

**EXHIBIT "A"**  
**SPECIFICATIONS/REQUIREMENTS**  
Hidalgo County (all funding sources)  
*"Armored Car Services"*  
Bid No. 2011-058-07-06-SMA

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**SCOPE OF SERVICES:**

HIDALGO COUNTY is seeking bids from qualified bidder(s) with which to establish a contract for the purposes of "Armored Car Services" on an "As Needed Basis".

- 1) Bidder(s) will be responsible for providing for picking up and transporting, on an "As Needed Basis", deposits from numerous Hidalgo County Departments, and depositing into County's bank account.
- 2) Bidder(s) will provide armed, uniformed and bonded personnel. Every shipment must be totally insured against loss.
- 3) Bidder(s) will be required to deliver change and/or bank supplies at the time deposits are picked up.

**BANK DEPOSITORY ACCOUNT:**

- 1) Hidalgo County's Depository Bank is currently First National Bank; however, the County might do future business with another Depository Bank within the Hidalgo County area.
- 2) Hidalgo County's main Bank Depository is "First National Bank", located at 100 W. Cano Street, Edinburg, Texas. Deposits may be deposited at any local listed "First National Bank" branch locations.
- 3) Hidalgo County reserves the right to award this bid on a lump sum basis to one (1) bidder, or to multiple bidders; whichever is most advantageous to the County.
- 4) *Hidalgo County Elected Official, department head, and/or their designees/contact person* will instruct bidder(s) to as to where/which "First National Bank" branch location site(s) the deposits are to be transported to.

**TERMS AND CONDITIONS:**

- 1) The initial contract term for this project will be for one (1) year with the County's option to extend for an additional two (2) one (1) year term under the same rates, terms and conditions.
- 2) Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.
- 3) After bid is awarded and successful awarded vendor defaults in meeting the "general instructions to bidder(s)" and/or complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

**REQUIREMENTS:**

- 1) Bidder(s) must be licensed by the "Texas Board of Private Investigators and Private Security Agencies". All of bidder(s)' personnel associated with this bid must also have the proper licenses by the "Texas Board of Private Investigators and Private Security Agencies".
- 2) Bidder(s) will provide and maintain all the required "Insurances and Bonds" as described and listed in "Exhibit C" and under "Legal Notice"-page 4-item #18.
- 3) Hidalgo County reserves the right to hold bid(s) for a period of ninety (90) days without taking action.
- 4) "Any" and "All" costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder(s) and not reimbursements for such charges or expenses shall be passed onto Hidalgo County.
- 5) All applicable forms in this packet must be filled out in its entirety and submitted with bid response.

**LOCATION OF DEPARTMENT'S- PICKUPS AND LIABILITY AMOUNT(S)\***

The following locations listed below are to be considered minimum. The County reserves the right to request additional and or reduce the number of locations as necessary and Vendor agrees to comply with such requests.

<b>HIDALGO COUNTY CLERK</b> <b>ARTURO GUAJARDO, JR., COUNTY CLERK</b>			
Hidalgo County Co. Courthouse 100 N. Closner Edinburg, Texas 78539	Regular time of deposit: <u>3:00 p.m.</u> Bank Name/Location: <u>First National Bank/Edinburg</u> Deposit to be picked-up: <u>(1) Once a day</u> Approximate amount of deposit: <u>\$25,000.00 per day/week</u>		
SUB-STATION/LOCATIONS	TIME OF DEPOSIT	PICK-UP	
McAllen SUB-STATION 419 Nolana, Ste B McAllen, Tx 78501 approximate amount of deposit: \$3,000	4:00 p.m.	1 (once a day)	
<b>HIDALGO COUNTY DISTRICT CLERK</b> <b>LAURA HINOJOSA, DISTRICT CLERK</b>			
Hidalgo County Courthouse 100 N. Closner, 1 <sup>ST</sup> floor Edinburg, Texas 78539	Regular time of deposit: <u>Mornings</u> Bank Name/Location: <u>First National Bank/Edinburg</u> Deposit to be picked-up: <u>(1) Once a day</u> Approximate amount of deposit: <u>_\$40,000.00 -\$7,000,000.00 per day/week</u>		
<b>HIDALGO COUNTY TREASURER'S OFFICE</b> <b>NORMA G. GARCIA, TREASURER</b>			
Hidalgo County Treasurer's Office 2810 S. Business Hwy. 281 Edinburg, Texas 78539	Regular time of deposit: <u>4:30 p.m.</u> Bank Name/Location: <u>First National Bank/Edinburg</u> Deposit to be picked-up: <u>(1) Once a day</u> Approximate amount of deposit: <u>\$20,000.00 - \$4,000,000.00 per day/week</u>		
<b>HIDALGO COUNTY TAX ASSESSOR COLLECTOR</b> <b>ARMANDO BARRERA JR., RTA</b>			
Hidalgo County Tax Office 2804 S. Business Hwy. 281 Edinburg, Texas 78539	Bank Name/Location: <u>First National Bank / 1920 S. Closner, Edinburg</u> Approximate amount of deposit: <u>_\$4,065,000.00 per day/week</u>		
<b>Ms. YOLANDA VILLESAS, Dept. Head</b> Hidalgo County Auto License Dept. 2804 S. Business Hwy. 281 Edinburg, Texas 78539 (956) 318-2157 phone (956)318-2733 fax	SUB-STATION/LOCATIONS	TIME OF DEPOSIT	PICK-UP
	EDINBURG TAX OFFICE 2804 S. Bus. Hwy 281 Edinburg, Tx 78539 (956) 318-2157 phone (956)318-2733 fax	3:00 p.m.	1 (once a day)
	MISSION TAX OFFICE SUB-STATION 722 N. Breyfogle Mission Tx 78574 956-581-8898 or 956-205-7050 office 956-580-7425 or 956-205-7059 fax	2:00 p.m.	1 (once a day)
	WESLACO TAX OFFICE/PCT #1 BLDG. COMPLEX 1902 Joe Stephens Weslaco, Tx 78596 (956)-973-7825 office (956)-973-7829 fax	1:30 p.m.	1 (once a day)
	SAN JUAN TAX OFFICE/WIC BLDG. 509 E. Earling Rd San Juan Tx 78589 956-283-1645 phone 956-283-1855 fax	11:00 a.m.	1 (once a day)
	PHARR TAX OFFICE SUB-STATION 300 W. Hall Acres, Suite C Pharr, Tx 78577 956-784-3565 office 956-784-3556 or 3557 fax	2:30 p.m.	1 (once a day)
	ALAMO SUB-STATION 1429 S. Tower Rd Alamo, Tx 78516 956-784-8688 phone 956-74-3539 fax	2:00 p.m.	1 (once a day)
	APPROXIMATE AMOUNT OF DEPOSIT: <u>\$ 424,000.00 per day/week</u>		

**HIDALGO COUNTY COMMUNITY SUPERVISION AND CORRECTIONS  
DEPARTMENT (ADULT PROBATION)**

**Mr. Arnold Patrick, Director**

Hidalgo County Community Supervision &  
Corrections Department  
3100 S. Business Hwy. 281  
Edinburg, Texas 78539

Regular time of deposit: 4:30 p.m.  
Bank Name/Location: First National Bank / 100 W. Cano Street, Edinburg  
Deposit to be picked-up: (1) Once a day  
Approximate amount of deposit: \$10,000.00-\$45,000.00 per day

**DEPOSITORY BANK BRANCH LOCATIONS/SITES:**

Deposits may be made at any of the following branch locations, however any and all deposits will be taken to the branch location site as requested and directed by the *Hidalgo County Elected Official, department head, and/or their designees/contact person.*

**FIRST NATIONAL BANK BRANCH LOCATIONS/SITES**

<b>Alamo</b>	1329 W. Expressway 83, Alamo
<b>Delta</b>	900 E. Highway 107, Elsa
<b>Donna</b>	503 N.D. Salinas
<b>Edinburg</b>	100 W. Cano 1920 S. Closner 320 E. University 2810 N. Closner
<b>Hidalgo</b>	524 S. Bridge
<b>La Joya</b>	701 E. Expressway 83
<b>McAllen</b>	212 N. 23rd. Street 1821 S. 10th Street 7201 N. 10th Street
<b>Mercedes</b>	301 S. Texas Avenue
<b>Mission</b>	1709 N. Conway
<b>Pharr</b>	1311 S. Cage Blvd. 100 E. Nolana
<b>Weslaco</b>	621 S. International Drive (Weslaco-1015) 911 W. Expressway 83 (Weslaco-Border)

**ADDITIONAL INFORMATION**

Further information required for this project can be addressed to, Hidalgo County Purchasing Department at (956) 318-2626. Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2802 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, Wednesday, JUNE 29, 2011, 5:00 P.M.** Responses will be sent to all applicants via email by no later than, **5:00 P.M., Friday, JULY 01, 2011.**