

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

**COUNTY OWNED WIRELESS DEVICE**

Office Use / Employee: I.T. Spare Employee ID# n/a Signature: n/a  
 Department: Inf. Tech. Dept#: 200  
 Quantity: 1  
 Service: \$ 49.36/mo (x) 3 months = 148.08 Account: H100-415-00-200-001-0532  
 Service: \$ \_\_\_\_\_/mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -619/664  
 Requisition Total: 1776.96 Requisition Number: 192483

**STIPEND**

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_  
 Department: \_\_\_\_\_ Dept#: \_\_\_\_\_  
 Quantity: \_\_\_\_\_  
 Service: \$ \_\_\_\_\_/mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532  
 Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:

  
 Signature: \_\_\_\_\_ Print Name: Renan Ramirez Date: 3/29/11

(3) Executive Office Authorization (Commissioner's Court Departments Only):

  
 Signature: \_\_\_\_\_ Print Name: Valde Guerra Date: 3/30/11

(4) IT DEPARTMENT ONLY:

Service Type Codes: Nationwide Small Business Share 7500 mins + unl. texts

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11  
 Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/alsig/article0,id=167154,00.html> EXAMPLE 2

# WIRELESS DEVICE REQUEST FORM W.2011.2

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<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE	
Office Use / Employee: <u>Robert Vela</u> Employee ID# <u>176311</u> Signature: <u>[Signature]</u>	
Department: <u>Info. Tech.</u> Dept#: <u>200</u>	
Quantity: <u>1</u>	
Service: \$ <u>49.36</u> /mo (x) <u>3</u> months = <u>148.08</u> Account: <u>H100-415-00-200-001-0-532</u>	
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664	
Requisition Total: <u>1776.96</u> Requisition Number: <u>192483</u>	

STIPEND	
(1) Employee: _____ Employee ID# _____ Signature: _____	
Department: _____ Dept#: _____	
Quantity: _____	
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532	
Total: _____	

(2) Elected Official/Department Head Authorization for Request:

 Signature	<u>Renan Ramirez</u> Print Name	<u>3/29/11</u> Date
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(3) Executive Office Authorization (Commissioner's Court Departments Only):

 Signature	<u>Valde Guerra</u> Print Name	<u>3/30/11</u> Date
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(4) IT-DEPARTMENT ONLY:

Service Type Codes: Nationwide Small Business Shore Plan 7500 Mins unlimited + texts

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: [http://www.irs.gov/govt/sig/article/0\\_id=167154,00.html](http://www.irs.gov/govt/sig/article/0_id=167154,00.html); EXAMPLE 2

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE	
Office Use / Employee: <u>Noan Lopez</u> Employee ID# <u>172588</u> Signature:	
Department: <u>Info. Tech</u> Dept#: <u>200</u>	
Quantity: <u>1</u>	
Service: \$ <u>49.30</u> /mo (x) <u>3</u> months = <u>148.08</u> Account: <u>H100-415-00-200-001-0-532</u>	
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664	
Requisition Total: <u>1776.96</u> Requisition Number: <u>192483</u>	

STIPEND	
(1) Employee: _____ Employee ID# _____ Signature: _____	
Department: _____ Dept#: _____	
Quantity: _____	
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532	
Total: _____	

(2) Elected Official/Department Head Authorization for Request:

	<u>Renan Ramirez</u>	<u>3/29/11</u>
Signature	Print Name	Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

	<u>Valde Guerra</u>	<u>3/30/11</u>
Signature	Print Name	Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Nationwide Small Business Share Plan 7500 mins + unl. texts

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/fig/article/0,,id=167154,00.html> EXAMPLE 2

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Khuong Le Employee ID# 172588 Signature:

Department: Info. Tech Dept#: 200

Quantity: 1

Service: \$ 49.36 /mo (x) 3 months = 148.08 Account: H100415-00-200-001-0 -532

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -619/664

Requisition Total: 1776.96 Requisition Number: 192483

STIPEND

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:

Renan Ramirez
3/29/11

Signature
Print Name
Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Valde Guerra
3/30/11

Signature
Print Name
Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Nationwide Small Business Share Plan 7500 mins + un'l. texts

Commissioner's Court Action:  Approved Date: \_\_\_\_\_  Disapproved

Commissioner's Court Date: 4/5/11

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/sig/article/0,,d=167154,00.html>, EXAMPLE 2

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Jakin Barbosa</u> Employee ID# <u>111675</u> Signature:		
Department: <u>Info Tech</u> Dept#: <u>200</u>		
Quantity: <u>1</u>		
Service: \$ <u>49.36</u> /mo (x) <u>3</u> months = <u>148.08</u> Account: <u>H100-415-00-200-001-0532</u>		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664		
Requisition Total: <u>1776.96</u> Requisition Number: <u>192483</u>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____		
Department: _____ Dept#: _____		
Quantity: _____		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532		
Total: _____		
(2) Elected Official/Department Head Authorization for Request:		
	<u>Renan Ramirez</u> Print Name	<u>3/29/11</u> Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
	<u>Valde Guerra</u> Print Name	<u>3/30/11</u> Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: _____		

Commissioner's Court Action:

Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_

Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: [http://www.irs.gov/govt/fig/article/0,,id=157154-00::nml:EXAMPLE 2](http://www.irs.gov/govt/fig/article/0,,id=157154-00::nml:EXAMPLE%20)

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use <i>or</i> <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE	
Office Use / Employee: <u>Luis Izaquiere</u> Employee ID# <u>149063</u> Signature: <u>Luis Izaquiere</u>	
Department: <u>INFO TECH</u> Dept#: <u>200</u>	
Quantity: <u>1</u>	
Service: \$ <u>49.36</u> /mo (x) <u>3</u> months = <u>148.08</u> Account: <u>1-1100-415-00-200-001-0</u> -532	
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664	
Requisition Total: <u>1776.96</u> Requisition Number: <u>192483</u>	

STIPEND	
(1) Employee: _____ Employee ID# _____ Signature: _____	
Department: _____ Dept#: _____	
Quantity: _____	
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532	
Total: _____	

(2) Elected Official/Department Head Authorization for Request:

 Signature	<u>RENAN RAMIREZ</u> Print Name	<u>3/29/11</u> Date
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(3) Executive Office Authorization (Commissioner's Court Departments Only):

 Signature	<u>Valde Guerra</u> Print Name	<u>3/30/11</u> Date
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(4) IT DEPARTMENT ONLY:

Service Type Codes: NATIONWIDE SMALL BUSINESS SHARE PLAN 7500 mins. + UNL. texts

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: [http://www.irs.gov/govt/foia/article/0\\_d=167154\\_00.html](http://www.irs.gov/govt/foia/article/0_d=167154_00.html) EXAMPLE 2

# WIRELESS DEVICE REQUEST FORM W.2011.2

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<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
COUNTY OWNED WIRELESS DEVICE		
Office Use / Employee: <u>Jorge Helu</u> Employee ID# <u>171028</u> Signature:		
Department: <u>INFO TECH</u> Dept#: <u>200</u>		
Quantity: <u>1</u>		
Service: \$ <u>49.36</u> /mo (x) <u>3</u> months = <u>148.08</u> Account: <u>1-1100-415-00-200-001-0</u> -532		
Service: \$____/mo (x) ____ months = _____ Account: _____ -619/664		
Requisition Total: <u>1776.96</u> Requisition Number: <u>192483</u>		
STIPEND		
(1) Employee: _____ Employee ID# _____ Signature: _____		
Department: _____ Dept#: _____		
Quantity: _____		
Service: \$____/mo (x) ____ months = _____ Account: _____ -532		
Total: _____		
(2) Elected Official/Department Head Authorization for Request:		
 Signature	<u>RENAN RAMIREZ</u> Print Name	<u>3/29/11</u> Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
 Signature	<u>Valde Guerra</u> Print Name	<u>3/30/11</u> Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: <u>NATIONWIDE SMALL BUSINESS SHARE PLAN 7500 MINS. + UNL. TEXTS</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/sg/article/0,ld=187154,00.html> EXAMPLE 2

Revised: 03/09/2011

# WIRELESS DEVICE REQUEST FORM W.2011.2

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<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

**COUNTY OWNED WIRELESS DEVICE**

Office Use / Employee: Carlos Garcia Employee ID# 122475 Signature:

Department: INFO TECH Dept#: 200

Quantity: 1

Service: \$ 49.36 /mo (x) 3 months = 148.08 Account: 1-1100-415-00-200-001-0 -532

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -619/664

Requisition Total: 1776.96 Requisition Number: 192483

**STIPEND**

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:

RENAN RAMIREZ
3/29/11  
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Valde Guerra
3/30/11  
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: NATIONWIDE SMALL BUSINESS SHARE PLAN 7500 must w/ L. texts

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/sig/article/0,,id=167154,00.html>. EXAMPLE 2

Revised: 03/09/2011

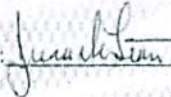


# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Daniel Gonzalez</u> Employee ID# <u>182745</u> Signature:		
Department: <u>INFO TECH</u> Dept#: <u>200</u>		
Quantity: <u>1</u>		
Service: \$ <u>49.36</u> /mo (x) <u>3</u> months = <u>148.08</u> Account: <u>1-1100-415-00-200-001-0-532</u>		
Service: \$ _____/mo (x) _____ months = _____ Account: _____ -619/664		
Requisition Total: <u>1776.96</u> Requisition Number: <u>192483</u>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____ Quantity: _____ Service: \$ _____/mo (x) _____ months = _____ Account: _____ -532 Total: _____		
(2) Elected Official/Department Head Authorization for Request:		
Signature	<u>RENAN RAMIREZ</u> Print Name	<u>3/29/11</u> Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
Signature	<u>Valde Guerra</u> Print Name	<u>3/30/11</u> Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: <u>NATIONWIDE SMALL BUSINESS SHARE PLAN 7500 m.w.s. + UN'L. Texts</u>		

Commissioner's Court Action:  Approved Date: \_\_\_\_\_  Disapproved  
 Commissioner's Court Date: 4/5/11

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: [http://www.irs.gov/govt/irsig/article/0\\_id=16715400.htm](http://www.irs.gov/govt/irsig/article/0_id=16715400.htm) EXAMPLE 2

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<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Juan DeLeon</u> Employee ID# <u>87815</u> Signature: <u></u> Department: <u>INFO TECH</u> Dept#: <u>200</u> Quantity: <u>1</u> Service: \$ <u>49.36</u> /mo (x) <u>3</u> months = <u>148.08</u> Account: <u>1-1160-415-00-200-001-0</u> -532 Service: \$____/mo (x) ____ months = ____ Account: _____ -619/664 Requisition Total: <u>1776.96</u> Requisition Number: <u>192483</u>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____ Quantity: _____ Service: \$____/mo (x) ____ months = ____ Account: _____ -532 Total: _____		
(2) Elected Official/Department Head Authorization for Request: <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 20px;"> <div style="text-align: center;">                       _____                      Signature                 </div> <div style="text-align: center;"> <u>RENAN RAMIREZ</u>                      _____                      Print Name                 </div> <div style="text-align: center;"> <u>3/29/11</u>                      _____                      Date                 </div> </div>		
(3) Executive Office Authorization (Commissioner's Court Departments Only): <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 20px;"> <div style="text-align: center;">                       _____                      Signature                 </div> <div style="text-align: center;"> <u>Valde Guerra</u>                      _____                      Print Name                 </div> <div style="text-align: center;"> <u>3/30/11</u>                      _____                      Date                 </div> </div>		
(4) IT DEPARTMENT ONLY: Service Type Codes: <u>NATIONWIDE SMALL BUSINESS SHARE PLAN 7500 mins.+un'l. texts</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11  
 Approved Date: \_\_\_\_\_  Disapproved

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# WIRELESS DEVICE REQUEST FORM W.2011.2

**TYPE OF REQUEST**

**County Owned Wireless Device:**  
 Office Use or  Individual  
 Name Change  
 Equipment Change  
 Plan Change  
 Delete Service

**Wireless Data Device:**  
 Data Card  
 Blackberry  
 Other:

**Stipend:**  
 Cellular Telephone \$50/mo  
 Data Pad \$25/mo

**COUNTY OWNED WIRELESS DEVICE**

Office Use / Employee: Eli Gracia Employee ID# 104275 Signature: [Signature]

Department: INFO TECH Dept#: 200

Quantity: 1

Service: \$ 149.36 /mo (x) 3 months = 148.08 Account: 1-11-00-415-00-200-001-D 532

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -619/664

Requisition Total: 1776.96 Requisition Number: 192483

**STIPEND**

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_


Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:

  
 Signature \_\_\_\_\_ Print Name RENAN RAMIREZ Date 3/29/11

(3) Executive Office Authorization (Commissioner's Court Departments Only):

  
 Signature \_\_\_\_\_ Print Name Valde Guerra Date 3/30/11

(4) IT DEPARTMENT ONLY:

Service Type Codes: NATIONWIDE SMALL BUSINESS SHARE PLAN 7500 mins + UNL TEXTS

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: [http://www.irs.gov/ovds/partic/0\\_1d-18754-00.html](http://www.irs.gov/ovds/partic/0_1d-18754-00.html) EXAMPLE 2

Revised: 03/09/2011

# WIRELESS DEVICE REQUEST FORM W.2011.2

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<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use <i>or</i> <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Jose Alvarez</u> Employee ID# <u>1437167</u> Signature:		
Department: <u>INFO TECH</u> Dept#: <u>200</u>		
Quantity: <u>1</u>		
Service: \$ <u>49.34</u> /mo (x) <u>3</u> months = <u>148.08</u> Account: <u>1-1100-445-00-200-001-0</u> -532		
Service: \$ _____/mo (x) _____ months = _____ Account: _____ -619/664		
Requisition Total: <u>1776.96</u> Requisition Number: <u>192483</u>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____		
Quantity: _____		
Service: \$ _____/mo (x) _____ months = _____ Account: _____ -532		
Total: _____		
(2) Elected Official/Department Head Authorization for Request:		
_____ Signature	<u>RENAN RAMIREZ</u> Print Name	<u>3/29/11</u> Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
_____ Signature	<u>Valde Guerra</u> Print Name	<u>3/30/11</u> Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: <u>NATIONWIDE SMALL BUSINESS SHARE PLAN 7500 MINS + UNL. TEXTS</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/ovd/irsig/article/0..id=167154.00.html>. EXAMPLE 2.

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
COUNTY OWNED WIRELESS DEVICE		
Office Use / Employee: <u>Renan Ramirez</u> Employee ID# <u>50229</u> Signature:		
Department: <u>Info. Tech.</u> Dept#: <u>200</u>		
Quantity: <u>1</u>		
Service: \$ <u>101.58</u> /mo (x) <u>12</u> months = <u>1218.96</u> Account: <u>1-1100-415-00-200-001-0</u> -532		
Service: \$____/mo (x) ____ months = _____ Account: _____ -619/664		
Requisition Total: <u>2437.92</u> Requisition Number: <u>191559</u>		
STIPEND		
(1) Employee: _____ Employee ID# _____ Signature: _____		
Department: _____ Dept#: _____		
Quantity: _____		
Service: \$____/mo (x) ____ months = _____ Account: _____ -532		
Total: _____		
(2) Elected Official/Department Head Authorization for Request:		
Signature	<u>Renan Ramirez</u> Print Name	<u>3/29/11</u> Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
Signature	<u>Valde Guerra</u> Print Name	<u>3/30/11</u> Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: <u>Nationwide Unl. talk + Unl. text + Email + Web.</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: [http://www.irs.gov/govt/sg/article/0\\_id=167154\\_00.html](http://www.irs.gov/govt/sg/article/0_id=167154_00.html) EXAMPLE 2

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use <i>or</i> <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
<b>COUNTY OWNED WIRELESS DEVICE</b>		
Office Use / Employee: <u>Estanislao Ramos</u> Employee ID# <u>114502</u> Signature:		
Department: <u>INFO TECH</u> Dept#: <u>200</u>		
Quantity: <u>1</u>		
Service: \$ <u>101.58</u> /mo (x) <u>12</u> months = <u>1218.96</u> Account: <u>1-1100-415-00-200-001-0-532</u>		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664		
Requisition Total: <u>2437.92</u> Requisition Number: <u>191559</u>		
<b>STIPEND</b>		
(1) Employee: _____ Employee ID# _____ Signature: _____		
Department: _____ Dept#: _____		
Quantity: _____		
Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532		
Total: _____		
(2) Elected Official/Department Head Authorization for Request:		
Signature	<u>RENAN RAMIREZ</u> Print Name	<u>3/29/11</u> Date
(3) Executive Office Authorization (Commissioner's Court Departments Only):		
Signature	<u>Dale Guerra</u> Print Name	<u>3/29/11</u> Date
(4) IT DEPARTMENT ONLY:		
Service Type Codes: <u>NATIONWIDE UNIT. TALK → UNL. text → E-MAIL → WEB</u>		

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 4/5/11  
 Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govtfsig/article/0, id=167154, 00.html> EXAMPLE 2