BUDGET INTRA-DEPARTMENAL TRANSFER REQUEST

DATE: May 25, 2011

DEPARTMENT HEAD: DANIEL FLORES

DEPARTMENT NAME: FACILITIES MANAGEMENT DPT.

ACCOUNT NUMBER: 1-1100-419-40-220-001-0-

CONTACT PERSON: DANIEL FLORES **PHONE:** 956-289-7850

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	
442	RENTAL	665	MINOR COMPUTER EQUIP.	100.00
			TOTAL	$100.00

REASON: Funds are Needed to Replace a Printer that no longer works(Printer is use for printing employee time sheets etc) Quote was requested thru the I.T Dept.(funds were already transferred for this item but as per i.t Dept. that quote had already expired, new quote submitted by I.T is higher.need additional funds to cover the difference a O balance)

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK