

HIDALGO COUNTY PURCHASING DEPARTMENT BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY

BID OPENING DATE: APRIL 13, 2011

BID OPENING TIME: 9:30 A.M.

DESCRIPTION OF BID: "OFF PREMISES STORAGE, RECORDS MANAGEMENT, PICK-UP, RETRIEVAL & DELIVERY SERVICES"

BID NO: 2011-012-04-13-YZV

BUYER: Yolanda Velasquez

BID Nº	NAME OF COMPANY	Acknowledge	BID PRICE
#1	CTC Distributing, LTD, Edinburg, Texas	√	<p>a) <u>DISTRICT CLERKS</u> Monthly: <u>\$24,651.00</u> Annual: <u>\$295,812.00</u></p> <p>b) <u>PURCHASING DEPARTMENT</u> Monthly: <u>\$ 490.00</u> Annual: <u>\$5,880.00</u> Per Unit: <u>0.65¢</u></p> <p>c) <u>SHERIFF OFFICE</u> Monthly <u>\$ 645.00</u> Annual: <u>\$ 7,740.00</u></p> <p>d) <u>BOX SIZE</u> Bid Price: <u>\$ 2.75 ea</u> Size: <u>10 H x 12 W x 15L</u></p>
#2			<p>a) <u>DISTRICT CLERKS</u> Monthly: \$ _____ Annual: \$ _____</p> <p>b) <u>PURCHASING DEPARTMENT</u> Monthly: \$ _____ Annual: \$ _____ Per Unit: _____</p> <p>c) <u>SHERIFF OFFICE</u> Monthly \$ _____ Annual: \$ _____</p> <p>d) <u>BOX SIZE</u> Bid Price: \$ _____ Size: _____ H x _____ W x _____ L</p>

**HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG
SPECIFICATIONS/BID PACKETS
RFB-RFP-RFQ**

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BID NO.: 2011-012-04-13-YZV

NAME OF VENDOR: COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAIL OUT	DATE	ADDRESS & PHONE NO
1.CTC Distributing Kelly Maden	Email	K_madden@ctcdistributing.com	03/31/11	615 Blaze Blvd. Edinburg, Texas 78539 Tel: 956-686-4351 x17
2.Texas Security Force Gonzalo Meza	Email	Tsf007@sbcglobal.net	03/31/11	
3.ArchivalLock LLC	Email	bgerwick@aol.com	03/31/11	Tel: 832-373-9124
4.Iron Mountain Jose Mayen	Email	Jose.mayen@ironmountain.com	03/31/11	5122 Dietrich Road San Antonio, Texas 78219 Tel:210-226-8999 ext. 103
5.Andy Jones	Email	info@sevnoutsource.com	03/31/11	(requested info. from vendor)
6.Access Imaging Solutions Charlie Ray	Email	cray@accessimagingolutions.com	03/31/11	4224 Center Gate San Antonio, TX 78217 Tel: 210-313-0909
7.iDocket.com, LLC Renslar "Renny" Keagle	Email	renny@idocket.com	03/31/11	1605 Beech St., Ste. A-a El Paso, Texas 79925 Tel: 915-269-6206
8.Certified Document Imaging Architect, ECM Gideon Kreiner	Email	Gideon.kreiner@hyland.com	03/31/11	Tel: 440-788-5892
9. Prime Vendor INC Iesha Clinton	Email	Bids17@prime-vendor.com	03/31/11	4622 Cedar Avenue, Ste 123 Wilmington, NC 28403-4429 Tel:800-746-9554
10. HMS Technologies, INC Rich Crider	Email	Rich.crider@hmstech.com	03/31/11	Tel: 304-596-5583
11.DocuLynx, INC Scott Snider	Email	Scott.snider@doculynx.com	03/31/11	Tel: 402-339-9972 x1011
12.Louisiana Binding Service, INC Ellen Ibert	Email	eibert@louisianabindingservice.com Will not respond as per email dated 4/01/2011	03/31/11	300 Ampacet Drive DeRidder, LA 70634 Tel: 337-460-8323

***VIA:**

**BIDDER LIST MAIL OUT (BLM)
E-MAIL (EM)**

**IN PERSON (IP)
TELEPHONE REQUEST (TR)**

**HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG
SPECIFICATIONS/BID PACKETS
RFB-RFP-RFQ**

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	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAIL OUT	DATE	ADDRESS & PHONE NO
13. Jones Warehousing Jack McNally	Email	jack@jonesmoving.com	04/05/11	2404 Wilson Raod Harlingen, Texas 78552 Tel: 800-684-3894
14. Epoch Solutions, LLC Kandasamy Vijayean, PhD	Email	Vijayank82@yahoo.com	04/05/11	8191 southwest Freeway Ste 118 Houston, TX 77074 Tel: 832-771-6179
15.EDCO Group INC, Justin Ryan	Email	jryan@edcogroupinc.com	04/06/11	Tel: 417-261-9937
16.SC Strategic Solutions Liz Williams	Email	lwilliams@scview.com	04/11/11	(pending requested contact information)
17.				
18.				
19.				
20.				
21.				
22.				

***VIA: BIDDER LIST MAIL OUT (BLM)
E-MAIL (EM)**

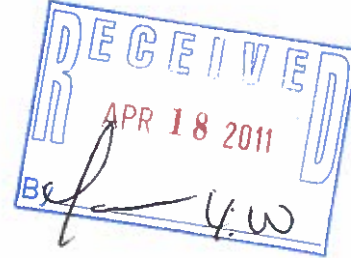
**IN PERSON (IP)
TELEPHONE REQUEST (TR)**



MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539★TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: Hon. Laura Hinojosa,
H.C. District Clerk
Attn: Stephanie Palacios
From: Yolanda Velasquez *YV*
Purchasing Dept., Buyer II



Date: April 13, 2011

Re: REQUEST FOR RECOMMENDATION for: RFB-2011-012-04-13-YZV "OFF PREMISES STORAGE, RECORDS MANAGEMENT, PICK-UP RETRIEVAL & DELIVERY SERVICES"

We received a sole response to the above mentioned project. Enclosed you will find a copy of the Tabulation sheet for your review and recommendation/non-recommendation.

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response Monday, April 18, 2011 @ 4:00 p.m. or if possible earlier Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: yolanda.velasquez@co.hidalgo.tx.us

DO recommend accepting of response **DO NOT** recommend accepting of response

BUDGET ACCOUNT#: 1-1238-412-00-090-003-0-350

Recommendations/Concerns: _____

If you should have any questions or need additional information please let me know.

Laura Hinojosa LAURA HINOJOSA 04/18/2011
AUTHORIZED SIGNATURE PRINTED NAME DATE



MEMORANDUM

RECEIVED
APR 18 2011
BY *nmme 3:15 PM*

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539★TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: Chief Anacleto Martinez,
H.C. Sheriff Office
Attn: Juan Tapia

From: Yolanda Velasquez *YV*
Purchasing Dept., Buyer II

Date: April 13, 2011

Re: **REQUEST FOR RECOMMENDATION for: RFB-2011-012-04-13-YZV "OFF PREMISES STORAGE, RECORDS MANAGEMENT, PICK-UP RETRIEVAL & DELIVERY SERVICES"**

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DO recommend accepting of response **DO NOT** recommend accepting of response

BUDGET ACCOUNT#: 11-1100-421-00-280-001-0-350

Recommendations/Concerns: _____
Please award to sole Bid. from
CTC Distributing

If you should have any questions or need additional information please let me know.

[Signature] _____ *A. 'Sonny' Martinez* _____ *4-14-11*
AUTHORIZED SIGNATURE PRINTED NAME DATE

Blanca E Garcia OKing.