



WIRELESS DEVICE AGREEMENT

As an employee of Hidalgo County, I, _____, recognize and understand that cellular telephones are provided for employee use in support of the business operations of Hidalgo County and are to be used for legitimate business purposes. I further understand that the phones belong to Hidalgo County and are to be used in an effective, efficient, ethical and lawful manner.

I am aware that Hidalgo County reserves the right to review, audit and inspect cellular telephone records at any time, with or without notice.

I understand that I am responsible for good care and maintenance of my assigned cellular telephone and will be required to pay for any damage done to the phone due to my negligence. I also acknowledge that I become fully liable to Hidalgo County for the full replacement cost of any lost cellular telephone equipment.

I am aware that my assigned phone may be reassigned or withdrawn at any time, with or without notice, at the discretion of the Department Head or Elected Official.

I understand that I will surrender my cellular telephone upon termination of employment (voluntary or involuntary termination, including retirement) or if I transfer to another department. At this point, I am aware that no further use of my cellular telephone is authorized.

I understand that the value of the use of the wireless device(s) will be included in the wages of the employee that is assigned a county phone and the employee will be liable for the taxes incurred by the cost of this device(s).

I certify *and* acknowledge that I have read and understand Hidalgo County's Cellular Telephone Policy regarding cellular telephone usage and will comply with the terms and conditions stated throughout.

Signature of Employee

Employee #

Date Signed

Cellular Telephone Number Assigned

Department / Dept. #