



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 292-7612

MEMORANDUM

To: Mr. Ismael "Buddy" Silva, Chief Probation Officer
Hidalgo County Juvenile Probation Department

From: Elena Gomez, Buyer II
Hidalgo County Purchasing Department

Re: Bid No: 2011-085-05-04-MEG
"Drug Testing Collection Services"

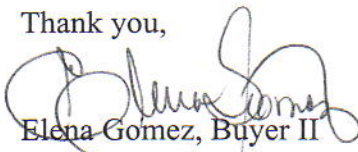
Date: May 5, 2011

Enclosed please find the tabulation sheet along with the two (2) responses received for the above-referenced project for your review. After closely reviewing the participant's bid submittals, I have observed that neither one has a complete bid response due to the following:

- 1.) **The Center of Industrial Rehab. Services (which has the current contract)**
 - Under "Complete Test Cost", Participant did not state a cost.
 - No references were submitted as requested on Specifications
- 2.) **N.T.C. Drug & Alcohol Testing Services, Inc.**
 - Under Level Assessed (Confirmation Threshold) and Zero Level (Screening Threshold) this section: It only states all in one panel but no price were submitted for the blood work.
 - There were a lot of blanks on the bid page which are no bids (i.e. Blood, hair)
 - And only three (3) references were submitted not 5 as requested on Specifications.

Please review thoroughly and advise me of your decision on how you want to proceed (i.e. reject all bids and re-advertise, or to award as per your recommendation). If you have any questions, please call me.

Thank you,


Elena Gomez, Buyer II