

# WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Name Change <input checked="" type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input checked="" type="checkbox"/> Other: <u>HTC EVO</u>	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

**COUNTY OWNED WIRELESS DEVICE**

Office Use / Employee: Oscar Montoya Employee ID# 021032 Signature:

Department: Emergency Mgmt. Dept#: 110

Quantity: 1

Service: \$79.29/mo (x) 6 months = 475.74 Account: 1-1100-429-00-110-075-0 -532

Service: \$49.99/mo (x) 1 months = 49.99 Account: 1-1100-429-00-110-075-0 -619/664

Requisition Total: \$2,351.45 Requisition Number: 195278

**STIPEND**

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_/mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:

Ramon Garcia 05-11-11

Signature                      Print Name                      Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

\_\_\_\_\_  
 Signature                      Print Name                      Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Business Advantage Messaging & data, 900  
w/Anytime Anytime for 950-289-6549

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 5/17/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/ftlg/article/0..id=167154.00.html>, EXAMPLE 2.

Revised: 03/09/2011

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<b>County Owned Wireless Device:</b> <input type="checkbox"/> Office Use or <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Name Change <input checked="" type="checkbox"/> Equipment Change <input checked="" type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	<b>Wireless Data Device:</b> <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input checked="" type="checkbox"/> Other: <div style="text-align: center; font-size: 1.2em;">HTC EVO</div>	<b>Stipend:</b> <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

**COUNTY OWNED WIRELESS DEVICE**

Office Use / Employee: Rolando Benavides Employee ID# 165204 Signature:

Department: Emergency Mgmt. Dept#: 110

Quantity: 1

Service: \$ 79.29/mo (x) 6 months = 475.74 Account: 1-1100-429-00-110-075-0 -532

Service: \$ 49.99/mo (x) 1 months = 49.99 Account: 1-1100-429-00-110-075-0 -619/664

Requisition Total: 2,351.45 Requisition Number: 195278

**STIPEND**

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_/mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:

Ramon Garcia 05-11-11

Signature                      Print Name                      Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

\_\_\_\_\_  
 Signature                      Print Name                      Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Business Advantage Messaging & Data 900  
w/Any mobile Anytime for 956-457-1080

Commissioner's Court Action:                      Commissioner's Court Date: 5/17/11

Approved Date: \_\_\_\_\_                       Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/fglg/article/0,,id=167154,00.html>, EXAMPLE 2.

Revised: 03/09/2011



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**COUNTY OWNED WIRELESS DEVICE**

Office Use / Employee: Belinda Alvarez Employee ID# 147915 Signature:

Department Emergency Mgmt. Dept#: 110

Quantity: 1

Service: \$63.89/mo (x) 6 months = 383.34 Account: 1-1100-429-00-110-075-0 -532

Service: \$49.99/mo (x) 1 months = 49.99 Account: 1-1100-429-00-110-075-0 -619/664

Requisition Total: 2,351.45 Requisition Number: 195278

**STIPEND**

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_/mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:

Ramon Garcia 05-11-11

Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

\_\_\_\_\_  
Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Business Advantage Messaging & Data 450  
w/ Anytime Anytime for 950-720-2165

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 5/17/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govtfsig/article/0,,id=167154,00.html>, EXAMPLE 2.



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**COUNTY OWNED WIRELESS DEVICE**

Office Use / Employee: Mario Betancourt Employee ID# 148652 Signature:

Department: Emergency mgmt. Dept#: 110

Quantity: 1

Service: \$3.89/mo (x) 6 months = 383.34 Account: 1-1100-429-00-110-075-0-532

Service: \$49.99/mo (x) 1 months = 49.99 Account: 1-1100-429-00-110-075-0-619/664

Requisition Total: 2351.45 Requisition Number: 195278

**STIPEND**

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_/mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_-532

Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:

Ramon Garcia 05-11-11

Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

\_\_\_\_\_  
Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Business Advantage Messaging & Data 450  
w/ Anytime for 950-329-9129

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 5/17/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/isl/article/0,,id=187154,00.html>, EXAMPLE 2.

Revised: 03/09/2011

# WIRELESS DEVICE REQUEST FORM W.2011.2

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**COUNTY OWNED WIRELESS DEVICE**

Office Use / Employee: Office Use Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_

Department: Emergency Mgmt. Dept#: 110

Quantity: 1

Service: \$383.89/mo (x) 6 months = 383.34 Account: 1-1100-429-00-110-075-0 -532

Service: \$49.99/mo (x) 1 months = 49.99 Account: 1-1100-429-00-110-075-0 -619/664

Requisition Total: 2,351.45 Requisition Number: 195278

**STIPEND**

(1) Employee: \_\_\_\_\_ Employee ID# \_\_\_\_\_ Signature: \_\_\_\_\_


Department: \_\_\_\_\_ Dept#: \_\_\_\_\_

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_/mo (x) \_\_\_\_\_ months = \_\_\_\_\_ Account: \_\_\_\_\_ -532

Total: \_\_\_\_\_

(2) Elected Official/Department Head Authorization for Request:


Ramon Garcia
05-11-11

Signature
Print Name
Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

\_\_\_\_\_  
Signature
Print Name
Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Business Advantage Messaging & Data 450  
w/ Any mobile Anytime 9516-221-5914

Commissioner's Court Action: \_\_\_\_\_ Commissioner's Court Date: 5/17/11

Approved Date: \_\_\_\_\_  Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/ftsig/article/0,,id=167154,00.html>, EXAMPLE 2.