




5000 West Military, Ste 100
McAllen, Texas 78503
(956) 664-0286
Fax (956) 664-0282

TASK ORDER PROPOSAL

TO: Moises Salazar
Hidalgo County Purchasing Dept.
DATE: May 19, 2011

FROM: Menton J. Murray, III, PE, LEED AP 
AVO: 1008-10-7616

EMAIL: tmurray@halff.com

SUBJECT: Hidalgo County – Improvement to Elections Warehouse

Half Associates is pleased to submit this task order proposal under our existing Professional Services Agreement (C-10-340-00-00) with Hidalgo County for Building Repairs and/or Renovations to County Owned Buildings for projects located within Precinct 4. Specifically, this proposal is for the A/E design services necessary to produce construction documents for (1) improvements to the existing 3,000 sf cage area on the west side of the Elections Warehouse and (2) a new approximately 66' x 40' structure for storage of cages. We have been provided with a General Scope of Work for the project identified as Project No: 2011-147-00-00-MSS, Exhibit A. We have also toured the site to refine the scope of work and identify field conditions. In addition to the provided scope of work, a set of restrooms will be required to accommodate the building code requirements for number of occupants associated with the new training room. As such, I understand the following scope of work:

Existing Building:

Building Envelop and Interiors:

1. New roof coating system for entire structure.
2. New roof and wall insulation system for the entire structure.
3. Patch existing wall openings.
4. Install a new wall with a door immediately north of the existing garage door to create an enclosed space for the new shredding area. Provide a new "garage door" at the north wall to facilitate movement of large pallets. Finish of space to be exposed equipment.
5. Install a new wall with a door immediately south of the existing garage door to create an enclosed space for a new training area. Finish to be VCT flooring, sheetrock walls (taped, floated, textured, and painted), and lay-in ceiling.
6. Dimensioned existing floor plan drawings.
7. Plan for the addition of new men's and women's restrooms.

Structural:

1. New foundation slab for the building at a level even with existing building slab.
2. Analysis of existing roof structural supports elements.

HVAC:

1. Calculate and design two HVAC systems for the shredder and training areas, respectively.
2. New exhaust fan for restrooms.

Plumbing

1. Water and sanitary sewer plans for new restrooms.



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Electrical:

1. Disconnection of existing warehouse from electrical service at District Court facility to east and design of new AEP service drop for Warehouse.
2. Electrical lighting and power for areas of remodel.
3. Extension of fire alarm system to area of remodel.
4. Raceway provisions for telecommunications system.
5. Extension of intrusion detection system to new doors.
6. Extension of CCTV system by addition of 2-3 fixed view cameras.

New Storage Building:

Structural:

1. Foundation design for the new structure.
2. Performance specification for the new pre-engineered metal building.

HVAC:

1. Ventilation design for the storage building..

Electrical:

1. Electrical lighting and power for storage building.
2. Extension of fire alarm system to storage building.
3. Extension of intrusion detection system to storage building.
4. Extension of CCTV system to storage building

Site:

Civil:

1. Design of grading and drainage improvements to accommodate construction of new building
2. Design of drainage modifications to re-route existing drainage from facility.
3. Determination of outfall location for storm water system

Bid Phase Service:

General:

1. Clarification of any items as needed from J.O.C..
2. Evaluation of J.O.C. proposal.

Construction Phase Service:

General:

1. Monthly site observations during construction with observation reports.
2. Evaluation of contractor's pay applications.
3. Response to any contractor RFI's.
4. Review of submittals.
5. Final punch list report.
6. Back punch list.



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Professional Fee:

Geotechnical Report:	\$3,000
Survey for Design (with Topo)	\$2,000
Civil Engineering	\$5,000
Building Envelop and Interiors	\$6,000
Structural Engineering:	\$5,500 (See Attached Proposal)
HVAC/Plumbing Engineering	\$3,000
Electrical Engineering	\$5,500
Bid Phase Service	\$1,000
Construction Phase Service	\$3,500
Total Fee (as listed):	\$34,500

Exclusions:

1. ADA/TAS registration and fees.
2. Telecommunications design.
3. Reproduction costs.

The above listed exclusions can be provided to the County as a reimbursable expense.

I look forward to getting this project started. Please let me know if there is anything else needed from me to process a work order for this project. Should you have any questions or concerns, don't hesitate to contact me.

Attachments: CLH Proposal