March 21, 2011

DATE: March 21, 2011

DEPARTMENT HEAD: Bobby Contreras

DEPARTMENT NAME: J.P., PCT. 2, PL. 1

ACCOUNT NUMBER: 1-1100-412-00-063-001-0

Contact Person: Ofelia Ortiz Flores Ph#: (956) 784-3540

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE		AMOUNT
432	EQUIP. & VEHICLE R&M SRV	601	OFFICE & COMPUTER SUPPLIES	300.00
442	EQUIP. & VEHICLE RENTALS	601	" "	400.00
529	SURETY & NOTARY BONDS	601	" "	300.00
550	PRINTING & BINDING	601	" "	200.00
581	TRAVEL-IN COUNTY	601	" "	300.00
607	HOUSEHOLD & JANITORIAL SUPPLIES	601	" "	400.00
640	REFERENCE MATERIALS	601	" "	175.00
810	DUES & MEMBERSHIPS	601	" "	50.00
			TOTAL	2,125.00

REASON: NOT ENOUGH MONIES FOR THIS OBJECT CODE AND NEED TO PURCHASE OFFICE SUPPLIES.

Bobby Contreras
DEPARTMENT HEAD SIGNATURE

03 /21 /11
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

RECEIVED
OFFICE OF EXECUTIVE OFFICER
ON: 3/24/11 BY: