



Letter of Transmittal
HIDALGO COUNTY
DEPARTMENT OF BUDGET AND MANAGEMENT

Date: 05/18/11

To: Esther Cortez, Human Resources
Director

From: Raul Silguero, Jr.
Budget Officer

Attached, please find 1 original set (s) of an H.R. related agenda item that requires H.R. review and approval. Please return original document with corresponding signature of approval.

AI: 26209

C.C. Date: 05/24/2011

Dept: WIC ADM.

RECEIVED

MAY 18 2011

Human Resources

4:15 pm



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: **WIC Department/350**

DATE: **5/17/2011**

CURRENT POSITION TITLE: **na sus**

CURRENT SLOT #: **0239 sus**

REQUESTED POSITION TITLE:
(For new positions or reclassifications) **Clerk I**

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:
 \$ 0.00 ^{sus}
 Current Budgeted Salary
 \$ 18,564.00
 Proposed Budgeted Salary
 \$ 18,564.00 ^{sus}
 Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114 _____
 Enter hourly rate for temp. positions
 Full Time Temporary Object 121
 Part Time Temporary Object 122 \$ _____
 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:
 Exempt FLSA: Exempt
 Non-Exempt Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Need additional help in Rio Grande City Clinic.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

~~Short one clerk that is on Suspension until further investigation.~~

HUMAN RESOURCES: Classification and Salary Recommendation

~~Grade I Step I \$18,564.00~~

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	<u>Norma Lopez</u> DEPARTMENT HEAD	<u>5/17/2011</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	<u>[Signature]</u> HUMAN RESOURCES DIRECTOR	<u>5/18/2011</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	<u>[Signature]</u> DEPARTMENT OF BUDGET & MANAGEMENT	<u>5/18/2011</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

CLERK I

GRADE: 01

GENERAL DESCRIPTION

Performs (entry-level) clerical work in areas such as bookkeeping, inventory control, statistics, employment, human resources, purchasing, or accounting; Work involves compiling and tabulating data, checking documents for accuracy, transporting documents, and maintaining files; Works under close supervision with minimal latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

- Produces and proofs correspondence, reports, purchase orders, summaries, manuals, vouchers, records, and other related forms
- Reviews completed forms for signatures and proper entries
- Provides information to the public by mail or telephone
- Receives shipments and supplies, inspects for damage, and checks for correct quantity and quality
- Assembles, organizes, and tabulates data; may perform data entry and retrieval
- Files and maintains forms, records, and reports
- Opens and distributes incoming mail and prepares mail-outs
- Delivers documents, supplies, or other items; takes deposits to the bank; and runs errands as appropriate
- May maintain office schedules and appointments
- May perform back-up receptionist or telephone switchboard duties
- May assist in conducting physical inventory
- May receive and count cash
- May make arrangements for repairs and services
- May assemble and pack shipments, contact transportation companies to arrange for shipping, and assist in loading trucks
- Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Six (6) months of experience with clerical operations; Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of office procedures and of spelling, grammar, punctuation, and arithmetic

Skill in using personal computers and office equipment

Ability to prepare and maintain records, files, and reports

Registration, Certification, or Licensure

May require a valid driver's license

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



HIDALGO COUNTY

CLASSIFICATION COMMITTEE RECOMMENDATION FORM

DEPARTMENT NAME: WIC ADMINISTRATION

DATE: 4/11/2011

DEPARTMENT NUMBER: 350

PROGRAM NUMBER: 001

CURRENT SLOT #: 031

NO. OF POSITIONS: 1

DEPARTMENT CLASSIFICATION REQUEST- RECLASSIFICATION

CURRENT

LVN II

\$42,884.00

G11 S3

Classification/Position Title

Pay Grade/Salary

REQUESTED GRADE/ TITLE:

CLINIC MANAGER

\$43,284.00

G12 S1

Classification/Position Title

Pay Grade/Salary

44,799 ^{9c}
G12-S2 ^{9c}
EAC/HR

COMMITTEE RECOMMENDATION

CLINIC MANAGER ^{9c}

G 12-S2

Classification/Position Title

Pay Grade/Salary

^{9c}
EAC/HR

COMMENTS:

AFFECTED NO. OF POSITIONS- 1

SIGNATURES

Human Resources Representative

5/18/2011
Date

County Treasurer Representative

05/18/11
Date

Classification Committee member

5/18/2011
Date

BUDGET OFFICE REPRESENTATIVE

5/20/2011
DATE



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: WIC Administration (350-001)

DATE: 04/11/2011

CURRENT POSITION TITLE: LVN II

CURRENT SLOT. #: 0031

REQUESTED POSITION TITLE: CLINIC MANAGER

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 42,884.00 (GRADE 11, STEP 3) Current Budgeted Salary
 \$ 44,799.00 (GRADE 12, STEP 2) Proposed Budgeted Salary
 \$ 1,915.00 Net Change

805

805

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds

Other _____

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114

Full Time Temporary Object 121
 Part Time Temporary Object 122

Enter hourly rate for temp. positions

Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:

Exempt FLSA: Exempt

Non-Exempt Non-Exempt

N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

This position is essential to oversee WIC functions and procedures at the Clinic.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

Ms. Trevino has been a Supervisor - Clinic Manager over the Mercedes Clinic for six years now. Job Title was not changed to reflect job duties going into Classification System.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	<u>Norma L. Lopez</u> DEPARTMENT HEAD	<u>4/12/11</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	<u>Patricia Colby</u> HUMAN RESOURCES DIRECTOR	<u>5/18/2011</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	<u>[Signature]</u> DEPARTMENT OF BUDGET & MANAGEMENT	<u>5/11/2011</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

CLASSIFICATION COMMITTEE RECOMMENDATION FORM

DEPARTMENT NAME: WIC ADMINISTRATION

DATE: 4/11/2011

DEPARTMENT NUMBER: 350

PROGRAM NUMBER: 001

CURRENT SLOT #: 024

NO. OF POSITIONS: 1

DEPARTMENT CLASSIFICATION REQUEST- RECLASSIFICATION

CURRENT:

CLINIC MANAGER

\$44,799.00

G12 S2

Classification/Position Title

Pay Grade/Salary

REQUESTED GRADE/ TITLE:

LVN II

\$45,690.00

G11 S5

Classification/Position Title

Pay Grade/Salary

COMMITTEE RECOMMENDATION

LVN II^u

Classification/Position Title

G 11 S5

Pay Grade/Salary

Each pay

COMMENTS:

AFFECTED NO. OF POSITIONS - 1

SIGNATURES

[Signature]

Human Resources Representative

5/18/2011
Date

[Signature]

County Treasurer Representative

05/18/11
Date

[Signature]
Classification Committee member

5/18/2011
Date

[Signature]
BUDGET OFFICER REPRESENTATIVE

05/20/2011
DATE



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: WIC Administration (350-001)

DATE: 04/11/2011

CURRENT POSITION TITLE: CLINIC MANAGER

CURRENT SLOT #: 0024

REQUESTED POSITION TITLE: LVN II

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 44,799.00 (GRADE 12, STEP 2) Current Budgeted Salary \$ 45,690.00 (GRADE 11, STEP 5) Proposed Budgeted Salary \$ 891.00 Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds

Other _____

POSITION Type:

- Full Time Employee Object 113 Part Time Employee Object 114 _____
 Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

- CIVIL SERVICE:**
 Exempt FLSA: Exempt
 Non-Exempt Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

This position is essential to help supervisor at the clinic to oversee WIC functions and procedures.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

Since February 2009 Mr. Alcantar was removed from supervisory capacity
He is second in charge at the Clinic in absence of supervisor.
He oversees functions and procedures. His title was not properly adjusted
into Classification System.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

- | | | | | | |
|----|---|--------------------------|-----------------------------------|---|-----------------------------|
| 1. | <u>Norma Lopez</u>
DEPARTMENT HEAD | <u>4/12/11</u>
DATE | FUNDING AVAILABLE IN DEPT. BUDGET | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. | <u>Beth A. Colles</u>
HUMAN RESOURCES DIRECTOR | <u>5/18/2011</u>
DATE | PERSONNEL PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. | <u>SO</u>
DEPARTMENT OF BUDGET & MANAGEMENT | <u>5/11/2011</u>
DATE | BUDGET PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. | COMMISSIONERS COURT APPROVAL | DATE | | | |

CLINIC MANAGER

GRADE: 12

GENERAL DESCRIPTION

Oversee the operation of the Health Department Clinic. Supervise technically skilled public health employees and the required available resources in achieving short and long term goals and objectives of the departmental work group.

EXAMPLES OF WORK PERFORMED

Coordinates all clinic operations to ensure quality care for individuals

Performs professional and managerial level administrative tasks to plan and achieve departmental short-term goals and objectives; troubleshoots routine and special situations and follows through to resolution

Selects, hire, and trains or ensures training of clinic staff to achieve development

Evaluates job and personnel performance of staff; makes decisions or recommendations regarding hiring, promotions, compensation actions, disciplinary actions, demotions and terminations

Reviews ongoing tasks and projects of staff at the appropriate frequency level of review; provides guidance and support to employees in the performance of their duties

May review, recommend and/or implement policy and procedures changes to department and work group to improve efficiency; Allocates resources to most effectively and efficiently meet client needs; Establishes and maintains clinical and support service referral networks

Documents and maintains required records and statistics as it pertains to departmental and work group operations

Ensures compliance with any or all applicable laws, civil service rules, statutes, and regulations; Updates staff on applicable changes; Monitors adherence to funding requirements and guidelines; Coordinates internal and external audits; Ensures compliance with medical protocols and administrative policies and procedures

Prepares and monitors federal and State grant applications

Monitors, tracks and/or controls budgeted departmental expenditures

Performs direct client assessments and clinical support activities as necessary

Coordinates participation in research studies

Serves on Department committees including teams for bioterrorism preparedness and response capacities

May assume duties of departmental manager as directed

Performs all other related duties involved in the operation of the Public Health Department as assigned or required

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Bachelor of Science Degree in Nursing (BSN) required; Texas RN license. Three (3) years supervisory experience with One (1) year related nursing experience. Clinic management experience preferred.

Certificates, Licenses, Registrations

Employee must have a current valid Texas Motor Vehicle Operator's License;
Must be able to be insured by the County's Insurance carrier;

Must have liability insurance.

Knowledge, Skills, and Abilities

Knowledge of fundamental concepts, practices and procedures of field of public health specialty

Knowledge of disease prevention and public health practices and budget and grant administration

Supervisory skills

Organizational and customer service skills required

Must have interpersonal skills to relate well to customers and other agency personnel

Ability to communicate effectively (bi-lingual preferred), and ability to train others

May require interaction with other departmental supervisors and peers, patients, other County agencies and staff, outside vendors or other professionals and community, state or federal agencies

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to

walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

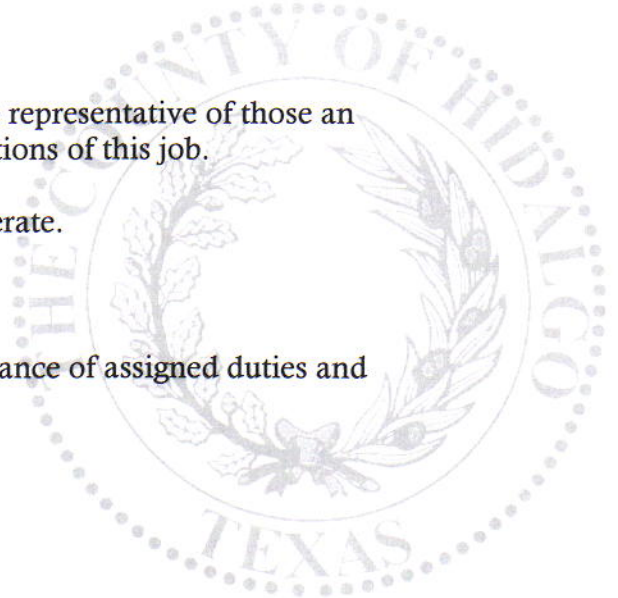
- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



LICENSED VOCATIONAL NURSE II

GRADE: 11

GENERAL DESCRIPTION

This position provides routine (journey-level) vocational nursing work. Work involves providing for the care, treatment, and general welfare of patients; May train others; Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Prepares nursing and medical summaries

Administers medication orally, rectally, internally, or by injection

Monitors patients for treatments and procedures

Monitors patients' temperature, pulse, and respiration

Collects specimens for laboratory examination

Counsels patients with specific health goals

Conducts appropriate screening tests

Applies principles and practices to assess, prevent, and control diseases

Maintains records pertaining to medication, deaths, illnesses, and the transfer of patients

Makes rounds or home visits

May participate in conducting therapeutic programs

May train others

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Three to four (3-4) years of experience in nursing work; Graduation from a standard senior high school or equivalent or from an approved vocational or practical nursing education program is generally preferred. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of nursing procedures and techniques

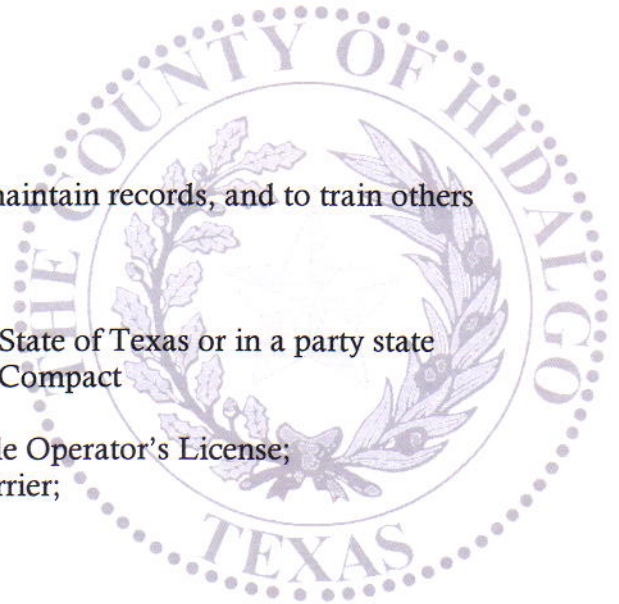
Ability to provide patient medical care, to prepare and maintain records, and to train others

Registration, Certification, or Licensure

Must be licensed as a Licensed Vocational Nurse by the State of Texas or in a party state that recognizes reciprocity through the Nurse Licensure Compact

Employee must have a current valid Texas Motor Vehicle Operator's License;
Must be able to be insured by the County's Insurance carrier;

Must have liability insurance.



PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment

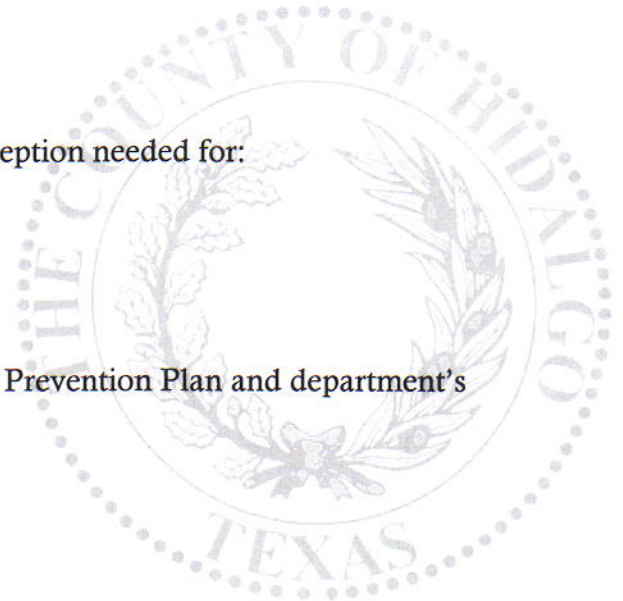
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



Hidalgo County
Department of Budget & Management
FISCAL NOTE

*Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Tuesday, May 24, 2011

Agenda Item: 26209

Summary of request/proposal:

1. Approval of reclassification of the following positions, reviewed and recommended by Classification Committee, as per section 3.22 of the Civil Service Commission Rules, effective next full pay period (6/06/11).
2. Approval to create one (1) full time Clerk I position, slot no. 0239, grade 1 step 1, salary \$18,564.00.

Fund	Current Position	New Position	Slot#	Obj	Current Budgeted Salary	Adjustment/ Salary Requested	Total Adjustment/ Salary Requested
1100	CLINIC MANAGER	LVN II	0024	113	\$44,799.00 (GRADE 12, STEP 2)	\$45,690.00 (GRADE 11, STEP 5)	\$891.00
1100	LVN II	CLINIC MANAGER	0031	113	\$42,884.00 (GRADE 11, STEP 3)	\$44,799.00 (GRADE 12, STEP 2)	\$1,915.00
1100	N/A	CLERK I	0239	113	\$0.00	\$18,564.00 (GRADE 1, STEP 1)	\$18,564.00
TOTAL:					\$87,683.00	\$109,053.00	\$21,370.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
1-1292-441-00-350-001-1- 113	WIC ADM. - REG F/T EMPLOYEES	\$6,986.35
1-1292-441-00-350-001-1- 211	WIC ADM. - HEALTH INSURANCE	\$1,176.92
1-1292-441-00-350-001-1- 212	WIC ADM. - LIFE INSURANCE	\$8.83
1-1292-441-00-350-001-1- 220	WIC ADM. - FICA	\$534.46
1-1292-441-00-350-001-1- 230	WIC ADM. - RETIREMENT	\$670.69
1-1292-441-00-350-001-1- 250	WIC ADM. - UNEMPLOYMENT COMP	\$34.93
1-1292-441-00-350-001-1- 260	WIC ADM. - WORKER'S COMP	\$0.00
2011 Budgetary Impact		\$9,412.18

2012 Budgetary Impact: \$28,790.18

Possible Funding Sources: WITHIN WIC ADM. FUNDS (1292)

Budget Office Recommendation:

--

**HIDALGO COUNTY
COMMISSIONER COURT
2011 SALARY SCHEDULE**

1-1292-441-00-350-001-1

WIC ADM.

AI - 26209

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2011 GRADE & STEP SALARY	2011 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				2011 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118	
0001	112	WIC DIRECTOR				\$98,280.00	\$98,280.00	\$1,920.00	\$0.00	\$0.00	\$0.00	\$100,200.00
0002	113	AREA COORDINATOR III	18	1	\$68,687.00	\$68,687.00	\$69,669.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$70,809.00
0003	113	AREA COORDINATOR II	16	3	\$63,010.00	\$63,010.00	\$63,656.00	\$960.00	\$0.00	\$0.00	\$0.00	\$64,616.00
0005	113	EXECUTIVE ASSISTANT II	13	1	\$46,747.00	\$46,747.00	\$46,747.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$48,007.00
0006	113	NUTRITIONIST III	15	3	\$58,342.00	\$58,342.00	\$58,388.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$59,768.00
0008	113	REGISTERED DIETICIAN II	14	1	\$50,487.00	\$50,487.00	\$50,783.00	\$720.00	\$0.00	\$0.00	\$0.00	\$51,503.00
0010	113	NUTRITIONIST I	11	2	\$41,481.00	\$41,481.00	\$41,895.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,895.00
0011	113	NUTRITIONIST II	13	1	\$46,747.00	\$46,747.00	\$46,747.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,747.00
0012	113	ACCOUNTANT IV	14	4	\$55,788.00	\$55,788.00	\$55,788.00	\$1,920.00	\$0.00	\$0.00	\$0.00	\$57,708.00
0013	113	REGISTERED DIETICIAN I	12	4	\$47,829.00	\$47,829.00	\$48,434.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,434.00
0014	113	NUTRITIONIST I	11	6	\$47,093.00	\$47,093.00	\$47,093.00	\$600.00	\$0.00	\$0.00	\$0.00	\$47,693.00
0015	113	REGISTERED DIETICIAN I	12	0	\$41,120.00	\$41,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0017	113	LICENSED VOCATIONAL NURSE II	11	4	\$44,287.00	\$44,287.00	\$44,664.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$45,804.00
0018	113	NUTRITIONIST I	11	4	\$44,287.00	\$44,287.00	\$44,664.00	\$480.00	\$0.00	\$0.00	\$0.00	\$45,144.00
0019	113	NUTRITIONIST I	11	4	\$44,287.00	\$44,287.00	\$44,664.00	\$600.00	\$0.00	\$0.00	\$0.00	\$45,264.00
0020	113	NUTRITIONIST I	11	4	\$44,287.00	\$44,287.00	\$44,664.00	\$420.00	\$0.00	\$0.00	\$0.00	\$45,084.00
0021	113	NUTRITIONIST I	11	4	\$44,287.00	\$44,287.00	\$44,664.00	\$480.00	\$0.00	\$0.00	\$0.00	\$45,144.00
0022	113	LICENSED VOCATIONAL NURSE II	11	4	\$44,287.00	\$44,287.00	\$44,287.00	\$900.00	\$0.00	\$0.00	\$0.00	\$45,187.00
0023	113	CLINIC MANAGER	12	2	\$44,799.00	\$44,799.00	\$44,799.00	\$480.00	\$0.00	\$0.00	\$0.00	\$45,279.00
		RECLASSIFY THE FOLLOWING:										
		↓										
		LVN II	11	5	\$45,690.00	\$45,690.00						
0024	113	CLINIC-MANAGER	12	2	\$44,799.00	\$44,799.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,579.00
0025	113	CLINIC MANAGER	12	1	\$43,284.00	\$43,284.00	\$43,489.00	\$780.00	\$0.00	\$0.00	\$0.00	\$44,269.00
0026	113	NUTRITIONIST I	11	3	\$42,884.00	\$42,884.00	\$42,884.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,884.00

**HIDALGO COUNTY
COMMISSIONER COURT
2011 SALARY SCHEDULE**

1-1292-441-00-350-001-1

AI - 26209

WIC ADM.

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2011 GRADE & STEP SALARY	2011 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				2011 ACTUAL TOTAL COMPENSATION	
								Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118		Clothing 119
0053	113	LICENSED VOCATIONAL NURSE II	11	1	\$40,078.00	\$40,078.00	\$40,078.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,078.00
0054	113	LICENSED VOCATIONAL NURSE II	11	1	\$40,078.00	\$40,078.00	\$40,078.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,078.00
0055	113	CLERK II	3	1	\$21,653.00	\$21,653.00	\$21,653.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,653.00
0057	113	CLERK V	9	1	\$34,360.00	\$34,360.00	\$34,360.00	\$1,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,220.00
0058	113	CLERK V	9	1	\$34,360.00	\$34,360.00	\$34,360.00	\$1,980.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,340.00
0059	113	CLERK V	9	2	\$35,563.00	\$35,563.00	\$35,650.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,670.00
0060	113	CLERK IV	7	4	\$32,551.00	\$32,552.00	\$32,624.00	\$1,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,304.00
0061	113	CLERK III	5	4	\$27,908.00	\$27,908.00	\$28,079.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,039.00
0062	113	CLERK IV	7	3	\$31,520.00	\$31,520.00	\$31,980.00	\$1,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,660.00
0063	113	CLERK IV	7	3	\$31,520.00	\$31,520.00	\$31,921.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,301.00
0064	113	CLERK IV	7	3	\$31,520.00	\$31,520.00	\$31,849.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,169.00
0065	113	CLINIC AIDE III	5	8	\$31,444.00	\$31,444.00	\$31,596.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,736.00
0066	113	CLERK IV	7	1	\$29,458.00	\$29,458.00	\$29,888.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,608.00
0067	113	WIC CRTFCTN SPECIALIST II	7	3	\$31,520.00	\$31,520.00	\$31,520.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,600.00
0068	113	WIC CRTFCTN SPECIALIST II	7	2	\$30,489.00	\$30,489.00	\$30,633.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,473.00
0069	113	CLERK III	5	3	\$27,024.00	\$27,024.00	\$27,024.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,024.00
0070	113	CLERK IV	7	2	\$30,489.00	\$30,489.00	\$30,489.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,809.00
0071	113	WIC CERTIFICATION SPECIALIST I	5	6	\$29,676.00	\$29,676.00	\$29,951.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,671.00
0072	113	ADMINISTRATIVE ASSISTANT II	6	6	\$32,051.00	\$32,051.00	\$32,051.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,011.00
0073	113	WIC CERTIFICATION SPECIALIST I	5	6	\$29,676.00	\$29,676.00	\$29,789.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,569.00
0074	113	WIC CERTIFICATION SPECIALIST I	5	6	\$29,676.00	\$29,676.00	\$29,789.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,869.00
0075	113	CLERK IV	7	1	\$29,458.00	\$29,458.00	\$29,458.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,598.00
0076	113	CLERK IV	7	1	\$29,458.00	\$29,458.00	\$29,458.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,718.00
0077	113	CLERK IV	7	1	\$29,458.00	\$29,458.00	\$29,458.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,718.00
0078	113	CLERK IV	7	1	\$29,458.00	\$29,458.00	\$29,458.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,938.00

**HIDALGO COUNTY
COMMISSIONER COURT
2011 SALARY SCHEDULE**

1-1292-441-00-350-001-1

WIC ADM.

AI - 26209

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2011 GRADE & STEP SALARY	2011 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				2011 ACTUAL TOTAL COMPENSATION	
								Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118		Clothing 119
0079	113	WIC CERTIFICATION SPECIALIST I	5	5	\$28,792.00	\$28,792.00	\$28,792.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,812.00
0080	113	WIC CERTIFICATION SPECIALIST I	5	3	\$27,024.00	\$27,024.00	\$27,024.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,024.00
0081	113	CLERK III	5	4	\$27,908.00	\$27,908.00	\$28,194.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,974.00
0082	113	CLINIC AIDE III	5	4	\$27,908.00	\$27,908.00	\$28,022.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,042.00
0083	113	CLERK III	5	1	\$25,256.00	\$25,256.00	\$25,256.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,916.00
0084	113	WIC CERTIFICATION SPECIALIST I	5	5	\$28,792.00	\$28,792.00	\$28,831.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,491.00
0085	113	CLERK III	5	3	\$27,024.00	\$27,024.00	\$27,090.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,930.00
0086	113	MAINTENANCE III	5	4	\$27,908.00	\$27,908.00	\$28,000.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,540.00
0087	113	CLINIC AIDE III	5	3	\$27,024.00	\$27,024.00	\$27,024.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,044.00
0088	113	CLINIC AIDE III	5	3	\$27,024.00	\$27,024.00	\$27,024.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,984.00
0089	113	WIC CERTIFICATION SPECIALIST I	5	3	\$27,024.00	\$27,024.00	\$27,024.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,744.00
0090	113	CLERK III	5	3	\$27,024.00	\$27,024.00	\$27,024.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,504.00
0091	113	CLERK I	1	3	\$19,864.00	\$19,864.00	\$19,864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,864.00
0092	113	CLERK III	5	2	\$26,140.00	\$26,140.00	\$26,140.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,920.00
0094	113	COURIER	2	11	\$27,069.00	\$27,069.00	\$27,069.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,489.00
0095	113	CLINIC AIDE III	5	1	\$25,256.00	\$25,256.00	\$25,465.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,465.00
0096	113	CLERK III	5	1	\$25,256.00	\$25,256.00	\$25,256.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,396.00
0097	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$18,564.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,564.00
0098	113	CLINIC AIDE II	3	5	\$24,685.00	\$24,685.00	\$24,685.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,685.00
0099	113	CLINIC AIDE II	3	5	\$24,685.00	\$24,685.00	\$24,685.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,525.00
0100	113	CLERK II	3	5	\$24,685.00	\$24,685.00	\$24,685.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,685.00
0101	113	CLINIC AIDE II	3	5	\$24,685.00	\$24,685.00	\$24,685.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,525.00
0102	113	CLERK II	3	4	\$23,927.00	\$23,927.00	\$24,103.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,643.00
0103	113	CLERK II	3	4	\$23,927.00	\$23,927.00	\$23,974.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,814.00
0104	113	CLERK II	3	4	\$23,927.00	\$23,927.00	\$23,927.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,467.00

**HIDALGO COUNTY
COMMISSIONER COURT
2011 SALARY SCHEDULE**

1-1292-441-00-350-001-1

WIC ADM.

AI - 26209

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2011 GRADE & STEP SALARY	2011 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				2011 ACTUAL TOTAL COMPENSATION	
								Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118		Clothing 119
0105	113	CLERK II	3	1	\$21,653.00	\$21,653.00	\$21,653.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,653.00
0106	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,649.00
0107	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,189.00
0108	113	CLERK I	1	3	\$19,864.00	\$19,864.00	\$19,864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,864.00
0109	113	CLINIC AIDE I	1	1	\$18,564.00	\$18,564.00	\$18,564.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,564.00
0110	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,649.00
0111	113	CLERK I	1	3	\$19,864.00	\$19,864.00	\$19,864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,864.00
0112	113	CLERK II	3	1	\$21,653.00	\$21,653.00	\$21,653.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,653.00
0113	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,709.00
0114	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$18,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,640.00
0115	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0116	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,949.00
0117	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,589.00
0118	113	CLINIC AIDE II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,709.00
0119	113	CLERK II	3	1	\$21,653.00	\$21,653.00	\$21,653.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,653.00
0120	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$18,564.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,564.00
0121	113	CLERK II	3	1	\$21,653.00	\$21,653.00	\$21,653.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,653.00
0122	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,649.00
0123	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,709.00
0124	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,709.00
0125	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,009.00
0126	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,649.00
0127	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,189.00
0128	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,169.00
0129	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,769.00

**HIDALGO COUNTY
COMMISSIONER COURT
2011 SALARY SCHEDULE**

1-1292-441-00-350-001-1

WIC ADM.

AI - 26209

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2011 GRADE & STEP SALARY	2011 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				2011 ACTUAL TOTAL COMPENSATION	
								Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118		Clothing 119
0130	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,169.00
0131	113	CLERK I	1	4	\$20,514.00	\$20,514.00	\$20,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,640.00
0132	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,589.00
0133	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$18,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,640.00
0134	113	CUSTODIAN II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,129.00
0135	113	CUSTODIAN II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,709.00
0136	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,649.00
0137	113	CLINIC AIDE I	1	1	\$18,564.00	\$18,564.00	\$18,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,640.00
0138	113	CLERK II	3	3	\$23,169.00	\$23,169.00	\$23,169.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,649.00
0139	113	CLERK I	1	3	\$19,864.00	\$19,864.00	\$19,864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,864.00
0140	113	CLERK II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,771.00
0141	113	CUSTODIAN II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,251.00
0142	113	CLERK I	1	0	\$17,636.00	\$17,636.00	\$17,636.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,636.00
0143	113	CLERK II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,831.00
0144	113	CLERK II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,831.00
0145	113	CLERK II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,411.00
0146	113	CLERK II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,831.00
0147	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$18,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,640.00
0148	113	CLINIC AIDE II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,411.00
0149	113	CUSTODIAN II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,131.00
0150	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$18,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,640.00
0151	113	CLERK I	1	3	\$19,864.00	\$19,864.00	\$19,864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,864.00
0152	113	CLERK II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,711.00
0153	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$18,564.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,564.00
0154	113	CLERK II	3	2	\$22,411.00	\$22,411.00	\$22,411.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,771.00

**HIDALGO COUNTY
COMMISSIONER COURT
2011 SALARY SCHEDULE**

1-1292-441-00-350-001-1

WIC ADM.

AI - 26209

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2011 GRADE & STEP SALARY	2011 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				2011 ACTUAL TOTAL COMPENSATION		
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118		Clothing 119	
0236	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$18,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,640.00	
0237	113	LICENSED VOCATIONAL NURSE I	9	1	\$34,360.00	\$34,360.00	\$34,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,360.00	
0238	114	CUSTODIAN I	1	0	\$17,636.00	\$17,636.00	\$17,636.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,636.00	
0239	113	CLERK I	1	1	\$18,564.00	\$18,564.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							\$6,338,165.00	\$6,427,628.00	\$6,308,199.00	\$88,800.00	\$0.00	\$0.00	\$0.00	\$6,396,999.00

- Approval of reclassification of the above highlighted positions, reviewed and recommended by Classification Committee, as per section 3.22 of the Civil Service Commission Rules, effective next full pay period (05/23/11)
- Approval to create one (1) full time Clerk I position, slot no. 0239, grade 1 step 1, salary \$18,564.00.

** Personnel actions pending CC approval.