.

You will be responsible for this change fund. The change fund should be accounted for on a daily basis and safeguarded under lock and key. Please be reminded that this change fund is not to serve as petty cash or comingled with personal funds.

If you have any questions, do not hesitate to call Yvonne Torres, Revenue Audit Supervisor, at 318-2511 ext. 4642, or Arcy B. Duran, MBA, Director of Audit, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 52ND D.C.

RODOLFO DELGADO
JUDGE, 53RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 133TH D.C.

ROSE GUERRA REYNA
JUDGE, 266TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 368TH D.C.

AIDA SALINAS FLORES
JUDGE, 396TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 448TH D.C.

HIDALGO COUNTY
COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT
(ADULT PROBATION)



RECEIVED BY
COUNTY AUDITOR

2011 FEB 9 AM 8:57

RICARDO P. RODRIGUEZ, JR.
JUDGE 92ND DISTRICT COURT

RODOLFO "RUDY" DELGADO
JUDGE 93RD DISTRICT COURT

BOBBY FLORES
JUDGE 139TH DISTRICT COURT

ROSE GUERRA REYNA
JUDGE 206TH DISTRICT COURT

JUAN R. PARTIDA
JUDGE 275TH DISTRICT COURT

MARIO E. RAMIREZ, JR.
JUDGE 332ND DISTRICT COURT

NOÉ GONZALEZ
JUDGE 370TH DISTRICT COURT

LETICIA LOPEZ
JUDGE 389TH DISTRICT COURT

ARNOLD K. PATRICK
EXECUTIVE DIRECTOR

P.O. BOX 970
Edinburg, Texas 78540

Phone (956) 587-6000
Fax (956) 318-2488

February 8, 2011

AIDA SALINAS FLORES
JUDGE 398TH DISTRICT COURT

ISRAEL RAMON, JR.
JUDGE 430TH DISTRICT COURT

JESSE CONTRERAS
JUDGE 449TH DISTRICT COURT

RODOLFO "RUDY" GONZALEZ
JUDGE COUNTY COURT AT LAW NO. 1

JAIME J. PALACIOS
JUDGE COUNTY COURT AT LAW NO. 2

FEDERICO (FRED) GARZA, JR.
JUDGE COUNTY COURT AT LAW NO. 4

ARNOLDO CANTU
JUDGE COUNTY COURT AT LAW NO. 5

ALBERT GARCIA
JUDGE COUNTY COURT AT LAW NO. 6

Mr. Raymundo Eufrazio,
Hidalgo County Auditor
Edinburg, TX 78539

Dear Mr. Eufrazio;

As of February 28, 2011, our court services office located at 100 E. Cano, 4th Floor, Edinburg, TX, will begin accepting payments at their location. This new collection point is necessary in order to increase collections and meet the court orders stating payment is due upon judgment. The Hidalgo County Community Supervision and Corrections Department is requesting a \$100.00 increase in the department's change fund. The change fund will be split, \$50.00 for Velia Ruiz, the primary cashier at this location and \$50.00 for Frank Rodriguez, the relief cashier. The monies will be safeguarded by locked bank money bags, which will be kept in a locked safe. Please issue a check payable to:

Hidalgo County CSCD

Attn: Diana Solis

Your prompt attention is appreciated.

Respectfully,

Arnold K. Patrick
Hidalgo County CSCD
Executive Director

SCANNED

FEB 09 2011

INITIALS

Cc: Armando Perez