



Hidalgo County Purchasing Department
 2812 S. Business Highway 281
 New Administration Building
 Edinburg, Texas 78539
 (956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

TO: Honorable Guadalupe "Lupe" Trevino, Sheriff via email amartinez@hidalgoso.org
Attn: Anacleto Martinez, Chief Deputy
 Juan Tapia, Procurement Specialist via email juan.tapia@hidalgoso.org
 Hidalgo County Sheriff's Office

FROM: Leticia Saenz, CPPB, Contract Manager
 Hidalgo County Purchasing Department

DATE: April 27, 2011

RE: **NOTICE OF INTENT TO EXTEND CONTRACT**
Contract No.E-10-199-05-04-MOU-Prenatal Health Care Services of Inmates

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court meeting of Tuesday, May 03, 2011 for:

| Contract Nos. | Awarded Vendors | Title of Project | Extension Options Commencement/Expiration |
|----------------|--|--|--|
| E-10-199-05-04 | MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office | Prenatal Health Care Services for Inmates | Exercising the add'l one (1) year term to extend (as stated in the current MOU to renew on an annual basis) |

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

Provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioners' Court has the option to exercise the additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to lettysaenz@yahoo.com in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES I do wish to obtain the additional year period extension.
 NO I do not wish to obtain the extension/renewal.

If answer is no, please explain:

Authorized Signature: 
 Hidalgo County Sheriff's Office

Date: 4-28-11

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: File

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