

AI-26017

18.C.2.

**Request Approval of Work Authorization No. 4 with Javier Hinojosa
Engineering
CC REGULAR**

Date: 04/05/2011
Submitted By: Rocio Villarreal, PURCHASING DEPT.
Submitted For: Rocio Villarreal
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Sub-category:** Prct. 3

Information

CAPTION

Acceptance and approval of Work Authorization No. 4 (with an estimated cost of \$154,798.88) as submitted by project engineer, Javier Hinojosa Engineering for engineering services for "Paving Improvements for Iowa Rd. from Mile 10 to Mile 14" within Hidalgo County Pct. No. 3 through Contract #C-10-200-05-25.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2011 **ACCT. #:** 1-1200-431-00-123-005-0-731
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available funds as of 03/31/11.

Attachments

Link: [WA#4](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/30/2011 03:02 PM	APRV
2	Budget & Management	Erika Zamora	03/30/2011 04:08 PM	APRV
3	Olga Garza	Olga Garza	03/31/2011 08:44 AM	APRV
4	Auditor's Office		03/31/2011 04:00 PM	NEW

Form Started By: Rocio Villarreal
Started On: 03/30/2011 09:20 AM
Final Approval Date: 03/31/2011

EXHIBIT “A”

Services to be Provided by the Owner

The following provides an outline of the services to be provided by the **Owner** in the development of the **Project** (as defined and more particularly identified in **EXHIBIT “A”** attached to this Agreement).

General

The **Owner** will provide to the **Engineer** the following:

- (1) Payment for work performed by the **Engineer** and accepted by the **Owner** in accordance with Article 8 of this Agreement.
- (2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **Engineer** cannot easily obtain.
- (3) Provide any available relevant data the **Owner** may have on file concerning the project.
- (4) Provide timely review and decisions in response to the **Engineer’s** request for information and/or required submittals and deliverables, in order for the **Engineer** to maintain the agreed-upon work schedule prepared in accordance with **EXHIBIT “A”** attached to this Agreement.
- (5) Attend and participate in progress meetings as required and as coordinated and conducted by the **Engineer**.

EXHIBIT “B”
Services to be provided by the Engineer

The following provides an outline of the services to be provided by the **Engineer** in the development of the **Project**.

The **ENGINEER** will evaluate and design the Paving Improvements as follows:

- Review existing conditions to develop the design criteria;
- Conduct field surveys to obtain information on existing conditions and topography on proposed roadways and drainage projects;
- Identify alignments and right of ways of proposed roadways and drainage projects;
- Develop typical cross sections for proposed roadways;
- Prepare plans and specifications for the improvements;
- Assist in bidding of the improvements;
- Provide construction staking and periodic inspection services during the construction phase of the improvements.

EXHIBIT “C”

Work Schedule

For this Agreement, the **Engineer** shall prepare a work schedule for the work identified in EXHIBIT “B” in accordance with each Work Authorization in compliance with the following:

- ◆ Review existing conditions
- ◆ Conduct field surveys to obtain information for preparation of final design plans.
- ◆ Prepare plans and specifications for each project
- ◆ Assist owner with bidding of each project if required.
- ◆ Provide periodic inspections during construction.

The **Engineer** will diligently pursue the completion of each authorization as defined by the milestones and deliverable due dates outlined in the approved work schedule.

The **Engineer** will inform the **Owner** (in reasonable advance of the delay) should the **Engineer** encounter delays that would prevent the performance of all work in accordance with the established work schedule.