

Rosalinda

From: Mike Escaname [miguel.escaname@hchd.org]
Sent: Tuesday, June 07, 2011 4:39 PM
To: sergio.cruz@co.hidalgo.tx.us
Cc: dina.trevino@co.hidalgo.tx.us; 'Rosalinda'; Eddie.Olivarez@hchd.org; 'Aleida Gutierrez'; esther.cortez@co.hidalgo.tx.us
Subject: Personnel Adjustment Form & Job Description - Environmental Health Services Division Manager / Auto Allowance Request
Attachments: Personnel Adjustment Form Environmental Division Manager 052411.pdf; Environmental Health Services Division Manager Revised 052411.doc

Hello Sergio / Dina:

Regarding the Environmental Health Services Division Manager position to be created, please include an auto allowance of \$5,000.00. The auto allowance will be consistent with other Environmental Division slots.

Please let Mr. Olivarez or me know if you have any questions or require additional information.

Thanks,

Mike E.

-----Original Message-----

From: Mike Escaname [mailto:miguel.escaname@hchd.org]
Sent: Tuesday, May 24, 2011 8:25 AM
To: 'sergio.cruz@co.hidalgo.tx.us'
Cc: 'dina.trevino@co.hidalgo.tx.us'; 'rosalinda.cantu@co.hidalgo.tx.us'; 'eddie.olivarez@hchd.org'; 'Aleida Gutierrez'
Subject: Personnel Adjustment Form & Job Description - Environmental Health Services Division Manager

Good morning Sergio,

As per Mr. Olivarez's phone discussion with you yesterday, attached, please find a copy of the Personnel Adjustment Form and Job Description for the Environmental Health Services Division Manager position.

Let Mr. Olivarez or me know if anything else is needed regarding this request.

Thanks for your help with this request.

Have a great day!

Mike Escaname
Budget Manager II
Hidalgo County Health & Human Services Dept.
1304 S. 25th St.
Edinburg, Texas 78539
956-383-6221

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